

**CONEWAGO VALLEY SCHOOL DISTRICT
TENTATIVE BUDGET TIME LINE 2019/2020 SCHOOL YEAR**

September 30, 2018	State informs District of index for 2019/2020 Budget
October 2018	Discuss Budget with R. Greenholt and L. Duncan
November 2018	Discuss Budget with R. Greenholt and L. Duncan
November 2018	Discuss Budget with Buildings and Departments
November 15, 2018	Conference and field trip request notification emailed to Administrators
November 23, 2018	Notification to staff that Personnel assignment changes can be submitted
December 4, 2018	Salary Projections completed by A. Ort (due to CVEA Negotiations delayed)
December 14, 2018	Health and Athletic Trainer supplies due to C. Kindschuh
December 14, 2018	Sports and PE bid due to C. Kindschuh
December 14, 2018	Conference and field trip requests due back to Principals
December 21, 2018	Conference and field trip requests due back to C. Rudisill
December 31, 2018	Notice of Homestead/Farmstead exclusion to be sent to property owners
January 4, 2019	Personnel assignment change requests due back to Principals
January 7-9, 2019	Budget meetings (Administrators and L. Duncan) Budget numbers due
January 10,, 2019	Meeting to work on budget (L. Duncan, R. Greenholt, C. Rudisill)
January 11, 2019	District general, paper and art supplies to C. Kindschuh
January 14, 2019	(Public Meeting) Adoption of resolution to hold any tax increase below state index
January 19, 2019	Deadline to submit Resolution to PDE (if no exceptions)
January 21, 2019	Personnel assignment change requests due back to R. Greenholt
January 25, 2019	In-house bids for PE, Sports, Tech. Ed. and Art department due to C. Kindschuh
January 31, 2019	Advertise the intent to adopt the 2019/2020 preliminary Budget (10 days before adoption)
January 31, 2019	Proposed preliminary Budget for 2019/2020 available for public inspection
February 4, 2019	Finance Committee meeting (5:30pm) review 2019/2020 proposed preliminary Budget
February 11, 2019	(Public Meeting) Adoption of 2019/2020 preliminary Budget
February 25, 2019	Deadline to submit PDE-2028 2019/2020 preliminary Budget to PDE
February 28, 2019	Deadline to publish intent to seek approval from PDE for referendum exceptions
March 7, 2019	Deadline to seek approval from PDE for referendum exceptions(if available)
May 6, 2019	Personnel Committee Meeting (5:30pm)
May 13, 2019	(Public Meeting) Public presentation and adopt 2019/2020 proposed final Budget
May 14, 2019	Proposed final Budget available for public inspection for 20 days prior to final adoption
May 31, 2019	Deadline to advertise intent to adopt proposed final Budget
June 10, 2019	(Public Meeting) Final Budget adoption by Board
July 1, 2019	Release of 2019/2020 purchase orders to vendors
July 15, 2019	Deadline to submit PDE-2028 2019/2020 final Budget to PDE