



Bring Your Own Device Policy

WHAT YOU NEED TO KNOW

About Bring Your Own Device

Pupils are required to use their device in the classroom for various tasks, research and assignments. It is therefore important that you use a device that is suited to you.

In order to bring and use your own device at Culford School, it must meet the minimum hardware and software requirements detailed over the page.

To ensure our IT network is secure, safe and efficient for everybody to use, all guest devices are scanned by our system to ensure they are compliant with the School's policy. If your device does not meet the specified requirements, it will not be permitted to join the Culford IT network.

It is essential that the specified requirements are met in order to use the device effectively in and out of the classroom at Culford School.

If you experience any problems connecting to the Culford network, please contact the IT Services Department for assistance and they will be pleased to help you.

Software not Permitted

Peer-to-Peer software of any kind is strictly prohibited whilst connected to the Culford network. Any device running this software, or attempting to download torrent files, will be banned from the system until the software is removed.

General Recommendations

We Recommend the Following:

- A device using a conventional full British hardware keyboard for ease of use during lessons
- A screen size between 12"-15"
- A suitable weather proof protective case or sleeve
- Manufacturer's warranty
- Accidental damage insurance cover
- A suitable means of backup, either cloud or USB based, in case your device breaks down

Pupils Should be Familiar with their Device and be able to:

- Switch on the device
- Charge the battery
- Connect to a Wi-Fi network
- Navigate the operating system
- Use the software installed such as Google Chrome web browser and Office applications
- Manage folders and files
- Create word processed documents and save appropriately



Minimum Hardware Requirements

Your device must meet the minimum requirements below:

Device Type	Windows	Mac	Windows Tablet
Operating System	Windows 10 onwards	OSX 10.11 onwards	Windows 10 onwards
Wireless Enabled	Yes	Yes	Yes
Min Screen Size	11"	11"	10"
Min Hard Drive Capacity	128GB	128GB	128GB
RAM	8GB	8GB	8GB
Min Battery Life	6 hours	6 hours	6 hours
Keyboard	UK Keyboard	UK Keyboard	UK Keyboard
Device Example	Dell Latitude range	MacBook	Surface Pro

We do not recommend Chromebooks, some software used in lessons may not be compatible.

Minimum Software Requirements

Your device must be running the following software:

Operating System (UK version) A licensed version of one of the following, applicable to your device type: (Windows 10 S is not supported)	<ul style="list-style-type: none"> Windows 10 onwards Mac OSX 10.11 onwards
Software Applications A licensed version of one of the following, applicable to your device type:	<ul style="list-style-type: none"> Microsoft Office, Office 365, Mac iWork Suite or Open Office Google Chrome Adobe Reader
Antivirus Without active and up to date antivirus software, your device will not be able to connect to the Culford network	<ul style="list-style-type: none"> Microsoft Security Essentials/Forefront Endpoint Protection AVG Sophos Norton
Firewall	<ul style="list-style-type: none"> If your device has a built in firewall service, this should be enabled
Password Protection	<ul style="list-style-type: none"> All devices must be protected by a password or PIN code as appropriate

For more information please contact the IT Department on:

01284 385328 or email itservices@culford.co.uk