



GENERAL SERVICES STANDING COMMITTEE MEETING

10/11/2016 [5:00PM-6:00PM] @ District Office Board Room

- GENERAL SERVICES STANDING COMMITTEE MEETING -

Roll Call

Present: Jayanth Franklin, Michael Frentz, Joseph McFarland, Maria Memmi, Julie Neal, Julie Lynn Nerino, Brian Shiflett

Absent: Heather Smedley, Kim Smith, Dan Tredinnick, Achim Welter, Jason Reifsnnyder

1. Call to Order

2. Roll Call

3. Approval of Summary Minutes

4. Unfinished Business

5. New Business

a. RFP for Architect of Record

The district received 34 requests for a copy of the RFP. Nine (9) firms provided a response.

Minutes

Discussion was made on the proposals for Architect of Record. Mike Frentz informed the group that the RFP was made available the middle of September giving three weeks to respond. 34 companies reached out for a copy of the RFP and 9 responded back to us. The next step will be to take the nine proposals we received and review them to bring the total down to about two or three. These proposals will be reviewed at our next General Services Meeting in November and provide a more formal presentation, they will be able to answer some questions and provide that ability to provide a recommendation to the full school board.

There was some information in the RFP that we were looking for were:

- Renovations appropriate for special needs students in the high school
- increase the rentable space at the Granada Avenue Building which will require some elevation of parking issues
- Renovations to the concession stand at 322

Finally we asked them to place in their proposal was to tell a little bit about themselves:

- audited financial statements.
- references and other project information they have done, specifically looking for three projects that

have been done for PA school districts and two for private non-governmental clients.

We ask that each individual on this committee score the a proposals. Next meeting is October 24th at 4:00 pm. Please come prepared with your scoring sheet completed.

b. Granada Property Roof-Professional Roof Services Inspection

Minutes

Mike Frentz mentioned that this item be tabled until next meeting.

c. Capital Plan Revision Request

Minutes

Dave Sweigert and Traci Landry presented the Technology Capital Improvement Plan funding and minor changes and reallocations.

Currently in 16-17 school year projects yet to be completed are:

- \$15,000 for data switch replacements at the District Office
- \$10,000 to create a service window at the high school library
- \$7,500 for sound dampeners at the MS library

We are proposing to reallocate some projects.

The \$10,000 to create a service window at the HS Library will not be needed. The librarian has rearranged the library to make it work without the window.

The \$7500 for the MS sound dampener - was not guaranteed by the DTSD facility staff to block out sound as well as the sprinkler system would be interfering with the placement of the sound pads.

We would like to use this money for furniture in the MS Learning Commons Area and also to support the Makerspace.

One project in the 16 -17 year that is requiring more funding than anticipated. \$15,000 was allocated for the district office data switch replacements. The actual amount came to \$23,662. We would like to make up the loss of this with money the district saved from a switch project at the HS (this came \$22,000 under what we actually were prepared for.)

To summarize: the deletion of a project using the overage for the data switches at the district office. Also, move money to support the library project.

The group unanimously agreed to the reallocation of money towards other projects listed above.

d. Additional General Services Meeting Scheduled

Monday, October 24, 2016

4:00PM DTSD Board Room

Minutes

October 24, 2016 at 4:00 pm

e. Miscellaneous Items

Minutes

A few items were brought to the Boards' attention:

1. A discussion was initiated about bats in the chimney at the district office. Concern was made on how the exterminator will remove the bats. The committee suggested that the district exterminator come to the general service meeting and explain the removal of bats in the building.
2. The football stadium seating is very limited. Mr. Mcfarland described there are moveable bleachers. The away side really does not have any seating. Away team parents bring chairs and sit behind the

fence. Suggestion was made to add signage to the bleachers, (home and away).

6. Public Comment

7. Adjournment