



**JOINT OPERATING COMMITTEE MEETING  
7:00 P.M., Thursday, June 15, 2023  
LycoCTC Café AGENDA**

- 1. **CALL TO ORDER**-Mr. Mike Mamrak, President \_\_\_\_\_ TIME
- 2. **ROLL CALL** – Patricia Kepner, Board Secretary

<u>MEMBER</u>	<u>ALTERNATE</u>	<u>DISTRICT</u>
_____ Mr. Michael Mamrak	_____ Mrs. Tara Buebendorf	East Lycoming
_____ Mrs. Lynn Frey	_____	Loyalsock
_____ Mr. Dave Shimmel	_____ Mr. Dale Ulmer	Montoursville
_____ Mr. David Messenger	_____ Mr. Steve Hill	Muncy
_____ Mr. Douglas Whitmoyer	_____ Mr. Daniel Truckenmiller	Warrior Run

**OTHERS**

- \_\_\_\_\_ Dr. Craig Skaluba, Superintendent of Record, Muncy School District
- \_\_\_\_\_ Mr. Nathan Minium, Executive Director, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Patricia Kepner, Board Secretary, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Heather Burke, Accounting Services, East Lycoming School District
- \_\_\_\_\_ Mr. Christopher H. Kenyon, McCormick Law Firm, Solicitor

3. **MINUTES**

**A. Approval of minutes from the May 18, 2023 regularly scheduled public meeting.**

Moved       Seconded       Roll Call  
 Ayes           Nays             Abstained

4. **FINANCIAL REPORTS**

**A. Approval of financial reports for the period ending May 31, 2023 as presented.**

**B. Approval of bills from April 14, 2023 to May 11, 2023 to in the amount of \$195,975.99 as presented.**

Moved       Seconded       Roll Call  
 Ayes           Nays             Abstained

5. FORMAL ACTION

- A. Recommendation to approve the second reading of LycoCTC policies 201 and 212 as presented.
  
- B. Recommendation to approve the first reading of LycoCTC policies 800, 822, 828, 830 as presented.
  
- C. Recommendation to approve Phil Aiken to Intern Cert with a pay increase to \$43,448. 00 effective as of 2/1/2023 as presented.
  
- D. Recommendation to approve the Local Advisory Committee members as presented.
  
- E. Recommendation to approve the purchase of the 10<sup>th</sup> Edition of the Early Childhood textbook “Working with Young Children” as presented.
  
- F. Recommendation to approve LycoCTC job descriptions for Skills USA Advisor and the Workforce Development Coordinator as presented.
  
- G. Recommendation to approve Muncy Bank and Trust as Point of Deposit for the 2023-2024 school year.
  
- H. Recommendation to McCormick Law Firm as School Solicitor for the 2023-2024 school year.
  
- I. Recommendation to approve 3% pay increases for paraprofessionals and classroom aides.
  
- J. Recommendation to approve a 3% pay increase for Patricia Kepner, Secretary to the Director.

Moved     Seconded     Roll Call  
 Aye         Nays         Abstained

**ADMINISTRATIVE REPORTS**

- 1. Facilities/Operations**
- 2. Curriculum / Programs / Enrollment (chart included)**
- 3. Instruction / Professional Development**
- 4. Communications / Public Relations**

**6. INFORMATION**

- **The next Joint Operating Committee Meeting is scheduled for Thursday, July 21, 2023 (if needed) at the Lycoming Career & Technology Center Café at 7:00 p.m.**

**7. ADJOURNMENT**

Moved                       Seconded                       Roll Call  
 Ayes                               Nays                               Abstained                      \_\_\_\_\_ Time