

**A. W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting May 25, 2023

5:15 PM – Picnic Dinner

6:15 PM - Joint Operating Committee Meeting

Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link *or* cut & paste into your browser ↓

<https://zoom.us/j/97570816662?pwd=aXVmWG1wTXRqNkM4MDJka3FseGF3Zz09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:00 PM ET, however, the JOC Meeting will not start until 6:15 PM ET.

AGENDA

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Committee on Agenda Items***
- V. Approval of Minutes of April 20, 2023***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***
 - Report on 2023 – 2024 budget and voting process
 - Early Childhood Education Presentation – Ms. Ludwig
 - Technology Update – Mr. Miller
 - 2023 – 2024 Insurance Update – Mr. Neely
 - Banking Update – Mr. Neely

X. Committee Report

Organization & Curriculum Committee (Libby Blackburn – Chairperson)

Action Items:

1. To approve a list of course/programs for the 2023-2024 school year.
 - Advertising Design AM & PM
 - Automotive Collision Technology AM & PM
 - Automotive Technology AM & PM
 - Carpentry/Building Construction AM & PM
 - Cosmetology AM & PM
 - Culinary Arts AM & PM
 - Dental Careers AM & PM
 - Early Childhood Education AM & PM
 - Emergency Response Technology AM & PM
 - Health and Nursing Sciences AM & PM
 - HVAC AM & PM
 - Introduction to Pharmacy (11th and 12th Grade) AM & PM Attachment #1
 - Network Engineering and Cyber Security AM & PM
 - Pastry Arts AM & PM
 - Robotics Engineering Technology (RET) AM & PM
 - SMART-EST AM & PM
 - Surgical Sciences AM & PM
 - Veterinary Sciences AM & PM
2. To approve the administration removing CIP code 15.1202 – Computer Systems Technology from the PDE CATS System listing for Beattie. Beattie will continue with the utilization of CIP Code 11.0901 – Network Engineering and Cyber Security, that includes the previous listed curriculum.
3. To approve the Executive Director continuing to serve on the 2023 – 2024 FCCLA Board of Directors with meeting expenses funded through the Operating Budget at an estimated cost of \$475.00.
4. To approve the 2023 – 2024 Non-Consortium Tuition Rates for Cyber/Charter students at \$14,800.00.
5. To approve the returning post graduating Cosmetology students at an hourly rate of \$10.00 hr. to complete their required Cosmetology hours for certification.
6. To ratify Heather Brown and Andrew Dumbeck, Ad Design Instructors, and student competitors Primrose Sobeck (NG) and Thomas Voinchet (HA) participation in the PA Media & Design Competition in Carlisle, PA on May 22 – 23, 2023 at an estimated cost of \$925.00, Operating Budget.
7. To approve the continued Public Relations Cooperation Agreement between A.W. Beattie Career Center and the Deer Lakes School District for the period of September 1, 2023 through August 31, 2026. A.W. Beattie and Deer Lakes School District will continue to share in fifty percent of related costs. A.W. Beattie will continue to serve as the fiscal agent.
8. To approve 8 SkillsUSA members and 3 advisors participating in the National SkillsUSA contest in Atlanta, GA on June 19 – 24, 2023 at an estimated cost of \$17,127.00 Operating Budget.
9. To approve the following Job Descriptions for compliance with the Perkins V Grant:
 - 3120.1 AT (P) Automotive Technology Student Support Specialist Attachment #2
 - 3126 (P) English Language Learner Coordinator Attachment #3
 - 3140 LF (P) Learning Facilitator Attachment #4
 - 4055 (P) Instructional Assistant Culinary Arts Attachment #5
 - 5000 SCI (P) Summer Camp Instructor Attachment #6
 - 5000.1 SCC (P) Summer Camp Counselor Attachment #7

- To approve the submittal of the Career Center’s Flexible Instruction Day (FID) Application for 2023 – 2024 through 2025 – 2026 to the PA Department of Education.
- To approve the Memorandum of Understanding with the Town of McCandless effective May 2023 as part of the PA Department of Education Safe Schools requirement.
- To approve the following purchases to enhance the student certification options in the HVAC program through the National Center for Construction Educational and Research (NCCER):
 - 30 Core Intro to Basic Construction
ISBN: 9780137483358 – 2022 Edition 30 @ \$57.99 = \$1,739.70
 - 30 HVACR – Level 1
ISBN: 9780137949847 – 2022 Edition 30 @ \$69.99 = \$2,099.70
Shipping \$ 326.35
Total \$4,165.75

Through Savvas Publishing of Chandler, AZ, 2023 – 2024 Textbook Budget.
- To approve Sara Goodyear, School Counselor presenting at the 2023 PACTA Summer Leadership Conference July 25 – 27, 2023 at an estimated cost of \$850.00, Operating Budget.

The Organization & Curriculum Committee recommends items 1 thru 13 be approved.

Information Item:

- Mr. Heasley will serve the Western PACTA Vice President (CTE Director Leadership Group) for the 2023 – 2024 and 2024 – 2025 school years, as elected by his colleagues.

XI. Committee Report

Personnel Committee (Ron Frank – Chairperson)

Action Items:

- The A. W. Beattie Career Center Joint Operating Committee elects _____ as the JOC Treasurer for the term July 1, 2023 through June 30, 2024.
- To approve payment of the following supplemental contracts for the 2022 -2023 school year to the following individuals: (Final reports of activities as stated in the Collective Bargaining Agreement have been received and approved by the Executive Director.)

• FCCLA	John Ellis	\$ 1,500.00
	Cari Ludwig	\$ 1,500.00
	Aaron Yurek	\$ 1,500.00
• SkillsUSA	John Brown	\$ 1,500.00
	Paula Gibson	\$ 1,500.00
	Heather Brown	\$ 750.00
	Andrew Dumbeck	\$ 750.00
• Cosmetology Supervisor	Cindy Cazin	\$ 1,500.00
	Darren Vtipil	\$ 1,000.00
• National Technical Honor Society	Scott Scariot	\$ 1,000.00
	Aaron Yurek	\$ 1,500.00

• Beattie Ambassadors	Jennifer Groomes	\$ 1,000.00
• FIRST Robotics	Michael Purucker	\$ 1,500.00
• Teacher Mentor (Year 3 of 3)	Paula Gibson for Sarah Dietz	\$ 466.66
• Teacher Mentor (Year 3 of 3)	Darren Vtipil for Doug Moran	\$ 466.66
• Teacher Mentor (Year 3 of 3)	Megan Chuckery for Vi Olszewski	\$ 466.66
• Teacher Mentor (Year 1 of 3)	Roy Hughes for Charles Wike	\$ 466.66
• Teacher Mentor (Year 1 of 3)	Eric Carlini for Dale Dankmyer	\$ 466.66
• Teacher Mentor (Year 1 of 3)	Jennifer Groomes for Lee Silnutzer	\$ 466.66
• Teacher Mentor (Year 1 of 3)	Darren Vtipil for Chris Cowger	\$ 466.66
• Teacher Mentor (Year 1 of 3)	Michael Purucker for Damian Zottoli	\$ 466.66
<u>Non-contracted</u>		
• EMT	Cheryl Rogowski	\$ 1,850.00
• Administrative Assistance Attendance-Discipline- Busses & Student Parking Supervision	Scott Scariot	\$ 2,100.00
• Bus & Parking Lot Duty	Tad Thayer	\$ 375.00
	Joe Pelesky	\$ 375.00
	Eric Szalc	\$ 375.00
	Lee Silnutzer	\$ 375.00
	Craig Zacharias	\$ 375.00
• Curriculum Improvement Project	Cari Ludwig	\$ 500.00

3. To authorize the Executive Director to advertise any open positions over the summer, subject to ratification at the August 17, 2023 JOC meeting.
4. To approve the continued employment of Robert Scott, School Police Officer, for the 2023 – 2024 school year at \$24.00/hr. with benefits. Funded through the Operating Budget.
5. To approve the continued employment of Holly Dillon, RN as an Emergency Nurse for the 2023 – 2024 school year, effective August 10, 2022 at the daily rate of \$192.00, no healthcare benefits. Position will have five (5) PTO days and funded by ESSR's/Operating Budget.
6. To approve Nick Sauer as an Education Support Specialist (Instructional Assistant) to assist classroom teachers with student learning loss during the 2023 – 2024 school year at the daily rate of \$150.00, no healthcare benefits. Position will have five (5) PTO days and funded by ESSR's/Operating Budget.
7. To approve the following IT Department Summer Interns effective June 5 – August 31, 2023, at the hourly rate of \$12.50, no benefits. Approximately 30/hrs. per week.
 - Ben Iachini (AV – 11)
 - Caleb Brandt (NG – 10)
 - Garrett Vasil (HA – 11)
 - Brayden Albert (NA – 10)
8. To approve the requests of the following administrators for the payment of sick/PTO days not utilized during the 2022 – 2023 school year per the Management and Supervision Compensation Plan of July 1, 2021 at 85% of their respective daily per diems.
 - Dr. Jason Watkins, Assistant Director (3 days)
 - Mr. Joe Miller, Technology Director (3 days)
 - Mr. Ryan Neely, Business Manager (2 days)

9. To approve payment to Eric Heasley, Executive Director for three (3) unused PTO days during the 2022 – 2023 school year at 85% of his daily per diem per his employment agreement.
10. To approve a Student Teacher Scholarship for Kamryn Frinsco (DL) during the 2023 – 2024 school year. Ms. Frinsco has met all the requirements to student teach in Cosmetology.

The Personnel Committee recommends items 1 thru 10 be approved.

XII. Committee Report

Finance Committee (Jim Fisher – Chairperson)

Action Items:

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	4/30/2023	\$ 894,686.29
	AWBCC Capital Reserve Fund	4/30/2023	\$ 24,202.71
	Alfred W. Beattie Memorial Fund	4/30/2023	\$
	Conroy D. Guyer Fox Chapel Charitable Trust	4/30/2023	\$
2. BUDGET REPORTS	AWBCC Operating Budget	4/30/2023	\$
3. CASH REPORTS	AWBCC Operating Fund	4/30/2023	\$ 888,368.35
	PLGIT & PSDLAF	4/30/2023	\$ 2,501,284.63
	AWBCC Money Market Fund	4/30/2023	\$ 1,827,867.33
	AWBCC Capital Reserve Fund	4/30/2023	\$ 245,833.74
	Alfred W. Beattie Memorial Fund	4/30/2023	\$ 220,255.26
	Conroy D. Guyer Fox Chapel Charitable Trust	4/30/2023	\$ 3,726.84
	AWBCC Student Activity Accounts	4/30/2023	\$ 56,822.76

4. To approve the 2023 - 2024 Kiddie Tech Childcare and Early Learning Center Operating Budget in the amount of \$489,547.00. This amount will have to be included with the Career Center's 2023 – 2024 PDE budget submittal, this is reflective of the prior JOC resolution on the operation of the Kiddie Tech Childcare and Early Learning Center dated February 23, 2017. Attachment #9
5. To approve the recommended tuition rate increases for the Kiddie Tech Childcare and Early Learning Center, effective July 1, 2023. Attachment #10
6. To approve the purchase of 60 HP laptops w/cube charging carts for the estimated cost of \$53,462.00 through All Lines Technology of Cranberry Twp., PA on COSTARS Contract #003-E22-598, Technology Advancement Fund Balance.
7. To ratify the acceptance of a \$250.00 donation from Penn's Woods Trout Unlimited to utilize for student prizes during the "Out of Trout" fishing day. Trout Unlimited PA Council also donated five 1-year Memberships to Trout Unlimited for prizes. Mr. Bossong secured these opportunities for the students.
8. To approve the acceptance of a disbursement of a \$300.00 scholarship for an HVAC student from the family of Charles Glenz.

9. To approve the acceptance and disbursement of \$800.00 in scholarship funds from the Richard and Margaret Oswant Family Fund as administered by the Pittsburgh Foundation.

The Finance Committee recommends items 1 thru 9 be approved.

Information Items:

1. Final step in the 2023-2024 Operating Budget review and approval process by the nine-member districts:

May, 2023 Full Board approval – **As per the Articles of Agreement:** “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the Full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. Report on the results of the member districts’ vote to approve the AWBCC 2023-2024 Operating Budget.
3. Kiddie Tech Child Care and Early Learning Center:
 - A. April 2023 – Report of Enrollment, Revenue and Expenditures.
 - B. Report on Enrollment, Revenue and Expenditures YTD.

XIII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

No Action Item

Information Item:

1. Networking Engineering and Cyber Security Classroom Modification

XIV. Committee Report

Policy Committee (Elizabeth Warner – Chairperson)

Action Items:

1. To approve the following policies as reviewed and approved:
 - #247 Hazing Attachment #11
 - #248 Harassment Attachment #12
2. To approve the following revised policy:
 - #249 Bullying Attachment #13
3. To approve the following revised policy:
 - #620 Fund Balance Attachment #14
4. To approve the following new policy:
 - #802.2 Electronic Data Storage Attachment #15

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

Action Item:

1. To approve _____ as the A.W. Beattie Career Center – PSBA voting delegate for the 2023 – 2024 school term.

The Legislative Committee recommends that item 1 be approved.

XVI. Public Relations Report (Ron Frank– Chairperson)

No Action Items

XVIII. Old Business

XIX. New Business

XX. Next Meeting:

June 15, 2023 - A. W. Beattie Career Center

5:45 p.m. Committee Meetings

6:15 p.m. Joint Operating Committee Meeting (Arlene J. Bender Student Conference Center)

XXI. Executive Session

- Required Act 44 Safety and Security Report to the Joint Operating Committee – Dr. Jason Watkins
- Personnel Items