

## BUSINESS AND NONINSTRUCTIONAL OPERATIONS

### Free and Reduced-Price Meals

#### A. Generally

The School Board approves of the School Breakfast Program and National School Lunch Program free and reduced-price meals. The School Board shall annually consider the agreement and direct the administration to be in compliance with all aspects of the U.S. Department of Agriculture federal programs.

#### B. Application Process

The School Board further approves of prominently posting on its website a web-based application with the purpose of collecting information to determine student free and reduced-price meal eligibility. The School Board shall also continue to provide paper-based applications. Additionally, the School Board will ensure that at any back-to-school night event in the local School Division to which adult students or the parents/legal guardians of enrolled minor students are invited, any such adult student or parent/legal guardian in attendance receives prominent notification of and access, in paper or electronic form, or both, to information about application and eligibility for free or reduced-price meals for students and a fillable free or reduced-price meals application that may be completed and submitted on site. All web-based and paper-based applications shall be processed within six working days after the date of receipt of the completed applications.

#### C. Participation in Payment

The adult student or parents/legal guardians of minor students who qualify for reduced-price meals and whose school meal accounts have uncollected balances will be notified of the requirement to timely pay such costs. Uncollected balances that are not paid after notification will be referred for collection procedures.

#### D. Protection of Anonymity of Students

The School Board directs the administration to protect the anonymity of the student receiving free and/or reduced price-meals.

#### E. Depriving Student of Lunch

The Superintendent shall ensure that no student is denied a meal because of inability to pay all or part of the price of the meal.

**Legal Reference**

Code of Virginia § 22.1-207.2:2, as amended. School Breakfast Program and National School Lunch Program; web-based application.

Virginia Board of Education Regulations Governing School Lunch Sale of Food Items, 8 VAC 20-290-10, as amended.

U.S. Department of Agriculture Rules and Regulations, National School Lunch Program and School Breakfast Program: Nutrition Standards for All Foods Sold in School as Required by the Healthy, Hunger-Free Kids Act of 2010, 7 C.F.R. Parts 210 and 220.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. § 1751, as amended.

Adopted by School Board: October 21, 1969  
Amended by School Board: August 21, 1990  
Amended by School Board: July 16, 1991  
Amended by School Board: February 16, 1993  
Amended by School Board: August 19, 2014  
Amended by School Board: July 12, 2022  
Amended by School Board: \_\_\_\_\_, 2023

APPROVED AS TO  
LEGAL SUFFICIENCY

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