

## **Executive Budget Summary**

### **2021-22 Estimated Actuals and 2022-23 Adopted Budget**

The **Executive Budget Summary Report** is divided into the following sections:

- I. Estimated Actuals for 2021-22.** There have been changes from the financial status reported at Second Interim.
- II. 2022-23 Governor's May Revise Proposals.** Includes a summary of the proposals as they apply to public school districts.
- III. Budget for 2022-23.** Projections for the 2022-23 budget have changed since the Second Interim Financial Report because of updated financial information. This section outlines assumptions for 2022-23.
- IV. Five-Year Financial Model.** The five-year financial model is the focal point of prudent budget decision making. A complete understanding of the long-term implications of District decisions is a prerequisite to sound financial management. The Model shows the assumptions used. These assumptions will change over time, and will be updated regularly.
- V. Other Funds.** The Cafeteria, Deferred Maintenance, Basic Aid Reserve, Building/Measure Z Bond, Other Postemployment Benefits, and Developer's Fees are separate funds. The budgets for 2021-22 Estimated Actuals and 2022-23 are included in this section.

#### **I. ESTIMATED ACTUALS FOR 2021-22 – Attachment A**

The Board's most recent, full discussion on the status of the 2021-22 budget was during the Second Interim Financial Report Board item on March 10, 2022. The status of the 2021-22 budget is important because it will determine the ending fund balance (which becomes the 2022-23 beginning fund balance). The 2021-22 budget establishes a baseline for the 2022-23 budget. This section reports on the changes that have taken place since the Second Interim Report.

Attachment A shows the comparison between the District's general fund financials at Estimated Actuals (column a), and as of Second Interim (column b). Column c shows the changes between the two.

## Revenue

1. **Property Taxes (Increase of \$28,500):** Increase is due to unsecured taxes (tax on business properties) based on actual collections
2. **State Revenues (Increase of \$2,913):** Increase in lottery revenue
3. **Local Revenues (Increase of \$91,266):** Increases are:
  - a. \$6,300 miscellaneous income
  - b. \$19,650 parent donations for Outdoor Education field trip
  - c. \$65,316 PV Schools Foundation Endowment grants

**Total Increase in Revenues: \$122,678**

## Expenditures

4. **Salaries and Benefits Budgets (Increase of \$325,842).** Increases are due to substitute teacher costs (\$32,580), the addition of a one-time COVID wellness stipend of \$2,000 to all employees – payments pending ratification of PVTA contract, the approved 4% salary increases for CSEA and unrepresented employee groups, and adjusted salaries and statutory taxes to reflect estimated actuals.
5. **Supplies/Materials/Services (Increase of \$191,710).** This is a correlating increase in expenditures due to additional Endowment funds and outdoor education field trip donations (\$90,000), nursing and communication services (\$46,000), and the increase in maintenance costs (\$56,000).


**Total Increase in Expenditures: \$517,552**

## Fund Balance

There have been both revenue and expenditure changes since the Second Interim Financial Report. The unrestricted Fund Balance is estimated at \$3,580,506, a decrease of \$290,232 from the Second Interim as outlined above.

The projected total General Fund ending balance at June 30, 2022 is \$4,848,387. The total available reserve, excluding assigned reserves and including the Special Reserve Fund, is \$3,114,780, or 17.99% of the total General Fund Expenditures and Transfers Out.

The Fund balance includes setting aside \$850,000 for education programs, \$700,000 for classroom furnishings, \$150,000 for pending litigation (Genentech vs. the San Mateo County Assessor's office). The components of the fund balance are as follows:

<b>Restricted Programs</b>	<b>1,267,881</b>	
<b>School Site Carryovers</b>	<b>30,000</b>	
<b>Reserve for pending Genentech Litigation</b>	<b>150,000</b>	
<b>Reserve for Classroom Furnishings</b>	<b>700,000</b>	
<b>Reserve for Education</b>	<b>850,000</b>	
<b>Reserve for Economic Uncertainty (A)</b>	<b>692,693</b>	<b>4.00%</b>
<b>Unassigned/Unappropriated (B)</b>	<b>1,157,813</b>	<b>6.69%</b>
<b>Total General Fund Balance</b>	<b>4,848,387</b>	
<b>Basic Aid Reserve Policy - Fund 17 (C)</b>	<b>1,264,274</b>	<b>7.30%</b>
<b>Total Available Reserves (A)+(B)+(C)</b>	<b>3,114,780</b>	<b>17.99%</b>

## II. 2022-23 GOVERNOR'S MAY REVISE PROPOSALS

Governor Newsom's 2022-23 spending plan includes funding to "provide relief from rising inflation, ensure public safety, address homelessness, transform public education, and combat climate change."

Below are some of the education proposals and impacts to the Portola Valley School District:

1. Proposition 98 has increased by \$19.6B above the Governor's January budget estimates. LCFF funding is estimated to increase by 6.56%.  
**PVSD does not receive Prop 98 funding, so no impact to PVSD unless funding for the Voluntary Transfer Program students is allowed to continue.**
2. Universal Transitional Kindergarten classes must be available to any student whose fifth birthday occurs between September 2 and February 2. Classroom ratios of 12:1 must be maintained. Funding is \$11,437 (\$8,624 + \$2,813) per ADA. **PVSD is considered a basic aid district and will not receive funding for these students.**
3. Nutrition funding increased to cover the cost of providing two meals per day, plus additional funding to continue the federal "seamless summer" option.

**PVSD does not participate in the seamless summer program. There could be potential funds to cover the costs of the two meals per day. Meals ordered and not served will be at the district's expense.**

4. Expanded Learning Opportunities Program funding: \$2,500 per student for low-income, English learner, or students in foster care. **PVSD could receive \$75,000 to serve this group of students.**
5. Educator Workforce proposes one-time investments in educator support for Science Technology, Engineering, and Mathematics (STEM) instruction as well as reading and literacy. \$85M in educator resources and professional learning opportunities to support the implementation of NGSS, California Math Framework, and CA Computer Science Standards. **The impact to PVSD is unknown at this time. These will be restricted dollars.**
6. Facilities: The Budget includes the sale of the remaining \$1.4B in approved Proposition 51 bonds. **There is no fiscal impact to PVSD.**
7. One-time discretionary dollars on a per-student basis. The Governor's intent is for the dollars to be used to address student learning challenges, protecting staff levels (retention), and supporting the mental health and wellness of students and staff. These funds would also serve as an offset to any outstanding mandate debt owed to districts. **If approved, the fiscal impact will be approximately \$600,000 of one-time funds to PVSD.**
8. Deferred Maintenance funds to all districts. **If approved, the fiscal impact will be approximately \$100,000 of restricted dollars to PVSD.**

Note: These are only proposals and suggestions for districts to consider while developing their budgets. The Governor and the Legislature will agree on an enacted State budget by June 30, 2022.

### **III. GENERAL FUND BUDGET FOR 2022-23 – Attachment B**

The 2021-22 estimated actuals are the baseline numbers for the 2022-23 budget. Each line item budget includes the increase or decrease from the 2021-22 budget. This section reports on assumptions related to revenue and expenditures used to create the 2022-23 budget.

**Revenue: \$17,728,768**

**LCFF Revenues - Unrestricted (\$252,570, decrease of \$271,572):** Unrestricted LCFF represents the minimum state aid (\$146,570) plus the Education Protection Account (Prop 30) (projected at \$200 per student, or \$106,000). The decrease of \$271,572 is from the elimination of Voluntary Transfer Program funding. This

revenue source is eliminated when Ravenschool City School District, the resident district of the transfer students, becomes a basic aid school district. At this time, Ravenswood continues to flip back and forth as a basic aid district. The County Office of Education recommends that we do not budget for these funds.

**Property Taxes (\$14,061,248, increase of \$706,782):** Property tax revenue is based on three sources:

1. The secured tax roll
2. The unsecured tax roll
3. The homeowners' exemption/subventions (HOX).

For the 2022-23 tax year, secured taxes are projected to increase by 5.5% (or \$704,616) over 2021-22; unsecured property taxes (i.e., business property taxes) are projected to be flat; and homeowners' exemptions are also projected to be flat.

**Other State Revenue - Unrestricted (\$106,352, decrease of \$3,179):** Other Unrestricted state revenue includes mandated cost block grant of \$17,379, Unrestricted Lottery funds of \$87,073, and testing funds of \$1,900.

**Other State Revenue - Restricted (\$36,722, decrease of \$327,773):** Other Restricted state revenue includes restricted lottery \$34,722, and TUPE \$2,000. The decrease is mainly due to one-time COVID-related state revenues received in 2021-22. These grants were Educated Effectiveness \$185,485, In-Person Instructions grant \$132,290, and ELO-G \$8,080.

**CalSTRS on-behalf payments (\$766,717):** The State requires school districts to record the STRS on-behalf contributions from the State. A corresponding expense is also recorded. This is a "paper only" entry.

**Federal Revenue (\$9,654, decrease of \$128,715):** Federal revenues consist of Title II and Title III funding. The decrease of \$128,715 is from the one-time Expanded Opportunities Learning Grant received in 2021-22.

**Special Education, including Mental Health (\$481,797, flat):** Special education revenues sources are: The County Office Special Education Local Plan Area (SELPA) (\$351,677) and federal (\$105,683), and mental health (\$24,437). The projection for the District's special education revenue is provided by the local SELPA.

**Other Local Revenue (\$2,013,709, decrease of \$208,291):**

- **Parcel Tax (\$950,000, no change).** Measure S renewal is \$110 less per parcel, plus an increase in senior exemptions claimed.
- **Portola Valley Schools Foundation Campaign Funds (\$900,000, decrease of \$20,000).** The budget includes a continuing contribution from the Foundation.
- **Other (\$163,709, decrease \$188,291):** Other local revenue includes PTO donations, Foundation Endowment grants, facilities rental, interest income and miscellaneous donations. PTO and Foundation grants are not yet included in the 2022-23 budget; hence, the decrease, as these were budgeted in 2021-22. These revenues are not budgeted until funds are collected. A corresponding expenditure will be budgeted at the same time.

### **Expenditures: \$16,721,406**

**Certificated Salaries (\$7,283,702, increase of \$828,455):** Certificated salaries include classroom teachers, counselors, psychologist, certificated administrators, and summer school teaching salaries.

The salary budget includes the increase of one 1.0 FTE classroom teacher position as a result of the new state mandate to offer education to TK eligible students, plus one additional 1.0 FTE certificated position for a reading specialist teacher (both at Ormondale School). The total FTE certificated full-time equivalents is 52.67.

The significant expenditure increase is primarily due to changing the pay salary structure of teachers from one that has existed for almost ten years. The District and PVTa (certificated teacher bargaining unit) have reached tentative agreements pending ratification by both PVTa and the Governing Board. The budget includes the proposed amounts for the three contract years.

Here are the full-time equivalent positions:

	Adopted Budget	
	2022-23	2021-22
Teachers	44.00	42.00
TOSA - Curriculum & Tech	1.67	1.67
Counselors	2.00	2.00
Psychologist	1.00	1.00
Principals	2.00	2.00
Dir. of Ed Services/Wellness	1.00	1.00
Superintendent	1.00	1.00
	52.67	50.67

**Classified Salaries (\$2,028,026, increase of \$37,615):** Classified salaries include paraeducators, office staff, custodians, technicians, and other non-certificated staff. The increase is due to automatic step/salary increases, plus a one-time \$2,000 off-schedule COVID stipend payment in 2021-22. The total FTE classified full-time equivalents is 24.85. Classified full-time-equivalent positions are:

	Adopted Budget	
	2022-23	2021-22
Gen. Ed. Aide	3.33	3.33
Special Ed. Aide	5.59	5.59
Maker Space Coach	1.00	1.00
Library Technician	1.63	1.63
Custodians	4.00	4.00
Office Staff - Site	4.00	4.00
Tech Specialists	1.00	1.50
Office Staff - DO	-	0.50
Executive Assistant /HR	1.00	1.00
Payroll/Benefits	1.00	1.00
Fiscal Services Manager	1.00	1.00
Director of Facilities	0.30	0.30
Chief Business Official	1.00	1.00
	24.85	25.85

**Benefit Costs (\$3,701,460, increase of \$459,076):** Benefits include statutory, retirement, and health and welfare costs. Statutory costs include Medicare (1.45%), Social Security (6.2% for classified employees only), unemployment insurance (0.5%), and worker's compensation (3.37%). Retirement benefits include STRS (19.10% up from 16.92% in 2021-22 for certificated employees) and PERS (25.37% up from 22.91%, in 2021-22 for classified employees). Health benefits are budgeted with a 5% increase over 2021-22. Overall, statutory taxes have increased by 1.68% on certificated salaries and 1.96% on classified salaries.

**CalSTRS on-behalf payments (\$766,717):** The State requires school districts to record the STRS on-behalf contributions from the State. A corresponding expense is also recorded. This is a "paper only" entry.

**Supplies and Materials (\$502,305, decrease of \$99,434):** Supplies and materials include textbooks, library books, instructions materials, other classroom supplies, technology purchases (computers, tablet devices, printers, etc), furniture, and other non-instructional materials. The budget also includes \$267 per student to the

schools as discretionary funds, and \$400 per teacher (\$600/new teacher) for classroom supplies. Supplies from the unrestricted funds will increase due to the purchase of K-8 science textbook adoptions. Restricted supplies will decrease due to grants and donations are not budgeted in both revenue and expenses until funds are received.

**Other Operating Expenses and Services (\$2,018,634, decrease of \$200,320):**

Other operating expenses and services include rentals, leases, maintenance contracts, travel, insurance, utilities, legal, special education non-public school costs, and other operating expenditures. The decrease is from election costs (\$25,000), shared contract communication staff (\$120,000), increase in general and property liability insurance (\$48,000), transportation (\$11,000), and staff development (\$20,000). Restricted services decrease is due to grants and donations not budgeted in both revenue and expenses until funds are received. Once the 2021-22 books are closed and there are carryover amounts, the expenses will then be budgeted which will be reflected in the first interim budget update.

**Capital Outlay (\$0, decrease of \$136,901):** No equipment and furniture purchases are expected. However, when funds such as from the Fanfare are provided to the District, a corresponding revenue and expenditures will be budgeted.

**Other Outgo (\$420,562, decrease of \$30,053):** The decrease is mainly from the projected special education case load needs.

**Transfers Out: (\$1,050,000)** Transfers out to Deferred Maintenance fund (\$700,000); Other Postemployment Benefits fund (\$100,000); Food Service Program fund (\$100,000), and Special Reserve Fund (17) (\$150,000) per Board Policy. Fund 17 must not fall below 8%. The Fund 17 balance once added to the General Fund reserve balance (4%) equal = 12%.

## **FIVE-YEAR FINANCIAL MODEL - Attachment B**

The following are Revenues and Expenditures Assumptions:

### **Revenue Assumptions**

**Enrollment.** Enrollment is projected to be +/- 530 students in all budget years.

**Voluntary Transfer Program Revenue.** Prior to 2022-23, the District received 70% of the sending district's LCFF base grant amount for voluntary transfer students. No COLA included is applied for School Services of California (SSC).



However, due to the funding status of Ravenswood School District, we anticipate this funding source will be discontinued for a loss of about \$280,000 per year.

**Property Taxes.** This item includes revenue from the secured roll, unsecured roll, and homeowners' exemptions. Absent additional information, this budget model uses a property tax growth rate of 3% for 2024-25, and 2% for each of the remaining budget years. These projections will be revisited as additional information is received.

**Parcel Tax.** The voters of Portola Valley School District supported the District's renewal of Measure S, which represents \$471 per parcel for eight years, starting in 2021-22. This is a reduction of \$110 per parcel from Measure O, the previous parcel tax. The budget includes parcel tax revenues of approximately \$950,000 starting in 2021-22.

**Special Education Revenue.** Projected revenues are budgeted at the same amount as 2022-23.

**Lottery Income.** Lottery income has been projected based on estimates from School Services of California (SSC).

### **Expenditure Assumptions**

**Certificated Step/Column.** The budget includes the tentative agreements currently with the PVTAs teachers bargaining unit. The agreement, once ratified, will be for three years (2022-23, 2023-24, and 2024-25). The budget includes the offer on the table. The budget does not include salary increases for employee groups that have not been settled.

**Salaries:** Salary increases for classified and unrepresented employees and administrators are not included in the projections starting in 2023-24. Salary increases for teachers are not included in the projections starting in 2025-26. Include 0.75 FTE part-time maintenance staff position starting in 2024-25.

**Health Benefit Costs.** The health benefit costs assume an increase of 5%.

**Statutory Payroll Tax Rates:** The following are rates used for classified and certificated employees in the budget years.

<b>Classified</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>
PERS	25.37%	25.2%	24.6%	23.7%	22.6%	22.6%
FICA	6.20%	6.20%	6.20%	6.20%	6.20%	6.20%
Medicare	1.45%	1.45%	1.45%	1.45%	1.45%	1.45%
WC	3.37%	3.37%	3.37%	3.37%	3.37%	3.37%
UI	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
<b>Total</b>	<b>36.89%</b>	<b>36.72%</b>	<b>36.12%</b>	<b>35.22%</b>	<b>34.12%</b>	<b>34.12%</b>
<b>Certificated</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2023-24</b>	<b>2023-24</b>	<b>2023-24</b>	<b>2023-25</b>
STRS	19.10%	17.60%	17.60%	17.60%	17.60%	17.60%
Medicare	1.45%	1.45%	1.45%	1.45%	1.45%	1.45%
WC	3.37%	3.37%	3.37%	3.37%	3.37%	3.37%
UI	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
<b>Total</b>	<b>24.42%</b>	<b>22.92%</b>	<b>22.92%</b>	<b>22.92%</b>	<b>22.92%</b>	<b>22.92%</b>

**Textbook Adoption:** Science textbook adoption for grades K-5 approximately \$90,000 in 2022-23, Spanish adoption of \$60,000 in 2023-24, and Math adoption for TK-8 in 2024-25 of approximately \$125,000.

**Special Education Expenses:** The budget assumes the same level of special education services as 2022-23 in the out-years, plus the cost of living adjustments.

**Facilities Solar Rebates:** The budget includes rebates of \$54,000 for 2022-23, \$44,000 for 2023-24, \$34,000 in 2024-25, and \$25,000 for 2025-26.

**Portola Valley School District  
General Fund - 2022-23 Adopted Budget**

**CHANGE REPORT**

**ATTACHMENT A**

5.26.22

	(a)			(b)			(c)		
	2021-22 Estimated Actuals (May 2022)			2021-22 2nd Interim (March 2022)			Variances		
Description	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Revenue Detail</b>									
LCFF Sources	524,142	351,677	875,818	524,142	351,677	875,818	-	-	-
Property Taxes Revenues	13,354,466	-	13,354,466	13,325,966	-	13,325,966	28,500	-	28,500
Federal Revenues	-	244,052	244,052	-	244,052	244,052	-	-	-
State Revenues: STRS on-behalf pmts	-	681,189	681,189	-	681,189	681,189	-	-	-
State Revenues: Other	109,530	438,432	547,963	102,531	442,519	545,050	7,000	(4,087)	2,913
Other Local Revenues	1,995,324	238,248	2,233,572	1,989,024	153,282	2,142,306	6,300	84,966	91,266
<b>Total Revenues</b>	<b>15,983,462</b>	<b>1,953,598</b>	<b>17,937,060</b>	<b>15,941,662</b>	<b>1,872,719</b>	<b>17,814,381</b>	<b>41,800</b>	<b>80,879</b>	<b>122,678</b>
<b>Expenditure Detail</b>									
Certificated Salaries	5,711,115	744,132	6,455,247	5,536,115	744,132	6,280,247	175,000	-	175,000
Classified Salaries	1,432,296	558,115	1,990,411	1,335,316	555,947	1,891,263	96,980	2,168	99,148
Employee Benefits	2,723,321	519,063	3,242,384	2,671,919	518,771	3,190,690	51,402	292	51,694
Employee Benefits-STRS on behalf	-	681,189	681,189	-	681,189	681,189	-	-	-
Books and Supplies	404,490	197,249	601,739	446,490	152,275	598,765	(42,000)	44,974	2,974
Services, Other Operating Expenses	1,051,543	1,167,411	2,218,954	1,000,893	1,029,326	2,030,219	50,650	138,085	188,735
Capital Outlay	76,000	60,901	136,901	76,000	60,901	136,901	-	-	-
Other Outgo (excluding IC)	208,949	181,561	390,510	208,949	181,561	390,510	-	-	-
<b>Total Expenditures</b>	<b>11,607,714</b>	<b>4,109,620</b>	<b>15,717,334</b>	<b>11,275,682</b>	<b>3,924,100</b>	<b>15,199,782</b>	<b>332,032</b>	<b>185,520</b>	<b>517,552</b>
<b>Excess / (Deficiency)</b>	<b>4,375,748</b>	<b>(2,156,022)</b>	<b>2,219,726</b>	<b>4,665,980</b>	<b>(2,051,381)</b>	<b>2,614,599</b>	<b>(290,232)</b>	<b>(104,641)</b>	<b>(394,873)</b>
<b>Other Financing Sources/Uses</b>									
Transfer Out to Deferred Maintenance #14	(1,300,000)	-	(1,300,000)	(1,300,000)	-	(1,300,000)	-	-	-
Transfer Out to Food Service #13	(200,000)	-	(200,000)	(200,000)	-	(200,000)	-	-	-
Tsfer Out to Postemployment Benefits #20	(100,000)	-	(100,000)	(100,000)	-	(100,000)	-	-	-
Transfer out to Bond Fund #21	-	-	-	-	-	-	-	-	-
Contributions to Special Education Program	(1,569,680)	1,569,680	-	(1,569,680)	1,569,680	-	-	-	-
Contributions to Routine Restricted Maintenance	(700,000)	700,000	-	(700,000)	700,000	-	-	-	-
Contributions to Other Restricted Programs	-	-	-	-	-	-	-	-	-
<b>Total, Other Sources/Uses</b>	<b>(3,869,680)</b>	<b>2,269,680</b>	<b>(1,600,000)</b>	<b>(3,869,680)</b>	<b>2,269,680</b>	<b>(1,600,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Increase to Fund Balance</b>	<b>506,068</b>	<b>113,658</b>	<b>619,726</b>	<b>796,300</b>	<b>218,299</b>	<b>1,014,599</b>	<b>(290,232)</b>	<b>(104,641)</b>	<b>(394,873)</b>
Beginning Fund Balance	3,074,438	1,154,223	4,228,661	3,074,438	1,154,223	4,228,661	-	-	-
Audit Adjustments	-	-	-	-	-	-	-	-	-
<b>Ending Balance, June 30</b>	<b>3,580,506</b>	<b>1,267,881</b>	<b>4,848,387</b>	<b>3,870,738</b>	<b>1,372,522</b>	<b>5,243,260</b>	<b>(290,232)</b>	<b>(104,641)</b>	<b>(394,873)</b>
<b>Components of Ending Fund Balance</b>									
Restricted: Federal/State/Local Programs			1,267,881			1,372,522			(104,641)
Restricted: School carryovers			30,000			30,000			-
Assigned: Pending Genentech Litigation			150,000			150,000			-
Assigned: Classroom Furnishings			700,000			700,000			-
Assigned: Education Reserves			850,000			850,000			-
Assigned: Universal Free Meals 2022-23			-			-			-
Reserved for Economic Uncertainty			692,693			671,991			20,702
Total Restricted/Assigned/Reserved			3,690,574			3,774,513			(83,939)
Unassigned			1,157,813			1,468,747			(310,934)
Total Ending Fund Balance - General Fund (01)			4,848,387			5,243,260			(394,873)
Special Reserve Fund Balance (Fund 17)			1,264,274			1,278,274			(14,000)
Total Available Reserves (Fund 1 and 17)			3,114,780			3,419,012			(304,232)
Available Reserves %	17.99%			20.35%					-2.37%

Portola Valley School District  
General Fund - 2022-23 Adopted Budget  
6.16.2022

Scenario A: 1) Property taxes at 3% & 2% out years 2) 0.50 FTE Maintenance Position 3) No raises included for unsettled agreements 4) \$200K+/year contributions to Deferred Maintenance

ATTACHMENT B

6.16.2022	5.00%			5.5%			3.0%			2.0%			2.0%			2.0%		
	2021-22 Estimated Actuals			2022-23 Projection			2023-24 Projection			2024-25 Projection			2025-26 Projection			2026-27 Projection		
Description	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
REVENUE																		
LCFF Sources	524,142	351,677	875,818	252,570	351,677	604,247	252,570	351,677	604,247	252,570	351,677	604,247	252,570	351,677	604,247	252,570	351,677	604,247
Property Taxes Revenues	13,354,466	-	13,354,466	14,061,248		14,061,248	14,466,722	-	14,466,722	14,745,148	-	14,745,148	15,029,142	-	15,029,142	15,318,816	-	15,318,816
Federal Revenues - Special Education	-	244,052	244,052	-	115,337	115,337	-	115,337	115,337	-	115,337	115,337	-	115,337	115,337	-	115,337	115,337
State Revenues:STRS on-behalf pmts	-	681,189	681,189		766,717	766,717	-	766,717	766,717		766,717	766,717		766,717	766,717		766,717	766,717
Other State Revenues	109,530	438,432	547,963	106,352	61,159	167,511	106,352	50,143	156,494	106,352	47,805	154,156	106,352	47,805	154,156	106,352	47,805	154,156
Other Local Revenues	1,995,324	238,248	2,233,572	1,951,824	61,885	2,013,709	1,947,824	61,885	2,009,709	1,955,424	61,885	2,017,309	1,965,424	61,885	2,027,309	1,967,824	61,885	2,029,709
Total Revenues	15,983,462	1,953,598	17,937,060	16,371,993	1,356,775	17,728,768	16,773,468	1,345,758	18,119,226	17,059,493	1,343,420	18,402,914	17,353,488	1,343,420	18,696,908	17,645,562	1,343,420	18,988,982
EXPENDITURE																		
Certificated Salaries	5,711,115	744,132	6,455,247	6,348,061	935,641	7,283,702	6,980,492	824,378	7,804,870	7,147,092	846,564	7,993,655	7,310,185	862,590	8,172,776	7,485,350	878,937	8,364,287
Classified Salaries	1,432,296	558,115	1,990,411	1,485,594	542,432	2,028,026	1,533,872	553,281	2,087,153	1,641,523	564,346	2,205,869	1,691,895	575,633	2,267,528	1,743,862	587,146	2,331,008
Employee Benefits	2,723,321	519,063	3,242,384	3,099,083	602,377	3,701,460	3,242,343	592,496	3,834,838	3,368,518	621,881	3,990,399	3,474,961	633,986	4,108,946	3,587,410	646,332	4,233,742
Eme Benefits: STRS on-behalf pmts	-	681,189	681,189		766,717	766,717		766,717	766,717		766,717	766,717		766,717	766,717		766,717	766,717
Books and Supplies	404,490	197,249	601,739	478,426	23,879	502,305	418,213	47,970	466,183	493,445	46,036	539,480	509,930	46,206	556,135	424,680	46,379	471,059
Services, Other Operating Expenses	1,051,543	1,167,411	2,218,954	1,229,271	789,362	2,018,633	1,284,474	731,545	2,016,018	1,379,548	733,783	2,113,331	1,427,881	733,927	2,161,808	1,474,772	734,118	2,208,890
Other Outgo (excluding IC)	208,949	181,561	390,510	218,968	201,594	420,562	229,689	209,047	438,736	241,161	216,922	458,083	238,350	225,282	463,632	250,853	234,066	484,919
Total Expenditures	11,607,714	4,109,620	15,717,334	12,859,403	3,862,002	16,721,405	13,689,082	3,725,433	17,414,516	14,271,286	3,796,248	18,067,534	14,653,202	3,844,341	18,497,543	14,966,927	3,893,696	18,860,623
Excess / (Deficiency)	4,375,748	(2,156,022)	2,219,726	3,512,590	(2,505,227)	1,007,363	3,084,385	(2,379,675)	704,711	2,788,207	(2,452,828)	335,379	2,700,286	(2,500,921)	199,365	2,678,635	(2,550,276)	128,359
OTHER FINANCING SOURCES/USES																		
Transfer Out to Deferred Maintenance #14	(1,300,000)		(1,300,000)	(700,000)	-	(700,000)	(500,000)	-	(500,000)	(200,000)	-	(200,000)	(250,000)	-	(250,000)	(200,000)	-	(200,000)
Transfer Out to Food Service #13	(200,000)		(200,000)	(100,000)	-	(100,000)	(100,000)	-	(100,000)	(100,000)	-	(100,000)	-	-	-	-	-	-
Transfer Out to Special Reserve Fund #17	-		-	(150,000)		(150,000)	-		-	-		-						
Tsfer Out to Postemployment Benefits #20	(100,000)		(100,000)	(100,000)		(100,000)	(100,000)		(100,000)	(100,000)		(100,000)			-			-
Contributions to Sp Ed Program	(1,569,680)	1,569,680	-	(1,762,013)	1,762,013	-	(1,679,675)	1,679,675	-	(1,752,828)	1,752,828	-	(1,800,921)	1,800,921	-	(1,850,276)	1,850,276	-
Contributions to Routine Maintenance	(700,000)	700,000	-	(700,000)	700,000	-	(700,000)	700,000	-	(700,000)	700,000	-	(700,000)	700,000	-	(700,000)	700,000	-
			-			-			-			-			-			-
Total, Other	(3,869,680)	2,269,680	(1,600,000)	(3,512,013)	2,462,013	(1,050,000)	(3,079,675)	2,379,675	(700,000)	(2,852,828)	2,452,828	(400,000)	(2,750,921)	2,500,921	(250,000)	(2,750,276)	2,550,276	(200,000)
Net Increase to Fund Balance	506,068	113,658	619,726	577	(43,214)	(42,637)	4,710	0	4,711	(64,621)	(0)	(64,621)	(50,635)	0	(50,635)	(71,641)	0	(71,641)
Beginning Fund Balance	3,074,438	1,154,223	4,228,661	3,580,506	1,267,881	4,848,387	3,581,083	1,224,667	4,805,750	3,585,793	1,224,667	4,810,461	3,521,173	1,224,667	4,745,840	3,470,537	1,224,668	4,695,205
Audit Adjustments	-		-															
Ending Balance, June 30	3,580,506	1,267,881	4,848,387	3,581,083	1,224,667	4,805,750	3,585,793	1,224,667	4,810,461	3,521,173	1,224,667	4,745,840	3,470,537	1,224,668	4,695,205	3,398,896	1,224,668	4,623,564
Components of Ending Fund Balance																		
Restricted: Federal/State/Local Programs			1,267,881			1,224,667			1,224,667			1,224,667			1,224,668			1,224,668
Restricted: School carryovers			30,000			30,000			30,000			30,000			30,000			30,000
Assigned: Pending Genentech Litigation			150,000			150,000			150,000			150,000			150,000			150,000
Assigned: Classroom Furnishings			700,000			700,000			700,000			700,000			700,000			700,000
Assigned: Education Reserves			850,000			850,000			850,000			850,000			850,000			850,000
Reserved for Economic Uncertainty (A)			692,693			704,856			724,581			738,701			749,902			762,425
Total Restricted/Assigned/Reserved			3,690,574			3,659,523			3,679,248			3,693,368			3,704,569			3,717,093
Unassigned (B)			1,157,812			1,146,227			1,131,213			1,052,471			990,636			906,471
Total Ending Fund Balance - General Fund			4,848,386			4,805,750			4,810,461			4,745,840			4,695,205			4,623,564
Special Reserve Fund Balance (Fund 17) ( C )			1,264,274			1,425,274			1,442,377			1,459,686			1,477,202			1,494,928
Total Available Reserves ( A + B + C )			3,114,780			3,276,357			3,298,171			3,250,859			3,217,739			3,163,825
Available Reserves %	17.99%			18.44%			18.21%			17.60%			17.16%			16.60%		

## **V. Other Funds**

### **2022-2023 Adopted Budget**

In addition to the General Operating fund of the District, the following are other funds for certain specific activities.

**ASSOCIATED STUDENT BODY FUND (FUND 8):** used to account separately for the funds raised, and expenditures from the Student Body Account. These activities include school dance, holiday grams, movies, buddy activities, flex period activities, and after school baked sales.

**CAFETERIA SPECIAL REVENUE (FUND 13):** used to account separately for federal, state, and local resources to operate the food service program (CA Ed. Code § 38090 and 38093). The principal revenues in this fund are from: Child Nutrition Programs (Federal), Child Nutrition Programs (State), Food Service Sales Interest, and All Other Local Revenue. Fund 13 shall only be used for those expenditures authorized by the Board as necessary for the operation of the District's food service program (CA Ed. Code § 38091 and 38100).

**DEFERRED MAINTENANCE (Fund 14):** historically has been used to account for state apportionments and the District's contribution for deferred maintenance purposes. With the implementation of the Local Control Funding Formula (LCFF), districts no longer receive state contributions, and are no longer required to keep a separate fund. However, the District continues with the old model to keep a separate fund. Revenue comes from the contributions from the general fund. Expenditures include repairs and maintenance for all District sites.

**SPECIAL RESERVE FOR OTHER THAN CAPITAL OUTLAY PROJECTS (Fund 17):** used for the accumulation of general fund monies for general operating purposes to be used in the future. Fund 17 is not for capital outlay. Board policy recommends a 12% reserve which will be recorded in this fund. The 12% reserve is funded by a combination of the unrestricted general fund balance and the Special Reserve Fund.

**RETIREE BENEFITS (Fund 20):** represents funds set aside for Other Post-Employment Benefits. Employees who have at least ten years of service with the District, and have reached 56 years of age, are eligible to receive District health

benefits at the same rate as active employees for five years after retirement. The District's actuarial estimated that the unfunded liability as of June, 2019, is approximately \$1.7 million.

**BUILDING PROJECTS FUND (Fund 21):** records the revenue and expenditures resulting from the Measure Z bond issuance of \$49.5M, approved by the voters on November 6, 2018. These funds are for Phase I of the facilities master plan projects in addition to repairs, improvements and renovation expenditures to school buildings and classrooms such as water intrusion and mold damages to certain buildings at the Corte Madera School. The District issued the first series of bonds in the amount of \$10 million in April, 2019 to fund early stages of project costs such as architects, construction manager, consultants, and classroom and campus modernizations. The District has issued the remaining amount of \$39.5 million in November 2020.

**CAPITAL FACILITIES (Fund 25):** accounts for monies received from fees levied on developers (i.e, Developer Fees), or other agencies as a condition of approving a development. Interest earned in this fund is restricted to this fund, and expenditures are restricted to the purposes specified in agreements with the developer or specified in Government Code.



2022-23 Adopted Budget:

\* This amount is included in the General Fund Resources

	Student Activity Special Revenue	Cafeteria	Deferred Maintenance	Special Reserve	Other Post- Employment Benefits	Building or Bond Fund	Capital Facilities
2021-22 Estimated Actuals	Fund 6	Fund 13	Fund 14	Fund 17	Fund 20	Fund 21	Fund 25
<b>REVENUES</b>							
Federal Sources		16,000					
Other State Sources		27,878					
Other Local Sources	5,800	85,500	17,000	11,000	4,000	324,000	100,000
Proceeds from Bond Sales							
Transfers-in From General Funds		200,000	1,300,000		100,000		
<b>TOTAL OPERATING REVENUE</b>	5,800	329,378	1,317,000	11,000	104,000	324,000	100,000
<b>EXPENSES</b>							
Certificated/Classified Salaries	960			-		113,946	
Employee Benefits						62,485	
Supplies/Materials	3,975					-	
Services and Other Operating Expenses	1,152	120,100	70,000			62,360	3,903
Capital Outlay						14,827,638	390,756
<b>TOTAL OPERATING EXPENSE</b>	6,087	120,100	70,000	-	-	15,066,429	394,659
<b>Revenues over (under) Expenses</b>	(287)	209,278	1,247,000	11,000	104,000	(14,742,429)	(294,659)
<b>Beginning Fund Balance</b>	2,432	51,997	2,333,272	1,253,274	502,088	44,169,077	358,202
<b>Ending Fund Balance</b>	2,145	261,275	3,580,272	1,264,274	606,088	29,426,648	63,543
* This amount is included in the General Fund Reserves.				*			

\* This amount is included in the General Fund Reserves.