

MEETING MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Friday, June 9, 2023, at 1:00 p.m.** The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address.

Members of the public may submit comments on any agenda items(s) to dana.foughty@yesprep.org before or during consideration of the item.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. Consent agenda items, if applicable, will be acted on at one time. If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code Section 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

YES Prep Board of Directors Present: Eric Calderon, Mickey Barrett, Melanie Trent, Brian Colona, Michol Ecklund, Jordan Marye, Amy Wright, Ben Marshall, Luly Castillo

YES Prep Staff Members Present: Nella Garcia Urban, Dana Foughty, Carmen Darville, Phil Wright, Tony Munoz, Luis Mena, Dylan Lewis, Lindsay Villanueva Pears, Rosa Gutierrez, Danika Palacios, Lucero Guerrero, Julie Nguyen, Ross Knorr, Andrew Meza, Keith Weaver, Britney Fortner, Sarah Landsman, Karlie Carman, Leigh Levine

1. **Call to Order, quorum determined, meeting declared open at 2:53 p.m.**
2. **Vote** to approve FY23 Budget Amendment
Motion: Eric Calderon
Second: Jordan Marye
Unanimously approved at: 2:54 p.m.
3. **Vote** to approve FY24 Budget
Motion: Eric Calderon
Second: Jordan Marye
Unanimously approved at: 2:54 p.m.
4. **Vote** to approve additional Graduation Waivers
Motion: Eric Calderon
Second: Jordan Marye
Unanimously approved at: 2:54 p.m.

5. Consent Agenda

1. **Vote** to approve the minutes of the May 11, 2023 Board of Directors Meeting
2. **Vote** to approve FY23 Q2 & Q3 Investment Certificates
3. **Vote** to approve purchasing reading materials (Atlas novels) from Complete Book & Media using BuyBoard COOP contract # 702-23.
4. **Vote** to approve purchasing custodial supplies and janitorial supplies from Matera Paper Company using BuyBoard COOP contract #649-21.
5. **Vote** to approve awarding a contract to Texas Bigfoot Communications LP dba Digital Two Way LP for YESP2023-18 (District-level Radio Systems and Services) and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s), and renewal(s) through June 30, 2027.
6. **Vote** to approve awarding a contract to a pool of vendors for YESP2023-19 (Security Officer Coordination Services) and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s), and renewal(s) through June 30, 2027.
7. **Vote** to approve awarding a contract to a pool of vendors for RFP#YESP2023-21 for General Maintenance Services, and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s), and renewal(s) through June 30, 2027.
8. **Vote** to approve awarding a contract to a pool of vendors for procuring district software and services and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s) and amendment(s).
9. **Vote** to approve AIA for White Oak Elementary School design services, and delegate authority to the CEO and his designees to negotiate, finalize, and execute the agreement(s), amendment(s).
10. **Vote** to approve submission of a Low Attendance Days waiver request for dates in April 2023
11. **Vote** to approve submission of a Missed School Day waiver request for YES Prep Fifth Ward Secondary
12. **Vote** to approve the SY23-24 YES Prep Transportation Policy
13. **Vote** to approve the SY23-24 YES Prep Employee Handbook
14. **Vote** to approve updates to the SY23-24 Academic Calendars.
15. **Vote** to approve the SY23-24 YES Prep Student Handbook.
16. **Vote** to approve adding AP Research to our course catalog

Motion: Jordan Marye

Second: Eric Calderon

Unanimously approved at: 2:54 p.m.

6. Close meeting, open Executive Session at 2:55 p.m.

EXECUTIVE SESSION: Pursuant to TEXAS GOVERNMENT CODE §§551.071, 551.072, 551.074, and 551.076, the Board will consult with its attorneys on pending or potential litigation, personnel, or legal matters in which the attorneys' duties are governed by the State Bar of Texas (Code of Conduct); and will deliberate, in accordance with the above statutes, real estate matters, security matters and devices, and personnel matters.

7. Close Executive Session, open meeting at 3:29 p.m.

8. **Vote** to approve the CEO compensation package for the 2023-24 school year

Motion: Jordan Marye

Second: Eric Calderon

Unanimously approved at: 3:30 p.m.

9. Adjournment



WORKSHOP MINUTES

Notice is hereby given that the Board of Directors of YES Prep Public Schools will hold a regular meeting, open to the public, on **Friday, June 9, 2023 at 1:00 p.m.** The Board will convene in Open Session at 5455 South Loop East Freeway, Houston, TX 77033. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed conducted in accordance with the Texas Open Meetings Act. If a quorum of the Board is not physically present at the above address, it is the intent to have the presiding officer physically present at the above address.

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YES Prep Board of Directors Present: Eric Calderon, Mickey Barrett, Melanie Trent, Brian Colona, Michol Ecklund, Jordan Marye, Amy Wright, Ben Marshall, Luly Castillo (joined virtually at 2:17 p.m.)

YES Prep Staff Members Present: Nella Garcia Urban, Dana Foughty, Carmen Darville, Phil Wright, Tony Munoz, Luis Mena, Dylan Lewis, Lindsay Villanueva Pears, Rosa Gutierrez, Danika Palacios, Lucero Guerrero, Julie Nguyen, Ross Knorr, Andrew Meza, Keith Weaver, Britney Fortner, Sarah Landsman, Karlie Carman, Leigh Levine

1. **Call to Order, quorum determined, workshop declared open at 1:00 p.m.**
2. **Public Comment**
 - Public comment provided by Karlie Carman
3. **Mission Moment: Teachers of Impact**
Presented by Phil Wright
4. **CEO Report**
Presented by Nella Garcia Urban
5. **Intruder Detection Audit**
Presented by Nella Garcia Urban

6. Program Report

Presented by Phil Wright

7. External Affairs Report

Presented by Nella Garcia Urban

8. Finance & Real-Estate Report

Presented by Luis Mena and Carmen Darville

9. Adjournment