

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/385-1501



## BOARD OF TRUSTEES

**Mrs. Veronica Robles-Solis**, President  
**Ms. Jarely Lopez**, Clerk, Clerk  
**Ms. Monica Madrigal Lopez**, Member  
**Ms. Debra M. Cordes**, Member  
**Ms. MaryAnn Rodriguez**, Member

## ADMINISTRATION

**Karling Aguilera-Fort, Ed.D.**  
District Superintendent  
**Dr. Anabolena DeGenna**  
Associate Superintendent,  
Educational Services  
**Ms. Valerie Mitchell, MPPA**  
Interim Assistant Superintendent,  
Business & Fiscal Services

## MINUTES

### REGULAR BOARD MEETING Wednesday, November 2, 2022

**5:00 PM - Open Meeting**  
**7:00 PM - Return to Regular Board Meeting**

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Human Resources.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

Watch the meeting live: [osdtv.oxnardsd.org](http://osdtv.oxnardsd.org)

Broadcasted by Charter Spectrum, Channel 20 &  
Frontier Communications, Channel 37

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

November 2, 2022

## **Section A: PRELIMINARY**

### **A.1. Call to Order and Roll Call (5:00 PM)**

President Robles-Solis called the meeting to order at 5:01 p.m.

Present: Trustees Debra Cordes, Monica Madrigal Lopez, MaryAnn Rodriguez, Jarely Lopez, and Veronica Robles-Solis. Also in attendance were Superintendent Karling Aguilera-Fort, Associate Superintendent Anabolena DeGenna, Interim Assistant Superintendent Valerie Mitchell, and Administrative Assistant Monica Noriega.

### **A.2. Pledge of Allegiance to the Flag**

Ritchen students Joseph Martin, 5th grader in Ms. Garcia's class, Jahkahri Sturup, 3rd grader in Ms. Mc Carthy Ritchie's class, and Sierra Latiff, 3rd grader in Ms. Mc Carthy Ritchie's class, led the audience in the Pledge of Allegiance.

### **A.3. District's Vision and Mission Statement**

Alice Lawrence, 5th grade student in Ms. Ullrich's class at Ritchen School, read the district's Vision in English. Eleanor Gonzalez, 5th grade student in Ms. Ullrich's class at Ritchen School, read the district's Vision in Spanish. Carlos Razo and Mila Juanes, 5th grade students in Ms. Ullrich's class at Ritchen School, read the district's Mission in English. Natalia Ochoa, 5th grade student in Ms. Ullrich's class at Ritchen School, read the district's Mission in Spanish.

### **A.4. Presentation by Ritchen School**

Mr. Nauman Zaidi, Principal, provided a presentation about Ritchen School.

### **A.5. Adoption of Agenda (Superintendent)**

The Agenda was adopted with the following changes:

- Item 2. - Second Reading and Adoption of Revisions to E 9270 Conflict of Interest (Mitchell) needs to be renumbered to item number F.1.
- Item C.9. – Approval of Agreement #22-165 – Hip Hop Mindset (Aguilera-Fort/Shea) needs to be PULLED from the agenda.
- Item D.4. – Approval of Revised District Mission and Vision (Aguilera-Fort) needs to be PULLED from the agenda, to be brought back at a future date.

Motion #22-64 Adoption of Agenda as Amended

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Adopt as Amended

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Ayes: 5 - MaryAnn Rodriguez, Jarely Lopez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Motion Result: Passed

**A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

There were no comments.

**A.7. Closed Session**

The Board convened to Closed Session at 5:28 p.m. to consider the following items:

1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

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2. Pursuant to Section 48916 of the Education Code the Board will consider student matters including:

Consider the Request to Expel Student:

Case No. 22-01 (Action Item)

3. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

4. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release

**A.8. Reconvene to Open Session (7:00 PM)**

The Board reconvened to open session.

**A.9. Report Out of Closed Session**

President Robles-Solis reported on the following actions taken in closed session:

Motion #22-65 Suspension of Enforcement of Expulsion in Case #22-01 – District Admin to Assign Student to Appropriate Site within District

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Mover: Monica Madrigal Lopez

Seconder: Debra Cordes

Moved To: Suspend

Ayes: 5 - MaryAnn Rodriguez, Jarely Lopez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Motion Result: Passed

**A.10. Adoption and Presentation of Resolution #22-09 "School Psychology Awareness Week 2022" November 7-11, 2022 (DeGenna/Jefferson)**

The Board of Trustees read out and adopted Resolution #22-09 in recognition of "School Psychology Awareness Week 2022" November 7-11, 2022.

Motion #22-66 Adoption of Resolution #22-09 "School Psychology Awareness Week 2022" November 7-11, 2022

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Adopt

Ayes: 5 - MaryAnn Rodriguez, Jarely Lopez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Motion Result: Passed

**A.11. Report on Independent Study 2022-23 (DeGenna/Thomas)**

Dr. Ana DeGenna, Associate Superintendent, Educational Services and Ms. Anna Thomas, Director of School Performance and Student Outcomes, provided a presentation regarding the district's Independent Study program for the Board's information.

**A.12. Introduction of Newly Appointed Oxnard School District Administrator (Aguilera-Fort)**

Superintendent Aguilera-Fort introduced Ms. Terry Lopez, newly appointed Assistant Principal at Brekke and Ritchen Schools.

**Section B: PUBLIC COMMENT/HEARINGS**

**B.1. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)**

There were no comments.

**B.2. Public Hearing: Sunshine of the Oxnard Educators Association (OEA) and the Oxnard School District's (District) Initial Proposals for 2022-2023 Negotiations, Pursuant to Government Code Section 3547 (Carroll)**

Pursuant to Government Code Section 3547, a public hearing was conducted to sunshine the Oxnard Educators Association's (OEA) and the Oxnard School District's (District) Initial Proposals for 2022-2023 negotiations and request the Board's authorization for the district to

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November 2, 2022

enter into contract negotiations for the 2022-2023 school year and any additional years, as may be mutually agreed upon by the parties.

Motion #22-67 Authorization for the District to Enter into Contract Negotiations for the 2022-2023 School Year and any Additional Years, as may be Mutually Agreed Upon by the Parties

Mover: Debra Cordes

Seconder: Jarely Lopez

Moved To: Authorize

Ayes: 5 - MaryAnn Rodriguez, Jarely Lopez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Motion Result: Passed

### **Section C: CONSENT AGENDA**

The consent agenda was approved as amended.

Motion #22-66 Approval of Consent Agenda as Amended

Mover: Monica Madrigal Lopez

Seconder: Jarely Lopez

Moved To: Approve as Amended

Ayes: 5 - MaryAnn Rodriguez, Jarely Lopez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Motion Result: Passed

#### **C.1. Acceptance of Gifts (DeGenna/Jefferson)**

As presented.

#### **C.2. Setting of Date for Public Hearing – Request for Approval to Submit General Waiver Request – Term Limits for Bond Oversight Committee (Mitchell)**

As presented.

#### **C.3. Adoption of Resolution #22-10 Biennial Review of Conflict of Interest Code (Mitchell)**

As presented.

#### **C.4. Ratification of the Oxnard School District's (District) and Oxnard Educators Association's (OEA) 2022-2023 Memorandum of Understanding, Agreement #22-166, re: Home/Hospital Instruction Hourly Rates (Carroll)**

As presented.

#### **C.5. Personnel Actions (Carroll/Torres)**

As presented.

#### **C.6. Establishment and Abolishment of Positions (Carroll/Torres)**

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As presented.

**C.7. Approval of Senior Human Resources Analyst Salary Reallocation (Torres)**

As presented.

**Section C: APPROVAL OF AGREEMENTS**

**C.8. Approval of Agreement #22-161, Porfirio Gutierrez (DeGenna/Ruvalcaba)**

To provide a presentation to families at Lemonwood Elementary School on November 8, 2022 focusing on the Mixteco and Zapoteco indigenous groups, in the amount not to exceed \$3,000.00, to be paid out of Supplemental Concentration Funds.

**C.9. Approval of Agreement #22-165, HipHop Mindset (Aguilera-Fort/Shea)**

Pulled from agenda.

**C.10. Approval of Agreement #22-164, School Services of California (Aguilera-Fort/Mitchell)**

To conduct an organizational review of the Human Resources Department, November 3, 2022 through September 30, 2023, in the amount not to exceed \$55,000.00, to be paid from the General Fund.

**Section C: RATIFICATION OF AGREEMENTS**

**C.11. Ratification of Agreement #22-162 – University of La Verne (Carroll)**

To provide fieldwork experience through directed teaching, practicum experience, and/or fieldwork to students enrolled in the University's undergraduate and graduate programs, September 15, 2022 through September 14, 2025, at no cost to Oxnard School District.

**C.12. Ratification of Agreement #22-149 – Cinnamon Hills Youth Crisis Center (DeGenna/Jefferson)**

For Non-Public School (NPS) services for Student MP042409 during the 2022-2023 school year, including Extended School Year, in the amount of \$178,545.21, to be paid out of Special Education Funds.

**C.13. Ratification of Agreement #22-157 – HopSkipDrive, Inc. (Mitchell/Galvan)**

To supplement the districts' transportation programs using sedans, mini-vans, and SUV's to assist in transporting McKinney-Vento, special-needs, out of district students, and hard-to-serve trips to and from school, July 1, 2022 through June 30, 2023, in the amount not to exceed \$100,000.00, to be paid out of the General Fund.

**C.14. Ratification of Agreement/MOU #22-163 – County of Ventura (DeGenna/Jefferson)**

To provide Special Education Home and School Based Mental Health Services on an as needed basis per IEP's, July 1, 2022 through June 30, 2023, in the amount \$834,624.00, to be paid out of Special Education Funds.

## **Section D: ACTION ITEMS**

### **D.1. Consideration of Employment Agreement: Assistant Superintendent, Human Resources – Dr. M. Natalia Torres (Aguilera-Fort)**

Superintendent Aguilera-Fort presented the employment agreement for Dr. M. Natalia Torres as Assistant Superintendent, Human Resources, was presented for the Board's consideration.

Motion #22-67 Approval of Employment Agreement Between Oxnard School District and Dr. M. Natalia Torres, Assistant Superintendent, Human Resources

Mover: Debra Cordes

Secunder: Jarely Lopez

Moved To: Approve

Ayes: 5 - MaryAnn Rodriguez, Jarely Lopez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Motion Result: Passed

### **D.2. Adoption of Resolution #22-11 Authorizing Award of Sole Source Contract (Mitchell/Miller)**

Ms. Valerie Mitchell, Interim Assistant Superintendent, Business & Fiscal Services, presented Resolution #22-11 Authorizing Award of Sole Source Contract for the Board's consideration.

Motion #22-68 Adoption of Resolution #22-11 Authorizing Award of Sole Source Contract

Mover: Monica Madrigal Lopez

Secunder: Debra Cordes

Moved To: Adopt

Ayes: 5 - MaryAnn Rodriguez, Jarely Lopez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Motion Result: Passed

### **D.3. Approval of SPSA for 2022-2023 School Year - School Plans for Student Achievement - Fremont School (DeGenna/Thomas)**

Dr. Ana DeGenna, Associate Superintendent, Educational Services and Ms. Anna Thomas, Director of School Performance and Student Outcomes, presented the School Plan for Student Achievement (SPSA) for Fremont School for the 2022-2023 School Year for the Board's consideration.

Motion #22-69 Approval of School Plan for Student Achievement (SPSA) for Fremont School for the 2022-2023 School Year

Mover: Debra Cordes

Secunder: Jarely Lopez

Moved To: Approve

Ayes: 4 - MaryAnn Rodriguez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Absent: 1 - Jarely Lopez

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Motion Result: Passed

- D.4. Approval of Revised District Mission and Vision (Aguilera-Fort)**  
Pulled from agenda.

## **Section E: APPROVAL OF MINUTES**

- E.1. Approval of Minutes (Aguilera-Fort)**

The Board approved minutes of Board meetings as presented:

- October 19, 2022 Regular Meeting

Motion #22-70 Approval of Minutes of Board Meetings as Presented – October 19, 2022  
Regular Meeting

Mover: Monica Madrigal Lopez

Seconder: Debra Cordes

Moved To: Approve

Ayes: 4 - MaryAnn Rodriguez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

## **Section F: BOARD POLICIES**

- F.2. Second Reading and Adoption of Revisions to E 9270 Conflict of Interest (Mitchell)**

Ms. Valerie Mitchell, Interim Assistant Superintendent, Business & Fiscal Services, presented the revisions to Board Policy E 9270 Conflict of Interest for second reading and adoption.

Motion #22-71 Adoption of Revisions to E 9270 Conflict of Interest

Mover: Monica Madrigal Lopez

Seconder: Debra Cordes

Moved To: Adopt

Ayes: 4 - MaryAnn Rodriguez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Absent: 1 - Jarely Lopez

Motion Result: Passed

## **Section G: CONCLUSION**

- G.1. Superintendent's Report (3 minutes)**

Dr. Aguilera-Fort

- Student Profile
- OSD Strategic Plan
- National Summer Learning Association
- Emergency Operations Preparedness Bootcamp

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- Brekke, Harrington, & Lemonwood Trunk or Treat Events
- Remembering Kent Patterson

**G.2. Trustees' Announcements (3 minutes each speaker)**

Debra Cordes

- Condolences to family of Kent Patterson  
Thank you to Oxnard Performing Arts Center, The Collection, and Parks and Rec for Trunk or Treat Events
- Oxnard Empowers

Monica Madrigal Lopez

- Dia de los Muertos; acknowledgement of loved ones that have passed

MaryAnn Rodriguez

- Attended Harrington's Trunk or Treat

Veronica Robles-Solis

- Attended Harrington's Trunk or Treat

**G.3. ADJOURNMENT**

President Robles-Solis adjourned the meeting at 8:25 p.m.

Motion to adjourn.

Mover: Debra Cordes

Seconder: Monica Madrigal Lopez

Moved To: Adjourn

Ayes: 5 - MaryAnn Rodriguez, Jarely Lopez, Veronica Robles-Solis, Monica Madrigal Lopez, Debra Cordes

Motion Result: Passed

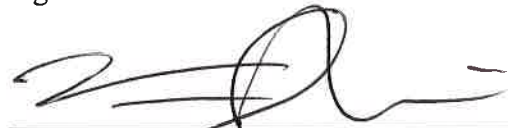
Karling Aguilera-Fort, Ed.D.



District Superintendent and  
Secretary to the Board of Trustees


By our signature below, given on this 18th day of January, 2023, the Board of Trustees of the Oxnard School District approves the Minutes of the Regular Board Meeting of November 2, 2022, on motion by Trustee MADRIGAL LOPEZ, seconded by Trustee RODRIGUEZ.

Signed:

  
\_\_\_\_\_  
President of the Board of Trustees

  
\_\_\_\_\_  
Clerk of the Board of Trustees

  
\_\_\_\_\_  
Member of the Board of Trustees

  
\_\_\_\_\_  
Member of the Board of Trustees

ABSTAIN  
\_\_\_\_\_  
Member of the Board of Trustees