

**A. W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting – April 20, 2023

5:30 PM - Dinner

5:45 PM - Committee Meetings

6:15 PM - Joint Operating Committee Meeting

Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link or cut & paste into your browser

<https://zoom.us/j/98267599843?pwd=QWppRXExS3Rkbn5EQWJBZkZpDNkhOdz09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:05 PM. The JOC Meeting will not start until 6:15 PM ET.

AGENDA

- I. Call to order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Invitation for the public to address the Joint Operating Committee**
- V. Approval of Minutes of March 23, 2022**
- VI. President’s Report**
- VII. Superintendent of Record’s Report**
- VIII. Solicitor’s Report**
- IX. Executive Director’s Report**
 - 2023 – 2024 Enrollment and Staffing Update

X. Committee Report

Organization & Curriculum (Libby Blackburn – Chairperson)

Action Item:

1. To approve eight (8) FCCLA students and one (1) advisor participating in the National FCCLA contest in Denver, CO on July 2 - 5, 2023 at an estimated cost of \$16,800.00. Operating Budget \$12,600.00 FCCLA Account \$4,200.00.
2. To approve the Administrative Leadership Team attending the 2023 PACTA Summer Leadership Conference in State College July 24 - 27, 2023 at an estimated cost of \$4,773.00, Perkins and Operating Budget.
3. To approve SkillsUSA student members and advisors attending an activity trip to Cedar Point on Thursday, June 1, 2023. No cost to the Operating Budget.
4. To approve an MOU with Larry Parks for twenty plus years of NATEP documentation and program submittals. Attachment #1
5. To approve Clif Bossong attending the Aerium Summit at the Johnstown – Cambria County Airport May 31 – June 1, 2023 at an estimated cost of \$1,275.00 – Operating Budget (To enhance our drone technology.)

The Organization & Curriculum Committee recommends items 1 through 5 be approved.

XI. Committee Report

Personnel Committee (Ron Frank – Chairperson)

Action Items:

1. To approve the resignation of Mrs. Tina Swanson effective April 5, 2023.
2. To approve the following individuals for part-time, summer custodial /maintenance employment at the following rates, no benefits. Maximum hours of 35 hrs./per week:
 - Cam Galloway \$17.00/hr. (June 19 – August 17, 2023)
 - Reese Martin \$16.00/hr. (May 9 – August 31, 2023)
 - Keifer Carroll \$16.00/hr. (June 1 – August 31, 2023)
 - Braden Scott \$15.00/hr. (June 1 – August 31, 2023)
 - John Brown \$17.00/hr. (June 19 – August 15, 2023 – only as needed)
3. To approve the following individuals for summer part-time work in the school office at the hourly rate of \$16.00/hr., no benefits. Maximum of 28 hrs./per week effective June 5 – August 15, 2023:
 - Nick Sauer
 - Heather Zottoli
4. To approve an LLC Consulting Agreement with WPAEDU/Sandy Niggel for July 1, 2023 – June 30, 2024 per the agreement previously reviewed by the Solicitor’s office.
5. To approve the retirement of Larry Parks, Automotive Technology Instructor at the conclusion of the 2022 – 2023 school year with an effective PSERS date of August 30, 2023. Per the A.W. Beattie Education Association Early Retirement Incentive Program approved by the AWBCC Joint Operating Committee on September 23, 2021.
6. To approve the retirement of Annette Udanic, Culinary Arts Instructional Assistant at the conclusion of the 2022 – 2023 school year.

The Personnel Committee recommends that items 1 through 6 be approved.

XII. Committee Report

Finance Committee (Jim Fisher – Chairperson)

Action Items:

- | | | | |
|---------------------|---|---------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund | 3/31/23 | \$ 1,109,710.35 |
| | AWBCC Capital Reserve Fund | 3/31/23 | \$ 36,100.00 |
| | Alfred W. Beattie Memorial Fund | 3/31/23 | \$ |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 3/31/23 | \$ 515.00 |
| 2. BUDGET REPORT | AWBCC Operating Budget | 3/31/23 | \$ |
| 3. CASH REPORTS | AWBCC Operating Fund | 3/31/23 | \$ 1,771,026.52 |
| | PLGIT & PSDLAF | 3/31/23 | \$ 2,334,935.91 |
| | AWBCC Money Market Fund | 3/31/23 | \$ 1,724,396.66 |
| | AWBCC Capital Reserve Fund | 3/31/22 | \$ 182,252.46 |
| | Alfred W. Beattie Memorial Fund | 3/31/22 | \$ 219,362.92 |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 3/31/23 | \$ 3,724.98 |
| | AWBCC Student Activity Accounts | 3/31/22 | \$ 45,152.49 |
4. To recommend that the A.W. Beattie Career Center 2023 – 2024 Operating Budget in the amount of \$10,904,013.00 be submitted to the full eighty-one (81) district board members for approval at their May board meetings. (Budget was emailed and printed copy will be on the Board table.)
5. To approve the following as the authorized depositories for the 2023 – 2024 school year:
- Depository: First National Bank, McCandless Twp., Pittsburgh, PA
- Investment: PLGIT (PA Local Government Investment Trust)
PSDLAF (PA School District Liquid Asset Fund)
6. To approve acceptance of the 2022 - 2023 PDE Supplemental Equipment Grant in the amount of \$73,322.39.
7. To ratify the following purchases utilizing the 2022 – 2023 Supplemental Equipment Grant and Operating Budget.
- A. Miller Electric – Augmented Reality Welder with TIG Foot Pedal Kit and Installation at an estimated cost of \$31,211.87 on PEPPM contract pricing through Allegheny Educational Systems, Inc. of Tarentum, PA (Auto Collision Technology)
 - B. 2 – Electric Alto-Shaam AR-7E-SGLPANE Rotisseries at an estimated cost of \$26,551.80 on CO-STARS Contract #036-004 with delivery and placement through Curran Taylor of Canonsburg, PA. (Culinary Arts)
 - C. Ultra Max Countertop Gas Griddle with stand and delivery at an estimated cost of \$7,850.00 on CO-STARS Contract #036-004 through Curran Taylor of Canonsburg, PA. (Culinary Arts)
 - D. 3-260 Welding Kits with X-Tractors at an estimated cost of \$13,665.00 (\$4,555.00 per unit) through Economy Welding and Supply of Baden, PA. Supplemental Equipment Grant \$7,708.72 Operating Budget \$5,956.28

8. To accept the PA Commission on Crime and Delinquency (PCCD) Safety and Mental Health Grant in the amount of \$140,000.00.
9. To accept a \$200.00 donation from the Estate of Paul Fleissner for the use of tool purchases in the CBC program.
10. To approve the purchase of an Electric Vehicle Tool Kit through Snap-On of Crystal Lake, IL in the estimated amount of \$26,853.89, Perkins Grant on COSTARS 008-E22-871 EV Kit.

The Finance Committee recommends items 1 through 10 be approved.

Information Items:

1. Remaining 2023 – 2024 Budget Schedule:

April, 2023 Joint Operating Committee members recommendation to accept the budget and present to the full Board (81 district members) for approval.

May, 2023 Full Board approval – As per the Articles of Agreement: “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. The 2023 – 2024 A.W. Beattie Career Center Operating Budget includes debt service in the amount of \$1,382,900.00.
3. Kiddie Tech Early Learning Center
 - A. Report on March 2023 Revenue, Expenditures and Enrollment.
 - B. Report on Revenue and Expenditures, year-to-date.

XIII. Committee Report
Building & Grounds Committee (Dee Spade - Chairperson)
No Action Items

XIV. Committee Report
Policy Report (Elizabeth Warner – Chairperson)
No Action Items

Information Items:

1. Second Reading of Revised Policy #620 – Fund Balance Attachment #2
2. Second Reading of New Policy #802.2 – Electronic Data Storage Attachment #3

XV. Committee Report
Legislative Report (Libby Blackburn – Chairperson)
No Action Items

XVI. Committee Report

Public Relations Report (Ron Frank – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business

1. May 2023 - Election of JOC Treasurer, Term effective July 1, 2023 through June 30, 2024.
2. Executive Director's 2022 – 2023 Evaluation.

There will be a brief Executive Session following the JOC Meeting.

XIX. Next Meeting

May 25, 2023 – A.W. Beattie Career Center – Arlene J. Bender Student Conference Center

5:15 p.m. Annual Picnic Dinner

6:15 p.m. Joint Operating Committee Meeting