

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
MARCH 11, 2021

ROLL CALL

The West Muskingum Board of Education held its regular meeting on March 11, 2021 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Hill, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

41-122 ADDITIONS TO THE AGENDA Motion made by Mr. Hill, seconded by Mr. Dierkes to approve the Addendum to the Agenda. Roll Call: Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

TREASURER'S REPORT

41-123 MINUTES

Motion made by Mr. Vousden, seconded by Mr. Dierkes to approve the minutes from the Regular Board Meeting on February 11, 2021. Roll Call: Mr. Vousden, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

41-124 FINANCIAL REPORTS

Motion made by Mrs. Gutridge, seconded by Mr. Hill to approve the financial reports for February 2021 as presented. Roll Call: Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-125 APPROPRIATION & AMENDED CERTIFICATE

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the appropriation and amended certificate modifications as presented. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

41-126 NATIONAL FFA GRANT APPROVAL

Motion made by Mrs. Gutridge, seconded by Mr. Hill to approve the National FFA grant to support a service learning project. West Muskingum FFA chose a recycling program for the service learning project in the amount of \$1,200. Roll Call: Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-127 PROPERTY TAX RATES AND AMOUNTS

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the annual tax rates and amounts as approved by the Budget Commission. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

41-128 AUDIT AND FINANCE COMMITTEE

Motion made by Mr. Dierkes, seconded by Mr. Hill to approve the Audit Committee Minutes as presented. Roll Call: Mr. Dierkes, yea; Mr. Hill, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

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41-129 BOND REFUNDING

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the resolution authorizing the refunding of the Series 2012 Bonds, Series 2013A Bonds and Series 2013B Bonds.

The District has outstanding debt obligations, from the original 2002 construction bond levy. The District, went through advanced refunding of bonds in 2012 and 2013 and experienced significant savings for our taxpayers. The 2012 and 2013 debt refundings are now callable. With interest rates at historic lows, there are additional savings estimated. 100% of the savings from the refunding will be incurred by our local taxpayers, through reduced millage rates.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

41-130 POST ISSUANCE COMPLIANCE POLICY; BOND REFUNDING

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the first and second readings for the post-issuance compliance policy in connection with the issuance of tax-exempt and tax-preferred obligations by the School District, and the approval of the resolution approving the written policy.

The Post-Issuance compliance policy outlines the policies and procedures to promote compliance with federal income tax and securities laws, as well as the requirements set forth in the bond document for each bond issue.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

41-131 AUDITOR OF STATE LGS CONTRACT

Motion made by Mr. Vousden, seconded by Mr. Hill to approve the one-year contract with the Ohio Auditor of State for Local Government Services (LGS) to compile the annual financial statements for the year ending June 30, 2021. Roll Call: Mr. Vousden, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

41-132 ADMINISTRATOR CONTRACT – ELEMENTARY SCHOOL PRINCIPAL

Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve Danielle Kinsey as the West Muskingum Elementary Principal, effective August 1, 2021 through July 31, 2023, 204 days per contract year. Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-133 PERSONNEL

Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the following:

- **SUPPLEMENTAL/LIMITED 3313.53 CONTRACT(S)** for the 2020-2021 school year, pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Jared Jesse	Assistant Baseball Coach	\$1,746.40
William Murphy	7-8 Track Coach	\$1,362.72
Dale Burnett	Assistant Baseball Coach	Volunteer

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- **WEST MUSKINGUM HIGH SCHOOL COUNSELORS**

Approve Meredith Sheck and Julie Wolfe, West Muskingum High School Guidance Counselors, five (5) extended work days each for the end of the 2020-2021 school year. Extended days will be submitted via timesheet and will be paid by a CARES Act grant.

- **SEASONAL TEMPORARY MOWING AND WEED EATING**

Approve the following for seasonal temporary mowing and weed-eating as needed:

Debra Weiser Christopher DeGarmo Randy Davis

- **GATE WORKERS – WINTER SPORTS**

Approve the following gate workers for the winter sports season:

John Kelley Tina Jones Tara Woods
Rodney Johnson Mallory Harlan Michelle Miller
Linda McKenzie

- **LEAVE(S) OF ABSENCE**

Approve FMLA leave for Kelly Wohlgamuth, WMES Teacher. FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- **UNPAID LEAVE**

Approve unpaid leave for the following employee(s). Any unused personal and birthday days will be used before unpaid leave:

<u>Name</u>	<u>Position</u>	<u>Date(s) Requested</u>
Christine Ware	WMES Teacher	April 26 & May 10, 2021

- **MVESC MASTER CERTIFICATE SUBSTITUTE LIST**, as approved and prepared by the Muskingum Valley Educational Service Center for March, 2021.

Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Vousden, yea; Mr. Melsheimer, yea
Motion carried.

SUPERINTENDENT'S REPORT

41-134 2021-2022 SCHOOL YEAR CALENDAR

Motion made by Mr. Vousden, seconded by Mrs. Gutridge to approve the 2021-2022 School Year Calendar. Roll Call: Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

41-135 EXPANDING OPPORTUNITIES FOR EACH CHILD FEDERAL GRANT

Motion made by Mr. Vousden, seconded by Mr. Hill to approve the tuition reimbursement agreement as included in the Federal Grant, Expanding Opportunities for Each Child. Roll Call: Mr. Vousden, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried.

41-136 MVESC SPEECH CONTRACT

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve a contract with MVESC to provide speech services for the period March 1 to the end of the school year, as need to meet student IEP services. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

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41-137 FUND 070 RENEWAL OF TECHNOLOGY CAPITAL REPLACEMENT FUND

Motion made by Mr. Vousden, seconded by Mr. Dierkes to renew/approve the Technology Capital Replacement Fund for a period of ten years to expire in June, 2030, which is to be transferred from the general fund. Roll Call: Mr. Vousden, yea; Mr. Dierkes yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

WMHS CURRICULUM GUIDE

First Reading of the WMHS Curriculum Guide for the 2021-2022 school year.

STUDENT HANDBOOKS

First Reading of the West Muskingum Elementary School and West Muskingum Middle School student handbooks.

41-138 DONATION(S)

Motion made by Mr. Vousden, seconded by Mrs. Gutridge to approve the following donation(s):

- Thomas Downer, Social Security Administration – 18 HP650 G1, KMM FPM185 Console, Dell Powerededge Console Switch, Dell Powerededge Application Server in the amount of \$7,212.

Roll Call: Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

EXECUTIVE SESSION

41-139 Motion made by Mr. Vousden, seconded by Mr. Dierkes to go into executive session at 5:37 p.m. for the purpose of personnel matters; appointment of employee(s) (re-employment).

Members returned from executive session at 6:03 p.m. with the following members answering roll call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Hill, present; Mr. Melsheimer, present; Mr. Vousden, present.

41-140 ADJOURN

Motion made by Mrs. Gutridge, seconded by Mr. Hill to adjourn at 6:04 p.m.

Roll Call: Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion Carried.

Treasurer

Board President