

Private Vehicles Driven by Employees or Volunteer Drivers Cautions and Considerations

All student transportation to district sponsored events, which involve mountain driving or metropolitan destinations, is to be reviewed by district administration prior the trip.

The board of education allows for the private vehicle transportation of students, under special conditions, in its policy EEAG. The following concerns ought to be given serious consideration before transporting students in private vehicles:

- In the event of a collision or incident the adult driver may lack first aid training and be unable to attend to injured students;
- The private vehicle may not be equipped with important safety devices, i.e., a two-way radio or emergency communication system, reflective triangles, flares, a first aid kit, and/or a fire extinguisher;
- The unknown driving habits and driving ability of adult drivers may put students at risk;
- In the event of a collision or incident, the adult driver and his or her insurance company will be held personally and financially liable in accordance with the applicable Colorado Revised Statutes;
- In situations where one adult is transporting one child (not his or her own child), both parties may be vulnerable to allegations or incidences of inappropriate behaviors.

If it is determined that the benefits of the activity outweigh the concerns of private transportation, make sure that all participants and their parents or guardians complete the required paperwork (samples provided on the following pages; current forms available on the district intranet).

Form E - Thompson School District Acknowledgment and Consent Form Transportation of Students to Off-Campus Activities in Private Vehicles is the appropriate form to use for unusual or infrequent occurrences and must be used anytime a student is being transported in a private vehicle to a district sponsored activity. This form is used in conjunction with form D - Thompson School District Student Travel Volunteer Driver Authorization.

Form D - Thompson School District Student Travel Volunteer Driver Authorization is the appropriate form to use whenever an adult (either an employee or volunteer) is using a private vehicle to transport students to a district sponsored activity. Copies of the volunteer driver's license, MVR and proof of insurance (must be sent with form D to Risk Management at the district office*).

*Please allow at least one week for the district insurance office staff to review the information, to address and resolve any problems, so as not to impact the trip.

Adopted September 18, 2019

Cross Ref: EEAG; Student Transportation in Private Vehicles