

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
APRIL 13, 2023**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on April 13, 2023 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Dierkes, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

43-158 Additions to the Agenda

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the Addendum to the Agenda. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

PRESENTATIONS

Zach Durfee, Indoor Track coach, recognized the Indoor Track State Qualifiers. Recognition was given to the following athletes:

Mykell Bowen	Abby Guentter	Maria Hill
Rashid Sesay	Ty Shawger	Molly Spiker
Jadyn Winegardner		

TREASURER'S REPORT

43-159 Minutes

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the minutes from the Regular Board Meeting on March 8, 2023. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-160 Financial Report

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the financial reports for March 2023 as presented. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-161 Appropriation and Amended Certificate Modifications

Motion made by Mrs. MacLaine seconded by Mr. Vousden to approve the appropriation and amended certificate modifications as presented. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-162 Workers' Compensation/Unemployment Third Party Administrator

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve participation in the Ohio School Compensation OSBA/OASBO Workers' Compensation Retrospective Group Rating Program/Unemployment Services through Sedgwick/CompManagement as the District third party administrator (TPA) and Sedgwick/CompManagement Health Services as the District managed care organization (MCO) for the rating period of January 1, 2024 through December 31, 2024. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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43-163 Auditor of State LGS Contract

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the one-year contract with the Ohio Auditor of State for Local Government Services (LGS) to compile the annual financial statements for the year ending June 30, 2023. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT

43-164 Procurement for Freezer Equipment Condenser Repairs at Elementary School

Motion made by Mrs. MacLaine, seconded by Mr. Dierkes to authorize the Superintendent and Treasurer to work with legal counsel to negotiate and execute an agreement with Roger Touvell Heating & A/C in the amount of \$4,656.00 for the purchase and installation of the freezer for the elementary school. Repairs are due to storm hail damage, with insurance claim reimbursement. Roll Call: Mrs. MacLaine, yea; Mr. Dierkes, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-165 Procurement of Condenser Upgrades for Freezer and Cooler Equipment, Condenser Repairs at High School

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to authorize the Superintendent and Treasurer to work with legal counsel to negotiate and execute an agreement with Roger Touvell Heating & A/C in the amount of \$48,333.00 for the purchase and installation of the condenser upgrades to freezer and cooler and the condenser repairs to the RTU-3 rooftop unit at the high school. Repairs and upgrades are due to storm hail damage, with partial insurance claim reimbursement. Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-166 Procurement of Condenser Upgrades for Freezer Equipment at Middle School

Motion made by Mr. Ankrum, seconded by Mr. Vousden to authorize the Superintendent and Treasurer to work with legal counsel to negotiate and execute an agreement with Roger Touvell Heating & A/C in the amount of \$17,297.00 for the purchase and installation of the condenser upgrades to freezer equipment at the Middle School. Repairs and upgrades are due to storm hail damage, with partial insurance claim reimbursement. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

2023-2024 School Year Calendar – First Reading

First Reading of the 2023-2024 School Year Calendar

43-167 Certified New Contract FY24

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to approve the following new FY24 certified contract, salary based on negotiated contract and salary pay scales, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>
Jodie Bates	WMES Art Teacher

Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

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43-168 Supplemental/Limited 3313.53 Contract(s) FY23

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the following Supplemental/Limited 3313.53 Contracts for the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
David Boyer	Assistant Varsity Track Coach	Volunteer

Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-169 Certified Contract Change

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the certified contract change for Christine Ware, WMES Grade 2 Teacher to Literacy Specialist for the FY24 contract year. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-170 Classified Contract Change

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following classified contract change(s):

<u>Name</u>	<u>Position Change</u>	<u>Effective Date</u>
Cheryl Drumheller	WMHS cook/cashier from 3 hours to 2.75 hours	September 1, 2022
Cheryl Drumheller	Bus Driver from 5 hours to 5.25 hours	September 1, 2022

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-171 SUPERINTENDENT ITEMS

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following:

- **Gate Worker(s) – Spring Sports**

Recommendation to approve the following gate worker for the spring sports season:
Tara Woods

- **Non-Renewal of Limited 3313.53 Contracts**

Recommendation to non-renew the following supplemental/Limited 3313.53 contracts listed below for the 2022-2023 school year:

Joshua Bobo	Head Softball Coach
David Bower, Jr.	Assistant Softball Coach (.5 FTE)
David Boyer	Assistant Girls Basketball Coach
David Boyer	Assistant Track Coach
Chester Coleman	Head Swim Coach
Taylor Evans	Assistant Track Coach
Jason (Garrett) Frederici	Assistant Baseball Coach
Miranda Fraunfelter	Assistant Softball Coach (.5 FTE)
Kayleigh Hill	Assistant (JV) Girls Basketball
Mackenzie Hill	WMHS Cheerleader Advisor - fall & winter
Jordan Hutcheson	Assistant Boys Basketball Coach
Jared Jesse	Assistant Football 9-12 Coach
Mark D. Johnson	8th Grade Girls Basketball Coach
Courtney Kuhn	Head Girls Soccer Coach
Ray Lynn	7th Grade Boys Basketball
Michael Lynn	8th Grade Boys Basketball
Mica Martin	WMMS 7-9 Volleyball Coach

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Rob McBurney	Assistant Boys Soccer 9-12 Coach (.5 FTE)
Andrew McFee	WMMS Wrestling Coach
Joseph McFee	Assistant Wrestling Coach
Andrew McGee	Assistant Baseball Coach
Robert Moon	7-8 Track (Boys/Girls) Coach (.5 FTE)
Ryan Moore	Assistant Girls Soccer Coach (.5 FTE)

- **MVESC Master Certificate Substitute List**

Recommendation to approve the April 2023 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-172 SUPERINTENDENT ITEMS

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the following:

- **Second Reading of Student Handbooks, Student Athletic Handbook and WMHS Course Fees**

Second Reading of the WMES, WMMS and WMHS Student Handbooks, Student Athletic Handbook and the WMHS Course Fees for the 2023-2024 school year.

- **Job Description Approval**

Recommendation to approve the job description for Literacy Specialist.

- **Muskingum Valley Educational Service Contract**

Recommendation to approve the Program of Service Operational Agreement for the 2023-2024 school year for specified educational programs.

- **Hocking College Agreement**

Recommendation to approve the Hocking College Memorandum of Understanding for school year 2023-2024 in reference to College Credit Plus classes for West Muskingum students.

- **ODOT Road Salt Contract**

Recommendation to approve the resolution authorizing participation in the ODOT road salt contract.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-173 Donations

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum, to approve the following donation(s):

- West Muskingum Athletic Boosters to the athletic department towards awards - \$148.40
- West Muskingum Athletic Boosters toward the soccer field drainage - \$15,000.00

Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-174 Adjourn

Motion made by Mr. Vousden, seconded by Mr. Ankrum to adjourn at 5:47 p.m.

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion Carried.

Treasurer

Board President