



General Services Standing Committee Meeting October 13, 2015 Summary Minutes

1. Call to Order

Minutes: The meeting was called to order at 5:02 p.m. by Brian Shiflett, Committee Chair.

2. Roll Call

Members in attendance: Jayanth Franklin, Bruce Hancock, Julie Neal, and Brian Shiflett (board members)

Members not in attendance: Daniel Lauria and Julie Tafuto

Staff/Public in attendance: Mike Frentz, Brian Varvel, David Sweigert, Traci Landry and Joe McFarland (representing the administration)

3. Approval of Summary Minutes

Minutes: The May 11, 2015, General Services Standing Committee Meeting summary minutes were approved. [Chair's Note: Mr. Shiflett inadvertently omitted the June 8, 2015 General Services Standing Committee Meeting summary minutes from the current meeting agenda. Those will be added to the November 11, 2015, meeting agenda.]

4. Unfinished Business

4.1 Capital Plan Review

Minutes: Mr. Frentz reported that he's updated the "actual" amounts for capital projects underway or completed. He also provided an update on some of the projects, including four upgraded tech labs at the ECC, ES & HHS (two labs), the smart classroom at the HHS media center, the HHS clock and paging system upgrade, and the HHS gymnasium renovation. Mr. Frentz expects further discussion on the Capital Improvement Plan (CIP) in upcoming General Services committee meetings, and he expects a draft CIP update in January 2016.

4.2 Elementary School Roof Update

Minutes: Brian Varvel provided an update on the \$1,404,436 roof replacement project at the elementary school. Some work remains outstanding, primarily miscellaneous trim metals work, which will be completed shortly, Garland is recommending holding off on the application of Pyramic roof coating until warmer weather returns in the spring of 2016 to ensure proper curing. Delaying the coating will not impact the integrity of the roof. The district will hold back an appropriate payment until the project is completed. Mike Frentz will be considering options for financing the remaining elementary school roof replacement requirements.

5. New Business

5.1 Commercial Advertising-Market Street Sports Proposal

Minutes: Joe McFarland reviewed the district's recent history with considering commercial advertising opportunities. Mr. McFarland reached out to Market Street Sports Group to consult with the district on evaluating the sponsorship and naming rights opportunities with the district. Market Street Sports Group has offered a proposal in the amount of \$5,000 for such services. The committee recommends the proposal to the full board for approval at the October 26 board meeting.

5.2 District Security Cameras

Minutes: David Sweigert presented proposals for re-configuring the district's security camera system, currently consisting of 176 cameras. Mr. Sweigert explained that the district is attempting to phase out the use of the Pelco analog video equipment, consolidating analog and IP video feeds onto the district's ExacqVision video servers, and adding a centralized video archiving server. Mr. Sweigert is also attempting to implement an archiving system that will retain 30 days of recordings. In addition, the district plans to segregate video traffic back to the district office servers from other network traffic. The solution will permit streamlined access to video feeds and recordings through a web browser or client application. Mr. Sweigert recommends the proposal submitted by KIT in the amount of \$42,663.74, and he agreed to provide a summary list of benefits when the item is presented to the full board. The committee recommends the proposal to the full board for approval at the October 26 meeting.

5.3 Computer Recycling

Minutes: David Sweigert received two quotes for computer equipment recycling. The Computer Barn agreed to take all of the used computer items in the district's storage room at no cost. The other company, Keystone Auctioneers, would not guarantee that they would take all items or dispose of all items at no cost to the district. The committee recommends the Computer Barn recycling agreement to the full board for approval at the October 26 board meeting.

6. Public Comment

Minutes: None.

7. Adjournment

Minutes: The next General Services Standing Committee Meeting will be held Monday, November 9, 2015, 5:00 p.m., in the District Office board room. The meeting adjourned at 5:55 p.m.