

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

June 15, 2023

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, Jun 15, 2023, at 4:30 p.m. in the boardroom of the FCPS Business Office (8928B Sunland Blvd., Sun Valley, CA 91352) and via Zoom (<https://us02web.zoom.us/j/87479668758>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at _____ p.m. by the Board Chair, Joe Lucente.

B. Roll Call – Secretary of the Board – Irene Sumida

Board Members Present

Yvette King-Berg, *Community Representative*

Joe Lucente, *Community Representative*

Erin Studer, *Community Representative*

Carrie Wagner, *Community Representative*

Jed Wallace, *Community Representative*

Via Zoom: 3817 Halcon Place, Davis, CA 95618

Board Members Not Present

Daniel Laughlin, *Parent Representative*

Walter Wallace, *Community Representative*

C. Flag Salute - Chair Lucente

D. Approval of the Agenda - Chair Lucente

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace

Nay: (0)

Abstentions: (0)

E. Approval of Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the May 18, 2023 Regular Meeting (Item I.E.) were approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. **Presentations from the Public** – Chair Lucente

There were no presentations from the public.

B. **Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. **Financial Business Manager’s Report**

Erik Okazaki, Financial Business Manager of the FCPS, presented the following information:

- Ending fund balances remain strong as an organization.
- One-time funds have a significant impact on the financial outlook. All schools would be in a negative position without one-time funds (noted in red):
 - FACS Operating Income
 - Current forecast - \$408,442
 - **Without one-time funds - \$784,279**
 - FPC Operating Income
 - Current forecast - \$100,000
 - **Without one-time funds - \$2,237,912**
 - SMBCCS Operating Income
 - Current forecast - \$886,211
 - **Without one-time funds - \$465,953**
 - STEM Operating Income
 - Current forecast - \$73,714
 - **Without one-time funds - \$578,572**
 - FCLA Operating Income
 - Current forecast - \$74,529
 - **Without one-time funds - \$779,372**
- Previous vs. current forecast:

- FACS – Positive change with increase of \$47K since previous update driven by rebates from ASCIP (\$41,000) and savings for services and other operating expenses (\$21K).
Months Cash on Hand – 8.6 (compared to 6.0 last month)
- FPC – Operating income remained stable since the last update.
Months Cash on Hand – 6.5 (compared to 5.4 last month)
- SMBCCS – Operating income decreased by \$12K since the previous update. \$33K in rebates from ASCIP and \$13K in other local revenue, with \$56K increase in spending for services and other operating expenses.
Months Cash on Hand – 11.7 (compared to 8.0 last month)
- STEM – Operating income remained stable since the last update.
Months Cash on Hand – 3.8 (compared to 1.9 last month)
- FCLA – Operating income remained stable since the previous update.
Months Cash on Hand – 2.7 (compared to 1.3 last month)
- Bond Covenants: The obligated group (FPC, STEM and FCLA) is expected to meet both bond covenants:
 - Liquidity – Minimum requirement is 45 days of cash on hand
 - Forecast for obligated group (including FPC) – 117 days
 - STEM and FCLA only – 65 days
 - Debt Service – Minimum requirement ratio of 1.10
 - Forecast for obligated group (including FPC) – 1.94
 - STEM and FCLA only – 1.00
- 2023-2024 Proposed Budget (based on 98.5% ADA for all sites, LCFE COLA of 8.22%, and implementation of FCPS board-approved personnel norms):
 - FACS
 - Total revenue: \$16,306,697
 - Operating income: \$761,265
 - Enrollment: 674
 - FPC
 - Total revenue: \$13,726,430
 - Operating income: \$230,105
 - Enrollment: 552
 - SMBCCS
 - Total revenue: \$19,054,130
 - Operating income: \$150,437

- Enrollment: 768
- STEM
 - Total revenue: \$7,370,709
 - Operating income: \$190,034
 - Enrollment: 334
- FCLA
 - Total revenue: \$5,038,081
 - Operating income: \$232,262
 - Enrollment: 326

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Mr. Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director, reported.

E. Chief Operating Officer's Report

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

F. Chief Executive Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve 2023-2024 Homeless Education Policies for FACS, FPC, SMBCCS, FCLA and STEM

B. Recommendation to approve E-Rate Consulting Renewal Proposal for Fiscal Year 2023-2024 from Learningtech.org

C. Recommendation to approve Delta Dental and VSP plans for benefited employees

D. Recommendation to renew accounting services with EdTec

E. Recommendation to approve continued membership in CharterSAFE for Workers' Compensation Insurance and membership in the Alliance

of Schools for Cooperative Insurance Programs (ASCIP) for Property and Liability Insurance

- F. Recommendation to approve vendor schedule of agreements**
- G. Recommendation to ratify conference attendance in 2022-2023 and approve conference attendance for selected FCPS staff during the 2023-2024 school year**
- H. Recommendation to approve Board of Directors for 2023-2024**
- I. Recommendation to approve revised FCPS Employee Handbook**
- J. Recommendation to receive and file rebates for Fenton’s participation in ASCIP’s Workers’ Compensation and Health Benefits programs**
- K. Recommendation to approve continued membership in California Charter Schools Association**

No Consent Agenda items were requested for removal for further discussion, but Chair Lucente requested that Item III.B. be separated from the remaining agenda due to a personal conflict of interest (Mr. Lucente is on the board of Learningtech.org, the entity whose contract is up for renewal). Vice Chair King-Berg assumed the chair for Item III.B. and the action is noted below.

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the Consent Agenda, Item III.B., was approved as presented.

Aye: (4) Yvette King-Berg, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (1) Joe Lucente

Vice Chair King-Berg handed the meeting back to Chair Lucente, and the remaining items on the Consent Agenda were approved as noted below.

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A., C., D., E., F., G., H., I., J., and K.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve Transitional Kindergarten enrollment to allow a child who will have their fourth birthday by September 1st to be eligible for a full year of Transitional Kindergarten

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve Transitional Kindergarten enrollment to allow a child who will have their fourth birthday by September 1st to be eligible for a full year of Transitional Kindergarten (Item IV.A.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve certification of professional experience in a classroom setting with preschool-age children comparable to 24 units of education in early childhood education and/or childhood development

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve certification of professional experience in a classroom setting with preschool-age children comparable to 24 units of education in early childhood education and/or childhood development (Item IV.B.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to approve expenditures for items above spending authority of the Chief Executive Officer

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.C.) was approved as presented. *Specific expenditures approved:*

Curriculum Associates: \$148,055 (FCPS)

Magnetic Reading is a supplemental phonics program that aligns with the i-Ready curriculum. In addition, Curriculum Associates has a supplemental phonics program for students in the upper grades. *(See chart below for cost of materials per school.)*

Curriculum Associates		
	Magnetic Reading (K-2)	Phonics for Reaching (3-6)
FACS	\$9,500	\$7,000
FPC	\$30,000	-
SMBCCS	\$60,000	\$7,000
STEM	\$16,000	\$1,300
FCLA	\$15,955	\$1,300
Total	\$131,455	\$16,600

Lakeshore: \$55,754 (FACS)

Fenton Avenue Charter School is using ESSER III funds to develop a dynamic learning environment for their 2 TK classrooms. Classroom set up includes white glove delivery and setup by Lakeshore.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace

Nay: (0)

Abstentions: (0)

D. Recommendation to approve Local Control and Accountability Plans (LCAPs) for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Local Control and Accountability Plans (LCAPs) for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.D.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace

Nay: (0)

Abstentions: (0)

E. Recommendation to approve Local Indicators for the California School Dashboard for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Local Indicators for the California School Dashboard for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.E.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

F. Recommendation to approve 2023-2024 budgets for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the 2023-2024 budgets for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton Primary Center, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.F.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

G. Recommendation to approve Education Protection Act spending resolutions for 2023-2024 school year

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Education Protection Act spending resolutions for 2023-2024 school year (Item IV.G.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

H. Recommendation to approve facility upgrades at selected Fenton schools

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve facility upgrades at selected Fenton schools (Item IV.H.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

I. Recommendation to approve Kristine Khachian to serve as the Director of Special Education for the Fenton Charter Public Schools

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve Kristine Khachian to serve as the Director of Special Education for the Fenton Charter Public Schools (Item IV.I.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

J. Recommendation to approve 2023-2024 staff rosters, stipends for specific positions, recommendations for regular status, and FCPS employee contracts

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve 2023-2024 staff rosters, stipends for specific positions, recommendations for regular status, and FCPS employee contracts (Item IV.J.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

K. Recommendation to approve 2023-2024 salary schedules for all staff

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the 2023-2024 salary schedules for all staff (Item IV.K.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace
Nay: (0)
Abstentions: (0)

L. Recommendation to approve submission of the Charter Renewal Petitions to the LAUSD Charter Schools Division for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, and Fenton Primary Center

On **MOTION** of _____, **SECONDED** by _____ and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the submission of the Charter Renewal Petitions to the LAUSD Charter Schools Division for Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, and Fenton Primary Center (Item IV.L.) was approved as presented.

Aye: (5) Yvette King-Berg, Joe Lucente, Erin Studer, Carrie Wagner, Jed Wallace

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on OPEB Trust

B. FCPS Board of Directors' Meeting for 2023-2024

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, July 13, 2023 at 4:30 p.m. in the boardroom of the FCPS Business Office and via Zoom.

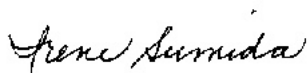
VII. FUTURE MEETINGS

July 13, 2023
August 17, 2023
September 21, 2023
October 26, 2023
December 7, 2023
January 25, 2024
March 7, 2024
April 11, 2024
May 16, 2024
June 13, 2024

VIII. ADJOURNMENT

The meeting was adjourned at _____ p.m.

Respectfully submitted:



Irene Sumida
Secretary of the Board