



## **POLICY STANDING COMMITTEE MEETING**

11/12/2018 [5:00PM-6:00PM] @ Board of Directors Room

---

- POLICY STANDING COMMITTEE MEETING -

### **1. Call to Order**

#### **Minutes**

The meeting was called to order at 5:12 pm by Tricia Steiner, Committee Chair.

### **2. Roll Call**

#### **Minutes**

Members Present: Tricia Steiner, Kathy Sicher, Kip Shaw, John Abel (Board Members);  
Stephanie Patton, Josh Csyk, Beth Olmsted (Citizen Advisors)

Members of Staff/Public Present: Jason Reifsnnyder (Administration), Kim Smith (District  
Solicitor), Lindsay Drew (Board Member), Maria Memmi (Board Member)

Members Absent: Sudhir Kumar (Citizen Advisor)

### **3. Approval of Summary Minutes**

#### **Minutes**

The October 15, 2018 Policy Standing Committee Summary Minutes were attached. No  
changes were requested.

*(POLICY-STANDING-COMMITTEE-MEETING (1).pdf attached)*

### **4. Unfinished Business**

#### **a. Policy 210.2 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors**

##### **Policy 210.2. Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors**

Policy 210.2 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors has been updated to include a definition of anaphylaxis and other clarifications necessary to reflect a comprehensive and compliant method for possession and administration of asthma inhalers and epinephrine auto-injectors. For example, the policy now articulates a requirement for compliance with board policy, district procedures, and individualized student plans such as an Individualized Education Program (IEP), Section 504 Service Agreement, Individualized Healthcare Plan (IHP), and Emergency Care Plan (ECP). A student's individualized plan needs to

address what information will be provided to school staff and other adults who have responsibility for the student in the school setting.

The policy now includes statements regarding the written acknowledgement from the school nurse verifying the student's demonstration and capability for self-administration of the asthma inhaler or epinephrine auto-injector; as well as a written acknowledgement from the student that s/he has received instructions for administration of the asthma inhaler or epinephrine auto-injector, that s/he will not share the medication, and that s/he understands the appropriate safeguards.

The policy also provides a statement related to managing changes, during the school year, to a student's prescribed care plan, level of self-management or school circumstances.

**Policy 210.2 is required by School Code.**

#### **Minutes**

Questions by members of the Policy Committee from the previous Policy Committee meeting were addressed and clarified in consultation with the District Solicitor and School Nurses. On a motion by Mrs. Sicher, seconded by Mr. Abel, revised Policy 210.2 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injections was unanimously recommended to the full Board for 30-day review approval.

*(210.2 Possession:Use of Asthma Inhalers:Epinephrine Auto-Injectors.pdf attached)*

#### **b. Policy 246 School Wellness**

##### **Policy 246. School Wellness**

Legal citations pertaining to PA School Code sections 24 P.S. Sec. 7-701 and 7-742 were added to the policy to address the responsibility of the board to ensure that a safe supply of drinking water is available to students and to address the Omnibus Bill related to annual testing for lead in drinking water of school facilities.

Language was also revised under an optional goal listed in Other School-Based Activities to tie in to the U.S. Environmental Protection Agency (EPA) guidance on the development of a school environmental health program. Resources related to the school environmental health program can be found here:

Healthy Schools, Healthy Kids, U.S. Environmental Protection Agency – <https://www.epa.gov/schools>

Guidance, Tools and Tips for Healthy Schools, U.S. Environmental Protection Agency –

<https://www.epa.gov/schools/guidance-tools-and-tips-healthy-schools>

School Environmental Health Guidelines, U.S. Environmental Protection Agency –

<https://www.epa.gov/schools/read-state-school-environmental-health-guidelines>

**Policy 246 School Wellness is a mandated policy for any school entity participating in federal Child Nutrition programs, including the National**

## **School Lunch and School Breakfast Programs.**

### **Minutes**

This policy was returned to the Policy Committee from the full Board to discuss the language approved by the Wellness Committee regarding classroom parties. Following discussion, a revision was suggested to include a phrase to allow for exceptions in the event of scheduling constraints. On a motion by Mrs. Sicher, seconded by Dr. Shaw, Policy 246 School Wellness with the proposed amendment was unanimously recommended to the full Board for 30-day review approval.

*(246 School Wellness (REVISED).pdf attached)*

### **c. Policy 309 Assignment and Transfer**

#### **Minutes**

This policy was returned to the Policy Committee from the full Board to discuss the revision to remove language regarding Board approval for assignment and transfers. Following discussion, members of the Policy Committee agreed to move forward with the language to remove Board approval. On a motion by Mr. Abel, seconded by Dr. Shaw, Policy 309 Assignment and Transfer (as previously revised) was unanimously recommended to the full Board for 30-day review approval.

*(309 Assignment and Transfer (REVISED).pdf attached)*

### **d. Policy 707 Use of School Facilities**

#### **Minutes**

It was discussed that forming an ad-hoc subcommittee would be the best way to review and revise Policy 707. Per Board Operating Guidelines, Mrs. Sicher, as Board President, declared the creation of the Use of School Facilities Subcommittee and will lead in the coordination efforts.

*(Derry Township - Revised Policy 707 Use of School Facilities (tracked ch....pdf attached)*

### **e. Policy 249 Bullying/Cyberbullying**

#### **Minutes**

Based on the previous Policy Committee meeting discussion, revisions to Policy 249 were made to include language regarding bystander and parent reporting, the posting of the Pennsylvania Department of Education bullying hotline, false reports, and adding a list of resources including an Olweus attachment outlining the definition of bullying. On a motion by Mrs. Sicher, seconded by Dr. Shaw, revised Policy 249 Bullying/Cyberbullying was unanimously recommended to the full Board for 30-day review approval.

*(similarities and differences.pdf attached)*

*(Policy 249 Bullying: Cyberbullying (REVISED).pdf attached)*

### **f. Policy 103.2 Nondiscrimination - Diversity, Inclusion and Equity**

#### **Minutes**

This new nondiscrimination policy will continue to reinforce the vision and goals of Derry Township School District to promote and protect the rights and dignity of all our students. On a motion by Mrs. Sicher, seconded by Mr. Abel, new Policy 103.2 Nondiscrimination - Diversity, Inclusion and Equity was unanimously recommended to

the full Board for 30-day review approval.

*(103.2 Nondiscrimination. Diversity, Inclusion and Equity.pdf attached)*

**g. Policy 103.3 Nondiscrimination - Transgender and Gender Nonconforming Students**

**Minutes**

This new nondiscrimination policy will continue to reinforce the vision and goals of Derry Township School District to promote and protect the rights and dignity of all our students. Clarification from the District Solicitor and opportunity for further discussion was requested by committee members. This new policy will remain on the agenda for the next Policy meeting on February 11, 2019.

*(103.3 Nondiscrimination - Transgender and Gender Nonconforming Students.pdf attached)*

*(103\_3-AR-0-NondicrimTranGenNonConf.pdf attached)*

**h. Policy 221 Dress and Grooming**

**Minutes**

Due to time constraints, this policy will be kept on the agenda for the next Policy meeting on February 11, 2019.

*(221 Dress and Grooming (REVISED).pdf attached)*

**i. Protected Class(es) - Non-Religious**

**Minutes**

Due to time constraints, this topic will be kept on the agenda for the next Policy meeting on February 11, 2019.

**5. Public Comment**

**Minutes**

There were no members of the public present.

**6. Adjournment**

**Minutes**

Meeting adjourned at 6:10 pm. The next Policy Standing Committee meeting will be on February 11, 2019 at 5:00 pm.