

AGENDA

To expedite the Board's proceedings and provide a framework for the orderly conduct of business, the agenda for each meeting of the Board shall be developed by the superintendent and Board president. It shall be published and provided, along with other meeting materials, to each Board member and each staff member who is required to be present at the meeting no later than 24 hours before the meeting.

At regular meetings the Board shall follow the order of business set by the agenda unless the order is altered or new items added by majority vote of the Board during the meeting. At special meetings, no business other than that stated in the notice of the meeting shall be transacted unless all members are present and agree to consider and transact other business.

Consent Grouping

A consent grouping on the agenda shall be used for those items which usually do not require discussion or explanation as to the reason for Board action, or have been thoroughly discussed by the Board at a previous meeting.

Agenda Format

The order of business at regular meetings will generally be as follows:

1. Opening of Meeting
 - a. Call to Order
 - b. Roll Call
 - c. Pledge of Allegiance
 - d. Mission Statement
2. Adoption of Agenda
3. Approval of Minutes
4. Public Participation
 - a. Superintendent Report
 - b. Awards/Recognition
 - c. School Presentation
 - d. Board/Committee Reports
 - e. Public Comments
5. Action Items
 - a. Consent grouping
 - (1) Subgroups
 - b. Title/subject
6. Discussion Items
7. Written Reports
8. Requests for Information
9. Adjournment

The order of business at work/study sessions or retreats will generally be as follows:

1. Opening of Meeting
 - a. Call to Order
 - b. Roll Call
 - c. Pledge of Allegiance
2. Adoption of Agenda
3. School Presentation
4. Discussion Items for Upcoming Board Meetings
5. CASB Update
6. Study Session Discussion Items
7. Future Topics for Board Consideration
8. Board of Education Operational Meeting Norms Check In
9. Adjournment

Adopted prior to 1985

Revised to conform with practice: date of manual adoption

Revised June 5, 1996

Revised January 16, 2002

Revised August 18, 2004

Revised December 14, 2011

Revised February 15, 2012

Revised May 16, 2012

Legal Reference Revision October 16, 2013

Revised March 22, 2023

Legal refs.: C.R.S. 22-32-108(4) (board meetings)
C.R.S. 22-32-108 (7)(a) (a board member who participates electronically in conformance with the board's policy on electronic meeting participation is considered "present")
C.R.S. 22-6-402 (2)(c) (notice of meeting "shall include specific agenda information where possible)

Cross refs.: BEAA, Electronic Participation in School Board Meetings
BEDA, Notification of Board Meetings
BEDH, Public Participation at Board Meetings