

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on April 20, 2023.

Mr. Douglas Whitmoyer, Board Vice-President called the meeting to order at 7:01 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	A	Mrs. Tara Buebendorf	P	East Lycoming
Dr. Carolyn Strickland	P	Mrs. Lynn		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. David Messenger	P	Mr. Kim Walker		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Nathan Minium, Dr. Craig Skaluba, Mr. Christopher Kenyon, McCormick Law, Heather Burke (by phone), and Patricia Kepner

PRESENTATION

Student of the Month-Andrew Lopez

Skills USA State Competitors- Jaylyn Gardner, Austin Starr, Victoria Vogt

MEETING MINUTES

Mr. Shimmel moved and Dr. Strickland seconded the motion to accept the meeting minutes from the March 16, 2023 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Dr. Strickland moved and Mr. Messenger seconded the motion to approve the financial reports for the period ending March 31, 2023 and the bills from March 10, 2023 April 13, 2023 to in the amount of \$244,882.46 as presented. The motion carried 5-0.

FORMAL ACTION

Mr. Shimmel moved and Dr. Strickland seconded the motion to approve the following action items as presented:

- A. The second and final reading of the LycoCTC 2023-2024 school calendar.
- B. The first reading of LycoCTC policies 201 and 212.
- C. The list of items for disposal/auction.

The motions carried 5-0.

ADMINISTRATIVE REPORTS

Facilities/Operations:

Mr. Minium reported that there has been continued conversations with Don Main and Dr. Skaluba in regard to the feasibility study, and hopes to have something to share at the next meeting.

We are focusing on maximizing space and decluttering in the shop areas. With that in mind, we have purchased a portable unit for automotive to help store items that are currently not being used.

We have purchased a new commercial refrigerator to replace the original one, that had recently stopped working.

Curriculum /Programs/Enrollment:

Current enrollment is 301.

Projected enrollment for the 2023-24 school year is currently 357. There was some discussion regarding attrition rates and maximum capacities for each class.

Cooperative Education- we have added a couple students from last month. There are 14 students currently in the program. Mr. Minium reviewed the list of current articulation agreements and highlighted recent additions.

Instruction / Professional Development:

NOCTI scores were reviewed. Mr. Minium mentioned that we are still waiting on the cut scores for criminal justice from the state, determining which students are considered basic, competent, and advanced.

Instructors continue to work on their student performance measures.

Mr. Minium shared information on the Home Builders Institute BuildYOU! Pilot program. This program hopes to foster an entrepreneurial mindset in students pursuing a career in construction trades. Mr. Minium and Mr. Aiken, will be collaborating with Mark Burke, CEO of MYNDDSET will be developing a plan for our students for next year.

Upcoming Events:

Student of the Year Interviews- 4/27

Open House- 4/27

Awards Day- 5/2

Professional Advisory Committee meeting- 5/4

Spring Occupational Advisory Committee meetings- 5/10

Senior Ceremony- 5/17

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, May 18, 2023 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Shimmel moved Mr. Messenger seconded the motion to adjourn at 7:49 pm. The motion carried

5-0

Respectfully submitted,

Lycoming Career & Technology Center



Patricia Kepner: Board Secretary