

IMPROVEMENT PLANNING

WWB POLICY #23



PLAN DEVELOPMENT AND REVISION

Each school year the council will use the planning process recommended by the Kentucky Department of Education to revise the Comprehensive School Improvement Plan (CSIP) using the following five steps:

STEP 1

- An SBDM council meeting will be decided to discuss and analyze data. A public meeting will be held to share the data. The principal and BAC will share the testing results with the staff and analyze the data. The SBDM council (or designated committee) will make plans for the analysis of our testing results and any needs assessment activities that need to be scheduled.

STEP 2

- School faculty will analyze testing and program review results, including but not limited to information on performance levels of all students tested and students disaggregated by race, gender, disability, and participation in the federal free and reduced price lunch program, and report findings to the council.
- With input from staff, the council will use findings from the various work groups to support continuation of work on existing priority needs (if necessary) and to identify new priority needs (if any).

STEP 3

- Staff will be strongly encouraged to attend SBDM meetings where CSIP revisions will be discussed.

STEP 4

- The council will obtain input and feedback on the entire Comprehensive School Improvement Plan from stakeholders (including but not limited to a public meeting) and suggest revisions if necessary.
- The council will make funding adjustments to the plan if necessary and communicate those adjustments.

STEP 5

- The council will adopt the final plan and submit it to the district and KDE.

ADDRESSING ACHIEVEMENT GAPS

Each year our planning will include revising the CSIP to address achievement gaps, using these steps:

1. The council will identify gaps and work with district staff to set targets for reducing each gap including revising (if necessary) our long-term time schedule for eliminating all the gaps.
2. Following the steps in the first section of this policy, the council will revise the CSIP, including any revisions to our gap time schedule, to fully support reducing identified gaps.

IMPLEMENTATION AND IMPACT OF THE IMPROVEMENT PLAN

To make sure the CSIP is on track and making a difference, the council will:

1. The SBDM council will designate meetings throughout the school year to review and adjust the CSIP as needed. These meetings will include data analysis.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our School Improvement Planning Process.

Date Adopted: 11/28/16

Date Reviewed or Revised: 11/10/16 (first read) Council Chairperson's Initials J.J.J.

Date Reviewed or Revised: 11/28/16 (second read) Council Chairperson's Initials J.J.J

NOTES ON USING THIS POLICY

DEVELOPMENT AND REVISION: The steps in this section will need to following your planning cycle. This cycle may be set the district. You may want to add specific months following each step to ensure that all work will be completed to comply with your planning cycle and deadline for turning your plan into the district.

IMPLEMENTATION AND IMPACT OF THE IMPROVEMENT PLAN: There may be district guidelines for numbers and dates for I & I Checks or councils may want to do more or fewer than three.

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