



Policy Standing Committee Meeting – January 8, 2015 Summary Minutes

The meeting was called to order at 4:00 p.m. by Brian Shiflett, Committee Chair.

Roll Call

Members in attendance: Scott Schuyler (Citizen Advisor); Bruce Hancock, Maryellen Sheehan and Brian Shiflett (Board Members)

Members not in attendance: Jayanth Franklin, and Lewis Shaw

Staff/Public in attendance: Jason Reifsnyder (Representing the Administration); Adam Firestone, Mallory Royer, and Andrea Loyd (Members of the Public)

1. Review of Summary Minutes

Minutes: The Committee approved the summary minutes for the November 6, 2014, Policy Standing Committee Meeting.

2. Unfinished Business

2.1 Policy 423 Tobacco Use

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.2 Policy 424 Personnel Files

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.3 Policy 425 Dress and Grooming

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.4 Policy 426 Complaint Process

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.5 Policy 428 Salary Determination

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.6 Policy 429 Substitute Compensation

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.7 Policy 431 Job Related Expenses

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.8 Policy 432 Working Periods

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.9 Policy 433 Professional Development

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.10 Policy 434 Sick Leave

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.11 Policy 435 Family and Medical Leaves

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.12 Policy 436 Personal Necessity Leave

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.13 Policy 436.1 Military Leave

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.14 Policy 438 Restoration of Health

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.15 Policy 438.1 Compensated Professional Leave

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.16 Policy 439 Uncompensated Leave

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.17 Policy 440 Responsibility for Student Welfare

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.18 Policy 442 Jury Duty

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.19 Policy 448 Discriminatory Harassment

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.20 Policy 451 Drug and Substance Abuse

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.21 Policy 530 Overtime

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.22 Policy 537 Vacation

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.23 Policy 541 Benefits for Part-Time Personnel

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

2.24 Policy 543 Paid Holidays

Minutes: The committee recommends the revised policy to the full board for 30-day review approval.

The committee recommends the Administration incorporate PSBA-recommended Child Protective Services policy updates into the District's policies and forward those revisions to the full board for 30-day review approval. Any policy revisions relating to Child Protective Services law changes requiring substantive board discussion should be routed through the Policy committee first.

2.25 Policy 905 Citizen Advisors and Advisory Committees

Minutes: This revised policy was previously addressed and recommended by the Policy Committee, and the revised policy will be sent to the full board for 30-day review approval.

3. New Business

3.1 Policy 610 Purchases Subject to Bid

Minutes: The revised policy reflects increased procurement and bidding thresholds as published in the PA Bulletin. The policy will be forwarded to the full board for 30-day review approval.

3.2 Policy 611 Purchases Budgeted

Minutes: The revised policy reflects increased procurement and bidding thresholds as published in the PA Bulletin. The policy will be forwarded to the full board for 30-day review approval.

4. Public Comment

Minutes: Hershey High School students Adam Firestone and Mallory Royer provided input concerning Policy 204, Attendance. Mr. Reifsnyder explained Public School Code provisions, PDE regulations and local district policy and practice concerning student attendance.

In response to Andrea Loyd's inquiry into the status of board committee work on drug and alcohol policies, Mrs. Sheehan and Mr. Reifsnyder gave an update on the Athletic and Activities Committee's recent and upcoming discussions on the topic.

5. Adjournment

Minutes: The meeting adjourned at 5:33 p.m.