

## **CCTL Tardy Policy**

When late to CCTL classes, students must go the office BEFORE entering class to obtain a tardy slip in order to enter class.

Definition of Tardy: Not in the door, ready for class at the listed “start time of class”.

Policy within 9 weeks:

- 2<sup>nd</sup> tardy = verbal warning
- 3<sup>rd</sup> tardy = 90-minute learning lab
- 4<sup>th</sup> tardy = Student Court/Parent Call
- 5<sup>th</sup> tardy = Admin Referral

\*Senior and Super Senior Life and Adult Focus classes' tardy policies are separate.