

COPYRIGHT COMPLIANCE

The Board of Education does not sanction illegal use or duplication of copyrighted materials in any form. Neither school district employees nor students shall duplicate or use copyrighted materials in violation of the exclusive rights of the copyright holder. Furthermore, illegal copies of copyrighted materials shall not be made or used on district equipment.

Copyrighted materials may only be used or duplicated when the use or duplication constitutes a “fair use” of materials as defined by law, or with prior permission of the copyright holder by letter, license, fax or in urgent circumstances, by telephone. (See regulation EGAD-R for “fair use” guidelines.)

Information on copyright infringement and “fair use” guidelines for copyrighted materials shall be made available at the district level and in all building media centers. Copies of this policy shall be posted in all district copy rooms.

Adopted prior to 1985
Revised August 17, 1988
Revised July 9, 1997

Legal ref: 17 U.S.C. 101 et seq.
 Agreement on Guidelines for Classroom Copying in Not-for-Profit Educational
 Institutions, 3/19/76, printed as H.R. Rep. No. 1476, 94th Cong., 2d Sess. 81
 (1976)