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WELCOME TO CNM!

DUAL CREDIT AGREEMENT FORM FOR STUDENT AND PARENT/GUARDIAN

Please allow two (2) business days for processing

Statement of Eligibility for Dual Credit at CNM: Your acceptance to the CNM Dual Credit Program will be official upon receipt of a completed Dual Credit Admissions Application and this form. This form must be **complete** before submitting. CNM may withdraw you from your CNM course(s) if this form has not been returned to CNM Admissions within five (5) business days of admission.

Please print the information below (BLUE or BLACK ink only):

LAST Name _____ FIRST Name _____ MI _____
Date of Birth _____ CNM ID _____ NM PED STARS ID _____ Anticipated Graduation Date _____
High School Name _____ Are you 18 or older? Yes No

Important: You must read and agree to the following:

- I understand that I will be in a college environment and I am responsible for being aware of and adhering to all CNM policies, including the CNM [Student Code of Conduct](#)
- I agree to adhere to the Important Dates and Deadlines, including course drop date deadlines on the CNM [website](#)
- I understand that:
 - as a NM public, charter, or private school student enrollment verification will be sent by CNM to my high school; AND
 - that my high school will notify CNM to withdraw me from courses if they do not confirm me as having obtained course enrollment approval from their high school; OR
 - as a NM home school student I agree to provide CNM with proof of NM PED home school registration every academic year
- I understand that CNM will send a notification of course withdrawal or other enrollment information to my CNM email address
- I understand that I will be responsible for [program fees](#) or other fees associated with my courses not covered under the Dual Credit Master Agreement
- I agree to notify CNM Admissions of my new high school name or NM home school registration if I transfer high schools
- I agree to notify CNM Admissions of my high school graduation date the term before I graduate

Student signature _____ Date _____

If under 18 years of age, you are responsible for obtaining **parent/legal guardian** approval to be enrolled in this program.

- I understand that once my student is admitted to CNM they are subject to the federal law called the Family Educational Rights and Privacy Act ([FERPA](#)). This law means that I, the parent or legal guardian, may not have access to my student's record unless the student has provided CNM with written [consent](#).
- As the parent/legal guardian of this student, I confirm that he/she meets the eligibility requirements for the Dual Credit program and acknowledge the enrollment conditions of this program.

Signature below indicates **PARENT/LEGAL GUARDIAN** acknowledgement to items above.

Print Name _____

Relationship (Parent or legal guardian) _____

Signature _____ Date _____

Please submit to the CNM Admissions Office or scan/email (pdf only) document to admissions@cnm.edu

