



**Barre Unified Union School District**

**Spaulding High School  
Central Vermont Career Center  
Barre City Elementary and Middle School  
Barre Town Middle and Elementary School**

*Chris Hennessey, M.Ed.*  
Superintendent of Schools

*A rock solid education for a lifetime of discovery*

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## **MEMORANDUM**

**TO:** **Barre Unified Union School District Policy Committee**  
Chris Parker - Chair, Emily Reynolds - V. Chair, Michael Boutin, Jon Valsangiacomo, Tom Kelly

**DATE:** June 14, 2023

**RE:** BUUSD Policy Committee Meeting  
June 21, 2023 @ 6:00 p.m.  
**In-Person:** Spaulding High School Library, 155 Ayers St, Barre  
**Remote Options:** Meeting Link: [meet.google.com/dmf-dowp-dyg](https://meet.google.com/dmf-dowp-dyg)  
Phone: (US)+1 929-266-2537 PIN: 179 047 596#

Please Note: If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law.

## **AGENDA**

1. Call to Order
2. Additions/Changes to Agenda
3. Public Comment
4. Approval of Minutes
  - 4.1. Meeting Minutes of May 17, 2023
5. New Business
  - 5.1. VSBA Policy Audit Discussion w/Mrs. Cameron
  - 5.2. BUUSD Policy Index Review
  - 5.3. VSBA Policy Notes
  - 5.4. Child Nutrition Act Wellness Policy (C9) (Required)
  - 5.5. Proficiency Based Learning (D1) (Required)
  - 5.6. Policy on Nondiscriminatory Mascots and School Branding (F2) (Required)
  - 5.7. Fire and Emergency Preparedness Drills (F3) (Required)
  - 5.8. Access Control and Visitor Management (F4) (Required) (Replaces F25 and E32 - Rescind F25 after Board adoption of F4; E32 - not a BUUSD Policy)
6. Old Business
7. Other Business
8. Items for Future Agenda
9. Next Meeting Date: July 19, 2023, 6:00 pm, SHS Library or via Google Meet

## 10. Adjournment

### Parking Lot of Items:

- A. Driver Education Policy (VT AOE Notice)
- B. Student Alcohol and Drugs (C2) (added by Mr. Aither - Definition of 'drug' - Address in Summer 2023) (Required)
- C. Communicable Disease Mitigation Measures for Students and Staff (F27) (Recommended) (VSBA New Replaces F33)
- D. Title I, Part A: Parent and Family Engagement (E1) (Required) [Cmt added 12/2022]

### Under Review by VSBA

- A. Educational Support System (D21) (Recommended)
- B. Transgender and Gender Nonconforming Students (C28) (Recommended)
- C. Student Medication (C30) (Consider)
- D. Student Assessment (C33) (Consider)
- E. School-Community Relations (E30) (Consider)
- F. Staffing and Job Descriptions (B30) (Consider)(Not adopted By BUUSD 1/28/21)
- G. Educator Supervision & Evaluation: Probationary Teachers (B31) (Consider) (Not adopted By BUUSD 1/28/21)
- H. Personnel Files (B32) (Consider) (Not adopted By BUUSD 1/28/21)
- I. Fiscal Management & General Financial Accountability (F20) (Bd Adopted 5/2022; VSBA under review again)
- J. Financial Reports and Statements (F21) (VSBA under review; not BUUSD Policy)
- K. Capitalization of Assets (F23) (Recommended)
- L. Admission of Non-Resident Tuition Students (C25) (Recommended)
- M. Community Use of School Facilities (E20) (Recommended)

### BOARD/COMMITTEE MEETING NORMS

1. Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
2. Make decisions based on clear information
3. Honor the board's decisions
4. Keep meetings short and on time
5. Stick to the agenda
6. Keep remarks short and to the point
7. Everyone gets a chance to talk before people take a second turn
8. Respect others and their ideas

# DRAFT

## BARRE UNIFIED UNION SCHOOL DISTRICT POLICY COMMITTEE MEETING

Spaulding High School Library and Via Video Conference – Google Meet  
May 17, 2023 – 6:00 p.m.

### MINUTES

#### COMMITTEE MEMBERS PRESENT:

Chris Parker, Chair (BT)  
Emily Reynolds, Vice Chair (BT)  
Michael Boutin (BC)  
Thomas Kelly (BC Community Member)  
Jon Valsangiacomo – (BT Community Member)

#### COMMITTEE MEMBERS ABSENT:

#### OTHER BOARD MEMBERS PRESENT:

#### ADMINISTRATORS AND STAFF PRESENT:

Chris Hennessey, Superintendent

#### GUESTS:

Ellen Kaye                      Joellen Mulvaney

#### **1. Call to Order**

**The Chair, Ms. Parker, called the Wednesday, May 17, 2023, meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference - Google Meet.**

#### **2. Additions and/or Deletions to the Agenda**

None.

#### **3. Public Comment**

Ms. Mulvaney addressed the Committee, advising of a racial incident that occurred in 2004; a suit was filed by the parents of the student, and she believes that there were conditions put in place by the courts as part of the settlement. Ms. Mulvaney believes that part of the settlement included the addition of anti-racism curriculum at the schools (for all students). Ms. Mulvaney provided some historical information regarding the implementation of anti-racism curriculum, and advised that an additional part of the settlement, was that there would also be training provided to teaching staff. Ms. Mulvaney is requesting that the Committee look into what from the settlement agreement is still in place, and to assure that training is in place for teachers and other staff.

#### **4. Approval of Minutes**

##### **4.1 Approval of Minutes – April 19, 2023 Policy Committee Meeting**

**On a motion by Mr. Boutin, seconded by Mr. Valsangiacomo, the Committee unanimously agreed to approve the Minutes of the April 19, 2023 Policy Committee Meeting.**

#### **5. New Business**

##### **5.1VSBA Policy Audit Discussion with Mrs. Cameron**

Mrs. Cameron is not available to attend this evening's meeting. Mr. Hennessey advised regarding available options; 1. Mrs. Cameron can attend the next Policy Committee meeting, 2. Mrs. Cameron can have a discussion with the Board Chair and Policy Committee Chair (advising regarding what an audit would entail). Mr. Hennessey believes that given where the District is, he does not believe it would be worth the \$1,500 expense to have an audit performed. Mr. Valsangiacomo would like to know if Mrs. Cameron has reviewed the District's Policy Manual Index, and how the audit 'measures' the status of the District's policies. After brief discussion, it was agreed to move forward with option 2, with the Policy Manual Index being shared with Mrs. Cameron prior to the telephone conference.

##### **5.2 Review of BUUSD Policy Manual Index**

A copy of the BUUSD Policy Manual Index (dated 05/12/23) was distributed.

Mr. Hennessey advised that there is nothing new to highlight. The District is starting to 'plug in holes' regarding links to procedures. The document is a 'live' document. Once the document is filled in more completely, it will be posted on the District's web site.

# DRAFT

## **5.3 Alcohol and Drug Free Workplace Policy (B3) Required**

Copies of the BUUSD and VSBA policies were distributed.

Ms. Parker provided a brief overview. Mr. Boutin queried regarding the lack of the 'Employer Responsibilities' section. Ms. Parker noted that in the next policy, VSBA moved that section to a different part of the policy. The lack of Employer Responsibilities in Policy B3 may have just been an oversight on the part of VSBA. Brief discussion was held regarding the process for Committee action (voting or by consensus). This issue may need to be discussed at the Board level.

**On a motion by Mr. Boutin, seconded by Ms. Reynolds, the Committee unanimously voted to approve the policy, with the Employer Responsibility sentence added to the Policy section, and to submit the Alcohol and Drug Free Workplace Policy (B3) to the Board for a First Reading.**

## **5.4 Tobacco Prohibition Policy (B7) Required**

Copies of the BUUSD and VSBA policies were distributed.

Ms. Parker provided a brief overview of the policy. Mr. Boutin queried regarding why the policy does not include any verbiage related to parental notification. Mr. Hennessey advised that parental notification is more of a procedural matter, and procedures are in place. In response to a query, Mr. Hennessey provided clarification regarding the definition of 'areas adjacent to schools'.

**On a motion by Mr. Boutin, seconded by Mr. Valsangiacomo, the Committee unanimously voted to approve the policy as presented and to submit the Tobacco Prohibition Policy (B7) to the Board for a First Reading.**

## **6. Old Business**

None.

## **7. Other Business**

Mr. Valsangiacomo advised that he has watched some of the anti-bias/anti-racism training, and he encourages other Committee Members to do the same.

## **8. Future Agenda Items**

June meeting:

- Child Nutrition Act Wellness Policy (C9) – Parking Lot Item B
- Proficiency Base Learning Policy (D1) – Parking Lot Item C
- Policy Audit Discussion

Update Parking Lot Item A: Add that this item was added by Mr. Aither – regarding definition of 'drug' – address in summer 2023.

Mr. Valsangiacomo cautioned that changes to the definition of 'drug' should be vetted by legal counsel, and that it is his understanding that the Committee wanted clarification of 'drug' to be incorporated into the policy prior to the start of the 2023/2024 academic year.

The Committee was cautioned that the adoption of policies does take significant time (Committee review, legal vetting, First and Second Readings), so policies that are needed for the next academic year will need to be worked on sooner rather than later.

## **9. Next Meeting Date**

The next meeting is Wednesday, June 21, 2023 at 6:00 p.m. at the Spaulding High School Library and via video conference.

## **10. Adjournment**

**On a motion by Mr. Boutin, seconded by Ms. Reynolds, the Committee unanimously agreed to adjourn at 6:38 p.m.**

Respectfully submitted,  
*Andrea Poulin*



**BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX**

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		PROCEDURES																					
		Operational					Formally Documented																
SECTION	BUUSD CODE	BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD	LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE				
		<b>(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)</b>																					
VSBA List - Done	C13						P	P	P	P	P	9/12/2022	11/12/2020	Homeless Students	Required	1/26/2023	2/9/2023						
VSBA List - Done	C14						WS	WS	WS	WS	WS	1/31/2022	2/21/2022	Policy on Section 504 and ADA Grievance Protocol for Students and Staff	Required	8/25/2022	9/8/2022						
VSBA List - Done	C15								SH - p34-42			11/15/2022	11/15/2022	Student Conduct and Discipline	Required	1/26/2023	2/9/2023		C20				
	C21								SH - p31, 39			3/3/2021	11/2/2020	Search and Seizure of Students by School Personnel	Recommend	11/12/2020	12/3/2020		F4				
VSBA List - Done	C22								SH - p47-49			11/1/2022	11/15/2022	Student Athletics, Clubs, and Activities	Recommend	3/23/2023	5/10/2023		C23 & C24				

VSBA - Under Review	C25			X								3/3/2020	6/2/2020	Admission of Non-Resident Tuition Students	Recommend	5/9/2019	6/13/2019		F14	
VSBA List - Done	C27						P	P	P	P	P	10/3/2022	11/1/2022	Student Self-Expression and Student Distribution of Literature	Recommend	12/8/2022	1/12/2023		F29	
VSBA - Under Review	C28								P, O - Counseling Office			3/3/2020	12/10/2020	Transgender and Gender Nonconforming Students	Recommend	1/28/2021	2/11/2021			
	C29						P	P	P	P	P	7/21/2020	9/22/2020	District Equity Policy	Recommend	6/10/2021	6/24/2021			
VSBA - Under Review	C30						P	P	P, SH - p52	P	P	6/30/2008	5/18/2020	Student Medication	Consider	5/9/2019	6/13/2019		F6	
VSBA - Under Review	C33						P	P	P	P	P	2/10/2016	5/18/2020	Student Assessment	Consider	5/9/2019	6/13/2019		F22	
	C40						P	P			P	N/A	N/A	Entrance Age for Admission to Kindergarten	Does Not Exist	5/9/2019	6/13/2019		F35	
	C41						WS	WS			P	N/A	N/A	Intra-District School Transfer	Does Not Exist	4/23/2020	5/14/2020		F36	
	C42						P	P	P	P	P	N/A	N/A	Searches, Seizures, and Interrogation of students by Law Enforcement or other Non-School Personnel	Does Not Exist	5/9/2019	6/13/2019	To Cmt - 12/20 - Reviewed 12/20/21 by Cmt - no changes	F11	
	C44											N/A	N/A	Anti-Racism Policy	Does Not Exist			New Local Policy; has been vetted; Not VSBA - No work to be done at this time.		
VSBA List - Done	C70						P	P	P	P	P	1/25/22	2/21/22	Use of Restraint and Seclusion	Recommended	10/27/22	11/10/2022		C34	
Adopted	26																			

		INSTRUCTION																			
Cmt Review	D1								SH - p17-21			3/3/2020	6/2/2020	Proficiency Based Learning	Required	5/9/2019	6/13/2019	BUUSD version differs from VSBA MP based on recommendation of admin. <b>To Cmt to review 6/21/23</b>	G20		
	D3						P	P	P	P	P	8/1/2019		Acceptable Use of Electronic Resources & the Internet	Required	11/11/2021	12/2/2021	Adopted and updated on website	G11		
	D4								SH - p56			12/3/2015		Title I Comparability	Required	5/9/2019	6/13/2019	Awaiting VSBA Revision	G12		
	D5								SH - P16			10/11/2019	6/2/2020	Animal Dissection	Required	5/9/2019	6/13/2019		G13		
	D6						P	P	P	P	P	10/11/2019	5/18/2020	Class Size	Required	4/23/2020	5/14/2020		G14		
	D7								SH - p56			10/11/2021	11/8/2021	Special Education	Required	12/2/2021	12/16/2021		D40		
	D20											9/18/2013	5/18/2020	Curriculum Development and Coordination	Recommend	5/9/2019	6/13/2019		G1		
VSBA - Under Review	D21								SH - p22			9/18/2013		Educational Support System	Recommend	5/9/2019	6/13/2019		G7		
VSBA List - Done	D22											5/11/2022	12/8/2022	Selection of Library Materials	Recommend	12/8/2022	1/12/2023				
VSBA List - Done	D23			X								11/1/22	11/15/2022	Selection of Instructional Materials	Recommend	3/23/2022	5/10/2023		D32		
New Local Policy	D40											-	-	Teaching About Controversial and Sensitive Issues	Local Policy	5/10/2023		To Board 1st Read 5/10 - Approved with change of Master Agreement to Collective Bargaining Agreement. <b>To Board 2nd Read 5/24/23</b>			
Adopted	10																				

		SCHOOL-COMMUNITY RELATIONS																	
VSBA - Pending Admin/Cmt Work	E1			X								9/24/2021	11/8/2021	Title I, Part A Parental Involvement	Required	5/9/2019	6/13/2019	VSBA Changes 9/24/21, Admin Edit Return to Cmt 12/19 - <b>Remain in parking lot, more work needed.</b>	H7
VSBA - Under Review	E20								O - Office			12/21/2020	1/12/2021	Community Use of School Facilities	Recommend	5/9/2019	6/13/2019	Cmt 2/15/21 - No changes; website updated w/o Legal Notices/Footnotes.	H3
VSBA - Under Review	E30											8/1/09	6/2/2020	School-Community Relations	Consider	5/9/2019	6/13/2019		H30

**BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX**

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SECTION	BUUSD CODE	PROCEDURES										LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE		
		Operational					Formally Documented														
		BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD										
<b>(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)</b>																					
Not BUUSD Policy	E32												SH - p32	8/1/09	11/8/21	Visits by Parents, Community Members or Media	Consider			Not BUUSD Policy	
Adopted	3																				

<b>NON-INSTRUCTIONAL OPERATIONS</b>																					
F	F1													8/1/2019	5/18/2020	Travel Reimbursement Policy	Consider	5/9/2019	6/13/2019		E11
Cmt Review	F2													8/15/2022	9/12/2022	Policy on Non-Discriminatory Mascots and School Branding	Required	10/27/2022	11/10/2022	To Cmt to review 6/21/2023	
New VSBA; Cmt Review	F3													6/1/2023	6/12/2023	Fire and Emergency Preparedness Drills	Required			To Cmt to review 6/21/2023	
New VSBA; Cmt Review	F4													6/1/2023	6/12/2023	Access Control and Visitor Management	Required			To Cmt to review 6/21/2023	F25/E32
VSBA - Under Review	F20													3/25/2009	5/18/2020	Fiscal Management & General Financial Accountability	Recommend	4/28/2022	5/12/2022		E1
VSBA - Under Review	F21													2/25/2009	10/12/2022	Financial Reports and Statements	Recommend			Not BUUSD policy	
	F22													9/17/2020	11/12/2020	Electronic Communications Use and Retention	Recommend	1/28/2021	2/11/2021		
VSBA - Under Review	F23													11/3/2016	5/18/2020	Capitalization of Assets	Recommend	9/12/2019	10/10/2019		E23
	F24													11/6/2016	5/18/2020	Prevention of Conflict of Interest in Procurement	Recommend	5/9/2019	6/13/2019		E24
Rescind After F4 Adopted	F25			X										10/24/2019	11/8/2021	Access Control	Recommend	1/27/2022	2/10/2022	To Cmt to review 6/21/2023 with New F4 Policy	
	F26													10/24/2019	4/19/2021	Security Cameras (Electronic Surveillance Policy)	Recommend	10/27/2022	11/10/2022		F41
VSBA - Pending Cmt Work	F27													2/17/22 new	3/15/22 changed	Communicable Disease Mitigation Measures for Students and Staff (Recommended)	Recommend			NEW VSBA Policy 2/17/22 - Replaces F33 - To Cmt: 5/16/22 - Will seek additional info and revisit at a later date. Not currently BUUSD Policy. VSBA made changes on 3/15/22 . In Parking Lot	F33
VSBA - Pending Rescind if F27 Adopted	F33													3/25/2009	5/18/2020	HIV Policy	Consider	5/9/2019	6/13/2019	VSBA replacing with F27 - 3/15/22; Rescind after F27 is Adopted	F32
	F40			X										N/A	N/A	Scholarship Awards Policy	Does Not Exist	5/9/2019	6/13/2019		E31
Adopted	10																				

**RESCINDED/NOT ADOPTED POLICIES**

Removed	A25													8/5/2020	9/22/2020	Delegation of Authority During State of Emergency Due to COVID-19 Pandemic	Recommend	10/8/2020	10/22/2020	Recommended policy during COVID.	
Rescinded 4/14/22	A32													10/21/2021	1/11/2022	Board Goal-Setting & Evaluation	Consider	9/12/2019	10/10/2019	VSBA Removed 10/21/21. Rescinded by Board 4/14/22	
Rescinded 12/8/22	A33													5/11/2022	11/21/2022	School Visits By Board Members	Consider	9/12/2019	10/10/2019	VSBA Removed; To cmt 11/21 - Bd Rescind 12/8/2022	
Rescinded 12/8/22	A34													5/11/2022	11/21/2022	Board Relationships With School Personnel	Consider	9/12/2019	10/10/2019	VSBA Removed; To cmt 11/21 - Bd Rescind 12/8/2022	
Rescinded 11/14/19	B6													10/1/2019	Removed	Health Insurance Portability and Accountability Act Compliance	Required	-	-	This policy was deleted in October 2019. The VSBA reasoning for deletion of the policy is that the policy is covered under statute. To Cmt 4/18/22 - Removed by VSBA	
VSBA - Under Review; Not Adopted	B30													3/29/09	12/10/2020	Staffing and Job Descriptions	Consider	Not Adopting	Not Adopting	Committe and Board Opted to Not Consider 1/28/2021. Under review again by VSBA	
VSBA - Under Review; Not Adopted	B31													3/29/09	12/10/2020	Educator Supervision & Evaluation: Probationary Teachers	Consider	Not Adopting	Not Adopting	Committe and Board Opted to Not Consider 1/28/2021. Under review again by VSBA	
VSBA - Under Review; Not Adopted	B32													3/29/09	12/10/2020	Personnel Files	Consider	Not Adopting	Not Adopting	Committe and Board Opted to Not Consider 1/28/2021. Under review again by VSBA	
VSBA - Not Adopted	B33													3/39/09	12/10/2020	Resignations	Consider	Not Adopting	Not Adopting	Committe and Board Opted to Not Consider 1/28/2021.	
Not Adopted	C22													3/25/2009	3/11/2021	Student Activities (Elementary)	Recommend	Not Adopting	Not Adopting	To Cmt 3/15/21, not current BUUSD Policy; Cmt 4/26/21; To Bd 5/27 recommend not adopt. Board agreed to not adopt 5/27/21 Under review again by VSBA	
VSBA - Rescinded 11/2/22	C23													11/2/2022	11/15/2022	Student Clubs & Activities	Recommend	5/27/2021	6/10/2021	Board rescinded 5/10/23	F33
VSBA - Rescinded 11/2/22	C24													11/2/2022	11/15/2022	Interscholastic Sports	Recommend	5/9/2019	6/13/2019	Board rescinded 5/10/23	F12

**BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX**

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SECTION	BUUSD CODE	PROCEDURES										LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE		
		Operational					Formally Documented														
		BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD										
		<b>(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)</b>																			
VSBA - Not Adopted	C26											9/18/2013	8/31/2021	Tuition Payment	Recommend	Not Adopting	Not Adopting	Recommendation to Board to not adopt to Board 11/11. Board agreed to not adopt.			
VSBA - Rescinded 11/10/22	C31											6/14/2022	5/18/2020	Admission of Resident Students	Consider	5/9/2019	6/13/2019	VSBA Removed. To cmt 10/17; Board to Rescind 11/10 - Approved to Rescind	F13		
VSBA - Rescinded 11/10/22	C32											2/10/2016	5/18/2020	Eighteen Year-Old Students	Consider	5/9/2019	6/13/2019	VSBA Removed. To cmt 10/17; Board to Rescind 11/10 - Approved to Rescind	F18		
Rescinded 11/10/22	C34											3/3/2020	6/2/2020	Restraint and Seclusion	Consider	5/9/2019	6/13/2019	To Cmt - 5/16/22. VSBA replacing with C70; Rescind after C70 is Adopted; To cmt 10/17; To Board to Rescind 11/10 - C70 adopted C34 Rescinded.	C23		
Rescinded 11/10/22	C43											N/A	N/A	STI and Pregnancy Prevention Policy	Does Not Exist	6/10/2021	6/24/2021	Luke requested review - Change in wording - To cmt 10/17; To Board to Rescind 11/10 - Approved to Rescind	F31		
Rescinded 11/14/19	D2											10/1/2019	Removed	Grade Advancement, Promotion, Acceleration, and Retention of Students	Required	-	-	Deleted in October 2019. This policy, which used to be required by statute, is no longer applicable because of Proficiency Based Grading/Graduation Requirements. To Cmt 4/18/22 - Removed by VSBA			
Rescinded after COVID	D22											5/11/2022	9/22/2020	Modes of Instruction During State of Emergency Due To COVID-19 Pandemic	Recommend	12/8/2022		VSBA Change 5/11/22; Bd 2nd read - 01/12/23	D31		
Rescinded 6/23/22	D30											July 2020	6/2/2020	Field Trips	Consider	4/23/2020	5/14/2020	Removed by VSBA - Cmt. Review 11/16/2020 - Committee will discuss in the spring 2021. (BUUSD version differs from VSBA MP based on recommendation of admin) VSBA Removed July 2020 - To Cmt 5/16/22; Rescinded by Board 6/23/22	G3		
Rescinded 1/12/2023	D31											5/11/22	6/2/2020	Selecting Library Materials	Consider	5/9/2019	6/13/2019	VSBA Removed 5/11/22; replaced with D22	G4		
Rescinded 5/10/23	D32												FH - p18	5/11/22	6/2/2020	Selection of Instructional Materials and Sensitive Issues	Consider	5/9/2019	6/13/2019	Board Rescinded 5/10/23	G5
VSBA - Not BUUSD	D33											5/11/22	Not BUUSD	Local Action Plan		-	-	VSBA Removed - Not BUUSD Policy			
Rescinded 12/16/2021	D40											N/A	N/A	Special Education	Does Not Exist	12/2/2021	Rescinded 12/16/21	To Board: Rescinded D40 - Board Adopted D7 12/16/21	G15		
Not Adopted	E31											7/2020		Parental Involvement	Removed	none	none	VSBA Removed 7/2020 - BUUSD never adopted.			
VSBA Rescinded 6/23/22	F30											3/25/2009	5/18/2020	Budgeting	Consider	5/9/2019	6/13/2019	VSBA Removed 5/11/22; Replaced by F20; Board adopted 5/12/22	E2		
Not Adopted	F31											7/1/2020		Emergency Closings	Removed	None	None	VSBA Removed 7/2020 - Never adopted by BSU			
Not Adopted	F32											3/25/2009	11/8/2021	School Crisis Prevention and Response	Consider			To Cmt: 12/20/2021 Table - Luke Modify, have vetted, and return. VSBA Removed 8/2022; Not BUUSD Policy			
Rescinded 4/28/22	F41											F26	3/11/2021	Video Surveillance Policy	F26	5/9/2019	6/13/2019	Committee 4/26/21; Rescinded by Board 4/28/22	E32		



**VSBA Policy Notes**  
**BUUSD POLICY COMMITTEE**

**2022-2023**

<b>POLICY EDIT KEY (Edits in Policies being discussed)</b>		
Added Text - <u>Underlined</u>	Deleted Text - <del>Strikethrough</del>	Moved/Shifted Text - <b>Highlighted</b>

**June 21, 2023 Meeting**

**5.4 C9 (Child Nutrition Act Wellness Policy) (Required - Pulled from Parking Lot)** - Included in the packet is the Original, Edited, and VSBA versions. Original appears to have been adjusted to fit the BUUSD district which requires a lot of edits if moving to VSBA version.

**5.5 D1 (Proficiency Based Learning) (Required - Pulled from Parking Lot)** - Included in the packet is the Original, Edited, and VSBA versions. Original appears to have been adjusted to fit the BUUSD district which requires a lot of edits if moving to VSBA version.

**5.6 F2 (Policy on Nondiscriminatory Mascots and School Branding) (Required - VSBA Website as New) (This policy was reviewed and adopted in November 2022 - No New Changes)**

The Secretary of the Agency of Education has issued a [model policy on nondiscriminatory mascots and school branding](#) as required by [Act 152 of 2022](#). VSBA has added this new, required model policy (F2) to our model policy manual (see new VSBA model policy [here](#)). The substance of the policies is identical.

Under 16 V.S.A. § 568, school boards are required to develop and ensure implementation of a nondiscriminatory school branding policy that must be at least as comprehensive as the model policy. The deadline for school boards to adopt their policy is January 1, 2023.

The law provides that any school board that fails to adopt such a policy shall be presumed to have adopted the most current model policy published by the Secretary. School boards must review the district's school branding in place at the time the policy is adopted to ensure compliance with the policy.

**5.7 F3 (Fire and Emergency Preparedness Drills) (Required - VSBA Website as New)**

**5.8 F4 (Access Control and Visitor Management) (Required - VSBA Website as New)**

Letter from VSBA attached regarding F3 and F4. F4 replaces F25 and E32 and F25 will need to be rescinded after F4 is adopted. E32 is not currently a BUUSD policy.

June 1, 2023

[View this email in your browser](#)

Dear <<First Name>>,

The Governor recently signed [S.138](#), an act relating to school safety, into law. The law includes several new requirements for school districts, which we will outline in greater detail at a later date. We would like to draw your immediate attention to the two required policies that school boards must adopt **by August 1, 2023**.

Under the new school safety law (S.138), school boards must do the following by August 1, 2023:

- 1. Adopt a policy mandating biannual options-based response drills** that are trauma-informed. The policy must require age-appropriate options-based response drills, including fire drills, to be conducted following the guidance issued by the Vermont School Safety Center jointly with the Vermont School Crisis Planning Team and must require notification to parents and guardians not later than one school day before an options-based response drill is conducted. A superintendent must report completion of the biannual drills to the Agency of Education. The Vermont School Safety Center and Agency of Education will review the reports to ensure compliance and identify future planning and training needs.
- 2. Adopt an access control and visitor management policy** that, at a minimum, requires that all school sites and supervisory union and supervisory district offices lock exterior doors during the school day. The policy must require that all visitors sign in at a centralized location prior to gaining full access to the school or office site. If a school must leave a specific structure unlocked as needed for reasonably practical purposes directly related to a school's mission or curriculum, it may justify leaving that structure unlocked in its visitor policy.

In response to the new law, we have drafted two required model policies for immediate adoption.

- [F3 - Fire and Emergency Preparedness Drills](#) (Word format)
- [F4 - Access Control and Visitor Management](#) (Word format) - this policy will replace F25 (recommended policy on access control) and E32 (policy to be considered on visits by parents, community members or media)

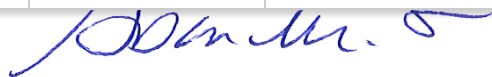
Both policies will require the development of procedures. We are working with VSA and others to determine how to best support the development of procedures and will be following up with information on that process in the near future. We are also working on a more comprehensive communication on the new school safety requirements. In the meantime, please reach out with any questions.

Best,

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Sue Ceglowski  
VSBA Executive Director  
[sceglowski@vtvsba.org](mailto:sceglowski@vtvsba.org)



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**BARRE UNIFIED UNION SCHOOL DISTRICT #097  
POLICY****CODE: C 9****1st Reading: 5/9/2019  
2nd Reading: 6/13/2019  
ADOPTED: 6/13/2019**

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**FEDERAL CHILD NUTRITION ACT WELLNESS POLICY****Purpose**

It is the intent of the Barre Unified Union School District (BUUSD) to comply with the local policy requirements of the federal *Child Nutrition and WIC Reauthorization Act of 2004* and *Healthy, Hunger-Free Kids Act of 2010*. In accord with those requirements, this policy has been developed in consultation with parents, representatives of the school food services authority, school administrators, school health professionals and the public.

**Policy Statement**

It is the policy of the BUUSD to establish goals for nutrition promotion and education, health education, physical education, and physical activity, and other school-based activities that are designed to promote student wellness. With the objective of promoting student health and reducing childhood obesity, the district will also establish nutrition guidelines for all foods available at school during the school day.

**1. Goals for Nutrition Promotion and Education.**

- a. The BUUSD shall provide nutrition promotion and education programs as required by state law and regulations of the State Board of Education. In particular, the supervisory union shall provide a nutrition component in its Comprehensive Health Education program and shall develop curricular programs intended to accomplish applicable goals enumerated in the National Health Education Standards.
- b. To the extent practicable, nutrition promotion and education shall be integrated into core curricula areas, such as science, health, physical education, and family and consumer science courses.
- c. The BUUSD shall establish meal periods that provide adequate time to eat and are scheduled at appropriate hours in a clean, safe, and adequate space.
- d. Food shall not be used in BUUSD schools as a reward or punishment, except when rewards are part of a student's written IEP, 504, or behavioral plan.
- e. The BUUSD shall provide training opportunities as appropriate for food service and other staff members in areas of nutrition and wellness as described in the Vermont Education Quality of Standards.

**2. Guidelines for Health Education**

- a. The BUUSD shall enable students to engage annually in rigorous, relevant and comprehensive learning opportunities that allow them to demonstrate proficiency in health education as defined by Vermont state law 16 V.S.A. 131 (EQS rule 2120.5). In particular, the district shall develop curricular programs intended to accomplish the goals enumerated in the National Health Education Standards for all students in grades K-12.

- b. Health Education shall be integrated into core curricula areas, such as science, physical education, and family and consumer science courses.
3. **Goals for Physical Education and Physical Activity.**
  - a. The BUUSD shall provide physical education and adaptive physical education classes for all students as required by Education Quality Standards and 16 V.S.A 2902.
  - b. The BUUSD will provide students with Physical Education, using an age-appropriate, sequential Physical Education program consistent with 2014 SHAPE America National Standards and Grade-Level Outcomes for Physical Education.
  - c. The BUUSD shall provide physical activity opportunities to all students as required by Education Quality Standards and 16 V.S.A 2210.5.
4. **Goals for Other School-Based Activities.**
  - a. The BUUSD shall use evidence-based strategies to determine goals for promoting student wellness.
  - b. The BUUSD shall promote health and wellness by encouraging staff to model healthy eating/drinking behaviors at school, by displaying USDA promotional materials, such as informational posters on school property, by marketing health and wellness on signs, score boards, sports equipment, in curricula, educational materials, both printed and electronic, and through its website. No foods of minimal nutritional value will be advertised on school grounds.
5. **Nutrition Guidelines.**
  - a. Following state law 16 V.S.A. section 1264, the BUUSD shall offer National School Lunch and School Breakfast Programs that meet 7 CRF 210 and 7 CRF 220 and the Healthy, Hunger-Free Kids Act of 2010.
  - b. The BUUSD shall ensure that guidelines for reimbursable school meals are not less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to sections (a) and (b) of section 9A(a) and (b) of the Richard B. Russell National School Lunch Act as those regulations and guidance apply to schools.
  - c. The BUUSD shall ensure that foods and beverages offered at school during the school day other than through the National School Lunch or School Breakfast programs, including foods sold through vending machines and foods sold for fundraising during the school day, shall comply with the USDA Smart Snacks Standards.
6. **Policy Implementation.**
  - a. The superintendent or his or her designee shall periodically monitor BUUSD programs and curriculum to ensure compliance with this policy and any administrative procedures established to carry out the requirements of this policy. The BUUSD shall periodically inform and update the public about the content and implementation of this policy, including the extent to which BUUSD schools are in compliance with this policy, the extent to which this policy compares to model local school wellness policies and a description of the progress made in attaining the goals of this policy.

- b. The BUUSD shall permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public to participate in the development, implementation and periodic review and update of this policy.
- c. The superintendent or his or her designee shall establish ongoing BUUSD health and wellness committee(s) following the Vermont Agency of Education and Vermont Department of Health recommendation evidence-based collaboration approach to learning and health. Information on how to join the committee(s) is available on the supervisory union websites.
- d. The BUUSD health and wellness committee(s) assist the superintendent or his or her designee, at least triennially, in the assessment and/or revision of the wellness policy using best -practice assessment tools, in auditing supervisory union-wide compliance, and in reviewing evidence of student health and learning impact.

The superintendent or his or her designee shall report yearly to the board and to the public on the BUUSD's compliance with law and policies related to student wellness. The report shall include information as to the content and implementation of this policy, and an assurance that BUUSD guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law.

**BARRE UNIFIED UNION SCHOOL DISTRICT #097  
POLICY**

**CODE: C 9**

**1st Reading: 5/9/2019  
2nd Reading: 6/13/2019  
ADOPTED: 6/13/2019**

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**FEDERAL CHILD NUTRITION ACT WELLNESS POLICY**

**Purpose**

It is the intent of the Barre Unified Union School District (BUUSD) to comply with the local policy requirements of the federal Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy, Hunger-Free Kids Act of 2010 (HHFKA). In accord with those requirements, this policy has been developed in consultation with parents, students, representatives of the school food ~~services~~ authority, teachers of physical education, school health professionals, the school board, school administrators, ~~school health professionals~~ and the general public.

**Policy Statement**

It is the policy of the BUUSD to establish goals for nutrition promotion and education, nutrition guidelines, ~~health education, physical education, and~~ physical activity and other school-based activities that are designed to promote student wellness. The district will review and consider evidence-based strategies in determining these goals. ~~With the objective of promoting student health and reducing childhood obesity, the district will also establish nutrition guidelines for all foods available at school during the school day.~~

**1. Goals for Nutrition Promotion and Education.**

- A. ~~The BUUSD school district~~ shall provide nutrition promotion and education programs as required by state law and regulations of the State Board of Education. In particular, the ~~district supervisory union~~ shall provide a nutrition component in its Comprehensive Health Education program and shall develop curricular programs intended to accomplish applicable goals enumerated in the ~~National Health~~ Vermont Education Quality Standards.
- B. Nutrition education and promotion programs shall be conducted by appropriately licensed staff members. ~~To the extent practicable, nutrition promotion and education shall be integrated into core curricula areas, such as science, health, physical education, and family and consumer science courses.~~
- C. To the extent practicable, nutrition education and promotion and education shall be integrated into core curricula in areas such as science, health, physical education, and family and consumer science courses. ~~The BUUSD shall establish meal periods that provide adequate time to eat and are scheduled at appropriate hours in a clean, safe, and adequate space.~~
- D. The district will limit food and beverage marketing to the promotion of only those foods and beverages that meet the USDA Smart Snacks in School nutrition standards on school campus. ~~Food shall not be used in BUUSD schools as a reward or punishment, except when rewards are part of a student's written IEP, 504, or behavioral plan.~~

- ~~E. The BUUSD shall provide training opportunities as appropriate for food service and other staff members in areas of nutrition and wellness as described in the Vermont Education Quality of Standards.~~
2. **Guidelines for Health Education Goals for Physical Education and Physical Activity.**
- A. ~~The BUUSD district shall provide physical education and adaptive physical education classes for all students as required by Education Quality Standards, and 16 V.S.A. 2902. The BUUSD shall enable students to engage annually in rigorous, relevant and comprehensive learning opportunities that allow them to demonstrate proficiency in health education as defined by Vermont state law 16 V.S.A. 131 (EQS rule 2120.5). In particular, the district shall develop curricular programs intended to accomplish the goals enumerated in the National Health Education Standards for all students in grades K-12.~~
- B. The district shall offer opportunities for students in grades K-12 to participate in at least 30 minutes of physical activity within or outside of the school day. Physical activity may include recess and movement built into the curriculum, but does not replace physical education classes. Health Education shall be integrated into core curricula areas, such as science, physical education, and family and consumer science courses.
3. **Goals for Physical Education and Physical Activity. Goals for Nutrition Services**
- A. ~~The BUUSD district shall ensure that guidelines for reimbursable school meals are not less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to sections (a) and (b) of section 9A(a) and (b) of the Richard B. Russell National School Lunch Act as those regulations and guidance apply to schools. The BUUSD shall provide physical education and adaptive physical education classes for all students as required by Education Quality Standards and 16 V.S.A. 2902.~~
- B. The BUUSD district shall provide adequate space for eating and serving school meals. establish meal periods that provide adequate time to eat and are scheduled at appropriate hours in a clean, safe, and adequate space. The BUUSD will provide students with Physical Education, using an age-appropriate, sequential Physical Education program consistent with 2014 SHAPE America National Standards and Grade-Level Outcomes for Physical Education.
- C. The district shall provide a clean and safe meal environment for students. The BUUSD shall provide physical activity opportunities to all students as required by Education Quality Standards and 16 V.S.A. 2210.5.
- D. The district shall establish meal periods that provide adequate time to eat and are scheduled at appropriate hours, in a clean, safe, and adequate space.
- E. Food shall not be used in BUUSD district schools as a reward or punishment, except when rewards are part of a student's written IEP, 504, or behavioral plan.
- F. The BUUSD district shall provide training opportunities as appropriate for food service and other staff members in areas of nutrition and wellness, as described in the Vermont Education Quality of Standards.
- G. Schools participating in the National School Lunch and School Breakfast programs shall make free potable water available to children in the meal service areas.



4. **Goals for Other School-Based Activities. Nutrition Guidelines.**

- A. Following state law 16 V.S.A. section 1264, the BUUSD shall offer The National School Lunch and School Breakfast Programs that will meet the requirements provided in 7 CFR 210 and 7 CFR 220 (National School Lunch Program and School Breakfast Guidelines.) and the Healthy, Hunger-Free Kids Act of 2010. The BUUSD shall use evidence-based strategies to determine goals for promoting student wellness.
- B. All foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet the USDA Smart Snacks nutrition standards. The BUUSD shall promote health and wellness by encouraging staff to model healthy eating/drinking behaviors at school, by displaying USDA promotional materials, such as informational posters on school property, by marketing health and wellness on signs, score boards, sports equipment, in curricula, educational materials, both printed and electronic, and through its website. No foods of minimal nutritional value will be advertised on school grounds.
- C. School district fundraisers that occur during the school day will meet the USDA Smart Snack nutrition standards.
- D. The district is required to establish nutrition guidelines for all other foods provided, but not sold to students during the school day. Foods provided but not sold may include food that is part of a classroom celebration or provided by parents or community organizations free of charge. [Districts should choose either 1 or 2 below or write their own guidelines.]
- (1) It is the policy of the district that, when feasible, food provided but not sold should be limited to those foods that improve the diet and health of students, help mitigate childhood obesity, and model healthy choices.*
- (2) Food provided but not sold will, at minimum, comply with the Smart Snacks Standards*

5. **~~Nutrition Guidelines. Goals for Other School-Based Activities.~~**

The district will implement other wellness-based school activities from time to time at the discretion of the superintendent or his or her designee. These activities will be in accordance with evidence-based strategies such as those provided in the Vermont School Wellness Policy Guidelines.

- A. Following state law 16 V.S.A. section 1264, the BUUSD shall offer National School Lunch and School Breakfast Programs that meet 7 CRF 210 and 7 CRF 220 and the Healthy, Hunger-Free Kids Act of 2010.
- B. The BUUSD shall ensure that guidelines for reimbursable school meals are not less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to sections (a) and (b) of section 9A(a) and (b) of the Richard B. Russell National School Lunch Act as those regulations and guidance apply to schools.
- C. The BUUSD shall ensure that foods and beverages offered at school during the school day other than through the National School Lunch or School Breakfast programs, including foods sold through vending machines and foods sold for fundraising during the school day, shall comply with the USDA Smart Snacks Standards.

6. **Assessment:**

The District will conduct an assessment of the wellness policy every 3 years. This assessment will determine: compliance with the wellness policy, how the wellness policy compares to model wellness policies, and progress made in attaining the goals of the wellness policy.

## 7. Policy Implementation.

- A. ~~The BUUSD district shall will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public to participate in the development, implementation and periodic review and update of this policy. The superintendent or his or her designee shall periodically monitor BUUSD programs and curriculum to ensure compliance with this policy and any administrative procedures established to carry out the requirements of this policy. The BUUSD shall periodically inform and update the public about the content and implementation of this policy, including the extent to which BUUSD schools are in compliance with this policy, the extent to which this policy compares to model local school wellness policies and a description of the progress made in attaining the goals of this policy.~~
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- C. ~~The BUUSD district shall periodically annually inform and update the public about the content and implementation of this policy, including the extent to which BUUSD district schools are in compliance with this policy, the extent to which this policy compares to model local school wellness policies and a description of the progress made in attaining the goals of this policy. The superintendent or his or her designee shall establish ongoing BUUSD health and wellness committee(s) following the Vermont Agency of Education and Vermont Department of Health recommendation evidence-based collaboration approach to learning and health. Information on how to join the committee(s) is available on the supervisory union websites.~~
- D. ~~The superintendent or his or her designee shall report yearly at least annually to the board and to the public on the BUUSD's district's compliance with law and policies related to student wellness. The report shall include information as to the content and implementation of this policy, and an assurance that BUUSD district guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law. The BUUSD health and wellness committee(s) assist the superintendent or his or her designee, at least triennially, in the assessment and/or revision of the wellness policy using best practice assessment tools, in auditing supervisory union-wide compliance, and in reviewing evidence of student health and learning impact.~~

~~The superintendent or his or her designee shall report yearly to the board and to the public on the BUUSD's compliance with law and policies related to student wellness. The report shall include~~

~~information as to the content and implementation of this policy, and an assurance that BUUSD guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law.~~

**Code C9**

(Required)

*[Note to districts: Local agencies may choose to use the following model policy as written or revise it to meet local needs and reflect community priorities. When developing wellness policies, school districts will need to consider their unique circumstances, challenges, and opportunities. For more evidence based strategies, resources, and sample policy language, please refer to the [Vermont School Wellness Policy Guidelines.](#)]*

## FEDERAL CHILD NUTRITION ACT WELLNESS POLICY

**Purpose**

It is the intent of the \_\_\_\_\_ School District to comply with the local policy requirements of the federal Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy, Hunger-Free Kids Act of 2010 (HHFKA). In accord with those requirements, this policy has been developed in consultation with parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public.

**Policy Statement**

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1. Goals for Nutrition Promotion and Education.
  - A. The school district shall provide nutrition promotion and education programs as required by state law and regulations of the State Board of Education. In particular, the district shall provide a nutrition component in its Comprehensive Health Education program and shall develop curricular programs intended to accomplish applicable goals enumerated in the Vermont Education Quality Standards.
  - B. Nutrition education and promotion programs shall be conducted by appropriately licensed staff members.
  - C. To the extent practicable, nutrition education and promotion shall be integrated into core curricula in areas such as science and family and consumer science courses.
  - D. The district will limit food and beverage marketing to the promotion of only those foods and beverages that meet the USDA Smart Snacks in School nutrition standards on school campus.
2. Goals for Physical Education and Physical Activity.
  - A. The district shall provide physical education classes for all students as required by Education Quality Standards.
  - B. The district shall offer opportunities for students in grades K-12 to participate in at least 30 minutes of physical activity within or outside of the school day. Physical activity may include recess and movement built into the curriculum, but does not replace physical education classes.
3. Goals for Nutrition Services
  - A. The district shall ensure that guidelines for reimbursable school meals are not less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to sections (a) and (b) of section 9A(a) and (b) of the Richard B. Russell National School Lunch Act as those regulations and guidance apply to schools.
  - B. The district shall provide adequate space for eating and serving school meals.

- C. The district shall provide a clean and safe meal environment for students.
  - D. The district shall establish meal periods that provide adequate time to eat and are scheduled at appropriate hours.
  - E. Food shall not be used in district schools as a reward or punishment.
  - F. The district shall provide training opportunities as appropriate for food service and other staff members in areas of nutrition and wellness.
  - G. Schools participating in the National School Lunch and School Breakfast programs shall make free potable water available to children in the meal service areas.
4. Nutrition Guidelines.
- A. The National School Lunch and School Breakfast Programs will meet the requirements provided in 7 CFR 210 and 7 CFR 220 (National School Lunch Program and School Breakfast Guidelines.)
  - B. All foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet the USDA Smart Snacks nutrition standards<sup>i</sup>.
  - C. School district fundraisers that occur during the school day will meet the USDA Smart Snack nutrition standards<sup>ii</sup>.
  - D. The district is required to establish nutrition guidelines for all other foods provided, but not sold to students during the school day. Foods provided but not sold may include food that is part of a classroom celebration or provided by parents or community organizations free of charge. *[Districts should choose either 1 or 2 below or write their own guidelines.]*
    - (1) *It is the policy of the district that, when feasible, food provided but not sold should be limited to those foods that improve the diet and health of students, help mitigate childhood obesity, and model healthy choices.*
    - (2) *Food provided but not sold will, at minimum, comply with the Smart Snacks Standards<sup>iii</sup>.*
5. Other School Based Activities
- The district will implement other wellness-based school activities from time to time at the discretion of the superintendent or his or her designee. These activities will be in accordance with evidence-based strategies such as those provided in the Vermont School Wellness Policy Guidelines.
6. Assessment:
- The District will conduct an assessment of the wellness policy every 3 years. This assessment will determine: compliance with the wellness policy, how the wellness policy compares to model wellness policies, and progress made in attaining the goals of the wellness policy.
7. Policy Implementation.
- A. The district will permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public to participate in the development, implementation, monitoring, and periodic review and update of this policy.

- B. The superintendent or his or her designee shall periodically monitor district programs and curriculum to ensure compliance with this policy and any administrative procedures established to carry out the requirements of this policy.
- C. The district shall annually inform and update the public about the content and implementation of this policy, including the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model local school wellness policies and a description of the progress made in attaining the goals of this policy.
- D. The superintendent or his or her designee shall report at least annually to the board and to the public on the district's compliance with law and policies related to student wellness. The report shall include information as to the content and implementation of this policy, and an assurance that district guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law.

<i>VSBA Revision:</i>	<i>October 11, 2019</i>
<i>Date Warned:</i>	
<i>Date Adopted:</i>	
<i>Legal Reference(s):</i>	<i>16 V.S.A. §§131 &amp; 906(b)(3)</i>
	<i>Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq.</i>
	<i>Child Nutrition Act of 1966, 42 U.S.C. 1771 et seq.</i>
	<i>Healthy, Hunger Free Kids Act of 2010, Section 204 of Public Law 111-296.</i>
	<i>Code of Federal Regulations, 7 CFR Part 210 and Part 220.</i>
	<i>Vermont Education Quality Standards 2120.5</i>
	<i><a href="#">Vermont School Wellness Policy Guidelines</a>, Joint Guidance from Vermont Agency of Agriculture, Food and Markets, the Vermont Agency of Education and Vermont Department of Health. 2016.</i>

**BARRE UNIFIED UNION SCHOOL DISTRICT # 097  
POLICY****CODE: D 1****1<sup>ST</sup> READING: 5/9/2019****2<sup>ND</sup> READING: 6/13/2019****ADOPTED: 6/13/2019**

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**PROFICIENCY-BASED LEARNING**

It is the policy of the Barre Unified Union School District (BUUSD) to ensure students can engage in rigorous, relevant and comprehensive learning opportunities that allow them to demonstrate proficiency in literacy, mathematics, scientific inquiry, global citizenship, physical education, artistic expression, and transferable skills. Students may utilize Flexible Pathways in place of or in addition to traditional classroom settings to demonstrate proficiency. Personalized Learning Plans will support proficiency-based learning.

**Proficiency-Based Graduation Requirements (PBGRs)**

A student meets the requirements for high school graduation when the student demonstrates evidence of proficiency in curriculum content areas, and when they meet any additional graduation requirements as described in the Spaulding High School Program of Studies. The BUUSD will use credits for the purpose of demonstrating that a student has met the high school graduation requirements. Credits will be based upon the proficiencies demonstrated and will not be based on time spent in learning. Students in the BUUSD will receive credit for learning that takes places outside of the school, school day, or the classroom, provided that any credits earned occur under the supervision of an appropriately licensed educator and meet the proficiencies through procedures defined by the BUUSD

**Definitions**

**Personalized Learning Plan** - A plan developed on behalf of a student by the student, a representative of the school, and, if the student is a minor, the student's parents or legal guardian, which defines the scope and rigor of learning opportunities and support services necessary for the student to successfully graduate and attain college and/or career readiness.

**Proficiency Based Graduation Requirements** - A system of instruction, assessment, grading and academic reporting that are based on students demonstrating mastery of the knowledge and skills they are expected to learn before they receive a diploma. The Vermont Education Quality Standards require that, in order to graduate, a student demonstrate proficiency in the following eight Curriculum Content Areas: literacy, mathematics, scientific inquiry, global citizenship, physical education, health, artistic expression, and Transferable Skills.

**Transferable Skills** - A broad set of knowledge, skills, work habits, and character traits that are believed to be critically important to success in today's world, particularly in collegiate programs and modern careers.

**Flexible Pathways** - Opportunities to experience learning through flexible and multiple pathways, including but not limited to career and technical education, virtual learning, work-based learning, service learning, dual enrollment, and early college. Learning must occur under the supervision of an appropriately licensed educator. Learning expectations must be aligned with state expectations and standards. Students may demonstrate proficiency by presenting multiple types of evidence.

**BARRE UNIFIED UNION SCHOOL DISTRICT # 097  
POLICY**

**CODE: D 1**

**1<sup>ST</sup> READING: 5/9/2019**

**2<sup>ND</sup> READING: 6/13/2019**

**ADOPTED: 6/13/2019**

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**PROFICIENCY-BASED LEARNING**

It is the policy of the Barre Unified Union School District (BUUSD) to ensure students can engage in rigorous, relevant and comprehensive learning opportunities that allow them to demonstrate proficiency in literacy, mathematics, scientific inquiry, global citizenship, physical education, artistic expression, and transferable skills. A student meets the requirements for graduation when the student demonstrates evidence of proficiency in these curriculum content areas, and when they meet any additional graduation requirements described by this Board (Insert additional requirements here). Students may utilize Flexible Pathways in place of or in addition to traditional classroom settings to demonstrate proficiency. Personalized Learning Plans will support proficiency-based learning.

**Proficiency-Based Graduation Requirements (PBGRs)**

The BUUSD School District will/will not use credits for the purpose of demonstrating that a student has met the graduation requirements. Credits will specify the proficiencies demonstrated in order to attain a credit and shall not be based on time spent in learning (use only if the District will continue to use credits to demonstrate progress towards meeting the graduation requirements). Students in the BUUSD School District will/will not receive credit for learning that takes places outside of the school, school day, or the classroom, provided that any credits earned occur under the supervision of an appropriately licensed educator.

A student meets the requirements for high school graduation when the student demonstrates evidence of proficiency in curriculum content areas, and when they meet any additional graduation requirements as described in the Spaulding High School Program of Studies. The BUUSD will use credits for the purpose of demonstrating that a student has met the high school graduation requirements. Credits will be based upon the proficiencies demonstrated and will not be based on time spent in learning. Students in the BUUSD will receive credit for learning that takes places outside of the school, school day, or the classroom, provided that any credits earned occur under the supervision of an appropriately licensed educator and meet the proficiencies through procedures defined by the BUUSD

**Responsibilities of the Superintendent**

The superintendent shall develop procedures to ensure:

1. The PBGRs described in this policy reflect the learning standards adopted by the State Board of Education.
2. Students are being assessed as proficient against the comprehensive set of board-adopted PBGRs set forth in this policy prior to their receipt of a high school diploma.
3. Course credits will specify the proficiencies demonstrated to attain that credit, and that those proficiencies will align with the PBGRs set forth in this policy.
4. Student learning outcomes attained through Flexible Pathways[1] opportunities— including career and technical education, virtual learning, work-based learning, service learning, dual enrollment, and early college— are linked clearly to expectations of proficiency identified in this policy.



5. Learning opportunities identified in students' Personalized Learning Plans (PLPs) support expectations of proficiency identified in this policy.
6. All students will meet the same set of PBGRs set forth in this policy, with accommodations or modifications being provided for students who require them under an IEP or 504 plan.
7. Information regarding PBGR implementation and assessment is provided to students and parents at least annually.

### **Monitoring of PBGR Implementation**

The responsibilities described above will be monitored at a frequency and by a method chosen by the board. The board can monitor any policy at any time by any method, but will ordinarily depend on the following schedule:

<b><u>Administrative Procedures</u></b>	<b><u>Frequency</u></b>	<b><u>Month</u></b>
1. <u>Student proficiency assessment reflects PBGRs</u>	<u>Biannually</u>	<u>Jan., July</u>
2. <u>Course descriptions specify proficiencies to be attained</u>	<u>Annually</u>	<u>August</u>
3. <u>Flexible Pathways and PBGRs are aligned</u>	<u>Annually</u>	<u>August</u>
4. <u>PLPs and PBGRs are aligned</u>	<u>Annually</u>	<u>August</u>
5. <u>PBGR accommodations and modifications</u>	<u>Biannually</u>	<u>Jan., July</u>

### **Definitions**

**Personalized Learning Plan**—A plan developed on behalf of a student by the student, a representative of the school, and, if the student is a minor, the student's parents or legal guardian, which defines the scope and rigor of learning opportunities and support services necessary for the student to successfully graduate and attain college and/or career readiness.

**Proficiency Based Graduation Requirements**—A system of instruction, assessment, grading and academic reporting that are based on students demonstrating mastery of the knowledge and skills they are expected to learn before they receive a diploma. The Vermont Education Quality Standards require that, in order to graduate, a student demonstrates proficiency in the following eight Curriculum Content Areas: literacy, mathematics, scientific inquiry, global citizenship, physical education, health, artistic expression, and Transferable Skills.

**Transferable Skills**—A broad set of knowledge, skills, work habits, and character traits that are believed to be critically important to success in today's world, particularly in collegiate programs and modern careers.

**Flexible Pathways**—Opportunities to experience learning through flexible and multiple pathways, including but not limited to career and technical education, virtual learning, work-based learning, service learning, dual enrollment, and early college. Learning must occur under the supervision of an appropriately licensed educator. Learning expectations must be aligned with state expectations and standards. Students may demonstrate proficiency by presenting multiple types of evidence.

Code D1  
(Required)<sup>1</sup>

## PROFICIENCY-BASED GRADUATION REQUIREMENTS (PBGRs)

It is the policy of the \_\_\_\_\_ School District to ensure students can engage in rigorous, relevant and comprehensive learning opportunities that allow them to demonstrate proficiency in literacy, mathematics, scientific inquiry, global citizenship, physical education, artistic expression, and transferable skills. A student meets the requirements for graduation when the student demonstrates evidence of proficiency in these curriculum content areas, and when they meet any additional graduation requirements described by this Board (Insert additional requirements here).

The \_\_\_\_\_ School District **will/will not** use credits for the purpose of demonstrating that a student has met the graduation requirements. Credits will specify the proficiencies demonstrated in order to attain a credit and shall not be based on time spent in learning (use only if the District will continue to use credits to demonstrate progress towards meeting the graduation requirements). Students in the \_\_\_\_\_ School District **will/will not** receive credit for learning that takes places outside of the school, school day, or the classroom, provided that any credits earned occur under the supervision of an appropriately licensed educator.

### **Responsibilities of the Superintendent**

The superintendent shall develop procedures to ensure:

1. The PBGRs described in this policy reflect the learning standards adopted by the State Board of Education.
2. Students are being assessed as proficient against the comprehensive set of board-adopted PBGRs set forth in this policy prior to their receipt of a high school diploma.
3. Course credits will specify the proficiencies demonstrated to attain that credit, and that those proficiencies will align with the PBGRs set forth in this policy.
4. Student learning outcomes attained through Flexible Pathways<sup>2</sup> opportunities—including career and technical education, virtual learning, work-based learning, service learning, dual enrollment, and early college—are linked clearly to expectations of proficiency identified in this policy.
5. Learning opportunities identified in students' Personalized Learning Plans (PLPs) support expectations of proficiency identified in this policy.

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<sup>1</sup> Rule 2120.8 of the Education Quality Standards requires secondary school boards to adopt a local graduation policy that defines "proficiency-based graduation requirements based on standards adopted by the State Board of Education."

<sup>2</sup> Rule 2120.2 requires schools to provide students the opportunity to experience learning through flexible and multiple pathways, including but not limited to career and technical education, virtual learning, work-based learning, service learning, dual enrollment and early college. Learning must occur under the supervision of an appropriately licensed educator. Learning expectations must be aligned with state expectations and standards.

6. All students will meet the same set of PBGRs set forth in this policy, with accommodations or modifications being provided for students who require them under an IEP or 504 plan.
7. Information regarding PBGR implementation and assessment is provided to students and parents at least annually.

**Monitoring of PBGR Implementation**

The responsibilities described above will be monitored at a frequency and by a method chosen by the board. The board can monitor any policy at any time by any method, but will ordinarily depend on the following schedule:

<b>Administrative Procedure</b>	<b>Frequency</b>	<b>Month</b>
1. Student proficiency assessment reflects PBGRs	Biannually	Jan., July
2. Course descriptions specify proficiencies to be attained	Annually	August
3. Flexible Pathways and PBGRs are aligned	Annually	August
4. PLPs and PBGRs are aligned	Annually	August
5. PBGR accommodations and modifications	Biannually	Jan., July

<i>VSBA Version:</i>	<i>March 3, 2020</i>
<i>Date Warned:</i>	
<i>Date Adopted:</i>	

**BARRE UNIFIED UNION SCHOOL DISTRICT #097  
POLICY**

**Code: F 2**

**1st READING: 10/27/2022**

**2nd READING: 11/10/2022**

**ADOPTED: 11/10/2022**

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**POLICY ON NONDISCRIMINATORY MASCOTS AND SCHOOL  
BRANDING**

**Statement of Policy**

It is the policy of the Barre Unified Union School District (BUUSD) to provide welcoming, positive, and inclusive learning environments for all students by prohibiting the use of discriminatory school branding, which undermines the educational experiences of members of all communities and perpetuates negative stereotypes.

**Definitions**

1. **“School”** means a public school or an independent school approved under section 166 of Title 16.
2. **“School board”** or **“Board”** means the board of directors or other governing body of an educational institution when referring to an independent school.
3. **“School branding”** means any name, symbol, or image used by a school as a mascot, nickname, logo, letterhead, team name, slogan, motto, or other identifier.

**Administrative Responsibilities**

The superintendent or designee shall:

1. Periodically review and provide recommendations for necessary updates to the nondiscriminatory school branding policy as necessary;
2. Assist the school board in its review of the district’s school branding to ensure compliance with the policy following any school branding changes or updates to the policy;
3. Assist the school board in ensuring the prohibition of school branding that directly or indirectly references or stereotypes the likeness, features, symbols, traditions, or other characteristics that are specific to either:
  - a. the race, creed, color, national origin, sexual orientation, or gender identity of any person or group of persons; or
  - b. any person, group of persons, or organization associated with the repression of others;
4. Develop a procedure for an individual to file a complaint that an element of school branding is in violation of the policy.

**Complaints**

An individual may request an opportunity to appear before the Board for purposes of presenting the complaint, relevant facts, and further explanations. The board shall hear the complaint in a fair and just manner. The Board shall render a decision within 45 days of the hearing, which must include a summary of facts and basis for the decision.

If the individual is unsatisfied with the Board's decision, the individual may appeal the decision to the Secretary of Education. Appeals shall be filed within 30 days of the school board's decision by sending a written notice of appeal to the Agency of Education.

CODE F2  
(REQUIRED)

POLICY ON NONDISCRIMINATORY MASCOTS AND SCHOOL BRANDING

***This policy is issued by the Vermont Agency of Education and located within the VSBA model policy manual for reference.***

*ADOPTION NOTES – This text box and the disclaimer should be removed prior to adoption.*

*(a) General – As with all model policies, VSBA recommends that each board carefully review this model prior to adoption to assure suitability with the district’s own specific circumstances, internal coding system, current policies, and organizational structures. Highlighted language or blank, underscored spaces indicate areas which Boards must change/complete to reflect local personnel titles, policy references, duty assignments etc.*

*(b) Legal references are listed for convenience, but do not need to be included in the policy as adopted.*

*(c) Any model policies listed under “cross-reference” indicate a reference to another related VSBA model policy. A district should check its own current policies to assure internal consistency.*

*(d) Withdrawn and earlier versions of revised policies should be maintained separately as part of the permanent records of the District.*

**Statement of Policy**

It is the policy of the \_\_\_\_\_ School District (District) to provide welcoming, positive, and inclusive learning environments for all students by prohibiting the use of discriminatory school branding, which undermines the educational experiences of members of all communities and perpetuates negative stereotypes.

**Definitions**

1. **“School”** means a public school or an independent school approved under section 166 of Title 16.
2. **“School board”** or **“Board”** means the board of directors or other governing body of an educational institution when referring to an independent school.
3. **“School branding”** means any name, symbol, or image used by a school as a mascot, nickname, logo, letterhead, team name, slogan, motto, or other identifier.

**Administrative Responsibilities**

The superintendent or designee shall:

1. periodically review and provide recommendations for necessary updates to the nondiscriminatory school branding policy as necessary;
2. assist the school board in its review of the district’s school branding to ensure compliance with the policy following any school branding changes or updates to the policy;
3. assist the school board in ensuring the prohibition of school branding that directly or

- indirectly references or stereotypes the likeness, features, symbols, traditions, or other characteristics that are specific to either:
- a. the race, creed, color, national origin, sexual orientation, or gender identity of any person or group of persons; or
  - b. any person, group of persons, or organization associated with the repression of others;
4. Develop a procedure for an individual to file a complaint that an element of school branding is in violation of the policy.

### **Complaints**

An individual may request an opportunity to appear before the Board for purposes of presenting the complaint, relevant facts, and further explanations. The board shall hear the complaint in a fair and just manner. The Board shall render a decision within 45 days of the hearing, which must include a summary of facts and basis for the decision.

If the individual is unsatisfied with the Board's decision, the individual may appeal the decision to the Secretary of Education. Appeals shall be filed within 30 days of the school board's decision by sending a written notice of appeal to the Agency of Education.

<i>VSBA Review Date</i>	<i>August 15, 2022</i>
<i>Date Warned</i>	
<i>Date Adopted</i>	
<i>Legal References</i>	<i>16 V.S.A. § 568</i>
<i>Cross References</i>	<i>District Equity Policy</i>

*DISCLAIMER: This model policy has been prepared by the Vermont School Boards Association for the sole and exclusive use of VSBA members, as a resource to assist member school boards with their policy development. School Districts should consult with legal counsel and revise model policies to address local facts and circumstances prior to adoption, unless the model policy states otherwise. VSBA continually makes revisions based on school districts' needs and local, state and federal laws, regulations and court decisions, and other relevant education activity.*

**BARRE UNIFIED UNION SCHOOL DISTRICT #097  
POLICY****Code: F 3****1st READING:  
2nd READING:  
ADOPTED:**

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**FIRE AND EMERGENCY PREPAREDNESS DRILLS****Statement of Policy**

It is the policy of the Barre Unified Union School District (BUUSD) to require each school site to conduct options-based response drills in the fall and spring of each academic year, and to adopt and maintain an all-hazards emergency operations plan, as part of the District's overall school safety plan.

**Definitions**

1. **Options-based Response Drill:** For the purpose of this policy, options-based response drill means that there are different actions educators and students can take if confronted by an active shooter/intruder.
2. **School site:** school building(s) operated by the school district.

**Administrative Responsibilities**

The superintendent or designee will ensure that:

1. Each school site in the district conducts age-appropriate, options-based response drills, including fire drills, in the fall and spring of each academic year. The district must evaluate which approach is best and adapt that approach to the developmental level of their students, including for students with disabilities, language barriers, and mobility needs.
2. The options-based response drills follow the guidance issued by the Vermont School Safety Center and the Vermont School Crisis Planning Team, which includes trauma-informed best practices for implementing options-based response drills.
3. Parents and guardians are notified not later than one school day before an options-based response drill is conducted.
4. Completion of the biannual drills is reported to the Agency of Education in a format approved by the Secretary.
5. On or by July 1, 2024, an all-hazards emergency operations plan is adopted and maintained for each school site. This plan must be reviewed and updated annually and in collaboration with local emergency first responders and local emergency management officials.

F3

**REQUIRED<sup>1</sup>**

## FIRE AND EMERGENCY PREPAREDNESS DRILLS

*ADOPTION NOTES – This text box and the disclaimer should be removed prior to adoption.*

*(a) General – As with all model policies, VSBA recommends that each board carefully review this model prior to adoption to assure suitability with the district’s own specific circumstances, internal coding system, current policies, and organizational structures.*

*Highlighted language or blank, underscored spaces indicate areas which Boards must change/complete to reflect local personnel titles, policy references, duty assignments etc. There may also be optional language for the board to consider; in this case the word [OPTIONAL] should be removed.*

*(b) Legal references are listed for convenience, but do not need to be included in the policy as adopted.*

*(c) Any model policies listed under “cross-reference” indicate a reference to another related VSBA model policy. A district should check its own current policies to assure internal consistency.*

*(d) Withdrawn and earlier versions of revised policies should be maintained separately as part of the permanent records of the District.*

### Statement of Policy

It is the policy of the \_\_\_\_\_ School District (District) to require each school site to conduct options-based response drills in the fall and spring of each academic year, and to adopt and maintain an all-hazards emergency operations plan, as part of the District’s overall school safety plan.

### Definitions

1. **Options-based Response Drill:** For the purpose of this policy, options-based response drill means that there are different actions educators and students can take if confronted by an active shooter/intruder.
2. **School site:** school building(s) operated by the school district.

### Administrative Responsibilities

The superintendent or designee will ensure that:

1. Each school site in the district conducts age-appropriate, options-based response drills, including fire drills, in the fall and spring of each academic year. The district must evaluate which approach is best and adapt that approach to the developmental level of

<sup>1</sup> 16 VSA §1481 requires each school site to conduct options-based response drills in the fall and spring of each academic year, and 16 VSA §1480 requires every school district to adopt and maintain an all-hazards emergency operations plan for each school site.



their students, including for students with disabilities, language barriers, and mobility needs.

2. The options-based response drills follow the guidance issued by the Vermont School Safety Center and the Vermont School Crisis Planning Team, which includes trauma-informed best practices for implementing options-based response drills.
3. Parents and guardians are notified not later than one school day before an options-based response drill is conducted.
4. Completion of the biannual drills is reported to the Agency of Education in a format approved by the Secretary.
5. On or by July 1, 2024, an all-hazards emergency operations plan is adopted and maintained for each school site. This plan must be reviewed and updated annually and in collaboration with local emergency first responders and local emergency management officials.

<i>VSBA Review Date</i>	
<i>Date Warned</i>	
<i>Date Adopted</i>	
<i>Legal References</i>	16 VSA §§ 1480,1481
<i>Cross References</i>	Access Control and Visitor Management Security Cameras

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**BARRE UNIFIED UNION SCHOOL DISTRICT #097  
POLICY****Code: F 4****1st READING:  
2nd READING:  
ADOPTED:**

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**ACCESS CONTROL AND VISITOR MANAGEMENT****Statement of Policy**

It is the policy of the Barre Unified Union School District (BUUSD) to provide a safe environment for students and employees while facilitating access to school buildings, premises and equipment by authorized users. The safety and security of the district's physical space and assets is a shared responsibility of all members of the District.

**Definitions**

1. **School site:** school building(s) operated by the school district.

**Administrative Responsibilities**

The Superintendent, or designee, will develop procedures to ensure:

1. Access control procedures are established to address the design, administration and management of access control systems and measures. The superintendent, or designee, must determine and assign access-control privileges based on the specific needs and requirements of the district and the electronic identification/access badge.
2. All school site and district office exterior doors are locked during the school day.
  - a. [OPTIONAL] The district recognizes the need to leave \_\_\_\_\_ structure unlocked as needed for \_\_\_\_\_ purpose [agricultural, recreational, or other reasonably practical purposes directly related to the school's mission or curriculum].
3. Regulation of visits to the school by parents, community members or news media.
4. All visitors check in at a centralized location prior to gaining full access to the school or office site.
5. Each school site maintains a log showing the names of visitors and the date, time and purpose of each visit.

F4

**REQUIRED<sup>1</sup>**

## ACCESS CONTROL AND VISITOR MANAGEMENT

*ADOPTION NOTES – This text box and the disclaimer should be removed prior to adoption.*

*(a) General – As with all model policies, VSBA recommends that each board carefully review this model prior to adoption to assure suitability with the district’s own specific circumstances, internal coding system, current policies, and organizational structures.*

*Highlighted language or blank, underscored spaces indicate areas which Boards must change/complete to reflect local personnel titles, policy references, duty assignments etc. There may also be optional language for the board to consider; in this case the word [OPTIONAL] should be removed.*

*(b) Legal references are listed for convenience, but do not need to be included in the policy as adopted.*

*(c) Any model policies listed under “cross-reference” indicate a reference to another related VSBA model policy. A district should check its own current policies to assure internal consistency.*

*(d) Withdrawn and earlier versions of revised policies should be maintained separately as part of the permanent records of the District.*

### Statement of Policy

It is the policy of the \_\_\_\_\_ School District (District) to provide a safe environment for students and employees while facilitating access to school buildings, premises and equipment by authorized users. The safety and security of the district’s physical space and assets is a shared responsibility of all members of the District.

### Definitions

1. **School site:** school building(s) operated by the school district.

### Administrative Responsibilities

The Superintendent, or designee, will develop procedures to ensure:

1. Access control procedures are established to address the design, administration and management of access control systems and measures. The superintendent, or designee, must determine and assign access-control privileges based on the specific needs and requirements of the district and the electronic identification/access badge.
2. All school site and district office exterior doors are locked during the school day.

<sup>1</sup> 16 VSA §1484 requires each supervisory union board, member district board, or supervisory district board to adopt an access control and visitor management policy that, at a minimum, requires that all school sites and supervisory union and supervisory district offices lock exterior doors during the school day. The policy shall require all visitors sign in at a centralized location prior to gaining full access to the school site or office site.

- a. [OPTIONAL] The district recognizes the need to leave \_\_\_\_\_ structure unlocked as needed for \_\_\_\_\_ purpose [agricultural, recreational, or other reasonably practical purposes directly related to the school's mission or curriculum].
- 3. Regulation of visits to the school by parents, community members or news media.
- 4. All visitors check in at a centralized location prior to gaining full access to the school or office site.
- 5. Each school site maintains a log showing the names of visitors and the date, time and purpose of each visit.

<i>VSBA Review Date</i>	
<i>Date Warned</i>	
<i>Date Adopted</i>	
<i>Legal References</i>	16 VSA §1484
<i>Cross References</i>	Security Cameras Fire and Emergency Preparedness Drills

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**BARRE UNIFIED UNION SCHOOL DISTRICT # 097  
POLICY****CODE: F 25****1<sup>ST</sup> READING: 1/27/2022****2<sup>ND</sup> READING: 2/10/2022****ADOPTED: 2/10/2022**

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**ACCESS CONTROL****Policy**

It is the policy of the Barre Unified Union School District (BUUSD) to provide a safe environment for students and employees while facilitating access to school buildings, premises and equipment by authorized users. The safety and security of the district's physical space and assets is a shared responsibility of all members of the BUUSD. This policy addresses the design and management of access-control systems and measures to ensure consistency in implementation.

The District shall establish access control procedures to address the design, administration and management of access control systems and measures. Access-control privileges shall be determined and assigned by the Superintendent or designee based on the specific needs and requirements of the District and the electronic identification/access badge.