

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 10, 2020**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on September 10, 2020 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer, President, called the meeting to order.

Roll Call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Hill, absent; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

TREASURER'S REPORT

41-037 MINUTES

Motion made by Mrs. Gutridge, seconded by Mr. Dierkes to approve the minutes from the Regular Board Meeting on August 13, 2020. Roll Call: Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-038 FINANCIAL REPORTS

Motion made by Mr. Dierkes seconded by Mrs. Gutridge to approve the financial reports for August 2020 as presented. Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-039 APPROPRIATION & AMENDED CERTIFICATE

Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the appropriation and amended certificate modifications as presented. Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-040 BWC GRANT AND CORRESPONDING PURCHASE CONTRACTS

Motion made by Mrs. Gutridge, seconded by Mr. Dierkes to approve the School Safety and Security Grant application, award and vendor contracts. The District will be reimbursed \$40,000 based upon grant guidelines. Vendor awards include City Wide Solutions (\$45,449.00), ReCon Medical (\$3,840.00) and Expressive Graphics (\$6,042.00). Roll Call: Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-041 HEWLETT PACKARD GRANT AND CORRESPONDING DONATION (HotSpots)

Motion made by Mr. Vousden, seconded by Mrs. Gutridge to approve the Hewlett Packard Grant application, award and corresponding donation for District wide HotSpots. Donation total is \$22,379.00. Roll Call: Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

41-042 CORONAVIRUS RELIEF BROADBAND OHIO GRANT

Motion made by Mr. Dierkes, seconded by Mrs. Vousden to approve the Broadband Ohio Grant application, award and vendor contracts in the amount of \$16,000.00. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried.

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EXECUTIVE SESSION

41-043 Motion made by Mr. Dierkes, seconded by Mr. Vousden to go into executive session at 5:04 p.m. for the purpose of personnel matters; promotion or compensation and dismissal, discipline, or demotion of employee(s) or student(s).

Members returned from executive session at 5:26 p.m. with the following members answering roll call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Melsheimer, present; Mr. Vousden, present.

SUPERINTENDENT'S REPORT

41-044 PERSONNEL Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the following:

- **RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mellissa Kanavel	Admin. Asst. to Special Services	August 31, 2020
Molly Smith	Cook	August 18, 2020

- **CERTIFIED CONTRACT** for the 2020-2021 school year, salary based on negotiated contracts and salary pay scales, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mackenzie Campbell	WMMS Teacher	August 26, 2020

- **CLASSIFIED CONTRACT** for the 2020-2021 school year, salary based on negotiated contracts and salary pay scales, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Josh Reynolds	Bus Driver	completion of bus CDL

Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried

41-045 PERSONNEL Motion made by Mrs. Gutridge, seconded by Mr. Dierkes to approve the following:

- **SUPPLEMENTAL/LIMITED 3313.53 CONTRACT(S)** for the 2020-2021 school year, pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Michelle Rooney	LPDC - Chairman	\$1,250.00
Jennifer Hreha	LPDC - Secretary	\$1,250.00
Chester (Troy) Tucker	LPDC – Admin. Rep	\$1,000.00
Brent Wilson	LPDC – Admin. Rep	\$1,000.00
Laura Tompkins	LPDC – Admin. Rep	\$1,000.00
Tracie Moore	LPDC – WMHS Rep	\$1,000.00
Andrew Dent	LPDC – WMMS Rep	\$1,000.00
Julie Leake	LPDC – Alternate	\$25.00/hr
Ryan McLane	LPDC – Admin. Alternate	\$25.00/hr
Kelly Wohlgamuth	Resident Educator Coor	\$1,362.72
Daryl Satterfield	Event Manager (Fall)	Volunteer
Julie Wolfe	Senior Class Advisor	\$1,362.72
Tracie Moore	National Honor Society	\$1,362.72
Kelsey Middleton	Student Council .5 FTE	\$ 681.36
Miranda Ketcham	Student Council .5 FTE	\$ 681.36
James Fineran	Key Club Advisor	\$1,362.72

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- **CLASSIFIED CONTRACT CHANGES**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sylvia Bare	Cook/cashier (moving from head cook-high school to cook-elementary)	2020-2021 school year
Michelle Miller	Cook/cashier (moving from cook-elementary to head cook-high school)	2020-2021 school year

Roll Call: Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried

41-046 PERSONNEL Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the following:

- **FMLA LEAVE OF ABSENCE** request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable the remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
William Sharrer	Cook/cashier
Kimberly Castle	Bus Driver

- **STRS MEDICAL LEAVE OF ABSENCE**

<u>Name</u>	<u>Position</u>
Holly Ross	WMMS Teacher

- **ADDITIONS TO THE WMLSD CLASSIFIED SUBSTITUTE LIST**, as maintained by the Superintendent's Office.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Angela Grandstaff	paraprofessionals; custodian; cook; bus aide	August 24, 2020
Courtney Kuhn	paraprofessional; secretary	August 24, 2020
Molly Smith	cook/cashier	September 14, 2020
Josh Reynolds	custodian; bus aide; cook/cashier	September 11, 2020

- **MVESC MASTER CERTIFICATE SUBSTITUTE LIST**, as approved and prepared by the Muskingum Valley Educational Service Center for September, 2020.

Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

WMSA GRIEVANCE HEARING

EXECUTIVE SESSION

41-047 Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to go into executive session at 5:46 p.m. for the purpose of personnel matters; promotion or compensation.

Members returned from executive session at 5:51 p.m. with the following members answering roll call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Melsheimer, present; Mr. Vousden, present.

41-048 RESOLUTION WMSA GRIEVANCE

Motion made by Mr. Dierkes, seconded by Mr. Vousden to deny the grievance filed by the West Muskingum Support Association OEA/NEA, July 22, 2020. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried.

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41-049 2020-2021 BUS ROUTES

Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the 2020-2021 bus routes. Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-050 HEWLETT PACKARD CHROMEBOOK PURCHASES

Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the purchase of 68 HP Chromebooks from vendor approved, SHI International Corp, as listed on the State of Ohio Procurement Product and Services Bid List. Total cost is \$15,813.40 from Title I funds. Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-051 YMCA LATCHKEY PROGRAM

Motion made by Mrs. Gutridge, seconded by Mr. Vousden to approve the YMCA Latchkey Program of Service Operational Agreement for the 2020-2021 school year for specified educational service programs. Roll Call: Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

41-052 MUSKINGUM COUNTY HEAD START

Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the 2020-2021 collaboration and transition agreement with Muskingum County Head Start. Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-053 OSBA ANNUAL BUSINESS MEETING DELEGATE AND ALTERNATE

Motion made by Mr. Dierkes, seconded by Mr. Vousden to appoint Mr. Hill as the official delegate and Mr. Vousden as the alternate delegate for the OSBA Annual Business Meeting to be held virtually during the Capital Conference. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried.

41-054 DONATIONS

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the West Muskingum Athletic Boosters donation to the West Muskingum Athletic Department of 3 iPads in the amount of \$1,321.14. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried.

ADJOURN

41-055 Motion made by Mr. Dierkes, seconded by Mr. Vousden to adjourn at 6:07 p.m. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried

Treasurer

Board President