



Prepare | Explore | Empower

Board of Directors
Board Meeting Minutes
Monday, May 22, 2023

Board Members Present:

Kevin Sanchez	Chairperson
Sarah Drewlow	Vice Chairperson
Dan Klenjoski	Board Member
Autumn Coffee	Secretary
Amy McDuffee	Board Member
Shawn Hamele	Board Member

Also Present:

Brent Reckman	Executive Director
Mark Wilson	COO
Andrea Foust	Finance Manager

Minutes of the regular board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on May 22, 2023.

I. Open Meeting

A quorum being present, Mr. Sanchez called the meeting to order at 7:05 pm

II. Consent Agenda

A. Mrs. Drewlow moved to approve the April 24, 2023, minutes. Seconded by Mrs. McDuffee.

Discussion:	None
Ayes:	Mr. Sanchez, Mrs. Coffee, Mr. Klenjoski, Mr. Hamele
Nays:	None

III. Public Comment

a. There was no public comment this month.

IV. Reports from Directors, Principals, and Committees

a. Executive Director Report

a. Strategic Initiatives – We have wrapped up our end of year testing and are pulling together the data to share in June.

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- b. Futures Committee – We are hoping to get a report from the buildings with the final version of the master facilities plan by the end of this week.
- b. Finance Report – Our focus is the projection of where we will be at the end of the year. We’re trying to schedule contractors to come in before the end of the budget year to complete some projects.
 - a. Wins for the 2022-2023 year include the following: some network switches for our IT department; new outdoor freezer; new carpet in secondary classrooms; new promethean boards for elementary classrooms; new chromebook refresh for some grade levels; phase 2 of the main campus playground refresh; teacher computers being upgraded; new phone system; and so much more.
 - b. The final sign off from the legislature has us moving to 10.6% increase from the current funding level. We are also moving toward CSI equalization in the 2024-2025 year.
 - c. Student Fees – we made some minimal changes to the fees for the 2023-24 year: locker fee is increasing from \$5 to \$10; the cost of Outdoor Ed for 6th and 8th grades; the 9th grade field trip. No increases were made to athletics.
- c. SACademic Committee – No meeting this month
- d. PTO – Aside from sharing the names of the new PTO officers, there was no discussion regarding PTO.

V. Presentation and Discussion

- a. Financial Controls - although we reviewed these in 2021, we need to review them again for submission for the Charter renewal process. There was no discussion regarding the policies.
- b. Board ByLaws – In consultation with our school attorney, we have been updating our school bylaws. So far we have reviewed officer positions, board oversight over hiring decisions, fiduciary duties, and revamping our procedural manual as a document to accompany our bylaws.
- c. Medical Marijuana – There was some discussion in April about the risks to the school, so we reached out to the attorney. By have very clear lines around how the use of medical marijuana would work at school, we give the school the most control over the situation. The policy, as written, gives the school the most security.

VI. Executive Summary

- a. Financial Controls - Mr. Klenjoski made a motion to approve the financial controls as written and discussed. Mrs. McDuffee seconded the motion.

Discussion: None
 Ayes: Mrs. Coffee, Mr. Sanchez, Mrs. Drewlow, Mr. Hamele
 Nays: None

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- b. Student Fees – Mrs. McDuffee made a motion to approve the 2023-2024 Student Fees as presented. Mr. Klenjoski seconded the motion.

Discussion: None
Ayes: Mrs. Coffee, Mr. Sanchez, Mr. Hamele, Mrs. Drewlow
Nays: None

- VII. Adjourn Meeting
Mr. Sanchez adjourned the meeting at 8:24 pm.

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