

PERMIT FOR USE OF DISTRICT FACILITIES

West Muskingum Local Schools

7510 F1

Organization	_____
Contact person	_____
Phone#	_____
Billing address	_____ _____

Event date(s)	_____	
Purpose	_____	
Building	_____	Need to access building at _____
Room(s)	_____	Will vacate building by _____

WE HEREBY state that our organization is familiar with the rules and regulations governing the use of District facilities and agree to abide by them. _____ agrees to **HOLD HARMLESS** the West Muskingum Local Board of Education and their agents and employees from all liability, claims, demands, damages, or costs, for, or arising out of the use of District facilities whether it be caused by the negligence of _____ or the West Muskingum Local Board of Education or either party's agents or employees, otherwise.

It is understood that School District activities have preference over outside activities in using the District facilities and th is request is subject to cancellation if the requested facility is needed for a school activity. We agree to be responsible for any accidents or injuries sustained by any person attending or participating in the program or activity while using the District facility. We agree to be responsible for any damage to District facilities or equipment as a result of our use. Further, in accordance with State req uirements and Board policy, we agree that there shall be no use of tobacco or controlled substances on District property.

Organization's authorized agent signature _____

Principal's signature _____

<u>Facility Rental fees (paid prior to usage)</u>	
Facility requested	_____
Practice hours	_____
Practice fee	\$ _____
Performance/game hours	_____
Performance/game fee	\$ _____
Classroom fee	\$ _____

<u>Other requested items, which may require additional charges</u>	
_____ Stage	_____ Piano (on stage/on floor)
_____ Special Lighting	_____ Ticket table & chairs (# needed)
_____ Projector	_____ Folding chairs (# needed)
_____ Speaker Stand	_____ Large folding tables (# needed)
_____ Gym Showers	Other: _____

FEE FOR USE OF DISTRICT PERSONNEL

Custodial Hours: _____ X \$ _____ = \$ _____

Cook Hours: _____ X \$ _____ = \$ _____