



NOTICE AND AGENDA
REGULAR MEETING OF THE GOVERNING COUNCIL OF
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY
(See Special Procedures Below)

June 16, 2023

2:00 p.m.

SAMS Board Room and Internet/Call-in

SAMS MISSION

The mission of the Southwest Aeronautics, Mathematics and Science Academy is to prepare students, with attention to high-risk students, in grades 6-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology, and problem-solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

- I. Call to Order
 - A. Roll Call
 - B. Adoption of the Agenda*
 - C. Review/Approval of Minutes from May 19, 2023 Regular Meeting*
- II. Closed Session *
 - A. Limited personnel matters, head administrator evaluation, pursuant to NMSA 1978, Section 10-15-1(H)(2).
 - B. Limited personnel matters, head administrator contract, pursuant to NMSA 1978, Section 10-15-1(H)(2).
- III. Open Session *
 - A. Action on items discussed in closed session.
- IV. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information.
- V. Ongoing Business Matters
 - A. Aviation Program Update
 - B. Facility Update
 - C. SAMS Wellness Committee Update
 - D. Planning and Preparation for Charter Renewal
- VI. Administrative Update
 - A. Student Achievement Update
- VII. New Business Matters
 - A. School Attorney Designation (discussion/action) *
 - B. Bus Contracts FY24 (discussion/action) *



Above. And beyond.

- C. E-Rate FY21 Cat 2 Closeout (discussion/action) *
- D. IDEA B Application Approval (discussion/action) *
- E. JMP Special Education Support Services Contract(discussion/action) *

VIII. Governing Council Development

- A. No Discussion

IX. Finance Report

- A. Business Office Operations Update
- B. Voucher Approvals (discussion/action) *
- C. Bank Reconciliation (discussion/action) *
- D. Budget Adjustment Requests (discussion/action) *
BAR 2223-24101-0033-I
BAR 2223-24106-0034-I

X. Announcements

- A. Date for next Regular SAMS Academy Governing Council Meeting

XI. Adjournment*

Note: * Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Amanda Catanzaro at acatanzaro@samsacademy.com least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Catanzaro at the email address above if a summary or other type of accessible format is needed.



Special Procedures for June 16, 2023 SAMS Governing Council Regular Meeting

The SAMS Governing Council Regular Meeting on June 16, 2023 at 2:00 pm will be held at SAMS Academy and will provide for those not wishing to attend in person access to view and/or participate via Zoom. This will be available to the public, Governing Council members and SAMS staff.

The procedures for accessing the meeting are as follows:

From a computer, tablet or smartphone, enter the following URL:

<https://us04web.zoom.us/j/5383341131?pwd=UWpFVWNQejFoRDRYMct3OXlEdkxhUT09>

OR

Call one of the following numbers:

1-669-900-6833

1-301-715-8592

1-253-215-8782

(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)

Meeting ID: 538 334 1131

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting either via Zoom or in person. To speak during public comment, please email your request to speak with your name to acatanzaro@samsacademy.com up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Amanda Catanzaro acatanzaro@samsacademy.com. Email comments will be kept with the records of the meeting.

Audio and video recording of the open meeting will be available upon request.



Above. And beyond.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Amanda Catanzaro at 505-715-3420.

These procedures are subject to revision given changing circumstances. Please check the SAMS website for any updates to these procedures.



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on Friday, May 19, 2023

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Larry Kennedy, Farrah Nickerson, Brandy Bond, Roland Dewing, Mike Romo, and Alex Carothers

BOARD MEMBERS ABSENT

Mike Deveraux, Laura Kohr, and Jody Meyer

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, Sean Fry, Sue Griffith, Richard Romero and Kelly Callahan

PUBLIC

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy May 19, 2023 at 2:04 p.m. on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from April 21, 2023 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the April 21, 2023 Regular Meeting. Farrah Nickerson made a motion to approve the minutes from the April 21, 2023 Regular Meeting. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Review/Approval of Minutes from April 27, 2023 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the April 27, 2023 Special Meeting. Brandy Bond made a motion to approve the minutes from the April 27, 2023 Special Meeting. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that students have flown approximately 41 hours since the last meeting. Next student "Trixie" has her check-ride scheduled for

June 17. There are currently 12 students on the flight team, meaning they have passed the knowledge exam and are flying or waiting on their turn to fly. Jacob (former SAMS student), graduate from Spartan, is going to start as volunteer CFI to give back to the school.

The aircraft is running with one issue with the traffic pattern. The iPad is being used as a backup right now. This is not a requirement for the plane but is a nice safety feature, so using the iPad in the meantime will continue until the problem can be fixed. Students are familiar with using the iPad and practicing and flying using it.

Two more students received their drone license. The real estate company we have worked with is reaching out to Dr. Chavez and asking if we have any other students who would like to work for them.

Young Eagle is continuing with Hotel Kilo being used as a static display. Robert, recent graduate will be teaching a class in June at the Double Eagle Academy. ATC internships are up and running.

A&P internships have has 3 or 4 more students complete in the past month. Doc is also working with Eclipse to get an internship program up and running with them.

Hot Air Balloon internship is in the works. Working with a Quad A leader who gave SAMS access to the ground school curriculum to be used. Students will be able to pass their FAA knowledge exam as the first piece towards a balloon license.

Scholarship opportunities for students for a balloon camp this summer.

CAP is up and running and meeting on Thursday evenings.

Del Sol Aviation update.

Doc shared the Pass Rates for knowledge exams. SAMS Academy currently has a 100% pass rate on their first try!

B. Facility Update

Amanda Catanzaro presented current status of front doors. EB has got the doors working, we just have to wait to get on ANM schedule to get the cards up and running and the front desk to be able to open from their computers.

Gates are still an issue and are always left open because there is no way to access for visitors and such. We met with them over two weeks ago and gate people have no returned since that meeting.

C. SAMS Wellness Committee Update

Alex Carothers presented that the committee has been discussing via email about the end of year survey. That will go out to families today in an end of year newsletter. Continue to look at various logos. Alex shared that he would like to have a few options and then put it out for a vote. Discussion regarding charter renewal timeline on when we will start using the new name. It has already been

approved by the PEC, we just need to work on the backend pieces to get everything changed over. The plan is to fully move to new name after July 1. Mission statement approval is on the PEC agenda for next month's meeting.

D. Planning and Preparation for Charter Renewal

Bridget Barrett and Amanda Catanzaro shared the 2023 Charter Renewal Google Classroom. Everyone has been invited to be able to view the classroom that includes a timeline, assignment charts, and folders where everything is being collected. If you are having trouble accessing the site, let Amanda know and we will get that fixed so you can access and view materials.

IV. Administrative Update

B. Lobbyists Legislative Report

Sue Griffith and Richard Romero thanked the school for allowing them to represent SAMS Academy. They just finished the 60 day session and there are 17 new legislators which means a lot of training of the new legislators. This is also the first year that everyone was back in person. SAMS Academy requested \$200,000 in capital funds and they were able to secure that. \$90,000 from Senator Pope, \$60,000 from Representative Joy Garrett and \$50,000 from brand new legislator, Charlotte Little. Ms. Griffith wants to get these representatives out to the new building for a tour.

Some updates on bills such as Senate Joint Resolution 1, Senator Mimie Stewart's bill that would have been anti-charter, Senate Bill 4, CTE classes and vocational bill, Senate Bill 450, House Bill's 127, 130 and 134.

Farrah Nickerson leaves meeting at 3:01 pm.

Cynthia Borrego is a new representative who lives just outside our jurisdiction, has a fund raiser on June 9. Mr. Romero will share the invite for anyone who would like to attend.

Senator Pope is running for re-election and is a great advocate for charter schools.

Concern regarding speed of reimbursements was brought up. Ms. Griffith shared that legislators are also concerned about this. Senator Padilla is a good voice for this as he is aware of the situation within PED.

Ms. Griffith did note that we need to make sure that we spend all of our money that we are getting through legislators. They receive a status notice of who has spent what and don't like to give funds to schools or organizations who ultimately don't do anything with the funds.

A. Student Achievement Update

Bridget Barrett presented that as of Tuesday, 70% of courses had been completed and other Edgenuity data.

Graduation was last week and was a great success. Today was the last day of classes for students. Archery team update including that one of our students was 5th in the Nation and qualified for another competition in June. Ms. Barrett shared information regarding summer school.

For enrollment, as of today, 61 students are on the waiting list for next year and shared the percentage ratings for students who have said they are returning to SAMS Academy next year.

The Equity Council met and are in the early planning stages.

Shared the Mission Minute. This is why we do what we do!

V. New Business Matters

A. Statement of Governing Body to Consult with PED*

With a new board member, we need to approve, sign and submit this form to PEC.

Larry Kennedy asked for a motion to approve. Mike Romo made a motion to approve. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

B. FY 2024 Budget*

Sean Fry presented salary schedules for educational assistants and teachers. A staff salary analysis was shared with the increase for 6% and increase in days from 185 to 192 contract days. Educational assistants were increased to a minimum of \$20/hour.

Amanda Catanzaro and Bridget Barrett shared the 2023-2024 Proposed School Calendar.

Overall budget with a comparison of FY2023 and FY2024 school years.

C. School Year 2023-2024 School Calendar*

Larry Kennedy asked for a motion to approve the 2023-2024 School Calendar.

Brandy Bond made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

D. School Year 2023-2024 Salary Schedule*

Larry Kennedy asked for a motion to approve the 2023-2024 Salary Schedules.

Brandy Bond made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Brandy Bond, Roland

Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

B. FY 2024 Budget*

Sean Fry continued to present FY 2024 Budget.

Larry Kennedy asked for a motion to approve. Mike Romo made a motion to approve. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

VI. Governing Council Development

A. Discussion with Kelly Callahan

B. Strategic Planning Discussion

Jody Meyer has completed her initial training and required training hours for the year. The rest of the GC members have completed the required training hours for a total of 10.5 hours this school year. Kelly will send a report to the CSD and provide training certificates to each of the members with copies to the administration.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the operational funds are decreasing as anticipated but we are still in a good position. We are currently still waiting on over \$300,000 in state reimbursements.

B. Voucher Approvals*

Larry Kennedy asked for a motion to approve April Vouchers. Mike Romo made a motion to approve. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation*

Larry Kennedy asked for a motion to approve April Bank Reconciliations. Mike Romo made a motion to approve. Roland Dewing seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

D. BAR 2223-24289-0032-I*

Sean Fry presented BAR 2223-24289-0032-I which is the final allocation for Title IV in the amount of \$11,566 which is used for .12 of the social worker salary and corresponding benefits.

VIII. Announcements

The next meeting of the governing council will be a regular meeting scheduled for June 16, 2023 at 2:00 p.m.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Brandy Bond, Roland Dewing, Mike Romo, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on May 19, 2023 at 4:02 p.m.



Monthly Report - June 16, 2023

All figures and outcomes are based on the date of this report - June 11, 2023.

FLIGHT TRAINING:

- **Flights** - We flew 54.5 hrs since the last board report. Kierstynn W.'s checkride is scheduled for tomorrow, June 17. Rebecca P. soloed last week. We currently have 12 students on the "Flight Team" (students who have passed their knowledge exam and waiting for their turn to fly.) We have an alumnus (and now CFI,) Jacob Chmielenko who has recently moved back to Albuquerque after attending Spartan College of Aeronautics and Technology. He has offered to help teach our students (both in the air and on the ground) on a volunteer basis. I think this is great timing. With the growth and expansion of the program, the increase in student enrollment for next semester, and the dozen students on the flight team (waiting,) I think our program is ready for another CFI. I already submitted the required and requested paperwork from our insurance company for him to be covered under our policy.
- **Aircraft Status** - Our annual inspection is complete. There was one exterior panel that was cracked (from our towbar, likely) but everything else was in good shape. Our avionics specialist looked into why our Dynon was losing ADS-B traffic. He contacted Dynon, and they stated that this is a known issue, and that they are working on a software fix. In the meantime, they directed him on how to disable TIS traffic, which allowed our ADS-B traffic to be displayed. So, although it didn't fix whatever issue is occurring, it got us what we need (traffic.) I'll keep in touch with our avionics specialist to definitively fix the issue when the software fix is available.
- **Drone** - We had one more student earned his Drone Pilot Certificate since the last board meeting.

ADDITIONAL:

- **EAA/Young Eagles** - Except for the recently completed DEAA, there are no other Young Eagles flights scheduled over the summer (they will resume in September.)
- **EAA/DEAA** - Robert G-K taught a Magnetic Compass course at the summer DEAA, and did an impressive job. He represented SAMS very well. Like last year, they allowed us to have a booth (at no charge,) for the closing ceremonies, so that parents/students could learn more about our school. I talked to several prospective students and parents.
- **ATC Internship** - Carlos C. just completed his ATC internship last week, and absolutely loved it. Now some of our pilots are interested in doing this internship. I will coordinate with the ABQ Tower Manager for our next intern (next semester.)
- **A&P Internship** - Our A&P/IA contacted me to see if we have any students who would like a summer job with him. I reached out to the previous A&P interns, and he offered three of them jobs. They all accepted. AND, the other A&P Internship I've been trying to develop with a larger (jet) aircraft company in Albuquerque is moving forward. They are currently working on getting approval from each Department Director, and then they want me to meet with each of them (likely within the next month.)
- **Balloon Internship** - The Educational Leader of "Quad A" is still working on various internship possibilities for next semester. The administrative staff also asked students who would be interested in this as a class next semester. I contacted Rainbow Ryders (after the news story about the balloon pilot shortage,) and the owner/manager offered our students jobs crewing for him, anytime.
- **Glider Internship** - I reached out, again, to the Albuquerque Soaring Club / Moriarty Airport Manager - I haven't heard back.
- **CAP** - I'd like to get together with Roland and discuss how we can help our programs become more integrated.

EXPENSES:

- **Fuel:** Please see the finance report (World Fuel). I estimated \$3306, based on hours flown and average fuel cost.
- **Maintenance:** \$2298
- **Hangar Rental:** \$357 per month
- **Insurance:** Annual Premium - \$8,895.00

June 2023 Facilities

6.13.2023

Completed Since Previous Meeting

- 2 Ton Mini-Split Unit Installed in IT Room
- Electricians rewired aviation classroom
- Leak in Middle School Study Hall looked at (roofers did not check out so status unknown)

Projects That Still Need Attention (status)

- Lobby Lights- Dimmer needs to be added to each side, “clouds” to be installed, red emergency boxes to be removed
- Pads in Gym- Project has been started but modifications were needed to some pads
- Gates- Need call button access. Video Entry System will be an additional \$8,710.51. W9 was sent 6/9/2023- Action Security is being added as a vendor and PO is being worked on.
- Tree is missing on SE end of property- behind trash bins
- Leaking Doors- two classroom courtyard doors and SW door near bike racks
- Landscape Leaking- Irving gate & East parking
- Sprinkler box cannot be reached inside the box
- Few teachers are still unable to use swipe card to open doors they should have access to (working with ANM to gain access to that system)
- SMART Lab West Door- Access control not working
- Leak in Middle School Study Hall & Ceiling Tiles replaced
- Ventana gate North side of gate not always closing (twice in last two weeks, each time Action has come out and closed)
- Front door- lock is inconsistent (we are locking inner doors as precaution until this is fixed)

Upcoming Projects

- New Bulletin Boards and White Boards Ordered for classrooms- will be hung by Moving Solutions 6/21/2023
- Moving/Clearing out new Middle School Social Studies Classroom- Moving Solutions moving 6/21/2023
- Installation of Score Board in Gym begins 6/29/2023
- New desks to be ordered 7/1/2023
- School Signage with new name
- Intercom system for the front door to be ordered 7/1/2023
- Gym Flooring



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

ARSENIO ROMERO, Ph.D.
SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM
GOVERNOR

**Charter Schools Division
2021-22 Organizational and Financial Annual Report**

School Name: Southwest Aeronautics, Mathematics and Science Academy (SAMS)

School Address: 6441 Ventana Rd. NW, Albuquerque, NM 87114

Head Administrator: Bridget Barrett

Governing Board Chair: Larry Kennedy

Business Manager: Sean Fry

Authorized Grade Levels: 6-12

Authorized Enrollment: 500

2021-22 End of Year Enrollment: 242

Contract Term: 2019-2024

Mission: The mission of the Southwest Aeronautics, Mathematics, and Science Academy is to prepare students, with attention to high-risk students, in grades 7-12 in an integrative STEM 21st Century educational environment which offers a unique options in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology, and problem-solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

2021-22 Overall Rating: Meets Standard

Pursuant to the [PEC Performance Framework and Accountability System \(2019\)](#), schools receive ratings of **Meets Standard**, **Working to Meet Standard**, or **Does Not Meet Standard** for individual indicators in the framework. Explanations for any rating other than Meets Standard are provided below.

The school also receives an overall rating of either **Meets Standard** or **Does Not Meet Standard** for the year. If a school receives a **Does Not Meet Standard** rating for three or more indicators, it will receive an overall rating of **Does Not Meet Standard**.

SW Aeronautics, Math & Science Academy	2019-20	2020-21	2021-22
Organizational and Financial Performance			
1a Mission and Educational Program	Meets Standard	Meets Standard	Meets Standard
1b State Assessment Requirements	Meets Standard	Not Reviewed	Does Not Meet Standard
1c Rights of Students with Disabilities	Working to Meet Standard	Meets Standard	Meets Standard
1d Rights of English Learners	Working to Meet Standard	Working to Meet Standard	Meets Standard
1e Meeting Program Requirements	Meets Standard	Assurances	Meets Standard
1f NM DASH Plan	N/A	N/A	Meets Standard
2a Financial Reporting and Compliance	Working to Meet Standard	Working to Meet Standard	Meets Standard
2b Accounting Principles	Meets Standard	Does Not Meet Standard	Meets Standard
2c Responsive to Audit Findings	Working to Meet Standard	Meets Standard	Meets Standard
2d Managing Grant Funds	Meets Standard	Meets Standard	Meets Standard
2e Staffing for Fiscal Management	Meets Standard	Meets Standard	Meets Standard
2f Internal Controls	Meets Standard	Meets Standard	Meets Standard
3a Governance Requirements	Working to Meet Standard	Meets Standard	Meets Standard
3b Nepotism, Conflict of Interest	Meets Standard	Assurances	Meets Standard
3c Reporting Requirements	Meets Standard	Assurances	Meets Standard
4a Rights of All Students	Meets Standard	Assurances	Meets Standard
4b Attendance and Retention	Meets Standard	Meets Standard	Working to Meet Standard
4c Staff Credentialing	Meets Standard	Assurances	Meets Standard
4d Employee Rights	Meets Standard	Assurances	Meets Standard
4e Background Checks, Ethics	Working to Meet Standard	Assurances	Meets Standard
5a Facilities	Meets Standard	Assurances	Meets Standard
5b Transportation	Meets Standard	Assurances	Meets Standard
5c Health and Safety	Working to Meet Standard	Assurances	Meets Standard
5d Handling Information	Meets Standard	Assurances	Meets Standard

Explanation of 2021-22 Indicator Ratings

1.b. ELA and math participation 82%, science 76%, ACCESS 58%. Target is 95% for all assessments.

4.b. Attendance 93% EOY.

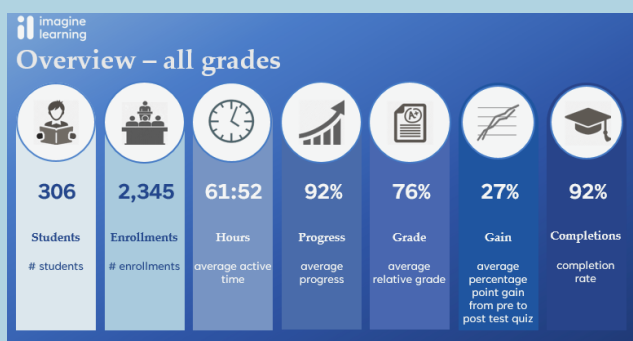
SAMS ACADEMY

ADMINISTRATIVE UPDATE

JUNE 2023

ACADEMICS

EDGEUNITY END OF YEAR SNAPSHOT



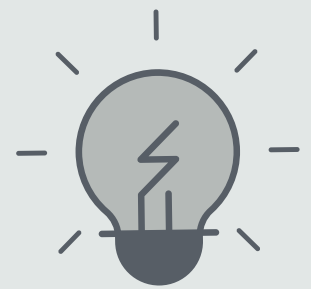
WHAT'S HAPPENING?

Preparing for next year

Summer Session One is underway

30 middle school students enrolled

59 high school students enrolled



ENROLLMENT

96.4% Retention Rate

368 Students Enrolled

58 on waitlist

6th 52 students

7th 54 students

8th 51 students

9th 73 students

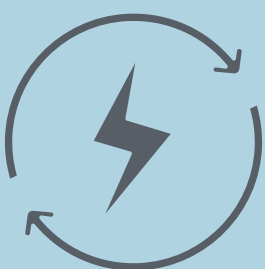
10th 47 students

11th 56 students

12th 35 students

EQUITY COUNCIL

School Social Worker, Audra Hays and I attended "Journey to Responsiveness" conference with Dr. Sharroky Hollie in Santa Fe



CHARTER RENEWAL

Name Change is Official

Mission Change Scheduled to be approved June 16 at PEC Meeting

MISSION MINUTE

Civil Air Patrol Promotion

Thursday June 1st

Harold Pope Jr. in Attendance



**CUDDY
&
McCARTHY**
A Limited Liability Partnership

*M. KAREN KILGORE
SANDRA J. BRINCK
PATRICIA SALAZAR IVES
AARON J. WOLF
REBECCA DEMPSEY
JACQUELYN ARCHULETA-STAEHLIN
JULIE A. WITTENBERGER
CHARLES V. GARCIA
R. DANIEL CASTILLE
CAROL S. HELMS
K. STEPHEN ROYCE
JULIE S. RIVERS*

*HEATHER TRAVIS BOONE
SCOTT P. HATCHER
ROBERT A. CORCHINE
LAURA M. CASTILLE
CARLOS J. PADILLA
JOSEPH R. STEVENS, II
CARL J. WALDHART
OF COUNSEL:
JOHN F. MCCARTHY, JR.
JOHN F. KENNEDY
ALEXIS SHANNEZ DUDEL CZYK*

REPLY TO SANTA FE OFFICE

June 6, 2023

VIA ELECTRONIC MAIL:
lkennedy@samsacademy.com
bbarett@samsacademy.com

Governing Council President Larry Kennedy
Head Administrator Bridget Barrett
Southwest Aeronautics, Math & Science Academy

Re: JOINT LETTER TO CLIENTS ANNOUNCING THE DEPARTURE OF A PARTNER

Dear Governing Council President Kennedy and Head Administrator Barrett:

On June 30, 2023, R. Daniel Castille is leaving our firm to continue his practice of law here in New Mexico with the law firm of Ortiz & Zamora, LLC.

This letter is required to inform you that you may choose to have R. Daniel Castille (through Ortiz and Zamora) continue to represent you, have our Firm continue to represent you, have both firms represent you in various matters as you choose, or you can choose to retain other counsel. However, in order to assure a smooth continuation of services, we are requesting that you respond by completing the attached form. Your response may be delivered by mail or email to:

Amanda Marie García, Executive Director
Cuddy & McCarthy, LLP
P.O. Box 4160
1701 Old Pecos Trail
Santa Fe, New Mexico 87505
(505) 988-4476
agarcia@cuddymccarthy.com

Please retain an additional copy of this designation for your records. **Additionally, please respond with your designation no later than Friday, June 23, 2023.**

Governing Council President Larry Kennedy
Head Administrator Bridget Barrett
June 6, 2023
Page 2

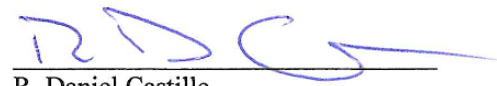
Mr. Castille's new contact information as of July 1, 2023 will be as follows:

Ortiz & Zamora, Attorneys at Law, LLC
530 B Harkle Road
Santa Fe, NM 87505
dan@ortiz-zamora.com
Phone: (505) 986-2900

Sincerely,



M. Karen Kilgore
Managing Partner



R. Daniel Castille
Departing Attorney

DESIGNATION FORM

Instructions:

- _____ I wish my file and/or files to stay with Cuddy & McCarthy, LLP.

Matters staying with Cuddy & McCarthy, LLP will be handled by our team of attorneys consisting of:

M. Karen Kilgore
Patricia Salazar Ives
Carol Helms
Heather Travis Boone
Jacque Archuleta-Staehlin
Laura Castille
Team of Experienced Associates

- _____ I wish my file and/or files and any trust account balance to be transferred to R. Daniel Castille. Please send my file or files to R. Daniel Castille at Ortiz & Zamora, LLC.
- _____ I wish to continue to use both law firms, as I choose on a case-by-case basis, and for R. Daniel Castille to continue to have access to my existing files at his new firm.

Client's Signature

Client's Printed Name

Date

13 FLEET SERVICE CONTRACT (FORM)

THIS AGREEMENT is made and entered into as this 7TH day of JUNE,
2023, by and between SOUTHWEST AERONAUTICS, MATHEMATICS, AND SCIENCE ACADEMY hereinafter called "**BOARD**"
(local board of education)
and HERRERA COACHES INC herein after referred to as "**CONTRACTOR.**"
(contractor)

W I T N E S E T H:

WHEREAS, BOARD has engaged **CONTRACTOR** to provide the pupil transportation services described herein; and

WHEREAS, **CONTRACTOR** desires to provide such transportation services;

NOW, THEREFORE, in consideration of the covenants hereinafter contained, the parties agree as follows:
[12-31-98]

13.1 TERM

The term of this agreement shall commence JULY 1, 2023 and shall continue through JUNE 30, 2024. This contract may be renewed annually thereafter on the same terms and conditions at the option of the **BOARD**. [12-31-98]

13.2 SCOPE OF SERVICES

a. **CONTRACTOR** shall, during the term of the agreement supply the buses listed on Appendix A incorporated herein by reference and shall maintain such number of school buses specified to provide transportation services to the **BOARD** consistent with the terms of this contract.

b. **CONTRACTOR** shall, provide for the efficient management of the transportation services as set forth herein. **CONTRACTOR** shall advise the **BOARD** of the name(s), address(s), and phone number(s) of individual(s) designated as responsible for the management of services.

c. **CONTRACTOR** shall provide for the to-and-from transportation of students in grades kindergarten through twelve who attend school within the school district, of three and four year old children who meet the Secretary of Education approved criteria and definition of developmentally disabled, and for the

transportation of students to and from their regular attendance centers and vocational programs approved by the Public Education Department.

d. Transportation services shall be provided for 192 school days in accordance with bus routes and schedules agreed to under the terms of this contract. For each day that a bus is not operated, the compensation paid the **CONTRACTOR** shall be decreased by $1/192$ th of the total compensation for services provided in paragraph 3.a of this contract.

e. **CONTRACTOR** shall comply with all federal and state laws, regulations, policies and directives of the **BOARD**.

[12-31-98]

13.3 COMPENSATION

a. The **BOARD** shall pay **CONTRACTOR** all sums due and calculated in accordance with the conditions of this contract. The **BOARD** agrees to pay the **CONTRACTOR** \$66,057.00 for purchase allowance/rental fees, and \$168,250.00 for services herein for a total of \$234,307.00 to be paid in consecutive monthly installments as follows: 10 equal installments of \$23,430.70 each, and a final installment of \$0.00, commencing on the 1ST day of AUGUST, 2023.

b. The compensation payable pursuant to this contract is subject to adjustment by the **BOARD** for route changes, the addition of to-and-from buses approved by the Public Education Department, or changes in the provision of services. Contract amendments required; as a result of such adjustments shall be approved by the **BOARD**.

c. This contract may be further adjusted or payments withheld where audits or investigations by the **BOARD** or Public Education Department verify overpayments, underpayment, or expenditures in violation of state laws or regulations or the terms of this contract.

d. The terms of this contract are contingent upon sufficient legislative appropriations for to-and-from transportation and authorization of the appropriation. [12-31-98]

[12-31-98]

13.4 FUEL

CONTRACTOR shall furnish all fuel to be used in its performance of this agreement. [12-31-98]

13.5 OPERATION AND MAINTENANCE

a. **CONTRACTOR** shall furnish buses of a type and with the equipment required by federal and state law and regulations, including applicable Secretary of Education Regulations.

b. **CONTRACTOR** shall provide for all operation and maintenance of buses utilized for service under the terms of this agreement.

c. **CONTRACTOR** shall ensure that buses operating under this contract meet established Secretary of Education safety inspection requirements.
[12-31-98]

13.6 SALARIES

CONTRACTOR shall provide for salaries and benefits of all employees providing service under the terms of this agreement. [12-31-98]

13.7 ROUTES AND SCHEDULES

a. **CONTRACTOR** shall operate the bus(es) according to the routes approved by the **BOARD**. The **BOARD** on the basis of safety, efficiency and economy shall approve such routes.

b. On the 40th day of the school year, **CONTRACTOR** shall furnish **BOARD** a complete route map and roster of eligible students who are transported. Additional reports shall be submitted as follows:

c. The **BOARD** reserves the right to modify the routes consistent with the terms of this contract, should circumstances require such modifications. The superintendent or designee may modify stops and time schedules as required. The **CONTRACTOR** shall be notified in writing by the **BOARD**'s superintendent or designee when changes are necessary, and **CONTRACTOR** shall adjust its operations to incorporate such changes.
[12-31-98]

13.8 RECORDS AND REPORTS

a. All records required by state law or regulations shall be subject to inspections and audits by the Public Education Department, the Office of the State Auditor, and any auditor designated to conduct such inspections or audits. The Public Education Department and the State Auditor shall have the right to audit both

before and after payment, and payment under this contract shall not foreclose the right of the **BOARD** to recover excessive or illegal payments.

b. The **CONTRACTOR** shall complete Appendix B, incorporated herein by reference, and shall submit annually a final expenditure report for fuel, operation and maintenance, and salary and benefits on forms provided by the Public Education Department.

c. The **CONTRACTOR** shall make such reports as may be required by the **BOARD** or the Public Education Department. Failure to make required reports on time and with accuracy shall be considered a breach of contract and shall be cause to adjust payments or withhold payments until reporting requirements are met. [12-31-98]

13.9 INDEMNIFICATION

CONTRACTOR shall hold **BOARD**, its officers and employees harmless and does hereby indemnify the **BOARD**, its officers and employees from and against every claim or demand which may be made by any person, firm or corporation, or other entity arising from or caused by any act, neglect, default or omission of **CONTRACTOR** in the performance of this agreement, except to the extent that such claim or demand arises from or is caused by the negligence or willful misconduct of **BOARD**, its agents or employees. [12-31-98]

13.10 INSURANCE

a. The **BOARD** shall provide automobile liability coverage to the **CONTRACTOR**, which includes bodily injury, property damage, and physical damage for all buses under contract to the **BOARD**. The terms, conditions and limits of coverage shall be in accordance with that provided by the New Mexico Public Schools Insurance Authority or any other coverage provided by the local **BOARD** and allowed by statute.

b. The **CONTRACTOR** shall carry Worker's Compensation insurance as statutorily required by the State of New Mexico and shall provide evidence of Insurance to the **BOARD**. [12-31-98]

13.11 INCLEMENT WEATHER AND SCHOOL CLOSINGS

In the event of inclement weather or impassability of roads or whenever school is canceled, delayed or is dismissed early, **BOARD** shall notify **CONTRACTOR** not later than ²_____ hours before service. [12-31-98]

13.12 SAFETY

CONTRACTOR shall be responsible for meeting all safety requirements established by local, state, or federal laws or regulations. A record of training and other safety reporting requirements shall be provided to the **BOARD** upon request. [12-31-98]

13.13 OPERATION/PERSONNEL/DRIVER QUALIFICATIONS

a. **CONTRACTOR** shall employ a sufficient number of drivers and support personnel to carry out the terms of this contract.

b. **CONTRACTOR** shall ensure that employees meet training requirements set forth by federal and state law, Secretary of Education regulations and **BOARD** policies and shall assume the cost of training for drivers and bus assistants.

c. **CONTRACTOR** shall establish rules, which prohibit the driver from smoking on the bus or driving under the influence of drugs or alcohol while operating any bus.

d. **CONTRACTOR** shall comply with federal laws and regulations for drug and alcohol testing and shall provide to the **BOARD** verification of compliance.

e. **CONTRACTOR** shall be responsible for hiring and discharging personnel employed by **CONTRACTOR** to perform its obligations hereunder; provided, however, that the **BOARD** shall have the right to require **CONTRACTOR** to remove from service under this agreement any employee whose performance is, in good faith, deemed by the **BOARD** unsuitable to the provision of transportation services for **BOARD**; and provided further that **BOARD** shall provide the **CONTRACTOR** such notification in writing and provide justification for its determination.

f. **CONTRACTOR** shall provide qualified drivers, trained and licensed in accordance with the laws of this State and the rules and regulations of **BOARD**. [12-31-98]

13.14 TERMINATION OF CONTRACT BY BOARD

Subject to procedures hereinafter set forth, the **BOARD** may terminate this contract before its expiration date for violation of law, terms of the contract, or regulations and policies of the Secretary of Education or **BOARD**. The procedures for termination of this contract are as follows:

a. The **BOARD** shall serve notice upon the **CONTRACTOR** in person, or by registered or certified mail, specifying the charges against the **CONTRACTOR**

under which the contract is sought to be terminated, with a copy of such notice provided to the State Transportation Director.

b. The notice shall also specify a time and place at which the **BOARD** will hold a hearing on the charges made against the **CONTRACTOR** which hearing shall not be more than ten (10) calendar days after service of the notice upon the **CONTRACTOR**.

c. The **CONTRACTOR** shall have the right to appear and be represented by legal counsel, to be heard, and to call witnesses in his/her own behalf.

d. The **BOARD** shall have the power to suspend the **CONTRACTOR** pending a hearing on the charges.

e. The decision of the **BOARD** shall be final and conclusive, subject only to the approval of the State Transportation Director.

f. In the event that this contract is terminated, the Secretary of Education shall calculate the remaining number of years that the bus could be used based on a twelve-year replacement cycle and calculate a value reflecting that use. The **DISTRICT** shall deduct an amount equal to that value from any remaining amount due on the contract. If no balance remains on the contract, the **CONTRACTOR** shall reimburse the **DISTRICT** an amount equal to the value calculated.

g. In the event that this contract is terminated, the buses owned by the **CONTRACTOR** and used pursuant to the terms of this contract as set forth in Appendix A herein shall be appraised by three qualified appraisers appointed by the **BOARD** and approved by the State Transportation Director. The operator succeeding to the contract shall purchase, with the approval of the **CONTRACTOR**, all said buses at their appraised value.

[12-31-98]

13.15 TERMINATION OF CONTRACT BY CONTRACTOR

Subject to procedures hereinafter set forth, the **CONTRACTOR** may cancel this contract before its expiration by the following procedures:

a. The **CONTRACTOR** shall serve a written notice upon the **BOARD** in person or by registered or certified mail, with a copy of such notice provided to the State Transportation Director, specifying the reason for cancellation.

b. The notice shall also specify the date at which such cancellation shall be effective, but not less than sixty (60) calendar days after the service of notice.

c. Cancellation of the contract shall be effective only after the **BOARD** grants written consent and notice provided to the State Transportation Director.

d. This contract shall not be assigned to another individual or corporation.

e. In the event that this contract is terminated, the Secretary of Education shall calculate the remaining number of years that the bus could be used based on a twelve-year replacement cycle and calculate a value reflecting that use. The DISTRICT shall deduct an amount equal to that value from any remaining amount due on the contract. If no balance remains on the contract, the **CONTRACTOR** shall reimburse the DISTRICT an amount equal to the value calculated.

f. In the event that this contract is terminated, the buses owned by the **CONTRACTOR** and used pursuant to the terms of this contract as set forth in Appendix A herein shall be appraised by three qualified appraisers appointed by the **BOARD** and approved by the State Transportation Director. The operator succeeding to the contract shall purchase with the approval of the **CONTRACTOR** all said buses at their appraised value.

IN WITNESS WHEREOF we have set our hands and seals.

_____ BOARD OF EDUCATION

BY: _____ PRESIDENT

ATTEST: _____ SECRETARY

HERRERA COACHES INC/ANGELA LUSSIER

[12-31-98] Angela Lussier CONTRACTOR
6/7/2023

APPENDIX B

FLEET CONTRACT PAYMENT SCHEDULE

2023 - 2024 SCHOOL YEAR

This contract approved by the SAMS ACADEMY (BOARD) on JUNE / 7 / 2023 for HERRERA COACHES INC (CONTRACTOR)

to operate 3 buses/routes set forth in Appendix A to provide school transportation services includes the following amounts deemed necessary for CONTRACTOR to carry out the terms of the contract safely, efficiently, and economically:

Table with 2 columns: Description and Amount. Rows include: I. BUS PURCHASE/RENTAL FEE: \$66,057.00; II. TRANSPORTATION SERVICES: (Estimated Budget) with sub-items a. Fuel (\$44,000.00), b. Operation & Maintenance and All other expenses (\$45,000.00), c. Salary and Benefits (\$79,250.00), Total Transportation Services (\$168,250.00); III. Total Estimated Budget [12-31-98] (\$234,307.00).



**State of New Mexico
Public School Facilities Authority**

Martica Casias, Director

1312 Basehart Road, SE, Suite 200, Albuquerque, NM 87106
(505) 843-6272 (Phone); (505) 843-9681 (Fax)
Website: www.nmpsfa.org

***BROADBAND DEFICIENCIES CORRECTION PROGRAM (BDCP) PROJECT
CLOSEOUT CERTIFICATION***

DATE: 5-22-2023

BDCP Project Number: BE22-063

District/Facility Name: Southwest Aeronautics, Mathematics and Science

Date of Completion: 5-16-2023

Project Total:\$8,581.46

State Share: \$1,235.73

District Share: \$2,196.85

E-rate Share: \$5,148.88

100% District Share: \$

Signatories certify:

To the best of their knowledge and belief that, the information contained in the *BDCP Required Documents*, attached hereto, is complete and accurate. The District certifies that all funding sources, including but not limited to, Federal, State and Local matching funds for eligible E-rate expenses is accounted for;

That all expenditures, for the school locations listed within *The Memorandum of Understanding*, comply with the scope and cost of the project to support the FCC recommended speed; and

That any unexpended award balances shall revert to the Public-School Capital Outlay Fund (PSCOF) for reallocation by the Public School Capital Outlay Council.

School Board President

Date

School District Superintendent

Date

Print Name

Print Name

PSFA BDCP Project Manager

Date

PSFA Director

Date

Print Name

Print Name

IDEA B Grant Application

2023-2024



SW AERONAUTICS MATHEMATICS AND SCIENCE ACADEMY

Budget Summary

Preliminary Allocation	53593.16	Projected Carryover 24106	5338.11
Basic Entitlement Fund 24106	53593.16	Preschool Entitlement Fund 24109	0.00
Total Budgeted 24106	53593.16	Total Budgeted 24109	0.00
Balance 24106	0.00	Balance 24109	0.00
Objective 1- 24106	0.00	Objective 1- 24109	0.00
Objective 2- 24106	53593.16	Objective 2- 24109	0.00
Objective 3- 24106	0.00	Objective 3- 24109	0.00
Objective 4- 24106	0.00	Objective 4- 24109	0.00
Objective 6- 24106	0.00	Objective- 8 Elementary EC	0.00
Objective 7- 24106	0.00	Objective 8- Secondary EC	424174.10

Application Details

LEA Name	Application Type	Application Option	Is the LEA required to set aside funds for Comprehensive CEIS	Will the LEA set aside funds for Voluntary CEIS	Does the LEA have Local Dependent Charter Schools within its jurisdiction that are public schools of the LEA	Does the LEA have Private Schools within its educational jurisdiction	Application Status
SW AERONAUTICS MATHEMATICS AND SCIENCE	Single Applicant	Option A - Preliminary Allocation Only	No	No	No	No	Submit to State

IDEA B Grant Application

2023-2024



SW AERONAUTICS MATHEMATICS AND SCIENCE ACADEMY

LEA Analysis & Plans

Number of Comprehensive Support and Intervention CSI Schools	Number of Targeted Support and Improvement TSI Schools	Describe how IDEA B funds will be utilized to support students with disabilities with IEPs in the schools with CSI and TSI designations	Area s of noncompliance	Describe brief synopsis of LEA Plan	Describe how funds will be utilized to improve graduation rates for students with disabilities	Describe how IDEA B funds will be utilized to improve dropout rates for students with disabilities
0	0	N/A	N/A	We are a single entity state charter school. Funds will be used to pay salary and benefits for full time special education coordinator.	Funds are used to pay coordinator who will ensure IEPs and goals are met.	Students will be provided the support they need due to the oversight of our special education department.

Assurances

LEA Name	MOEFiscal Year	MOEAmount
SW AERONAUTICS MATHEMATICS AND SCIENCE	2021-2022	122947.26

IDEA B Grant Application

2023-2024



SW AERONAUTICS MATHEMATICS AND SCIENCE ACADEMY

Direct Instruction and Extended School Year - Objective 1

Budget Area	Position Title s	Position Location	Function Duties	Provide Detailed Description	% FTE IDEA B	24106 Amount	24109 Amount
Supplemental licensed special education teachers and licensed special education instructional assistants working with students with disabilities with IEPs.	Special Education Director	SW Aeronautics, Math, Science Academy			0.00	0.00	0.00

Instructional Support - Objective 2

Budget Area	Position Title s	Position Location	Function Duties	Provide Detailed Description	% FTE IDEA B	24106 Amount	24109 Amount
Support staff directly providing instructional support to students with disabilities with IEPs.	Special Education Coordinator	Single Site Charter, SW Aeronautics, Mathematics & Science Academy	Coordinate services on IEPs, work with Special Education team and instructors to ensure goals are met.		48.00	53593.16	0.00

Activities for the Provision of Special Education and Related Services - Objective 3

Budget Area	Position Title s	Position Location	Function Duties	Provide Detailed Description	% FTE IDEA B	24106 Amount	24109 Amount
					0.00	0.00	0.00

CEIS - Objective 4

IDEA B Grant Application

2023-2024



SW AERONAUTICS MATHEMATICS AND SCIENCE ACADEMY

Select CEIS Type	Number of students to be served with CEIS funds	24106 Amount	24109 Amount
------------------	---	--------------	--------------

Local Charters Section 1 & 2 - Objective 6 -24106

LEA Name	Enter total number of children with disabilities in public schools in the LEA	Enter total ALL Local Charter School students with IEPs	PPShare Local Charters	24106 Basic Allocation	Average Allocation Per Child	Total Allocation to be distributed to dependent local charter s
----------	---	---	------------------------	------------------------	------------------------------	---

Local charters Budgeting Funds - Objective 6 - 24106

Local Charter School Name	Enter 40 day Total Local Charter SWD Enrollment	Personnel costs for providing special education service to students with disabilities who have an IEP excluding gifted only students	Training costs for staff involved with providing special education services for students with disabilities who have an IEP excluding gifted only students	Supplies and material costs related to providing special education services for students with disabilities who have an IEP excluding gifted only students	Educational equipment directly involved with direct instruction and implementing IEPs for students with disabilities excluding gifted only students	Local charter's 24106-Basic Total Allocation
---------------------------	---	--	---	---	---	--

Private Schools Section 1 & 2 - Objective 7 -24106

LEA Name	Enter total number of children with disabilities in public schools in the LEA	Enter Number of parentally placed eligible children with disabilities in all private schools located in the LEA	Total number of Eligible Children	24106 Basic Allocation	Average Allocation per child	Total Allocation to be distributed to dependent local charter s
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Private Schools Budgeting Funds - Objective 7 - 24106

IDEA B Grant Application

2023-2024



SW AERONAUTICS MATHEMATICS AND SCIENCE ACADEMY

Private School Name	Enter the number of parentally placed eligible children with disabilities in this private school	Employment contracting of additional special education and related services personnel to deliver direct instruction or to deliver consultation to private school personnel excluding evaluation services	Purchase of educational supplies directly related to the service plans of parentally placed private school students eligible for special education services	Total Amount to be Expended for Parentally Placed Children with Disabilities at this school
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Excess Cost Requirement - Objective 8

Elementary School Excess Cost Requirement Numbers	Secondary School Excess Cost Requirement Numbers	
	School Type	Secondary School Excess Cost Requirement
	Total Expenditures from State and local tax funds	4607768.00
	Total Expenditures from Federal funds	103645.00
	Total Expenditures for capital outlay and debt service	2051287.00
	Total Expenditures from IDEA, Part B allocation	47634.00
	Total Expenditures ESEA, Title I, Part A allocation	21668.00
	Total Expenditures ESEA, Title III, Parts A and B allocation	0.00
	Total Expenditures from State and local funds for children with disabilities, excluding gifted only	168318.57
	Total Expenditures from State or local funds for programs under ESEA, Title I, Part A, and Title III, Parts A and B	0.00
	Enter AVERAGE number of students enrolled (including students with disabilities)	257

IDEA B Grant Application

2023-2024



SW AERONAUTICS MATHEMATICS AND SCIENCE ACADEMY

Enter TOTAL students with disabilities enrolled on the 40 Day, excluding gifted only	45
Total Expenditures for all secondary school students less other deductions	2422505.43
Total expenditures for secondary school students less capital outlay and debt service	2660126.00
Total of other deductions Secondary School	237620.57
Average annual per student expenditure for Secondary	9426.09
Minimum amount of funds an LEA must spend for the education of children with disabilities enrolled in the LEA's Secondary schools before using Part B funds to cover the Excess Cost	424174.10

Local Charters Section1 & 2 - Objective 6 -24109						
LEA Name	Enter total number of children with disabilities in public schools in the LEA	Enter total ALL Local Charter School students with IEPs	PPShare Local Charters	24106 Pre School Allocation	Average Allocation Per Child	Total Allocation to be distributed to dependent local charter s
Local charters Budgeting Funds - Objective 6 - 24109						

IDEA B Grant Application

2023-2024



SW AERONAUTICS MATHEMATICS AND SCIENCE ACADEMY

Local Charter School Name	Enter 40 day Total Local Charter SWD Enrollment	Personnel costs for providing special education service to students with disabilities who have an IEP excluding gifted only students	Training costs for staff involved with providing special education services for students with disabilities who have an IEP excluding gifted only students	Supplies and material costs related to providing special education services for students with disabilities who have an IEP excluding gifted only students	Educational equipment directly involved with direct instruction and implementing IEPs for students with disabilities excluding gifted only students	Local charter's 24109-Preschool Total Allocation
---------------------------	---	--	---	---	---	--

Private Schools Section 1 & 2 - Objective 7 -24109

LEA Name	Enter total number of children with disabilities in public schools in the LEA	Enter Number of parentally placed eligible children with disabilities in all private schools located in the LEA	Total number of Eligible Children	24109 Preschool Allocation	Average Allocation per child	Total Allocation to be distributed
----------	---	---	-----------------------------------	----------------------------	------------------------------	------------------------------------

Private Schools Budgeting Funds - Objective 7 - 24109

Private School Name	Enter the number of parentally placed eligible children with disabilities in this private school	Employment contracting of additional special education and related services personnel to deliver direct instruction or to deliver consultation to private school personnel excluding evaluation services	Purchase of educational supplies directly related to the service plans of parentally placed private school students eligible for special education services	Total Amount to be Expended for Parentally Placed Children with Disabilities at this school
---------------------	--	--	---	---



IDEA B Application
 Certification of Assurances and
 Board of Education or Governing Authority and LEA Approval of Local IDEA B Funding Application

Instructions: Print this page, obtain required signatures then upload the page to SharePoint.

Local Education Agency Name:	Southwest Aeronautics, Mathematics & Science Academy (SAMS Academy)
School Year	2023-2024

Local IDEA-B Funding Application Approval
 Authorized Representative Certification of Assurances

In conjunction with this submission, I certify that all assurances, listed in Section I - Public Information and marked as "yes" in the Plan of Assurances have been met, or that the LEA has completed, or will complete and submit proof of adoption to the Special Education Bureau (SEB), policies and procedures that are consistent with State policies and procedures established under IDEA B regulations, by no later than [June 30, 2023](#). I further certify that the LEA can make the assurances marked as "yes" in Section III and IV of this application. These provisions meet the requirements of IDEA B as found in Public Law No. 108-446. The LEA or State agency will operate its Part B program in accordance with all of the required assurances. If any assurances have been checked "no", I certify that the LEA or State agency will operate throughout the period of this grant award consistent with the requirements of IDEA, as found in Public Law No. 108-446 and any applicable regulations, and will make such changes to existing policies and procedures as are necessary to bring those policies and procedures into compliance with the requirements of IDEA, as amended, as soon as possible, and not later than June 30, 2020. (34 CFR § 76.104).

Printed/Typed Name and Title of Authorized Representative of the LEA or State Agency:

Bridget Barrett, Head Administrator

Authorized Representative's Signature (REQUIRED):	Date:

Board of Education or Governing Authority and LEA Approval of Local IDEA B Funding Application

This application for IDEA B Entitlement funding was submitted to the local educational agency's (LEA's) local school board or governing authority for approval and the LEA has elected to submit this application for the purpose of maximizing resources in meeting fully all obligations to children with disabilities of the district under the Individuals with Disabilities Education Act Part B.

The [2023-2024](#) application for IDEA B Entitlement funding was approved on: *Enter date.*

	16-Jun-23
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The Board of Education or Governing Authority for the:

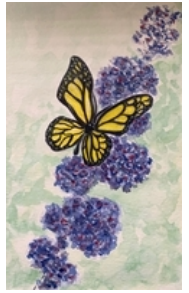
SAMS Academy

 School District, State Chartered Charter School or State Supported Educational Programs provides assurance to the New Mexico Public Education Department (PED), SEB that the applicable Federal, State and local laws and regulations will be met as described in the Local Application for IDEA B Funding. We the undersigned, further certify that all assurances in this application as provided to the PED have been approved by the local Board of Education and/or Charter School Governing Authority.

Board of Education/Governing Board President Signature (REQUIRED):	Date:
Superintendent Signature/ Head Administrator Signature (REQUIRED):	Date:
Special Education Director Signature (REQUIRED):	Date:
Business Manager* (REQUIRED):	
* <input type="checkbox"/> Check box if Business Manager acknowledges receipt of the Budget Summary page, of the 2023-2024 application, for the purposes of setting up a correct budget in OBMS per fund/function.	
Business Manager Signature (REQUIRED):	Date:
Parent Involvement (REQUIRED):	
I represent parents of the LEA. My signature below assures the Department that parents participated in the development of the IDEA B Entitlement budget for the 2023-2024 School Year.	
Parent Representative Signature (REQUIRED):	Date:

JMP Academy of Professional Development

3944 Kodiak Rd NE
Rio Rancho, NM 87144 US
jenn@jmpacademy.com



Estimate

ADDRESS	SHIP TO	ESTIMATE	1077
Southwest Aeronautics, Mathematics, and Science Academy	Southwest Aeronautics, Mathematics, and Science Academy	DATE	06/07/2023
6441 Ventana Rd NW	6441 Ventana Rd NW		
Albuquerque, NM 87114 USA	Albuquerque, NM 87114 USA		

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Special Education Support Services	320	102.00	32,640.00T
	Special education support services, including mentorship and IEP attendance (not including drafting documents). Estimated at 8 hours per week.			

	SUBTOTAL			32,640.00
	TAX			2,529.60

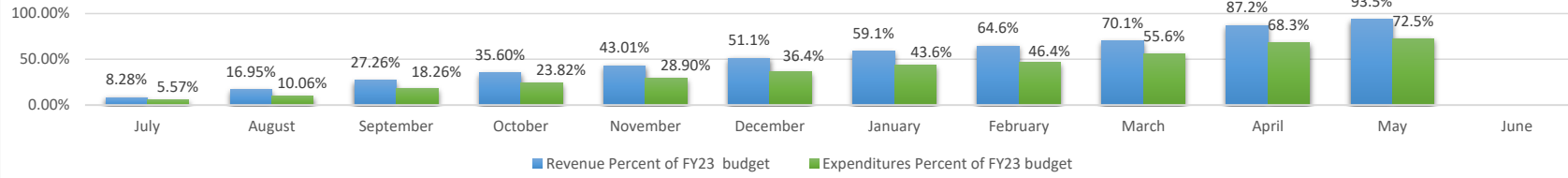
	TOTAL			\$35,169.60

Accepted By

Accepted Date

Finance Summary as of May 31, 2023

Operational Revenue vs. Expenditures



SAMS Academy received 93.51% of budgeted Operational revenue & expended 72.48% of budget through the end of the month.

Bank Reconciliation:

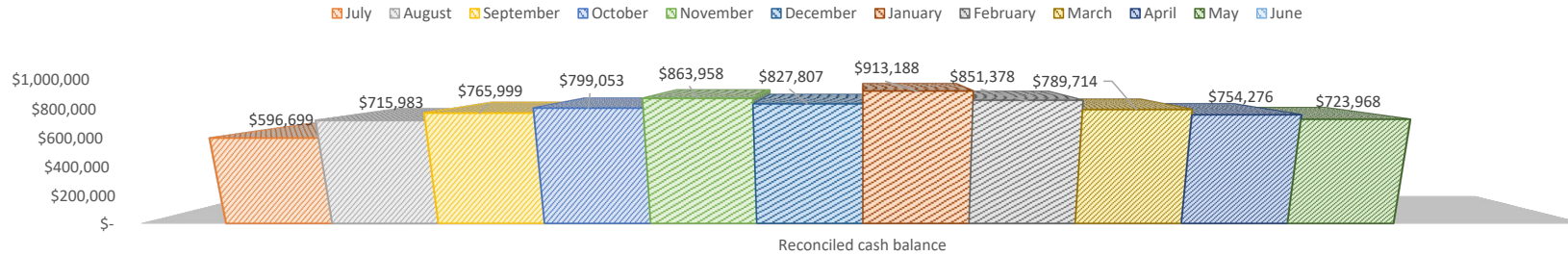
➤ May 2023

- Reconciled cash balance at month end was \$817,870.22
- Outstanding items total \$47,079.28
- Revenue exceeded Expenditures by \$63,806.73

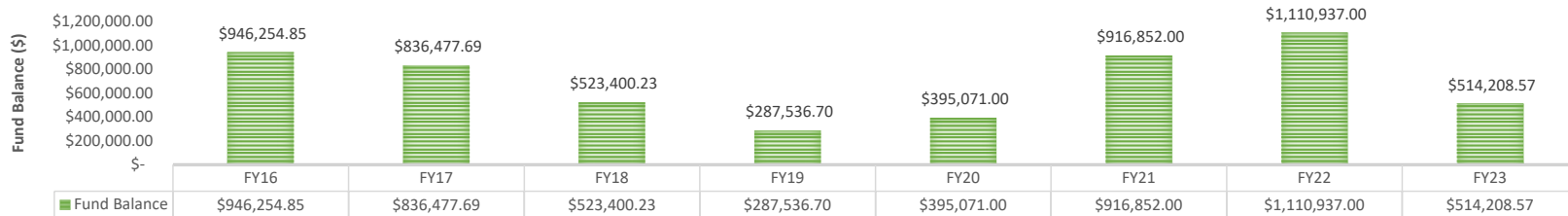
BARS for Approval:

2223-24101-0033-I
2223-24106-0034-I

FY23 OPERATIONAL CASH BALANCE



HISTORICAL FUND BALANCE





Southwest Aeronautics, Mathematics, and Science Academy

Bank Register Activity

May 2023

Above. And beyond.

Bank		Account Number			
Operating		#7515			
Date	Number	Payee/From	Deposit	Withdrawal	Description
5/1/2023	00022985	April 2023 Bank Fees		\$40.76	Bank Analysis Fees
5/1/2023	00022986	BANKCARD MTHLY FEES230430		\$77.28	Bank Credit Card Fees
5/2/2023		NM Public Schools Insurance Authority		\$19,131.36	Monthly Employee Insurance
5/3/2023	CR05-01	IDEA-B	\$9,178.52		
5/9/2023	6159	ABCWUA		\$977.48	6441 Ventana Waste, Water, and Recycle
5/9/2023	6160	ACES Association of Charter Schools Education Services		\$8,460.78	LDD and Ancillary Services
5/9/2023	6161	Amazon Capital Services		\$358.52	Aviation and Office Supplies
5/9/2023	6162	Bode Aviation, Inc.		\$357.00	Monthly Hangar Rental
5/9/2023	6163	EM3 Networks		\$742.06	6441 Ventana Internet
5/9/2023	6164	Herrera Coaches, Inc.		\$21,043.20	To/From Transportation and Bus Lease Payments
5/9/2023	6165	Critaeus, LLC		\$4,076.77	Monthly Janitorial Services and Supplies Reimburse
5/9/2023	6166	Maloy Mobile Storage Inc.		\$7,625.00	Purchase of 8XBX40 Container
5/9/2023	6167	Public Charter Schools of NM formerly NM Coalition for Charter Schools		\$4,600.00	
5/9/2023	6168	World Fuel Services, Inc.		\$627.57	GC Training
5/9/2023	6169	Public Service Company of New Mexico		\$1,677.02	Airplane Fuel
5/10/2023		Internal Revenue Service		\$11,581.04	6441 Ventana Electrical
5/10/2023		NUSENDA FCU		\$33,895.55	Federal Payroll Taxes
5/10/2023	CR05-02	SEG May 2023	\$170,623.81		Payroll
5/12/2023	CR05-03	PSCOC Lease Assistance	\$156,595.50		
5/16/2023	CR05-04	Title I	\$6,420.82		
5/16/2023	CR05-05	Title II	\$500.00		
5/16/2023	CR05-06	Replacement Charger /Vending Machine Commissions	\$68.63		
5/17/2023	CR05-07	Sandoval County HB-33	\$284.88		
5/17/2023	CR05-08	Box Tops for Education	\$35.20		
5/18/2023	6170	Accountability and Compliance Resources, LLC		\$122.40	STARS Consulting Payment 10/10
5/18/2023	6171	Alliance Audio Visual Ltd., Co.		\$4,281.99	Graduation AV
5/18/2023	6172	Amanda Catanzaro		\$586.28	Reimburse for Staff Appreciation
5/18/2023	6173	Bridget Barrett		\$181.56	Graduation Supplies
5/18/2023	6174	Cooperative Educational Services		\$2,363.39	Contracted Ancillary Services
5/18/2023	6175	Cuddy & McCarthy, LLP		\$69.86	April Legal Services
5/18/2023	6176	E&M International, Inc.		\$25.15	Alarm Monitoring Balance
5/18/2023	6177	New Mexico Gas Company		\$141.79	Natural Gas Ventana
5/18/2023	6178	Public Service Company of New Mexico		\$1,912.59	6441 Ventana Electrical
5/18/2023	6179	Julian Sanchez		\$250.00	Spring 2023 Tuition Reimbursement
5/18/2023	6180	Thomas Kidd		\$387.00	Table and Chair Rentals ABQ-Graduation
5/18/2023	6181	World Fuel Services, Inc.		\$746.23	Airplane Fuel
5/18/2023	CR05-09	Sandoval County SB-9	\$145.45		
5/18/2023	CR05-10	PSCOC BDCP	\$1,235.73		
5/18/2023	CR05-11	Replacement Charger	\$30.00		
5/18/2023	CR05-12	Replacement Charger and Chromebook	\$156.00		
5/19/2023	CR05-13	Replacement Charger	\$15.00		
5/19/2023	CR05-14	Replacement Charger	\$30.00		
5/22/2023	CR05-15	Bernalillo County Property Tax Dist.	\$21,715.46		
5/22/2023	CR05-16	Replacement Charger	\$30.00		
5/22/2023	CR05-17	Replacement Charger	\$30.00		
5/24/2023		Internal Revenue Service		\$11,704.92	Federal Payroll Taxes
5/24/2023		NUSENDA FCU		\$34,126.88	Payroll
5/24/2023	CR05-18	Chromebook Repair	\$60.00		
5/26/2023		Canon Financial Services, Inc.		\$969.74	Canon Printers Lease Payment
5/26/2023		RM SAMS LLC		\$61,605.88	June 2023 Ventana LPA Payment
5/26/2023	00023066	BANKCARD PCI NON COMPLY052523		\$40.00	Credit Card Acceptance Fees
5/26/2023	6182	ACES Association of Charter Schools Education Services		\$4,700.86	LDD April 2023
5/26/2023	6183	Amazon Capital Services		\$129.00	Amazon Prime Business Renewal
5/26/2023	6184	Advanced Network Management, Inc.		\$1,862.72	Progress Billing
5/26/2023	6185	Cooperative Educational Services		\$1,682.20	Contracted Ancillary Services
5/26/2023	6186	Peter Defries Corporation dba Dion's Pizza		\$357.50	Graduation Practice
5/26/2023	6187	Herrera Coaches, Inc.		\$21,285.64	To/From Transportation and Bus Lease Payments
5/26/2023	6188	Richard M. Romero		\$1,616.25	Lobbying Services
5/26/2023	6189	MNM Associates, Inc. - Safeguard Bus Sys		\$370.42	Business Office Checks and Envelopes
5/26/2023	6190	Stericycle, Inc.		\$441.24	May 2023 Medical Waste Disposal
5/26/2023	6191	World Fuel Services, Inc.		\$1,137.02	Airplane Fuel
5/26/2023	CR05-19	Charger replacement	\$20.00		
5/30/2023		New Mexico Retiree Health Care Authority		\$3,228.89	May 2023 NMRHCA
5/30/2023		NM Educational Retirement Board		\$29,877.41	May 2023 NM ERB
5/30/2023	6192	First Financial Group of America		\$653.40	Voluntary Payroll Deductions
5/30/2023	CR05-20	Career Tech ED (Pilot)	\$1,714.46		
5/31/2023		New Mexico Taxation & Revenue Department		\$3,034.44	NM Payroll Taxes
5/31/2023	CR05-21	Dividend Income - Operating	\$77.91		
Sub Total			\$368,967.37	\$305,164.03	
Bank		Account Number			
Nusenda Savings		37827515			
Date	Number	Payee/From	Deposit	Withdrawal	
5/31/2023	CR05-22	Dividend Income - Savings	\$3.39		
Sub Total			\$3.39	\$0.00	
Grand Total			\$368,970.76	\$305,164.03	

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2223-0033-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: SW Aeronautics Mathematics & Science

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24101.0000.44500 \$42,883

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24101 Title I Part A - ESEA	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1711 Instructional Assistants - Grades 1-12	\$18,611	\$27,048	\$45,659	1.00
24101 Title I Part A - ESEA	1000 Instruction	52111 Educational Retirement	1010 Regular Education (PreK-12) Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1711 Instructional Assistants - Grades 1-12	\$3,192	\$4,639	\$7,831	
24101 Title I Part A - ESEA	1000 Instruction	52112 ERA - Retiree Health	1010 Regular Education (PreK-12) Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1711 Instructional Assistants - Grades 1-12	\$372	\$541	\$913	
24101 Title I Part A - ESEA	1000 Instruction	52210 FICA Payments	1010 Regular Education (PreK-12) Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1711 Instructional Assistants - Grades 1-12	\$1,154	\$1,677	\$2,831	
24101 Title I Part A - ESEA	1000 Instruction	52220 Medicare Payments	1010 Regular Education (PreK-12) Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1711 Instructional Assistants - Grades 1-12	\$270	\$392	\$662	
24101 Title I Part A - ESEA	1000 Instruction	52312 Life	1010 Regular Education (PreK-12) Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1711 Instructional Assistants - Grades 1-12	\$51	\$5,409	\$5,460	
Sub Total							\$39,706		1.00
Indirect Cost							\$3,177		
DOC. TOTAL							\$42,883		

Justification:

Received carryover and final award allocation table. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 544-000-2223-0034-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: SW Aeronautics Mathematics & Science

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

FLOWTHROUGH ONLY
Budget Period: 07/01/2022 To: 06/30/2023
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 24106.0000.44500 \$13,148

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitlement IDEA-B	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1211 Coordinator/Subject Matter Specialist	\$34,408	\$8,293	\$42,701	0.13
24106 Entitlement IDEA-B	2100 Support Services-Students	52111 Educational Retirement	2000 Special Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1211 Coordinator/Subject Matter Specialist	\$5,901	\$1,422	\$7,323	
24106 Entitlement IDEA-B	2100 Support Services-Students	52112 ERA - Retiree Health	2000 Special Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1211 Coordinator/Subject Matter Specialist	\$693	\$166	\$859	
24106 Entitlement IDEA-B	2100 Support Services-Students	52210 FICA Payments	2000 Special Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1211 Coordinator/Subject Matter Specialist	\$2,133	\$514	\$2,647	
24106 Entitlement IDEA-B	2100 Support Services-Students	52220 Medicare Payments	2000 Special Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1211 Coordinator/Subject Matter Specialist	\$499	\$120	\$619	
24106 Entitlement IDEA-B	2100 Support Services-Students	52311 Health and Medical Premiums	2000 Special Programs	544001 SW Aeronautics Mathematics & Science-Admin Office	1211 Coordinator/Subject Matter Specialist		\$1,659	\$1,659	
Sub Total							\$12,174		0.13
Indirect Cost							\$974		
DOC. TOTAL							\$13,148		

Justification:

Received carryover and final FY23 award allocation letter. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.