

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
APRIL 16, 2020

ROLL CALL

The West Muskingum Board of Education held its regular meeting on April 16, 2020 at 5:00 p.m. via Zoom Platform due to school building closure for COVID-19 pandemic. A link to the virtual meeting was provided on the District website. Mr. Melsheimer, President, called the meeting to order.

Roll Call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Hill, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

TREASURER'S REPORT

40-127 Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the **minutes** from the Regular Board Meeting on March 11, 2020.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
Motion carried.

40-128 Motion made by Mrs. Gutridge, seconded by Mr. Hill to approve the **financial reports** for March 2020 as presented.

Roll Call: Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

40-129 Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the participation in the **State Grant-School Bus Purchase Program**.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
Motion carried.

40-130 Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the **appropriation and amended certificate modifications** as presented.

Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

40-131 Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the **transfer of \$80,000** to the Food Service Fund to cover COVID-19 Losses.

Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

40-132 Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve resolution creating a **Budget Stabilization Fund**.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

40-133 Motion made by Mr. Vousden, seconded by Mrs. Gutridge to approve the following **resignations**:

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<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Shannon Fitzgerald	WMES Teacher	July 31, 2020
Christopher Caldwell	Head Wrestling Coach	April 9, 2020

Roll Call: Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
 Motion carried.

40-134 Motion made by Mr. Dierkes, seconded by Mrs. Vousden to approve the following **retirement**:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Pamela Booth	WMHS cook	May 27, 2020

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
 Motion carried.

40-135 Motion made by Mr. Vousden, seconded by Mr. Dierkes to approve the following **Non-Renewal of Limited 3313.53 Contract(s)**:

Dave Boyer	Assistant Football 9-12 Coach	Brent McLoughlin	7-9 Grade Boys Basketball Coach
Joshua Brennan	7-8 Track (Boys/Girls) Coach	Joshua Middleton	7 th Grade Boys Basketball Coach
Elizabeth Browning	Assistant Softball Coach	William Murphy	9 th Grade Boys Basketball Coach
Dale Burnett	Assistant Baseball Coach	William Murphy	Assistant Track Coach
Zachariah Clapper	Assistant Track Coach	Jeff Nezbeth	Assistant Boys Basketball 9-12 Coach
Chester Coleman	Head Swim Coach	Zack Pollock	Assistant Boys Soccer Coach
Brian Drake	Head Softball Coach	Courtney Prang	7-8 Grade Track (Boys/Girls) Coach
Brian Drake	Assistant Girls Basketball 9-12 Coach	Jeff Rinkes	Head Boys Basketball Coach
Kearstin Dumolt	Assistant Softball Coach	Brent Rittenhouse	Assistant Wrestling Coach
Amy Embrey	Cheerleading Advisor – Fall	Daryl Satterfield	Event Manager – Fall
Amy Embrey	Cheerleading Advisor – Winter	Daryl Satterfield	Event Manager - Winter
Jewelina Hampton	Twister Advisor (per year)	Megan Schreiber	7-9 Grade Volleyball Coach
Eric Hankinson	7-9 Grade Volleyball Coach	David Sherrer	Assistant Football 9-12 Coach
Terry Higgins	7-9 Grade Football Coach	Michele Shirer	Head Cross Country Coach
Don Hilty	Assistant Girls Basketball 9-12 Coach	Michele Shirer	Head Boys/Girls Track Coach
Josh Hopkins	7-9 Grade Football Coach	Hannah Sites	7-9 Grade Volleyball Coach
Jordan Hutcheson	Assistant Boys Basketball Coach	Steve Strunk	7-9 Grade Football Volunteer Coach
Mark D. Johnson	7 th Grade Girls Basketball Coach	Chelcey Tusing	Assistant Girls Soccer Coach
Mark D. Johnson	Head Baseball Coach	Ike Van Dyne	7-9 Grade Football Coach
Taylor Knowlton	7-8 Grade Track (Boys/Girls) Coach	Todd Van Reeth	Head Girls Basketball Coach
Courtney Kuhn	Head Girls Soccer Coach	Zach Whitney	Assistant Football 9-12 Coach
Justin Kullman	Assistant Girls Soccer Coach	Baylee Wiseman	Assistant Volleyball Coach
Joseph McFee	7-8 Grade Wrestling Coach	James Wright	Assistant Softball Coach
Andrew McGee	Assistant Baseball Coach		

Roll Call: Mr. Vousden, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
 Motion carried.

40-136 Motion made by Mr. Dierkes, seconded by Mr. Hill to approve the following **Non-Renewal of Supplemental/Limited 3313.53 Contract(s)**:

Dakota Gutridge	Assistant Football 9-12 Coach
Scott Gutridge	Assistant Football 9-12 Coach
Blaine Smith	WMMS Cheerleading Advisor – Fall
Blaine Smith	WMMS Cheerleading Advisor - Winter

Roll Call: Mr. Dierkes, yea; Mr. Hill, yea; Mrs. Gutridge, abstain; Mr. Vousden, abstain; Mr. Melsheimer, yea. Motion carried.

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40-137 Motion made by Mr. Vousden, seconded by Mr. Hill to approve the **MVESC Master Certified Substitute List** for April 2020 as approved and prepared by the Muskingum Valley Educational Service Center.

Roll Call: Mr. Vousden, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea.
Motion carried.

SUPERINTENDENT'S REPORT

40-138 Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve **Student Protective Agency, Guarantee Trust Life Insurance Agency** for district participation in the Ohio Student Accident Insurance Program for the 2020-2021 school year.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
Motion carried.

40-139 Motion made by Mr. Hill, seconded by Mrs. Gutridge for the second reading and recommendation to approve the **WMHS Curriculum Guide and Course Fees for the 2020-2021 School Year**.

Roll Call: Mr. Hill, yea; Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

40-140 Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the purchase of one (1) seventy-seven (77) passenger **2021 Integrated CE S Bus** (PB105) for the sale price of \$86,134.00 as outlined in the specifications from Truck Sales & Service, Inc.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
Motion carried.

40-141 Motion made by Mr. Hill, seconded by Mr. Dierkes to authorize the superintendent to take measures necessary to **maintain educational programming** for students.

WHEREAS, Governor Mike DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all schools to students from March 16, 2020, until at least May 1, 2020; and

WHEREAS, Governor Mike DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

WHEREAS, Section 15 of Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, permits a board of education to adopt a plan for distance learning for students during the school shutdown, even if it had not adopted one previously pursuant to Revised Code 3313.482; and

WHEREAS, Ohio Department of Education guidance indicates that schools may use "blizzard bags" during this extended school closure, beyond the normal three days;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Ohio House Bill 197, Section 15, the Board hereby approves the provision of distance learning retroactive to March 16, 2020, and continuing through the period of extended school closure due to COVID-19.

BE IT FURTHER RESOLVED that the Board ratifies and authorizes the Superintendent's development and implementation of a plan of distance learning, as set forth below*, to enable and require students of the district to access and complete classroom lessons in order to make up hours because of the closing of schools in compliance

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with orders of the Governor, Director of the Ohio Department of Health, a local board of health, and/or an extension of such order due to the COVID-19 pandemic.

*Pursuant to distance learning:

West Muskingum Local Schools will utilize a combination of blizzard bags and video/phone conferences as well as prerecorded instructional lessons to continue educational opportunities for our students

Roll Call: Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

40-142 Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the resolution authorizing the Superintendent and Treasurer to take measures needed to respond to **emergency situations due to the COVID-19 pandemic**.

Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

40-143 Motion made by Mr. Hill, seconded by Mr. Dierkes to approve the following **donations**:

- West Muskingum Athletic Boosters – track & field equipment
- West Muskingum Athletic Boosters – new lock system for outside athletic facilities

Roll Call: Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

EXECUTIVE SESSION

40-144 Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to go into executive session at 5:27 p.m. for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

Members returned from executive session at 5:55 p.m. with the following members answering roll call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Hill, present; Mr. Melsheimer, present; Mr. Vousden, present.

ADJOURN

40-145 Motion made by Mr. Dierkes, seconded by Mr. Vousden to adjourn at 5:55 p.m.

Roll Call: Mr. Dierkes, yea; Mr. Vousden yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea.
Motion carried.

Treasurer

Board President