



# General Services Standing Committee Meeting April 13, 2015 Summary Minutes

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## 1. Call to Order

**Minutes:** The meeting was call to order at 5:15 p.m. by Brian Shiflett, Committee Chair.

## 2. Roll Call

**Members in attendance:** Malcolm Garrett (Citizen Advisor); Heidi Eby (for Jay Franklin), Bruce Hancock, Julie Neal and Brian Shiflett (Board members)

**Members not in attendance:** Jayanth Franklin, Daniel Lauria, and Julie Tafuto

**Staff/Public in attendance:** Joe McFarland, Mike Frentz, Greg Hummel, Dan Tredinnick, Traci Landry, David Sweigert, Philip Ayala (Representing the Administration)

## 3. Approval of Summary Minutes

**Minutes:** The March 9, 2015, General Services Standing Committee Meeting Summary Minutes were approved.

## 4. Unfinished Business

### 4.1 Informational - Naming Rights

**Minutes:** A synopsis of a recent naming rights deal in the Scranton School District was shared with the committee.

### 4.2 High School Gymnasium

**Minutes:** Mike Frentz reviewed the high school gymnasium renovation schedule:

May 25–June 2: Bleacher demolition - metal recycled and wood re-purposed

June 8–19: Paint walls

June 22–July 10: Strip floor, repair and paint; floor finish-dry time

July 27–August 8: Bleacher delivery and install; Fall sports needs gym Aug. 14

The administration presented the quotes and recommendations for refinishing the high school gymnasium floor and painting the gymnasium to be performed during the summer of 2015. The committee recommends that a bid for refinishing the high school gymnasium floor submitted by Miller Flooring Company at a cost of \$15,335 be forwarded to the full board for approval at the April 27 board meeting.

The committee recommends that a bid for painting the high school gymnasium (door frames, walls and sound panels) submitted by Capital Painting, Inc. at a cost of \$8,600 be forwarded to the full board for approval at the April 27 board meeting.

Total renovation costs now stand at about \$219,000, and there will be some incidental costs for dumpsters and electrical work.

#### 4.3 Paging System-High School

**Minutes:** Mr. Frentz distributed handouts describing the proposed clock and paging system for the high school. The Quantum Multicom paging system is already installed in the other school buildings. Installing this system at the high school will enable a district-wide paging system. The estimated cost of the paging system is \$35,000 and the estimated cost of the clocks is \$60,000. The District will need to issue bids for the both the paging system and the clocks, because the equipment is not on any procurement vehicle available to the District. The new system will enable integrated and automatic door locking/unlocking.

The committee recommends that the board approve the solicitation of bids for the high school clock and paging systems at the April 27 board meeting.

### 5. New Business

#### 5.1 Food Service Update

**Minutes:** Mr. Hummel, Director of Food Services, presented a summary of year-to-date Food Service accomplishments and challenges.

The committee recommends that the Administration's proposal to procure a replacement outdoor freezer at an estimated cost of \$28,000 be forwarded to the full board for approval. About \$22,000 is required for the equipment and \$6,000 for removal and installation. The freezer will be procured via a state contract. The Cafeteria Fund will be the source of funds for this purchase.

The committee recommends that the Administration's proposal to not participate in the National School Breakfast and Lunch Programs for the 2015-16 school year at the high school be forwarded to the full board for approval.

#### 5.2 Technology Capital Plan

**Minutes:** Mr. Sweigert, Ms. Landry and Mr. Ayala reviewed the major technology projects identified in the Capital Improvement Plan for the 2015-16 year. Those projects include:

- High School auditorium dimmer racks and lighting controls (estimated cost: \$60,640)
- Replacing computers in the high school computer-aided drafting labs (estimated cost: \$75,000) which are on a four-year replacement cycle

- Middle School WiFi access points (estimated equipment cost: \$30,000; installation labor will be an additional cost). The upgraded network will support over 1,000 instructional devices next year with the addition of about 300 iPads for the sixth grade.

The committee made no recommendations at this time.

## **6. Public Comment**

**Minutes:** None.

## **7. Adjournment**

The next scheduled General Services Standing Committee Meeting will be held May 11, 2015, starting at 5:00 p.m. in the District Office Board Room.

**Minutes:** The meeting adjourned at 6:17 p.m.