

Hall Memorial Library Board of Trustees Meeting

Tuesday May 16, 2023

7:00 pm

93 Main Street, Ellington

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Call to Order:

The meeting was called to order at 7 pm by Chair Mary Blanchette. Present were Board members Janet Wieliczka, Judy Stomberg, Mary Cone, John Halloran, Pam McCormack, staff members Susan Phillips, Pat Grundman, Ashley Dabbondanza, Cheryl Chamberlin, Francie Berger and Friends president Peg Busse.

Citizens Forum: No citizens

Approved Minutes:

March 7 minutes ( Mary Cone, John Halloran) Unanimous.

April 10 minutes Correct spelling of Janet's last name. (John Halloran, Pam McCormack)  
Unanimous

April 18 Minutes (Judy Stomberg, Janet Wieliczka) Unanimous

Treasurer's Report: Reviewed

Current Year's Budget: Reviewed

Library Director's Report:

The elevator has been repaired. The replacement of the condenser unit on the air conditioner is scheduled for May 15. Several staff members attended the Connecticut Library Association Annual Conference. Story hours, Lego Club, Chess Ninjas continue. April was packed with various activities: quilting workshops, Veteran's Coffee House, movies, various programs for teens and children. Vacation week had STEM activities, craft table, etc. Sensory-sensitive movies were shown for families. We have been invited to participate in a CLC project – a Planning Cohort with 5-7 libraries. Many donations have been made in honor of Ruth Helme – a former Library Board member who has passed away.

Friends of the Library:

Peg Busse has been reappointed president. The Book Cellar will continue operating but they will not be having monthly meetings at this time, communicating via email.

Old Business:

The Collection Development Policy was reviewed. There is a procedure in place for complaints about any particular book that the library has on display.

FY23-24 Budget request was reviewed. It has been suggested by the Board of Finance that we cut the Book Budget and use the interest from some memorial endowments intended for book purchases. The library has not received any of the interest from the endowments for several years.

New Business:

A Collection of Donations Policy was reviewed and voted on. (John Halloran, Judy Stomberg) Unanimous approval.

Hiring of a Substitute Library Assistant II was discussed. A vote (Mary Cone, John Halloran) was unanimous to hire Trisha Brudz as a substitute Library Assistant II.

Conference Information was presented by Ashley Dabbondanza and Francie Berger. They shared information on a poster printer and laminator. A motion was made by John Halloran and Judy Stomberg to add to the agenda a vote on to approve purchase of this equipment and to request that the Friends of the Library consider funding it. Vote was unanimous to add to the agenda. A vote to ask the Friends of the Library to consider purchase the Poster Printer and laminator (John Halloran and Janet Wieliczka) was unanimous. A policy of use will be developed.

Summer Programs were presented. The theme will be Out of this World with a game that will have children traveling the universe, visiting various planets. There will be a book to read and a project/mission for them to accomplish for each planet. This program will be for babies to Grade 6/7 with age-appropriate activities. Middle School and High School students will receive "scratch-off" tickets for each book read.

Trustees Concerns:

Board members were made aware of a program to be presented by the ACLB on Freedom of Information that will be via zoom on June 14 at 7 pm.

A motion was made by Mary Cone and Pam McCormack to adjourn at 8:29 pm. Unanimous approval.

Submitted by



Mary Blanchette, Chair