

California Montessori Project

Updated Minutes of the Regular meeting of the Governing Board

May 8, 2023

Meeting Information

- **Date:** Monday, May 8, 2023
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom Link:**
 - <https://us02web.zoom.us/j/84249813557?pwd=LoaHsuEB1PohTpsWCD5rWPph5wVpuc.1>
Passcode: 90vRs9
 - One tap mobile: 16699006833,,84249813557#,,, *007671# US (San Jose); +16694449171,,84249813557#,,, *007671# US
 - Telephone: 1 253 215 8782 US (Tacoma); 1 346 248 7799 US (Houston); 1 312 626 6799 US (Chicago); 1 646 558 8656 US (New York); 1 301 715 8592 US (Washington DC)
Webinar ID: 842 4981 3557; Passcode: 007671
 - International numbers available: <https://us02web.zoom.us/j/84249813557?pwd=LoaHsuEB1PohTpsWCD5rWPph5wVpuc.1>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

Meeting Call to Order and Roll Call: 6:06pm

Board Member Names and Titles for Roll Call			
x	Julia Sweeney - Business Representative 1	x	Renée Dall - Parent Representative, San Juan
	Bob Lewis - Business Representative 2	x	Marwa Helmy - Parent Representative, Capitol
x	Tracey Weinstein - Charter Representative	x	Ric Reyes - Parent Representative, Elk Grove
x	Mickey Slamkowski - Montessori Representative	x	Jodi Mottashed - Parent Representative, Shingle Springs
	Amber Busby - Community Representative		

Board Norms: The Board reviewed the current Governing Board Norms.

Communication from the Public: 6:06pm

- **Public Comment:** The Board heard public comment from the following stakeholder/s:
 - Keira Miller, CMP-Carmichael, requested the Board to review and evaluate policies and procedures surrounding investigation practices.
 - Melanie Brown, CMP-Capitol, addressed the Board on the need for support for Positive Discipline practices.

Let the minutes reflect Marwa Helmy joined the meeting at 6:07pm and Bob Lewis joined virtually.

Informational Items: 6:10pm

1. **Get to know a Board Member:** Bob Lewis & Julia Sweeney
The Board heard from Business Representatives Bob Lewis and Julia Sweeney on their background and qualifications, why they wanted to join the Board and what they are excited about at CMP.
2. **Campus Reports:** Board members reviewed Campus Reports as submitted. CMP-Capitol presented and shared student & staff demographics, literacy opportunities, work around Diversity, Equity and Inclusion, the return of field trips, and the campus' focus on MTSS and PBIS. Principal Shannon Schmidt recognized her families and their incredible support, especially in the area of fundraising. CMP-Capitol is also looking at adding a portable, more play/sensory areas, and a new playground.

Capitol Principal Shannon Schmidt recognized the following people: Rebecca Gross, parent volunteer, for her work on the yearbook and being a field trip driver; Dean of Students Katey Dodd for her leadership; Office Manager Elizabeth McCarthy for her campus safety work and being the Capitol Historian; and Reading Specialist Racheal Robinson for her contributions to student literacy.

3. **Public Acknowledgement:** Superintendent Barley recognized parent and CMP-Board Member Marwa Helmy for her service to the Capitol community and the Governing Board.
 - **Public Comment:** The Board heard public comment from the following stakeholder/s:
 - Jerry Kennedy, Capitol, thanked Marwa Helmy for her service on the Board.
 - Cricket Hitchens-Kenney, Capitol, thanked Marwa for her time on the Board.
 - Jenna Westbrook-Kline, Capitol, thanked Marwa for her Board service.

In addition, National Teacher Appreciation Day and Week were highlighted, as was School Principals Day.

4. **Aeries Communication:** Director of Data Lori Henderson presented changes related to Aeries Communications to the Board.
5. **Director of Program Update:** Director of Program Bernie Evangelista highlighted the work she has been doing throughout the 2022-2023 school year.

6. **CMP-Orangevale Modernization Project:** Superintendent Barley provided the Board with the draft phases and timelines for the CMP-Orangevale Modernization Project.
7. **Governing Board Updates:** Governing Board Secretary Carrie Klagenberg informed the Board of the CMP-Capitol and CMP-Shingle Springs Parent Representative Election results: Jenna Westbrook-Kline (CMP-Capitol) and Ann Curtis (CMP-Shingle Springs). The Charter Representative Committee conducted interviews and let the Board know they will be recommending Laura Kerr for the position. The Business Representative Committee reported they are still finalizing a candidate recommendation.
8. **LCAP Update:** Superintendent Brett Barley and Director of Charter Compliance Stephanie Garrettson provided the Board with an overview of the 2023 CMP LCAP Educational Partner Engagement Sessions and a provided a review of the CMP Strategic Plan.
9. **Fundraising Opportunities:** Superintendent Barley provided the Board with an overview of potential fundraising opportunities including federal funds, state funds, and private philanthropy/foundations.
10. **Monthly Financial Update (Attachment #7):** Board Members reviewed the financial update as presented by Sabrina Silver and David Suraci of EdTec.
 - **Public Comment:** The Board heard public comment from the following stakeholder/s:
 - Jenna Westbrook-Kline, Capitol, asked the Board about multi-year projections and any restrictions associated with campus fund balances.

Action Items: 9:40pm

1. **General Ed CTC, SpED CTC, Counselor Salary Scale (Attachment #8)**
 - **Comment:** The General Ed CTC, SpED CTC, and Counselor pay scales have been combined and updated to be competitive with our neighboring districts as a result of the work from our Teacher Compensation Design Team.
 - **Recommendation:** The Board is asked to approve the salary scale as presented.
 - **Public Comment:** The Board heard public comment from the following stakeholder/s:
 - Cindi Bryant, CMP-Capitol, shared her concerns related to educational units columns on the payscale.
 - Lesley Morris, CMP-Capitol, shared her concerns regarding the payscale and that feedback be considered in revising the payscale.
 - Amy Angove, CMP-Capitol, shared concerns with the removal of the unit steps on the payscale and asked the Board to consider removing the National Board Certification column and adding back at least one of the unit steps.
 - Caleb Peterson, CMP-Shingle Springs, shared his support of the payscale and teachers pursuing their National Board Certification.
 - Sarah Shumate, CMP-Carmichael, spoke about why she is interested in National Board Certification.
 - Jenna Westbrook-Kline, CMP-Capitol, addressed the Board regarding the teacher payscale and asked the Board to postpone voting on the payscale to solicit additional feedback from the teachers.
 - Dr. Rainbow Porthe, CMP-Capitol, thanked the committee for their work and requested the Board to postpone the vote on the payscale to seek additional feedback from teachers and look into National Board Certification further.

Julia Sweeney made a motion to approve the General Ed CTC, SpEd CTC, Counselor Salary Scale. Mickey Slamkowski seconded the motion. Roll call vote taken: 6-ayes, 1-ney, 0-abstentions, 2-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
absent	Bob Lewis - Business Representative 2	Ney	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
absent	Amber Busby - Community Representative		

2. Amendment to Carmichael Lease (Attachment #9)

- **Comment:** CMP Carmichael’s current five-year lease expires on June 30th of 2023. The amendment before the Board extends the lease for an additional five years. The square footage included in the lease remains the same. The cost per square foot has been increased due to full time utilization of spaces that were only partially utilized in the past (i.e. cafeteria) and true cost utility increases incurred by Carmichael Recreation and Parks District.
- **Recommendation:** The Board is asked to approve the Third Amendment to the lease between Carmichael Recreation and Park District and California Montessori Project-Carmichael.

Renée Dall made a motion to approve the Third Amendment to the lease between Carmichael Recreation and Park District and California Montessori Project-Carmichael. Jodi Mottashed seconded the motion. Roll call vote taken: 7-ayes, 0-noes, 0-abstentions, 2-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
absent	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Absent	Amber Busby - Community Representative		

Consent Items: 9:00pm

- 1. Minutes from the April 17, 2023 Governing Board Meeting (Attachment #10)**
- 2. Field Trip Policy (Attachment #11)**
- 3. ParentSquare 2023 Renewal (Attachment #12)**
- 4. 23-24 Student Chromebook Purchase (Attachment #13)**
- 5. GoGuardian Annual License Renewal (Attachment #14)**
- 6. Aeries 2023-2024 Invoice (Attachment #15)**

Consent Item #1, Minutes from the April 17, 2023 Meeting, were pulled by Board Member Dall.

Consent Item #2, Field Trip Policy was pulled by staff.

Jodi Mottashed made a motion to approve the Consent Agenda. Mickey Slamkowski seconded the motion.

Roll call vote taken: 7-ayes, 0-noes, 0-abstentions, 2-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Absent	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Absent	Amber Busby - Community Representative		

Action Items

- **Consent Item # 1: Minutes from the April 17, 2023 Governing Board Meeting (Attachment #21)**
Board member Dall amended the minutes to include her public acknowledgment to Lori Henderson and the Data Team for all their work in the 22/23 school year.
Julie Sweeny made a motion to approve the minutes as amended. Jodi Mottashed seconded the motion.

Roll call vote taken: 7-ayes, 0-noes, 0-abstentions, 2-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Absent	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Absent	Amber Busby - Community Representative		

Discussion Items: 10:45pm

Suggested Items for Discussion at Future Meetings presented by Board Members.

- Feedback from LCAP Educational Partner Sessions
- CMP’s Tier 1 Promise
- Human Resources Administrative Manual
- Board Governance Handbook
- **Conducting an annual survey of the teachers by the Board**
- **Closes session on investigation and termination practices/procedures**

Meeting Adjournment: 10:50pm

Ric Reyes made a motion to adjourn the May 8, 2023 regular meeting of the CMP Governing Board. Jodi Mottashed seconded the motion. Roll call vote taken: 7-ayes, 0-noes, 0-abstentions, 2-absent. Motion carries.

Board Member Names and Titles for Roll Call			
Aye	Julia Sweeney– Business Representative 1	Aye	Renée Dall - Parent Representative, San Juan
Absent	Bob Lewis - Business Representative 2	Aye	Marwa Helmy - Parent Representative, Capitol
Aye	Tracey Weinstein - Charter Representative	Aye	Ric Reyes - Parent Representative, Elk Grove
Aye	Mickey Slamkowski-Montessori Representative	Aye	Jodi Mottashed - Parent Representative, Shingle Springs
Absent	Amber Busby - Community Representative		

Upcoming Governing Board Meetings:

- **2022-2023 School Year: 6/12/23**

Public Notices

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.