

# GENERAL SERVICES COMMITTEE MEETING

08/23/2021 [04:00 PM-05:00 PM] @ Board of Directors Room

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## GENERAL SERVICES STANDING COMMITTEE MEETING

### 1. Call to Order

#### Minutes

Mr. Singer called the meeting to order at 4:02 p.m. The first order of business was a motion by Mr. Singer to have Mr. Rizzo sit on the committee in Mrs. Haverstick's absence for this meeting. The motion was followed by a second from Dr. Cronin and carried.

### 2. Roll Call

#### Minutes

**Members in Attendance:** Donna Cronin, Maria Memmi, Mike Rizzo, and Terry Singer

**Members Absent:** Judy Haverstick

**Citizen Advisors in Attendance:** Jonathan Sartini

**Citizen Advisors Absent:** Michelle Erno

**Non-Voting members in Attendance:** Michele Agee, Regis Barwin, Mike Frentz, and Mark Anderson

**Staff/Public in Attendance:** Matt Luttrell

**Staff/Public in Attendance Virtually:** Lindsay Drew, John Miller, Beth Reiter, and Ann Zaprazny

### 3. Approval of Summary Minutes

#### Minutes

Following a motion by Mrs. Memmi and a second by Dr. Cronin, the minutes were approved.

### 4. Unfinished Business

### 5. New Business

#### 5.a. Elementary Safety and Security Project

Estimated Budget \$1,013,673 - Note this budget estimate was developed prior to the COVID-19 Pandemic, should assume prices will be higher when we go out to bid.

Timeline for Elementary project per Warehaus. District would have to approve a contract with Warehaus to 1) Update the building surveys and 2) develop the construction/bidding documents. Below is estimated number of days assuming Warehaus contract approved as of October 1:

Update building surveys - 15 days (Done by October 30)

Construction Doc updates - 30 days (Done by December 1)

Client Review and Finalization - 10 days (Done by December 15)

Request for Contractor Qualifications - 10 days (Done by January 1)

School Board/Committee Review - Second Board meeting in January 2022

School Board approval to seek bid - First Board meeting in February 2022

Bidding - 30 days (Completed by March 31, 2022)

School Board bid review - First Board meeting in April 2022

Approval of Bids - Second Board meeting April 2022

Construction begins - May 31, 2022

Construction finished - August 29, 2022

#### **Minutes**

Mr. Frentz gave a quick overview of the Elementary Safety and Security Project to bring Mr. Rizzo up to speed. He then reviewed the timeline for the Elementary project and asked for the General Services Committee to approve work with Warehouse to get proposed pricing for the contract and have that information for the board members for the September 13, 2021 meeting to review and then recommend for approval at the September 27, 2021 board meeting. Dr. Cronin made a motion to approve all the recommendations as set forth for the Safety and Security Project. The motion was second by Mrs. Memmi. The motion was unanimously approved.

#### **5.b. MOU for Proposed Roller Rink**

<https://app.agendamanager.com/dtsd/meetings/40970/agendas/43623>

<https://app.agendamanager.com/dtsd/meetings/46982/agendas/51712>

#### **Minutes**

After Mr. Singer shared some details and further discussion was had by the committee, Dr. Cronin made a motion to approve the Memorandum of Understanding between Derry Township School District and Joy of Sports Foundation regarding the Roller Rink to go to the full board. This was followed by a second from Mr. Rizzo and approved by the committee.

#### **5.c. Facilities Planning: Ad Hoc Committee**

##### **Minutes**

After discussion, the committee decided to recommend an Ad Hoc Committee be created for Facilities Planning due to the scope of the upcoming projects. Mr. Singer will add this to his report for this evenings Board Meeting.

### **6. Public Comment**

##### **Minutes**

John Miller spoke to the Roller Rink MOU.

### **7. Adjournment**

##### **Minutes**

Following a motion from Mrs. Memmi and a second from Dr. Cronin, the meeting was adjourned at 4:55 p.m.