

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 19, 2012 at 7:00PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:05 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	☐	X
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

***Notice of Executive Session

Courtesy to the Floor -

1. **Matthew Fisher (LAEA)** - Requesting a motion to refuse Atty. Paul Blunt as chief negotiator for the District.
2. **John Lopata (MS Student Advisor)** - Report of activities

V. Presentations

1. **Mr. Cleaver - PSBA Presentation** - Cyber Charter Schools / False Statements
2. **CCTI Student Reps (Hailey Bower / Emily Buss)** - Update

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
 - *Teacher Evals*
 - *Congratulations to Fall Sports*
2. Board President's Report – *Mr. Ahner*
 - *Recognize Student Athletes*
 - *Congratulations for successful Spaghetti Dinner (350 participants)*
3. Lehigh Memorial Library Report – *Mr. Finnegan*
 - *Next meeting Tuesday, 11/27*
4. Legislative Policy Committee of PSBA Report – *Mr. Krause*
 - *30 New State Legislators*
 - *PSBA Synopsis Handout*
 - *Video on website*
5. Title I Advisory Committee Report – *Mr. Zimmerman - none*
6. CCTI Report – *Mr. Yenser - none*
7. CLIU Report – *Mr. Wentz*
 - *Meeting 11/19/12*
 - *CLIU In-Service for bus drivers August 2013*
8. Student Representative Report – *Nicole Schnell*
 - *New Mascot*
 - *250 boxes of supplies for Hurricane Sandy victims*
 - *Pep Rally for student (G. Krum)*
 - *Band Concert / Choral Concert*
9. Solicitor's Report – *Attorney William Schwab - written*
10. Building/Grounds Report – *Mr. Stern - absent*
11. LCCC – *Mr. Stern - absent*

Approval of Minutes -

MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve the Minutes of the October 22, 2012, regular meeting.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Minutes of the November 1, 2012, special meeting.

VOTE: YES - 6 NO - _____ ABSENT - 1 ABSTENTIONS - 2

Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve the Lehighton Area High School Activities Fund for October 2012.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Payment Of Bills MOTION by Mr. Finnegan, SECONDED by Mr. Zimmerman to approve the Payment of Bills:

General Fund	\$ 656,674.33
Benefits	\$ 32,723.40
Food Service Fund	\$ 86,930.88
Capital Reserve	\$ _____
Athletic Fund	\$ <u>22,559.36</u>
Total	\$ 798,887.97

VOTE: YES - 7 NO - _____ ABSENT - 1 ABSTENTIONS - 1
Motion carried.

Treasurer Reports MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Athletic Fund
 4. Food Service Fund

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Per Cap/
Occ. Tax
Exemptions
Approved**

MOTION by Mr. Hill, SECONDED by Mr. Krause to approve exemptions from Per Capital and/or Occupational Tax per the attached list.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Occ. Tax
Assessment
Changes**

MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to approve Occupational Tax Assessment changes as per the attached list.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**SAS Conf.
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Krause to approve **Mark McGalla, Craig Reichl, Gretchen Laviolette, and Sharon Leitzel** to the SAS Institute 2012 Conference at Hershey Lodge, Hershey, PA from December 2-5, 2012 at a cost of \$1,020.40 (\$200 per person plus mileage) from the 2012-2013 Curriculum Budget.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**HVAC Unit
Replacement
Bid App'd**

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the District Administrative Office HVAC Unit Replacement bid from L & S Electrical Construction company, Inc. in the amount of \$22,520.00 per the attached tabulation.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**PASBO
Conference
Approved**

MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve attendance at the following conference:

1. **Tina Holmes** – Annual PASBO Conference in Pittsburg, PA, March 19-22, 2013, at a cost of \$850.00.
2. **J. Michael Malay, Jr.** – Annual PASBO Conference in Pittsburg, PA, March 19-22, 2013, at a cost of \$850.00.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Personnel -

**Coursework
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the following requests for pre-approval of courses for continuing education:

1. **Felicia Amorim** – January 13 – May 3, 2013 / Action Research Thesis (MEDU705)
2. **Felicia Amorim** – January 14 – May 3, 2013 / Action Research Thesis (MEDU704)
3. **Catherine Hontz** – January 28 – May 17, 2013 / Teaching Reading to Students with Disabilities
4. **Joanna Kozyra-Barilla** – January 14 – April 30, 2013 / Survey of US History
5. **Joanna Kozyra-Barilla** – January 14 – April 30, 2013 / Special Education
6. **Joanna Kozyra-Barilla** – January 14 – April 30, 2013 / CALE in Sec. Social Studies
7. **Beth Perkins** – January 21 – April 28, 2013 / Sp. Ed. Programming & Adm.
8. **Daniel Repsher** – January 9 – May 8, 2013 / Communication Theory and Organization Design

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Substitutes
Approved**

MOTION by Mr. Hill, SECONDED by Mr. Krause to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Athletic/
Ex. Curr.
Hires**

MOTION by Mr. Wentz, SECONDED by Mr. Finnegan to approve the **Athletic/Extra-Curricular** hires for the **2012-2013** school year (per attachment).

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Tenure
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Finnegan to approve the following professional employees for **tenure**:

1. **Karen Blisard** - Mahoning Elem. Teacher - effective hire date 8/26/2009
2. **Stephanie Kulpa** - Mahoning/Shull-David Teacher - effective 8/26/2009
3. **Timothy O'Connor** - High School Teacher - effective hire date 8/25/2008

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**FMLA
Leaves**

MOTION by Mr. Hill, SECONDED by Mr. Finnegan to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:

1. **Employee #930** - effective approximately January 9, 2013
2. **Employee # 100** - effective October 8, 2012
3. **Employee #670** - effective approximately February 28, 2013

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Parental
Leave
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Yenser to approve the following employee, **#1078**, to extend her parental leave from January 14, 2013 until the end of the 2012-2013 school year.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Uncomp. Leave Days Approved MOTION by Mr. Krause, SECONDED by Mr. Finnegan to approve thirteen (13) uncompensated leave days for Part-time **Employee # 1107**, that were used for travel.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Miscellaneous -

School Journey Requests MOTION by Mr. Finnegan, SECONDED by Mr. Krause to approve the following School Journey requests:

1. **HS Band (Bryan Buffington)** – January 23 – 26, 2013 - for qualifying students to participate in District 10 Band Festival at Conrad Weiser High School.
2. **MS/HS Odyssey of the Mind (M. Windbeck / B. Ronemus / B. Perkins)** – March 9, 2013 – to travel to Pocono Mtn. West HS for the regional Odyssey of the Mind Competition
3. **MS Flute Ensemble (Beth Perkins)** – March 25, 2013 (7:30 a.m. – 4 p.m.) – to the State Capitol Building in Harrisburg to perform in the Rotunda.
4. **MS/HS Odyssey of the Mind (M. Windbeck / B. Ronemus / B. Perkins)** – April 13, 2013 – to travel to Williamsport, PA for state Odyssey of the Mind competition.
5. **SD Grade 1 (Matthew Schaeffer)** – May 13, 2013 (9:30 a.m. – 2:10 p.m.) – to the Bear Mtn. Butterfly Sanctuary.
6. **EP Grade 4 (Brooke Breiner / Amanda Yusella)** – December 7, 2012 (5-7:30 pm) – to Lehighton Boro for Christmas caroling / pizza
7. **HS Music Express (David Perkins)** – December 22, 2012 (12 – 10 p.m.) – to perform in Christmas Candylane Program in Hershey Park.
8. **HS Chorus (David Perkins)** – March 13-16, 2013 to travel to Dallas, TX to chaperone and attend the ACDA National Honor Choir and Conference.
9. **HS Student Volunteers (Doug Bowman)** – Date to be Determined (6 a.m. – 9 p.m.) to travel to the area affected by Hurricane Sandy to clean-up.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Homebound Instruction Approved MOTION by Mr. Krause, SECONDED by Mr. Hill to approve homebound instruction for the following student: **Student #10174 and Student # 52381**.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Surplus Items MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve the attached surplus items.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS _____

Motion carried.

Programs -

Use of School Property MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to approve Use of School Property for:

1. **LABC Cheerleaders (Christine Bauer)** - Mondays, Tuesdays, Thursdays from November 20, 2012 - January 24, 2013 (6-8 p.m.) to use the MS foyer to practice wrestling cheers.
2. **Ss. Peter & Paul Basketball (Dale McCandless)** - Saturdays, December 2012, January 2013, February 2, 9, 2013 to use the MS Gym to conduct CYO basketball games.
3. **CLIU 21 Transportation Dept. (Randy Williams)** - August 15, 2013 (7 a.m. - 4 p.m.) to use the HS Cafeteria, Auditorium and lobby to conduct in-service.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS _____

Motion carried.

Adoption Policy 217 MOTION by Mr. Yenser, SECONDED by Mr. Krause to approve the **2nd reading and adoption** of the revisions of the following Lehigh Area School District Policies:

1. **#217** - Graduation Requirements

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

HS - Credit Recovery Program Approved MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to approve the Lehigh Area High School to offer a winter credit recovery program for students at a cost not to exceed \$150 per class using the APEX Learning System for 15, 2 hour sessions beginning February 4th to February 28th 2013.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Hal Resh - Requested an Executive Session to follow the public meeting.

2. Addendum -

Payment Of Bills MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve the additional Payment of Bills:

General Fund	\$	73,221.98
---Health Benefits	\$	-----
Food Service Fund	\$	126,935.74
Capital Reserve	\$	-----
Athletic Fund	\$	<u>798.75</u>
Total	\$	200,956.47

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Coop. Purchasing Network MOTION by Mr. Krause, SECONDED by Mr. Wentz to approve participation in The Cooperative Purchasing Network (TCPN), a national governmental purchasing cooperative.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Use of School Property MOTION by Mr. Wentz, SECONDED by Mr. Hill to approve Use of School Property for:
1. LAHS Boys' Soccer (David Yob) - Sundays in December 2012 and January and February 2013 (3 - 5 pm) - for indoor workouts.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

3. Addendum (2) -

Delinquent Tax Accts. MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to authorize Powell, Rogers, and Speaks, Inc. to file litigation to collect delinquent tax payer accounts.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Adjournment -

Next regular scheduled meeting is the re-organization meeting on Monday, December 3, 2012.

MOTION by Mr. Zimmerman, SECONDED by Mr. Resh to adjourn the meeting at 7:52 p.m.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of November 19, 2012 include Pages 1 through 10)