

Portola Valley School District


2019-20 Unaudited Actuals

September 3, 2020



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REPORTING/CALENDAR for the 2020-21 & 2021-22 Budget

June 2020*	Adoption of 2020-21 PVSD Budget
July 2020	Governor Signs the 2020-21 State Budget
 Sept 2020 *	Books Closed, Unaudited Actuals 2019-20
Sept 2020 *	First Revision of 2020-21 PVSD Budget
Dec 2020*	First Interim PVSD Financial Report
Jan 2021	Release of Governor's 2021-22 State Budget
March 2021*	Second Interim PVSD Financial Report
May 2021	State Budget Update for 2021-22
June 2021*	Adoption of 2021-22 PVSD Budget
July 2021	Governor Signs 2021-22 State Budget



* Presented at Board meetings

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Summary

- 2019-20 General Fund Ending Balance
- 2020-21 Property Tax and Budget Update
- Multi-Year Projection
- Other Funds Balances
- Next Steps



2019-20 General Fund Ending Balance

	Amounts	Reserve % of Total Expenditures
Total Expenditures & Transfers Out	15,688,356	
Restricted Programs	971,225	
School Site Carryovers	33,390	
Reserve for pending Genentech Litigation	150,000	
Reserve for Classroom Furnishings	200,000	
Reserve for Economic Uncertainty (A)	627,534	4.00%
Unassigned/Unappropriated (B)	1,217,181	7.76%
Total General Fund Balance	3,199,331	
Basic Aid Reserve Policy - Fund 17 (C)	1,238,313	7.89%
Total Available Reserves (A)+(B)+(C)	3,083,029	19.65%



Property Tax Close Out for 2019-20

2019-20:

Final Property Tax Revenue: \$12,184,380 (5.97% growth over 2018-19)

2020-21:

June Estimates: \$12,477,181 (4.2% growth over 2019-20 June estimates)

September Estimates: \$12,647,521 (5.0% growth over 2019-20 actual revenues)

(growth budgeted for secured rolls only)



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2020-21 Proposed Budget Revisions

Revenue Increase:

LCFF Revenues: \$18,512

Additional Property Taxes: \$170,340

State Revenues (one-time funds) from CARES Act: \$200,000

Expenditure Decrease:

Salaries & Benefits - 2 Library Technicians: \$160,000

Salaries & Benefits - 1 District Office Position: \$100,000

Expenditure Increase:

COVID-19 Expenses: \$950,000



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Multi-Year Projections - General Fund

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Income	16,872,487	16,828,704	15,222,303	15,222,303	15,462,147	15,704,788
Expenditures	(14,774,356)	(15,394,313)	(14,919,636)	(13,867,205)	(14,110,314)	(14,345,259)
Expenditures: Budget Reductions			(500,000)	(1,000,000)	(1,000,000)	(1,000,000)
Excess	2,098,131	1,434,391	(197,333)	355,098	351,833	359,529
Transfers to Other Funds	(914,000)	(510,000)	(310,000)	(310,000)	(310,000)	(310,000)
Net Inc/(Dec) to Fund Balance	1,184,131	924,391	(507,333)	45,098	41,833	49,529
Beginning Fund Balance	2,042,656	3,199,331	4,123,722	3,616,389	3,661,487	3,703,320
Audit Adjustments	(27,456)					
Ending Fund Balance	3,199,331	4,123,722	3,616,389	3,661,487	3,703,320	3,752,849
Available Reserves %	19.7%	24.0%	19.9%	21.0%	20.4%	20.5%

PVSD

Other Funds - 2019-20 Unaudited Actuals

	Cafeteria Fund	Deferred Maintenance	Special Reserve	Other Post-employment	Building Fund	Capital Facilities
Income	86,289	6,861	22,970	49	161,495	70,345
Expenditures	(91,776)	(19,200)	-	-	(3,154,134)	(7,783)
Excess	(5,487)	(12,339)	22,970	49	(2,992,639)	62,562
Transfers from the General Fund	20,000	694,000	-	200,000	-	-
Net Inc/(Dec) to Fund Balance	14,513	681,661	22,970	200,049	(2,992,639)	62,562
Beginning Fund Balance	21,196	364,335	1,215,343	-	9,483,042	193,191
Ending Fund Balance	35,709	1,045,996	1,238,313	200,049	6,490,403	255,753

PVSD

Our Budget is Built on Prudent Fiscal Management

Changes made in the past 2-3 years which reflect the District's prudent fiscal management strategy include:

Total on-going savings: \$1,288,500 **Total one-time savings: \$600,000***

- **Elimination of** Corte Madera Assistant Principal position -- \$210,000
- **Freeze** hiring of the Director of Learning & Innovation position -- \$210,000
- **No salary increases** for administrators, classified confidential, pupil services staff in 2019-20 -- \$63,000
- **Elimination of** District Office Classified Staff -- \$100,000
- **Freeze hiring** of two full time Library Technicians for 2020-21 -- \$160,000*
- **Reduced** other staff through attrition -- between 2017-18 and 2019-20
 - 4.0 FTE Certificated; 3.0 FTE Classified for total savings of \$677,000
- **Eliminated** the Teacher's Pension Debt to avoid future interest expense-- interest rate at 7% - \$440,000* (principal and interest)
- **Avoided** temporary borrowing for cash flow needs --
estimated net cost to District \$30,000 to \$40,000 per year
- **Eliminated** unused telephone lines -- 30 lines-- \$5,500 per year ongoing
 - Reconciliation of other AT&T services - savings not available yet
- **Increased reserves** to a more healthy level in "Other Funds"

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Next Steps

December 2020: First Interim Budget Review, 2020-21

January 2021: Auditor's Opinion on the 2019-20 Financials



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