

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
JUNE 17, 2021

ROLL CALL

The West Muskingum Board of Education held its regular meeting on June 17, 2021 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Hill, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

41-182 ADDITIONS TO THE AGENDA

Motion made by Mr. Dierkes, seconded by Mrs. Gutridge to approve the Addendum to the Agenda. Roll Call: Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

TREASURER'S REPORT

41-183 MINUTES

Motion made by Mrs. Gutridge, seconded by Mr. Hill to approve the minutes from the Regular Board Meeting on May 13, 2021. Roll Call: Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-184 FINANCIAL REPORTS

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the financial reports for May 2021 as presented. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

41-185 PERMANENT APPROPRIATIONS

Motion made by Mr. Vousden, seconded by Mrs. Gutridge to approve the permanent appropriations for fiscal year 2022, as presented. Roll Call: Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT – PERSONNEL

41-186 RESIGNATION(S)

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jill Lanning	WMES Teacher	June 3, 2021
Brian Drake	Girls Varsity Softball Coach	immediately

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

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41-187 EMPLOYMENT

Motion made by Mr. Hill, seconded by Mr. Dierkes to approve the following:

- **RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lindsay Rayner	WMMS Principal	end of 2020-2021 contract year
William Pittman	Custodian	August 31, 2021

- **ADMINISTRATIVE CONTRACT**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Brent Wilson	WMMS Principal	August 1, 2021-July 31, 2024

Roll Call: Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

41-188 CERTIFIED NEW CONTRACT

Motion made by Mr. Vousden, seconded by Mr. Hill to approve the following:

- Abigail Wilhelm as the WMHS English Language Arts Teacher, effective for the 2021-2022 school year. Salary based on WMEA Negotiated Contract and salary pay scales, pending proper completion of personnel requirements.
- Chelsie Pollock as the WMMS Math Teacher, effective for the 2021-2022 school year. Salary based on WMEA Negotiated Contract and salary pay scales, pending proper completion of personnel requirements.

Roll Call: Mr. Vousden, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried.

41-189 EMPLOYMENT

Motion made by Mr. Dierkes, seconded by Mr. Hill to approve the following:

- **CLASSIFIED POSITION RETIRE-REHIRE** of William Pittman as four (4) hour WMMS custodian, effective November 1, 2021.
- **ADMINISTRATIVE JOB TITLE MODIFICATION** from Supervisor of Technology to Director of Technology.
- **CAFETERIA WORK SCHEDULE FOR 2021-2022**

<u>POSITION</u>	<u>SCHEDULE</u>	<u>POSITION</u>	<u>SCHEDULE</u>
<u>ELEMENTARY SCHOOL:</u>		<u>HIGH SCHOOL:</u>	
Debbe Carder	6.00 hrs	Michelle Miller	6.00 hrs
Sylvia Bare	6.00 hrs	Jennifer Bare	3.00 hrs
Christine Clippinger	3.75 hrs	Cheryl Drumheller	3.00 hrs
William Harter	<u>2.75 hrs</u>	Jeff Riggle	<u>2.75 hrs</u>
<i>Total Elementary School Labor</i>	18.5 hrs	<i>Total High School Labor</i>	14.75hrs
 <u>MIDDLE SCHOOL:</u>			
Donna Gatewood	6.50 hrs		
Barb Snider	6.50 hrs		
Renea Starner	<u>2.75 hrs</u>		
<i>Total Middle School Labor</i>	15.75 hrs		

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- **BLT MODIFICATION(S)** for the following WMHS BLT Supplemental Contracts for FY21 school year:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Bethani Gasparine	WMHS BLT (.5 FTE)	\$750.00
Andrew Gray	WMHS BLT (.5 FTE)	\$750.00

- **SUPPLEMENTAL/LIMITED 3313.53 CONTRACTS** for FY22 school year, pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Jordan Jasper	Technology-Building Security Systems	\$2,000.00
Cynthia Woodard	EMIS Coordinator	\$2,000.00 stipend
Meredith Sheck	WMHS Guidance Counselor (Extended time, 10 days, per WMEA contract)	per WMEA Negotiated Agreement
Julie Wolfe	WMHS Guidance Counselor (Extended time, 10 days, per WMEA contract)	per WMEA Negotiated Agreement
Jeremy Ryan	WMHS Agriculture Teacher (Extended time, 20 days, per WMEA contract)	per WMEA Negotiated Agreement

- **SEASONAL TEMPORARY MOWING AND WEED-EATING**
Approve Debra Weiser for seasonal temporary mowing and weed-eating, as needed.
- **CERTIFIED ASSIGNMENT CHANGES**, for the 2021-2022 school year.

<u>Name</u>	<u>Position Change</u>
Stephanie Tyo	Moving from Grade 2 to Grade 1
Cassie Tomplait	Moving from Grade 3 to Grade 2

- **SUPPLEMENTAL CONTRACT FOR SUMMER CREDIT RECOVERY PROGRAM**
Approve Jeffeory Butler to monitor the WMHS Summer Credit Recovery Program.
Supplemental pay will be \$1,500.00

- **SEAMLESS SUMMER OPTION WORKERS**
Approve Donna Gatewood to assist with the Seamless Summer Meal Program. Salary will be daily rate.

- **SPECIAL EDUCATION TEACHER**
Approve Morgan Daily as the intervention specialist used to fulfill students' extended IEP requirements for summer 2021, as needed. Salary will be daily rate.

- **LEAVE(S) OF ABSENCE**
Approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
Kelsey Middleton	Teacher
Alexandria Hutchinson	Teacher

Roll Call: Mr. Dierkes, yea; Mr. Hill, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

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SUPERINTENDENT'S REPORT

41-190 WEST MUSKINGUM EDUCATION ASSOCIATION MOU

Motion made by Mr. Vousden, seconded by Mr. Hill to approve the revised and corrected salary reopener agreement with additional items between West Muskingum Education Association (WMEA) and West Muskingum Board of Education for the period of July 1, 2021 through June 30, 2022. Roll Call: Mr. Vousden, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mrs. Gutridge, yea; Mr. Melsheimer, yea. Motion carried

41-191 SUPERINTENDENT ITEMS

Motion made by Mrs. Gutridge, seconded by Mr. Dierkes to approve the following:

- **WMHS SUMMER CREDIT RECOVERY PROGRAM**
Approve the WMHS Summer Credit Recovery Program.
- **SEAMLESS SUMMER OPTION (SSO)**
Approve participation in the USDA offered waiver to Ohio, that permits West Muskingum to provide summer meals through the Seamless Summer Option (SSO) food service program.
- **DISTRICT-WIDE PHONE SYSTEM**
Approve vendor Trithium Solutions, LLC for the district-wide purchase of phone system technology hardware in the amount of \$23,936.35 from federal ESSER II funding.
- **OHIO DEPARTMENT OF EDUCATION CTE WAIVER FOR GRADES 7-8**
Approve resolution for a waiver from the Ohio Department of Education to not provide Career Technical Education for grades 7 and 8 at the West Muskingum Middle School for the 2021-2022 school year.
- **MUSKINGUM VALLEY EDUCATIONAL SERVICE CONTRACT**
Approve the Program of Service Operational Agreement for the 2021-2022 school year for specified educational programs.

Roll Call: Mrs. Gutridge, yea; Mr. Dierkes, yea; Mr. Hill, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-192 MAINTENANCE CONTRACT FOR HVAC UNITS

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve Roger Touvell Heating & A/C, Inc. HVAC contract for the period July 1, 2021 through June 30, 2022. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Melsheimer, yea. Motion carried.

41-193 SUPERINTENDENT ITEMS

Motion made by Mr. Dierkes, seconded by Mr. Hill to approve the following:

- **WORKSITE MEDTEST CONTRACT**
Approve Worksite MedTest as the medical testing site for bus driver requirements for the period July 1, 2021 through June 30, 2022.

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- **THE NUTRITION GROUP**

Approve a food service management renewal contract with the Nutrition Group for a period of up to one year as approved by the Ohio Department of Education, beginning July 1, 2021 and ending June 30, 2022.

- **ATHLETIC TRAINING AGREEMENT**

Approve the athletic training three (3) year agreement with Genesis Healthcare System, as presented.

- **ZANESVILLE-MUSKINGUM COUNTY HEALTH DEPARTMENT**

Approve the agreement with Zanesville-Muskingum County Health Department for nursing services, effective July 1, 2021 through June 30, 2022, with services not to exceed \$9,000.

- **PEPSI CONTRACT**

Approve the G&J Pepsi Agreement effective June 1, 2021 through May 31, 2026.

Roll Call: Mr. Dierkes, yea; Mr. Hill, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

**41-194 SAFE RETURN TO IN-PERSON AND CONTINUITY OF SERVICE PLAN;
EXTENDED LEARNING INSTRUCTION PLAN**

Motion made by Mr. Dierkes, seconded by Mr. Hill to approve the continuity of services plan; a back to school plan which addresses students' academic needs and students' and staff social, emotional, mental health and other needs for return to school in 2021 - 2022. The plan will be updated by the district as needed. Roll Call: Mr. Dierkes, yea; Mr. Hill, yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

41-195 DONATIONS

Motion made by Mr. Hill, seconded by Mr. Dierkes to approve the following donations:

- Zanesville DayBreak Rotary "Grab and Go Meal Program" in the amount of \$2,160.00 for the summer meal program.
- Muskingum County Community Foundation Spring Grant Award for Digital Journalism in the amount of \$2,100.00
- Muskingum County Community Foundation for the NHS Blessing Box Project in the amount of \$600.00
- Social Security Administration Computer Equipment in the amount of \$7,712.00

Roll Call: Mr. Hill, yea; Mr. Dierkes yea; Mrs. Gutridge, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion carried.

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41-196 EXECUTIVE SESSION

Motion made by Mr. Dierkes, seconded by Mr. Hill to go into executive session at 5:09 p.m. for the purpose of personnel matters; appointment of employee(s) (re-employment) and preparing for, conducting, or reviewing negotiations or bargaining sessions with employees.

Members returned from executive session at 5:53 p.m. with the following members answering roll call: Mr. Dierkes, present; Mrs. Gutridge, present; Mr. Hill, present; Mr. Melsheimer, present; Mr. Vousden, present.

41-197 ADJOURN

Motion made by Mrs. Gutridge, seconded by Mr. Hill to adjourn at 5:54 p.m.

Roll Call: Mrs. Gutridge, yea; Mr. Hill, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea.
Motion Carried.

Treasurer

Board President