Kilgore Independent School District

Request For Booster Club Fundraiser Approval

(**All** fundraisers must be approved 60 days in advance.)

Campus: _____

****** If Fundraiser will be taking place on more than one campus, Principals of all participating Campuses must approve before submitting to Superintendent.**** Ex. Mini Camps, Jeans Passes If there is a flyer involved, it is the responsibilty of the group to make copies for campuses to hand out.**

Group/Organization making request: _____

Fundraiser description: _____

_____

Intended use of funds: _____

_____

Vendor / Company providing products

Name: _____

Address: _____

_____

Phone: _____

Date fundraiser will begin?: _____

Date fundraiser will end?: _____

Date products should be delivered?: _____

Will Students be involved in fundraising efforts?: _____
Yes/No

I hereby request permission to conduct a money raising activity and I will be responsible for the proper conduct of that activity in accordance with KISD Board Policy, the Texas Comptroller's School Fundraisers and Texas Sales Tax Guidelines as well as the KISD Booster Club Guidelines.

_____ _____
Booster Club Officer's Signature Date

_____ _____
Principal's Signature of Approval Date

_____ _____
Business Office Approval Date

_____ _____
Superintendent's Signature of Approval Date