

MINUTES
APPOINTMENTS/NEGOTIATIONS COMMITTEE
HYBRID MEETING

Wednesday, April 12, 2023 – 6:30 p.m.

Item 1. Call to Order. K. Shupe, Chair, called the meeting to order at 6:45 p.m.

Item 2. Attendance. Committee members John Cloutier, Don Hamill and Karin Shupe were present. Also present: Liam Gallagher, Assistant Town Manager.

Item 3. Public Comment. None at this time.

Item 4. Approval of Minutes: March 8, 2023. Motion by J. Cloutier, seconded by D. Hamill, to move approval of the March 8, 2023, meeting minutes, as written.

Vote: 3 Yeas.

Item 5. Discussions Items:

1) Review applications and possible action to various committees/boards with vacancies.

ADA Advisory Board:

Motion by J. Cloutier, seconded by D. Hamill, to move approval to appoint Barbara Greenstein as a full voting member with a term to expire in 2025 and move this recommendation on to the Town Council.

Vote: 3 Yeas.

Historic Implementation Preservation Committee:

Motion by J. Cloutier, seconded by D. Hamill, to move approval to appoint Edith Wacksman as a full voting member with a term to expire in 2025 and move this recommendation on to the Town Council.

Vote: 3 Yeas.

Planning Board:

Motion by J. Cloutier, seconded by D. Hamill, to move approval to move James Hebert from 2nd Alternate to a full voting member with a term to expire in 2023 and to appoint Bennett Flanders as the 2nd Alternate position with term would expire in 2023 and to move these recommendations on to the Town Council.

Vote: 3 Yeas.

Senior Advisory Board:

Motion by J. Cloutier, seconded D. Hamill, to move approval to appoint Eleanor Lehmann, as full voting member with a term to expire in 2024 and appoint Edith Wacksman as 1st Alternate with a term to expire in 2024 and to move these recommendations on to the Town Council.

Vote: 3 Yeas.

Sustainability Committee:

Motion by J. Cloutier, seconded by D. Hamill, to move approval to appoint Lydia Jopp as the 2nd Alternate, with a term to expire in 2025 and to move this recommendation on to the Town Council.

Vote: 3 Yeas.

2) Review of the Town Manager’s Agreement Timeline. Committee discussion ensued around the Manager’s contract and when the next meeting might be.

Town Manager Employment Agreement Renewal Process - 2023

- March 31, 2023 (Completed) – Manager notified Council of expiration date of employment agreement and desire to renew for an additional three-year term.
- May 17, 2023 – Council meets in Executive Session on Employment Agreement extension, review market data, renewal plans, and timing.
- June 1, 2023 – Deadline for Council to meet regarding Town Manager Employment Agreement renewal.
- June 7, 2023 – Council meets in Executive Session to discuss terms and conditions, economics.
- June 30, 2023 – Council deadline to notify Manager of plans to renew decision to renew Employment Agreement. Absent notification, Employment Agreement automatically renews for a three-year term.
- July, 2023 – Town Council Chair and Vice Chair meet with Town Manager to negotiate employment agreement.
- December 31, 2023 – Current Employment Agreement expiration date.

Motion by D. Hamill, seconded by J. Cloutier, to move approval to remove the May 10th meeting from the proposed timeline.

Vote: 3 Yeas.

L. Gallagher, Assistant Town Manager, gave a overview on the information that had been compiled from other communities relating to what they might offer a Town/City Manager. He responded to questions from the Committee.

There was discussion around the Ad-Hoc Community Center Committee. It was discussed that those individuals who are interested apply.

Item 6. Set next agenda items.

- Market data in June.
- Possible applications for review

Item 7. Adjourn. Motion by D. Hamill, seconded by J. Cloutier, to move approval to adjourn the meeting at 7:25 p.m.

Vote: 3 Yeas.