

## **SCHOOL-BASED CHILD CARE PROGRAMS**

The Board of Education believes that high quality childcare programs help develop and support children for success in school. It is desirable that the district encourage partnerships to assure the availability of services that support this belief.

In order to guide and facilitate planning to meet these needs, a well-defined process is required. The purpose of this process is to assist parents and school staff in selecting child care providers for elementary school programs.

The selection of a company to offer child care or extended day services is the responsibility of the school principal working in cooperation with the school's parents and staff. All companies who wish to be considered as a provider must submit a proposal through the school principal involved. Proposals will be accepted any time during the year. A specific proposal format will be available to all schools and potential providers. Proposals will be developed by providers and the schools in which they wish to offer services. Proposals will then be reviewed by Student Achievement Services (SAS) and submitted to the Board of Education for approval.

It will be the responsibility of the school principal to determine space available for the program, review projections of the number of children who may be enrolled, select a program provider, develop the proposal with the service provider and submit to SAS. SAS will review the proposal to determine that all requests for specific information have been answered and submit it to the Board of Education with a statement on the adequacy of the information provided. Principals will inform providers in writing if the proposal has or has not been accepted, including reasons for the Board's decision. SAS will prepare a contract for the services to be provided and submit to the district's attorneys for approval.

The current provider will notify the school of its intent to renew or rescind the contract by April 15 of the current year. Contracts may be terminated by either party with 60 days notice.

Adopted May 6, 1992

Cross ref: KF, Community Use of School Facilities