Board Policy S-2:
Student Records, Privacy Rights, and Release of Information

REFERENCES
S-2: Administrative Procedures, Student Records, Privacy Rights, and Release of Information
20 U.S.C §1232(g), Family Educational Rights and Privacy Act, 34 CFR Part 99
20 U.S.C §1232(h), Protection of Pupil Rights Amendment, 34 CFR Part 98
Utah Code Ann. §53E-9-201 et seq., Student Privacy and Data Protection Act
S-2: Annual Notice
S-2: Media Release Form
S-2: Military and College Recruiting Opt-Out
S-2: Optional Directory Information Opt-Out Form

THE POLICY

The Salt Lake City School District Board of Education complies with all state and federal laws pertaining to protecting the privacy of student education records, including personal information about students and families. District employees shall not disclose information contained in student education records unless the requesting individual or agency has both a legal right and a legitimate educational need to obtain the information.

The purpose of this policy is to assure that students and their parents or guardians are notified of and afforded their rights in accordance with the law, including:

A. the right to review and request the amendment of student education records;
B. the right to limit access to student education records;
C. the right to be notified of, examine, and either consent to or opt out of, participating in surveys or educational activities that relate to specific protected areas;
D. the right to deny the release of names, addresses, and telephone numbers to military or college recruiters and/or the media; and
E. the right to file a complaint with the U.S. Department of Education concerning possible violations of law.

The district has set forth its specific process for implementing this board policy through the accompanying administrative procedures.