

Letter of Introduction

Read my letter of introduction, and then at some point before August 1, 2023, type your own letter of introduction and submit it on Classroom (even if I already know you!).

In your letter of introduction, complete the following tasks:

- Tell me about yourself. What are your interests and hobbies? What do you enjoy? What are some of your favorite things?
- Tell me about your past in English/Language Arts. Who were your teachers? What did you like/not like? Why? What are you taking this class for? What do you hope to gain? What are you afraid of/concerned about?
- What are your goals and dreams? Include short and long term goals, as well as personal goals and your goals for this particular course.
- Include anything else you think I should know or that you would like me to know.

Be sure to...

- Use formal language
- Include the date, a greeting, a closing comment, and your signature
- Type in size 12 font, Times New Roman
- Double-space your letter

Use my letter of introduction to give you an idea of what to include and how to craft your letter.