



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

April 10, 2023

WORK SESSION at 3:30 p.m.

FINANCE/RECORDS COMMITTEE MEETING at 4:50 p.m

Board of Education Meeting: 5:00 p.m.

BOARD OF EDUCATION MEETING MINUTES

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:05 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

- _____ Mr. Jamie Callan, Springfield City Schools, Term: 1/11/2021– 12/31/2023
- _____ Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
- _____ Mr. Dennis Henry, Greenon Local Schools, Term: 3/15/2021– 12/31/2023
- _____ Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
- _____ Ms. Corinne Scott, Tecumseh Local Schools, Term: 1/11/2021– 12/31/2023
- _____ Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
- _____ Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Absent:

_____ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/11/2021– 12/31/2023

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer

D. Welcome, Recognition of Guests

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Update**
- B. Executive Director's Update**
- C. Curriculum Director's Update**
- D. Technology Director's Update**

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 16-23 - Adoption of the minutes of the March 13, 2023 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Dennis Henry moved and Mr. John Kitchen seconded adopting the minutes of the March 13, 2023 Board of Education meeting as presented.

Roll Call: Ayes: Callan, Galbreath, Henry, Kitchen, Thompson, Williams

Abstain: Scott

Motion carried, 6-0-1.

SCCTC RESOLUTION NUMBER: 17-23 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mrs. Corinne Scott moved and Mr. Chris Williams seconded the Board of Education adopt the Financial Item A.

Roll Call: Ayes: Callan, Galbreath, Henry, Kitchen, Scott, Thompson, Williams

Motion carried, 7-0

- A. Approve March Financials as presented.

SCCTC RESOLUTION NUMBER 18-23 - ADOPTION OF CONSENT CALENDAR- ADMINISTRATIVE, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Ben Galbreath moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-E.

Roll Call: Ayes: Callan, Galbreath, Henry, Kitchen, Scott, Thompson, Williams

Motion carried, 7-0

A. DONATIONS

1. Approve the donation of \$500.00 from Esterline & Sons Manufacturing to the Jaguar Jubilee.
2. Approve the donation of \$500.00 from Walt's Auto to the Jaguar Jubilee.

B. FINAL READ

1. Approve the final read of the 2023-2024 district calendar.
2. Approve the final read of *Firekeeper's Daughter* by Angeline Boulley, ISBN 978-1-250-76656-4, to be used in the Windows & Mirrors English course as a book club choice.
3. Approve the final read of *50 Words or Less* by Juleah Del Rosario, ISBN 978-1-5344-1044-2, to be used in the Windows & Mirrors English course as a book club choice.
4. Approve the final read of *The Art of Insanity* by Christine Webb, ISBN 978-1-6823-457-8, to be used in the Windows & Mirrors English course as a book club choice.
5. Approve the final read of *Norse Mythology* by Neil Gaiman, ISBN 978-0-393-60909-7, to be used in the Literature & Humanities English course.

C. AGREEMENT

1. Approve the Component Sales Agreement for UPS, cabinet, installation and disposal between Springfield-Clark CTC and MVECA for \$19,558.35 as presented. Multiple bids are included for comparison. With eRate, SCCTC cost is projected to be \$7,823.34.
2. Approve the Component Sales Agreement for firewall, threat defense and malware license and three year subscription between Springfield-Clark CTC and MVECA for \$24,211.63 as presented. Multiple bids are included for comparison. With eRate, SCCTC cost is projected to be \$9,684.65.
3. Approve the Consultant Agreement for Owner Representative Services between the Springfield-Clark Career Technology Center and Miller Diversified Construction Company as presented at an estimated cost of \$467,550.00, or \$19,481.25 per month. The agreement will be effective through August 15, 2025.

ADDENDUM

The Consultant Agreement for Owner Representative Services is subject to one or more policies of this Board, including without limitation, Policy 6320 (Purchases) and/or Policy 6325 (Procurement – Federal Grants/Funds), any such applicable policy provisions (including any notices, processes, and/or procedures) are hereby waived, as it is hereby determined that the waiver of any applicable policy requirements in connection with the award and execution of

such agreement is in the best interests of this Board in order for this Board to proceed in an expeditious and responsible manner with the engagement of a consultant pursuant to the terms of the Consultant Agreement for Owner Representative, as the timely engagement of such representative is essential to the well-being of the Springfield-Clark Career Technology Center.”

D. MEMORANDUM OF UNDERSTANDING

1. Approve the Memorandum of Understanding for a three-year agreement between Springfield-Clark CTC and Fairfield County ESC for InnevAto EDU as presented. The cost in 2023-24 will be \$18,000, which includes a one-time setup fee of \$3,000. The cost in 2024-25 and 2025-26 will be \$15,000 per year. This will replace online virtual course provider Edmentum, which cost \$14,976.55 for the 2022-23 school year.

E. TRAVEL

1. Approve the travel of Business Professionals of America National Qualifiers Emily St Pierre and Matthew Snow, and advisor Mary Leonard to attend the BPA National Leadership Conference from April 26-30, 2023 in Anaheim, California. The estimated cost is \$6,800. Last year, three students and two advisors attended at a cost of \$9,400.

SCCTC RESOLUTION NUMBER 19-23 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar Personnel Items A-C.

Roll Call: Ayes: Callan, Galbreath, Henry, Kitchen, Scott, Thompson, Williams
Motion carried, 7-0

A. POSITION DESCRIPTIONS

1. Approve the job description for the newly created Administrative Position title Assistant Director.
2. Approve the job description for exempt, non-bargaining unit title Communications & Marketing Coordinator.

B. SALARY CHART UPDATES

1. Approve the updated Administrative Salary grid to include the Assistant Director position.
2. Approve the updated Exempt Staff Salary grid to include the Communications & Marketing Coordinator.

C. POSITION ADDITIONS

1. Approve the addition of an Assistant Director to respond to increased enrollment.
2. Approve the addition of Communications & Marketing as a critical role to the Center in the current climate.
3. Approve the addition of the following Certified Staff to meet the needs of increased enrollment: English Instructor, Science Instructor, Social Studies Instructor, and School Counselor

IV. EXECUTIVE SESSION for the purpose of matters required to be kept confidential by federal law or rules or state statutes.

Mrs. Corinne Scott moved the Board of Education enter into Executive Session,
Mr. Chris Williams seconded the motion at 5:55 p.m.

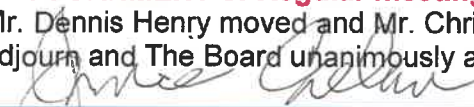
Roll Call: Ayes: Callan, Galbreath, Henry, Kitchen, Scott, Thompson, Williams
Motion carried, 7-0

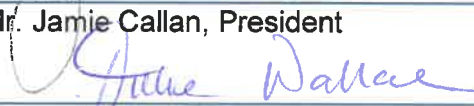
Mr. Jamie Callan declared the Board to be back in Open Session at 6:06 p.m.

V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

VI. ADJOURNMENT of Regular meeting

Mr. Dennis Henry moved and Mr. Chris Williams seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:07 p.m.

Signed:  Date: 5/19/23
Mr. Jamie Callan, President

Attest:  Date: 5/19/23
Mrs. Julie Wallace, Treasurer

The next regular Springfield-Clark CTC Board of Education meeting will be held May 8, 2023 at 5:00 p.m.

COMING UP AT CTC

APRIL

- 13 Spring Advisory Meetings
- 20 Registration Night 4-7 pm
- 21 Staff Professional Development
- 24 Berges & Berges Strategists will share results of the community leader survey - 5:00 p.m. refreshments; 5:30 p.m. meeting start
- 27 National Honor Society Induction 6:00 p.m.

29 Jaguar Jubilee 11am-3pm

MAY

8 BOE Meeting 5:00 p.m.

17 Convocation

23 Last Day for Students

24 Staff Work Day

29 Memorial Day