

**CONEWAGO VALLEY SCHOOL DISTRICT
TENTATIVE BUDGET TIME LINE 2020/2021 SCHOOL YEAR**

September 30, 2019	State informs District of index for 2020/2021 Budget
November 2019	Discuss Budget with R. Greenholt, C. Rudisill and L. Duncan
November 2019	Discuss Budget with Buildings and Departments
November 11, 2019	Conference and field trip request notification emailed to Administrators
November 22, 2019	Notification to staff that Personnel assignment changes can be submitted
December 6, 2019	Salary Projections completed by A. Ort
December 10, 2019	PDE notify District of year of AFR data used to calculate referendum exceptions
December 13, 2019	Health and Athletic Trainer supplies due to C. Kindschuh
December 13, 2019	Sports and PE bid due to C. Kindschuh
December 13, 2019	Conference and field trip requests due back to Principals
December 20, 2019	Conference and field trip requests due back to C. Rudisill
December 23, 2019	Budget numbers due from Buildings & Departments
December 27, 2019	Meeting to work on budget (L. Duncan, R. Greenholt, C. Rudisill)
December 31, 2019	Notice of Homestead/Farmstead exclusion to be sent to property owners
January 2, 2020	Finance Committee meeting (5:30pm) review 2020/2021 proposed preliminary Budget
January 3, 2020	Advertise the intent to adopt the 2020/2021 preliminary Budget (10 days before adoption)
January 6, 2020	Personnel assignment change requests due back to Principals
January 6, 2020	(Study session..voting) Adoption of resolution to hold any tax increase below state index
January 10, 2020	District general, paper and art supplies to C. Kindschuh
January 13, 2020	(Public Meeting) Adoption of 2020/2021 preliminary Budget
January 13, 2020	Proposed preliminary Budget for 2020/2021 available for public inspection
January 14, 2020	Deadline to submit Resolution to PDE (if no exceptions)
January 20, 2020	Personnel assignment change requests due back to C.Rudisill
January 24, 2020	In-house bids for PE, Sports, Tech. Ed. and Art department due to C. Kindschuh
February 3, 2020	Deadline to submit PDE-2028 2020/2021 preliminary Budget to PDE
February 6, 2020	Deadline to publish intent to seek approval from PDE for referendum exceptions
February 13, 2020	Deadline to seek approval from PDE for referendum exceptions(if available)
April 6, 2020	Personnel Committee Meeting (5:30pm)
April 13, 2020	(Public Meeting) Public presentation and adopt 2020/2021 proposed final Budget
April 14, 2020	Proposed final Budget available for public inspection for 20 days prior to final adoption
April 15, 2020	Deadline to advertise intent to adopt proposed final Budget
May 11, 2020	(Public Meeting) Final Budget adoption by Board
July 1, 2020	Release of 2020/2021 purchase orders to vendors
July 15, 2020	Deadline to submit PDE-2028 2020/2021 final Budget to PDE