



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

MEMORANDUM

TO: Carla A.B. Smith, CPPO, CPPB
Director, Office of Procurement Services

FROM: Kipp D. Rogers, Ph.D., Chief Academic Officer 
Roni S. Myers-Daub, Ed.D., Executive Director Programs for Exceptional Children 


VENDOR: Tobii Dynavox LLC

DOLLAR AMOUNT: \$19,750.50

DATE: May 16, 2023

This memo is to certify that Tobii Dynavox, LLC, is the sole provider of Boardmaker 7. The Boardmaker 7 program will assist in the making of visuals and other social, emotional, and behavioral supports for students with disabilities in order to help address the impact and recovery of students due to COVID-19. The Boardmaker program is currently used in Virginia Beach City Public Schools. Additional licenses will expand its use and address the social, emotional, and behavioral needs of students. The materials are being requested by the Office of Programs for Exceptional Children for extended school year services.

This purchase will be funded by federal dollars. The \$19,750.50 will be funded by the Title VI-B IDEA Section 611 ARP Grant which has an FY23 budget of \$3,470,796.00


Carla Smith (May 19, 2023 10:36 EDT)

Carla A.B. Smith, CPPO, CPPB
Director of Procurement