

# Student Demographics and Photos

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The **Student Demographics** page is utilized to add, update and display demographic information for each student enrolled at a school site. This page is also used to add or transfer students to the current school. Importing students from Aeries Online Enrollment is also handled from this page.

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Demographics 🚩 🖨️ ★

Alan Abbott ▾ Flags 0 Programs 0 ▾



Stu#	Last Name	First Name	Middle Name	Suffix	Sex	Grd	Age	Birthdate
1	Abbott	Alan	Aaron		M	6	11	5/17/2007
Perm ID#	Last Alias	First Alias	Middle Alias	Birth Verif		Status		
99300001						Active		

Student Data 1 Student Data 2

Residence Address 📍		Mailing Address 📍		Addr. Verif	
<input type="button" value="Change Address"/>	1234 West Eagle Rock	1234 West Eagle Rock	Eagle Point, 99999	<input type="checkbox"/>	
Grid Code	ResSchl	IntDist	TransDist	IntDist Exp Dt	Name Addr Ver

Parent/Guardian		Telephone	Extn	Student Contact Info	
<b>Name:</b>	M/M A Abbott	<b>Primary:</b>	(999) 555-2345	<b>Student's Email:</b>	Alan.Abbott@example.com
<b>Ed Lvl:</b>		<b>Primary Contact 1:</b>	(999) 546-2002	<b>Student's Mobile:</b>	
		<b>Primary Contact 2:</b>	(999) 555-1234	<b>Notification Pref:</b>	

Prog	Att Prg 1	Att Prg 2	Dist Enter Dt	Schl Enter Dt	Schl Leave Dt
			5/17/2012	9/7/2015	3/19/2018

Counselor	Locker	Records Release	SM	DM	Family Key	
0 - Unassigned			K	K	No Family Key Assigned	<input type="button" value="Sibling Lookup"/>

Ethnicity	Race	CorrLng	RptgLng	LangFlu	Birth City	State	Country
N	White	English					

User1	User2	User3	User4	Band	GATE	User7	User8	User9	User10	User11	User12	User13	Message
			Y	1									

## Adding Students

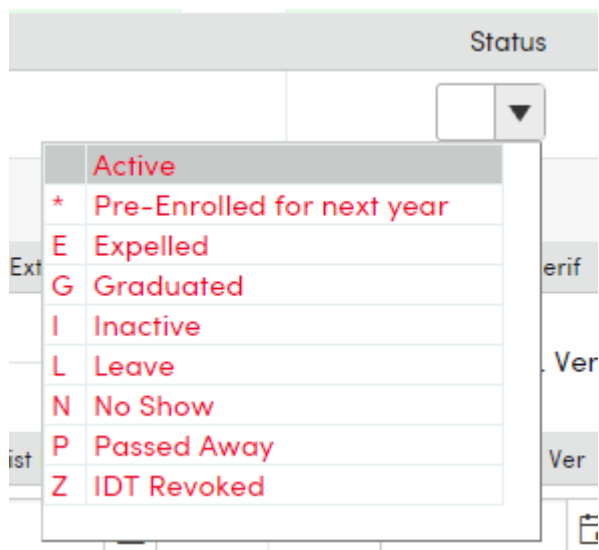
To add a New Student, click the mouse on the **Add** button. A search form will display to locate a student by typing in a student's last name and first name, permanent ID number or birth date. Type the information into the field selected. Click the mouse on the **Search** button.

Note: It is important to do a thorough search for existing students before adding a new student. The student may have attended in the past and this gives the opportunity to match to existing records.

If no existing student is found, click Student Not Found, and you have the opportunity to search for a sibling. When searching for a sibling, this gives the opportunity to copy over some common data such as Contacts, and also automatically links the siblings together via their family key.

After adding the student, they will be assigned an ID Number and have been added to the current school.

Once the student has been added, they may be assigned the appropriate status including Pre-Enrolled, Inactive, etc. Note: Status codes are configured by the District.



## Adding Photos

To add or update a student photo using the Demographics form, select from the icons adjacent to the student's photograph.

### Demographics

← Alan Abbott ▾ →



Stu#	Last Name	First Name
1	Abbott	Alan
Perm ID#	Last Alias	First Alias
99300001		

Student Data 1

Student Data 2

Selecting the camera icon will open the following form.

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Perm ID#	Last Name	First Name	Middle Name	Sex	Grade	Age
99300001	Abbott	Alan	Aaron	M	6	11

Live Video Picture

Take Picture Save Picture Cancel

Selecting the **Take Picture** icon will utilize your computer's web camera to display the captured photograph under the **Live Video** heading on the form. Selecting **Save Picture** will store the image shown under **Live Video** to the Aeries database for the current student.

Selecting the pencil icon will allow you to update an existing photograph for the current student by browsing to an existing image file.

## Update Student Picture

**Note:** The Chrome web browser will not permit adding or updating a student's photo using the **Demographics** form unless **Aeries** is utilizing a valid SSL connection. If you have questions regarding **Aeries** and your school's use of SSL, please contact your school's Aeries Administrator.