

AGENDA - Revised
Board of Trustees
School District Six and Columbia Falls High School District
Regular Board Meeting
Monday, June 12, 2023
6:00 p.m.
School District Six Board Room

1. **Call to Order**
2. **Pledge to the Flag**
3. **Approval of Agenda**

4. **Consent Agenda**

- a. Approval of board meeting minutes – Pgs. 1-7
- b. Approval of May bills
- c. Approval of Investment Reports
- d. Student Activity Account Transfers – Pg. 8

5. **Public Participation**

6. **Reports**

- a. K-8 Facility Bond Project – Dave Jolly – Pg. 9
- b. Elementary Report – Pgs. 10-15
- c. High School Principal – Pgs. 16-18
- d. Clerk / Business Manager – Pgs. 19-21
- e. Curriculum Director Report – In Person
- f. Special Services Director – Pg. 22
- g. MTSBA Board Report – Trustee Riley
- h. Superintendent – Dave Wick
- i. Board Chair

7. **Action/Discussion Items:**

- a. Consideration of MQEC renewal for SY 23-24. – Pg. 23
- b. Consideration of Res. 414 - Disposition of Abandoned, Obsolete and Undesirable Property –Pgs. 24-28
- c. Consideration of Resolution #413 – Columbia Falls Elementary School District 6 and Columbia Falls High School District Request for Flathead County Election Administrator to Conduct the 2024 Annual School Election. – Pg. 29
- d. Consideration of a Professional Development Committee member assignment.
- e. Consideration of the following kindergarten age waiver students for SY 23-24: D.E.B. (01/09/2019), J.M.H. (12/15/2018), O.P.J. (10/03/2018), B.J.K. (10/05/2018), R.W.S.B. (12/22/2018), T.M.R. (05/15/2018), R.S.C. (03/20/2019), A.B.S. (08/06/2019), E.V.L. (03/21/2019)
- f. Consideration of the Interlocal Agreement between SD#6 and Evergreen Schools. – Pgs. 30-41
- g. Consideration of the Lease Agreement between SD#6 and Montana Dept. of Corrections. – Pgs. 42-43
- h. Consideration of the property liability insurance policy renewal with MSGIA for SY 23-24.-Pgs. 44-71
- i. Review of composite high school scholarship and graduation plan statistics. – Pgs. 72-73
- j. Consideration of the multi district agreement transfer from bus depreciation. – Pg. 74

8. **Personnel**

a. **The superintendent has accepted the following resignations:**

Kira Luscher	Counselor – Ruder – end of SY 22-23
Amanda Douglas	Part-time RISE Para – Ruder Elementary – end of SY 22-23
Kelsey McFadden	First Grade Teacher – Ruder – end of SY 22-23
Peyton Kehr	Fifth Grade Teacher – Ruder – end of SY 22-23
Camberia Harwood	JH Cross Country Coach – end of SY 22-23
Tessa Peters	Hot Lunch Helper – end of SY 22-23
Amber Little	Hot Lunch Helper – end of SY 22-23

Resignations (Continued)

Neil Johnson, Jr.	Custodian – end of SY 22-23
David Walter	Bus Driver – May 11, 2023
Sharon Dunigan	Bus Driver – May 5, 2023
Kurt Ruffley	Freshman Boys Basketball Coach – end of SY 22-23
Jessica Victor	Math Tutor – High School – end of SY 22-23

b. Consideration of the following hiring recommendations:

Tana Poor	Special Ed Para – Ruder
Caitlin Coghlan	JH Science Teacher
Sarah Sheldon	Special Ed Teacher – Ruder
Tessa Peters	Special Ed Para – Ruder
Amber Little	Kindergarten Para - Ruder
Stephanie Gregorash	Kindergarten Para – Ruder
Mary Burns	JH Cross Country Coach
Suzann Andrews	JH Cross Country Coach
Emily Eisenschenk	Pre-K Para – Glacier Gateway
Dawn Boutwell	Food Services Building Secretary
Sydni Newbury	Part-time Hot Lunch Helper
Tabitha Roth	2/hr./day Custodian
Tabitha Roth	Bus Driver
Wendy Weaver	Payroll Accountant
Zane McCaffree	Custodian
Rebecca Linton	Special Ed Para – HS
Jessica Victor	Special Ed Teacher – HS
Amanda Douglas	Special Ed Teacher – HS
Austin Barth	HS Assistant Boys Basketball Coach
Manolo Victor	HS Industrial Arts Teacher
Keegan Pendergast	HS Assistant Football Coach
Colleen Finberg	HS Assistant Cross Country Coach
Ron LaTray	HS Assistant Football Coach

Temporary Summer Hires

Amy Hanson	Summer School Teacher – Ruder
Kathy Carl	Summer School Para – Ruder
Kim Potter	Summer School Para – Ruder
Ashley Bruns	Summer School Para – Ruder
Kayla Thompson	Summer School Para – Ruder
Sarah Rosenbaum	Summer School Para - JH
Kathy Wetsch	Summer School Teacher – JH
Tammy Coleman	Summer School Teacher - JH
Angel McCarley	Summer Hot Lunch Helper
Shannon Freiheit	Summer Hot Lunch Helper
Amada Treat	Summer Custodian
Jarrod Calabrese	Summer Custodian
Lauren Rogers	Summer IT Support
Kyle Hubbard	Summer IT Support
Daniel Cadigan	Summer IT Support

c. Consideration of the following substitute hires: - Pg. 75**9. Miscellaneous and Future Planning:****10. Adjournment**

**The next Regular Board Meeting will be held at 6:00 p.m.,
Monday, July 10, 2023, in the School District Six Board Room**

REGULAR MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
MAY 8, 2023

Unofficial

The Regular Meeting of the Board of Trustees of School District Six was held at 6:00 P.M., Monday, May 8, 2023, in the Boardroom of the administration offices at 501 Sixth Avenue West, Columbia Falls, MT 59912.

PRESENT:

Jill RocksundBoard Chair
Dean ChisholmBoard Vice Chair
Keri HillTrustee
Casey HeupelTrustee Via Zoom, Off line 7:01 P.M.
Barbara RileyTrustee
Wayne Jacobsmeyer.....Trustee
Heather MumbyTrustee
Dave WickSuperintendent of Schools
Dustin ZuffelatoBusiness Manager/Clerk

ABSENT:

Justin Cheff Trustee

Call to order at: 6:01 P.M.

CALL TO ORDER

Motion by Riley, second by Mumby, to approve the agenda as presented.
Public comment was requested and there was none.
Passed 7-0.

APPROVE AGENDA

Motion by Riley, second by Hill, to approve the consent agenda as follows:

APPROVE CONSENT AGENDA

- Approve April bills
- Approve the investment report.
- Approve the minutes of November 14, 2022; January 9, 2023; January 30, 2023; March 14, 2023 (Revised Copy); April 6, 2023; and April 17, 2023, meetings.

Public comment was requested and there was none.
Passed 7-0

Public Participation:

PUBLIC PARTICIPATION:

Approximately eight (8) people participated in the meeting remotely via Zoom. Approximately twenty-three (23) people attended the meeting in person.

Student Body Representative

Jonathon Blankenship, High School Student Body President, presented a written report. There is currently eight (8) seniors on the student council that will be graduating next month. The goal is to get more underclassmen to step up and get involved. Some highlights over the last couple months are: the student body raised \$1700 for the leukemia and lymphoma fundraiser representing the highest in the past four (4) years, May 10th the student council is putting on the Junior High activities day assembly to encourage 8th graders to get involved in High School activities next year, and the Student on Board meeting. Trustee Barb Riley will provide minutes from the Students on Board meeting and would like to see more meetings next year, possible scheduling a meeting every six (6) weeks throughout the school year.

Unofficial

REPORTS:

Reports:

K-8 Facility Bond Project – Owners Representative Dave Jolly provided an update. Landscaping at Glacier Gateway is ahead of schedule and will conclude in June. The Glacier Gateway parking lot should also be finished in the middle of June. The multi-use field storage building is being remodeled. Superintendent Dave Wick added that the construction to install the fiber optic wide area network to the administration building started today and the work should be done the middle of next week.

The Elementary School Principals provided the Board with written reports. Glacier Gateway has numerous field trips planned. Attendance was down for April due to colds and stomach bugs. Kyle Hubbard did a new performance “Quilt Speaks” which is a historical musical about the Underground Railroad with fourth graders. Ruder Elementary PTO raised \$13,275 in the read-a-thon, and are working with staff on ways to utilize the library to entice more students to read during free time. Ruder students finished SBAC testing, and had results within two weeks. Assessment results for fourth grade were lower year. One explanation is that this grade level had their first grade year disrupted by the COVID pandemic. All scores are not where they were pre-COVID, but are trending up. The Junior High is focusing on a multi-tiered system to support the students. Tier one is the majority of the student body; tier two are the strategic kids; tier three are the more intensive kiddos. Advanced studies students had their exhibition night.

High School Principal Jon Konen provided the Board with a written report. Mr. Konen recognized Jon Blankenship, High School Student Body President, for his partnership and leadership. Mr. Blankenship worked on a new intercom system for his senior project. He was the one to push Mr. Konen on putting the daily announcements on YouTube and getting students involved.

District Business Manager/Clerk provided the Board an update on the year end budget. The year-end budgeting process includes ensuring the District maintains compliance with the maintenance of effort provision for special education expenditures. It may be necessary to shift some staff previously funded with federal Medicaid funds to the state/local general fund budget. The District solicited proposals from various property- liability insurance companies. The District anticipates the premiums for this coverage to increase from national issues such as hurricanes, floods, tornados, and also from cyber and gun issues. A work session meeting will be conducted on May 22, 2023, at 6:00 P.M. with insurance companies.

Curriculum Director, Mark McCord, provided the Board with a written report. Math curriculum resource is being reviewed for adoption. There are printed and digital resources available for a new trial next year. Received English is a Second Language students’ testing results and programs; will be introducing another platform, Rosetta Stone, to help those students. In the middle of a new mobile app for the District that can be downloaded on any smartphone.

Trustee Barbara Riley updated the Board about the recent proceedings of the National School Board Association (NSBA) and the Montana School Board Association (MTSBA). The next board meeting is June 7, 2023. Report focuses mainly on professional development training opportunities.

Unofficial

Superintendent Dave Wick mentioned that enrollment-attendance has remained consistent. Mr. Wick provided a legislative update. The new health trust bill recently passed. HB352 targeted intervention for preschool students at the age of 4 as well as two charter school bills passed. There is an increase in CTE funding and funding for the digital academy. It is teacher appreciation week, and he is very proud of the staff that we have and appreciate all that they do for our students.

Board Chair Jill Rocksund would like to recognize teachers during this week and the work that they have done.

Action/Discussed Items:

Mr. Wick presented a new process regarding the out of district tuition procedure for students attending Evergreen School District.

Motion by Riley, second by Mumby, to approve the Authorization Form for Designated Proxy Signer for Evergreen School District No. 50.

Public comment was requested and there was none.

Passed 7-0.

ACTION/
DISCUSSION ITEMS:

MOTION TO APPROVE
AUTHORIZATION
FORM FOR
DESIGNATED PROXY
SIGNER

The Insurance Committee met at 5:00 P.M. on 5/8/2023 to fine tune the recommendations. The Committee recommended changing the stop loss insurance provider to Sun Life. The rates were comparable and the District is sensing a decline to the EBMS RE captive program. The retiree rates will continue using the same pricing structure as in the past and will not use reserves to offset the premiums; use of plan reserves of \$175 PEPM were recommended to be used to offset the active employee rates, this exposes reserves if claims exceed 108 percent of expected claims. Motion by Riley, second by Hill to approve the following Health Insurance Committee

Recommendations:

- Administrative Service Agreement Renewal with EBMS.
- Stop Loss Insurance change to Sun Life
- Funding from reserves \$175 (108% of expected claims).
- Four (4) tier rate structure for the classified staff.
- Retiree rates.
- Other programs (expenses) funded from reserves:
 - o Vision exam
 - o VEZA Health
 - o EAP Program
 - o Consulting
 - o Life Insurance
 - o Health Promotion Program

Public comment was requested and there was none.

Passed 6-0

MOTION TO APPROVE
THE HEALTH
INSURANCE
COMMITTEE
RECOMMENDATIONS

Motion by Riley, second by Hill, to approve the following independent contractor agreements for SY2023-2024.

- Rita Haskins, Occupational Therapy
- Leslie Hayden, Physical Therapy

Public comment was requested and there was none.

Passed 6-0

MOTION TO APPROVE
THE INDEPENDENT
CONTRACTOR
AGREEMENTS

Unofficial

MOTION TO APPROVE THE RENEWAL AGREEMENT WITH INTERQUEST DETECTION CANINES

Motion by Mumby, second by Riley, to approve the renewal agreement with Interquest Detection Canines for SY2023-24.

Public comment was requested and there was none.

Passed 6-0

MOTION TO APPROVE THE HS HVAC VENTILATION SYSTEM UPGRADE PROJECT

Tyler Tonjum, Jackola Engineering, presented the details of the value engineering being conducted for the High School HVAC project. Business Manager/Clerk, Dustin Zuffelato noted that the school will be getting ventilation to additional portions of the building as compared to what was approved by the Board a month ago. At this point, the District needs to provide a Notice to Proceed to Swank Enterprises so they can secure materials. Jackola Engineering will continue to work on the design details in an effort to obtain a final contract amount from Swank which will include the original bid and the value engineering reductions. Motion by Riley, second by Jacobsmeyer, to approve the High School HVAC ventilation system upgrade project starting with the base design bid, plus alternatives A1 and A5, with A3 and A4 remaining as contingency.

Public comment was requested and Passed 6-0

MOTION TO APPROVE THE CANVAS OF VOTES

The Board considered the results of the May 2, 2023 Trustee Election. There were reports that some voters in the District did not receive ballots in the mail. The Board discussed methods to improve communication regarding what a voter can do if they did not receive a ballot.

Motion by Mumby, second by Chisholm, to approve the canvas of votes and declaration of results for the May 2, 2023, Trustee Election.

Public comment was requested and there was none.

Passed 6-0

PERSONNEL:

Personnel:

The Board acknowledged the following resignations previously accepted by the Superintendent: Jeanne Kickbusch – District Bus Driver, Sharon Dunigan – HS Custodian, Judy Richter – HS Special Education Paraeducator, Jonathan Blankenship – Assistant Cross HS Country Coach and HS Special Education Teacher, Jeffrey Remiker – HS Industrial Arts Teacher

MOTION TO APPROVE THE ELEMENTARY AND HIGH SCHOOL / DISTRICT-WIDE HIRING RECOMMENDATIONS

Motion by Riley, second by Hill, to approve the following Elementary District and High School/ District Wide hiring recommendations: Lauren Lenzner – Kindergarten Teacher, Amy Spangler – Title I Reading Paraeducator, Samuel Kavanagh – JH Math Teacher, Lea Shanks – JH Science Teacher, Sarah Rosenbaum – JH Summer School Teacher, Kathy Wetsch – JH Summer School Teacher, Tammy Coleman – JH Summer School Teacher, Winford Collins – PT Custodian, Jaxon Arndt-Stigall – Custodian, Daniel Hall – Summer Bus Washer, Scott Corbet – Interim HS Head Baseball Coach, Brandon Rice – Interim HS Assistant Baseball Coach, Ciera Finberg – HS Annual Sponsor, Willow Moran – HS Senior Advisor, Wade Van Ness – HS Traffic Education Instructor

Public comment was requested and there was none.

Passed 6-0.

MOTION TO APPROVE THE SUBSTITUTE HIRING RECOMMENDATIONS

Motion by Riley, second by Mumby, to approve the substitute hiring recommendations.

Public comment was requested and there was none.

Passed 6-0.

Unofficial

Miscellaneous and Future Planning:

- Negotiations Committee will need to meet soon.
- Staff Retirement Recognition Reception - May 22, 2023 - 5:00 P.M. in the Board Room
- Work Session - May 22, 2023 - 6:00 P.M.
- Graduation - June 3, 2023 - 11:00 A.M.

Trustee Barbara Riley recognized Dean Chisholm for his time on the Board including his accomplishments throughout the last 18 years.

As there was no further business to come before the Board, Chair Rocksund adjourned the meeting at 7:36 p.m.

MISC / FUTURE
PLANNING

CHISHOLM
RECOGNITION

MEETING ADJOURNED

Board Chair

Business Manager/Clerk

ORGANIZATIONAL MEETING
BOARD OF TRUSTEES
SCHOOL DISTRICT #6
MAY 8, 2023

Unofficial

The annual organizational meeting of the Board of Trustees of School District Six was held at 7:30 P.M., Monday, May 8, 2023, in the Board Room of the administration offices at 501 Sixth Avenue West, Columbia Falls, MT.

PRESENT:

Jill Rocksund Board Chair
Barbara Riley Vice Chair
Keri Hill Trustee
Casey Heupel Trustee Via Zoom
Wayne Jacobsmeyer Trustee
Heather Mumby Trustee
Megan Upton Trustee
Dave Wick Superintendent of Schools
Dustin Zuffelato Business Manager/Clerk

ABSENT:

Justin Cheff Trustee

Call to order at: 7:40 P.M.

CALL TO ORDER

Flathead County Superintendent of Schools, Cal Ketchum, administered the Oath of Office to newly elected Trustees Keri Hill, Barbara Riley, and Megan Upton.

District Clerk, Dustin Zuffelato, requested nominations for Board Chair.
Motion by Riley, second by Heupel, to nominate Jill Rocksund to serve as Board Chair. There were no further nominations.
Public comment was requested and there was none.
Passed 7-0

MOTION TO APPROVE
THE BOARD CHAIR
NOMINATION

Board Chair Rocksund requested nominations for Board Vice Chair.
Motion by Mumby, second by Hill, to nominate Barbara Riley to serve as Board Vice Chair. There were no further nominations.
Public comment was requested and there was none.
Passed 7-0

MOTION TO APPROVE
THE VICE CHAIR
NOMINATION

Motion by Mumby, second by Riley, to appoint Dustin Zuffelato to serve as District Clerk.
Public comment was requested and there was none.
Passed 7-0

MOTION TO APPROVE
THE APPOINTMENT
OF DISTRICT CLERK

Public Participation:

Board Chair Rocksund requested public participation on any agenda or non-agenda items.

PUBLIC
PARTICIPATION:

Miscellaneous and Future Planning:

All miscellaneous and future planning was discussed during the Regular Board Meeting.

Board standing committee positions that Dean Chisholm held are now vacant. The board committee assignments will be finalized on May 22, 2023. Board members need to email

Unofficial

requests for committees to Board Chair Rocksund as soon as possible.

Marie Birky is putting together a new trustee orientation packet for Trustee Upton and is encouraged to attend the MTSBA trainings and watch recordings. District Clerk Zuffelato will present MTSBA with an updated contact list. After Superintendent Dziowgo starts in July, the Board will request MTSBA to conduct an onsite training. Reminder that all school correspondence needs to go through the District email and it is all public record.

MEETING
ADJOURNED

As there was no further business to come before the Board Chair Rocksund adjourned the meeting at 7:52 p.m.

Board Chair

Business Manager/Clerk

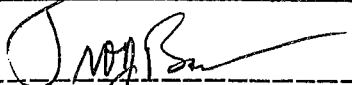
Budget Transfer Request


Board Approval Date _____
 Date Entered on Accounting System _____
 Business Office Use Only

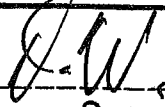
Transfer From		134	Transfer To		181
Account Number	Amount		Account Number	Amount	
134.0101 Athletic Fundraising	1,000. ⁰⁰		181.0101 Athletic Director	1,000. ⁰⁰	
Total	1,000. ⁰⁰		Total	1,000. ⁰⁰	

JUSTIFICATION

Account 181.0101 currently has a negative balance of (-638.78)
 transfer will bring this account into positive balance position.


 Administrator


 Business Manager


 Superintendent

**Columbia Falls K-8 Construction Project
Project Budget
May 31, 2023**

Revenue:	Budget	Revenue Month-to-Date	Revenue Project-to-Date	Budget Balance
Par Amount Bond Sale	37,072,000		37,072,000	-
Premium on bonds	5,339,746		5,339,746	(0)
Bond Premium used to Debt Service	(649,991)		(649,991)	-
Underwriters Discount	(230,040)		(230,040)	-
Sale of Surplus Property	5,000	-	6,123	1,123
Interest on bond proceeds	515,000		499,039	(15,961)
	42,051,715	-	42,036,876	(14,839)

Expenses:	Budget	Expenses Month-to-Date	Expenses Project-to-Date	Budget Balance	YTD Spent % of Budget
Owner's Rep	449,748	9,400	380,091	69,657	84.51%
Architect & Engineering Ruder	883,622	1,050	886,953	(3,331)	100.38%
Architect & Engineering Glacier Gateway Elementary	1,767,240		1,767,235	5	100.00%
Architect & Engineering Multi Use Sports Fields	39,680		32,220	7,460	81.20%
Architect & Engineering Junior High Safety and Security	18,500		18,500	-	100.00%
Architect & Engineering-Reimbursables	10,000		8,280	1,720	82.80%
Architect & Engineering-Additional Services	257,342		230,536	26,807	89.58%
Construction - Multi-Use Sports Fields	1,002,009		985,606	16,403	98.36%
Construction - Ruder Addition and Remodel Phase One	3,777,040		3,767,822	9,218	99.76%
Construction - Ruder Addition and Remodel Phase Two	7,254,115		7,082,398	171,717	97.63%
Construction - Glacier Gateway Elementary	21,970,000	254,696	20,938,349	1,031,651	95.30%
Construction - Glacier Gateway Elementary Change Orders to District	920,860	55,041	854,459	66,401	92.79%
Construction - Jr. High Safety and Security	185,263		187,547	(2,284)	101.23%
Playground equipment-Ruder	180,000		181,832	(1,832)	101.02%
Playground equipment-Glacier Gateway	173,069		173,668	(599)	100.35%
Technology (classroom technology)	660,000		654,585	5,415	99.18%
Furnishings & Equipment - Multi Use Fields	120,000		119,638	362	99.70%
Furnishings & Equipment - Ruder	410,000		385,453	24,547	94.01%
Furnishings & Equipment - Glacier Gateway	1,006,871	6,898	971,822	35,049	96.52%
Soils & Geotech	40,000		37,930	2,070	94.83%
Hazardous Material Assessment - Removal	12,000		11,077	923	92.31%
Building Permits	128,000		128,000	-	100.00%
Impact Fees	1,000		586	414	58.60%
Utilities	150,000		151,251	(1,251)	100.83%
Site Surveys-LPW	19,200		20,300	(1,100)	105.73%
Materials Testing	42,000	727	41,753	247	99.41%
Moving Costs	50,000		50,566	(566)	101.13%
Commissioning	125,617	3,852	109,831	15,786	87.43%
Election Costs/Legal Fees	30,000		30,655	(655)	102.18%
Bond Issuance Costs	125,000		121,868	3,132	97.49%
District Contingency	225,000		-	225,000	0.00%
	42,033,176	331,664	40,330,810	1,702,365	95.95%

Budget Balance

18,539

School Board Report for June 2023

Glacier Gateway Elementary School

The last month of school was quite eventful. We had fun filled outings for all grade levels. Students enjoyed the Wildcat Garden, GNP, River’s Edge park and several Picnics. Unfortunately we had a week of canceled recesses and field trips due to the smoke.

Attendance comparison:

21/22 School Year		22/23 School Year	
PK	95%	PK	97%
K	90%	K	90%
1	91%	1	92%
2	92%	2	92%
3	92%	3	92%
4	91%	4	92%
5	91%	5	91%
Chronic Absence: 178 students		Chronic Absence 151 students	
Homebound Absence: 1539 days of HBA		Homebound Absence: 115 days of HBA	

Chronically absence is defined as missing 10% of school or 18 days per school year.
Homebound absence is defined as 3 or more days consecutively absent with learning opportunities provided. (This is due to medical absence: Covid, Influenza, injury)

Enrollment as of June 1st for the 23/24 school year:

We have had families notify the office that 12 students are moving out of the Flathead County due to financial hardship. We have had 7 students register that will be new.

Preschool	15 Students
Kinder	68 Students
Grade 1	76 Students
Grade 2	77 Students
Grade 3	72 Students
Grade 4	86 Students
Grade 5	76 Students
Total Enrollment: 470	

Glacier Gateway staff celebrated our only staff member leaving, Molly Mortensen, as she moves into a different chapter in her career.

Field Day was a great day for staff and students. We had grades K-5 participate in a full day rotation of fun activities. Thank you to Rachel Schaeffer for organizing this event for all students.

PTO has sponsored popsicles for GG students during our field day.

Summer Learning opportunity was offered to many students with enrollment of about 50 between the two elementary schools. Kids are ready for a summer of fun learning. We are excited to see these students grow and return in the fall with less of a summer learning loss.

Gifted and Talented program students presented plays to parents and their classmates. Students enjoyed the challenge of learning their parts and presenting for an audience.

We had a celebration on Thursday, June 1st with our last assembly. We presented medals to our Great Brain students. Our Zones crew was back with a lesson on tools in every zone. The Jazzy janitors band performed for our students. Finally we gave our perfect attendance awards to 5 students that did not miss a single day!!! A big thank you to Big Sky Waterslides for donating water slide passes for those students with perfect attendance.

Glacier Gateway is ready for another exciting year. We celebrate our successes with each and every student. We have watched our students grow academically and emotionally with our goal to grow their curiosity in learning.

Ruder June Board Report

May was a very busy month for teachers and students. Following are some of the highlights:

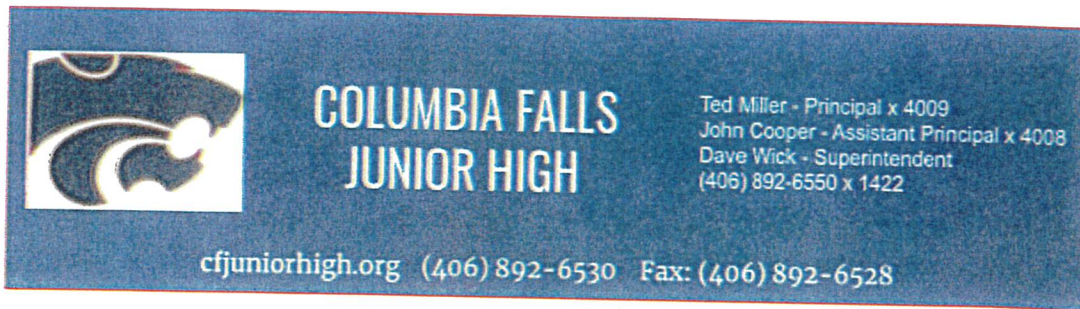
- Kindergarten had a field trip walking around our town and learning about the community. They visited the Post Office, Police Station, Library, and Smiths. At each spot they learned about the type of jobs there were for the people that work there and had fun activities to complete. They also spent time at the park and ended at the Sweet Retreat Creamery for ice cream.
- Kindergarten also had their end of year program for families. They sang several songs and then went back to their classrooms for year end celebrations.
- Second grade students went to Whitefish and had fun bowling at The Pin and Cue. After bowling they went to the park to play and eat lunch.
- Fourth grade students had their last Hooked on Fishing event. They went to the Pine Grove fishing pond and caught several fish. One young student learned from Fish and Game that it is illegal to catch fish with nets in Montana when they were trying to use their fishing net to scoop fish up.
- Fifth grade students performed for their parents in their last musical performance. They played the water jug drums and ukuleles. They also went on field trips to the Conrad Mansion and Forestry Expo.
- All students participated in our annual field day. They had fun playing various outdoor games. A special thanks goes to Mrs. Kehr for helping us come up with 25 games for students to play.
- All students participated in a bus safety drill and evacuation. We are thankful to the transportation department and all the drivers that participated in teaching our students bus safety and expectations.
- Sealants for Smiles came and gave free dental check-ups and sealed students' teeth that had permission from parents to do so.
- A father of one of our fifth grade students, Brandon Woodward, came and spoke to our fourth and fifth grade students. He spent over three months this past winter working in Antarctica. He shared several pictures with students and shared with them what it like to live and work there.

As we wrap up the year, I just want to give praise to all our teachers and staff. They all work very hard to ensure our students have the best education, positive relationships, a clean building, warm food to eat, and safe transportation to and from school. I also want to give extra praise to our teachers and paras in the RISE program. We averaged approximately 20 students this year between the two classrooms and it was a joy to watch the children grow in academics, language, and behaviors.

Lastly, thank you board members for leading our schools and all of your support. Have a wonderful summer!

Ending Enrollment: 558

Ending Yearly Attendance: 92.05%



CFJH June Board Report
Monday, June 12th, 6:00 pm

Report Cards

We decided to switch to digital report cards for the 4th quarter using Infinite Campus. Families received a letter notifying them of the switch. Since we are moving to online registration and trying to digitize all our processes for next year we decided to try report cards in this format. The report cards are identical to the paper copies. Families are able to print them at home if they want a paper copy and were given the option to contact the school to print one. We were able to put a "hold" on report cards for fines, summer school, etc. as we have done in the past with paper copies. 8th graders received the traditional diplomas on their last day of school. At the time of this report we had not received any negative feedback from families regarding the switch.

Multi-Tiered Systems of Support

Our MTSS Team completed all of our data collection and surveys. We started working on our handbook so all our documents, procedures, and resources are located in one place. Also, we are making a plan for the fall to present our school-wide expectations to students, how we teach them, and how students practice them. The goal is to have a system in place to make sure we meet every students academic and behavioral needs.

Summer School

Our Summer School program is scheduled and ready to go. We will be holding summer school from June 12th-June 30th. Summer School will run Monday thru Friday from 8:30-3:00. Meals will be provided as well. Students that need extra intervention due to not passing enough core classes are the ones who will be targeted for instruction. We have 25 students attending.

Planning

Our staff has been working hard to end the year and plan for next year. A couple schedule changes for next year is we are adding a geography section for 7th/8th and leveled band and choir classes. Our master teaching schedule is complete and individual student schedules are being built at this time. We are looking at possible school themes for next year and scheduling professional development during PD early release Wednesdays.

Dress Code

The staff had a discussion about dress code and we adjusted a couple of things to maintain a positive learning environment and clarify the policy. Shorts, pajama bottoms, and the width of shoulder straps were a major part of the staff discussion. We think we have a pretty solid plan moving forward. There was a lot of time, discussion, and thought put into the policy decisions. We are planning to create an infographic as well to send to families in the fall to help visualize the acceptable dress at the junior high. This addition should be helpful.

EOY Activities

- There was a special 8th grade awards assembly recognizing many great achievements and our 8th grader of the year, Alexa Friske. It was a great experience and a lot of 8th graders were acknowledged for their accomplishments. What a wonderful way to send the 8th grade class to high school! A huge thank you to our staff to make this assembly, and others, a success!



- We had a 7th/8th grade classroom awards assembly. There was an assembly for 6th grade as well on the last day of school acknowledging fantastic accomplishments.
- There was a field day for 6th graders who went to Horine Park. They had a picnic and a great day of activities. They played volleyball, soccer, ladder ball, wiffle ball, cornhole, and other activities. It was a fantastic day for everyone!

- We ended the year with a Spirit Week! Some 8th grade students presented the idea of some dress up days to end the year. It was fun and a lot of students participated. It was a positive way to end the school year.
- There were fantastic band and choir concerts! Our students are so talented and have made a lot of progress this year. Congratulations to Mrs. Branstetter, Mr. Caudill, and students on great performances and growth!
- The last Minute To Win It competition took place. This was an optional activity for students who were nominated for Student of the Week could participate in. There were multiple games to choose from and all of them are played for a minute. It was a lot of fun! A huge shout out to the CFJH Media Team for designing the games and running the events!

Student Enrollment

Enrollment 526: 6th- 176, 7th- 181, 8th- 169

May Attendance Rates

6th - 91.61%

7th - 90.83%

8th - 89.63%

Overall - 90.70%



CFHS Board Report: June 12, 2023

Columbia Falls High School
610 13th St W
Columbia Falls, MT 59912

Principal - Jon Konen
Asst. Principal - John Thompson
Athletic Director - Troy Bowman

(406)892-6500 Office (406)892-6583 Fax

Submitted by Jon Konen, CFHS Principal

Strategic Goal #1: Challenging, Diverse, and Supportive Learning Environment

Attendance is a major factor in academic success. We saw an increase of a full percentage point from April to May, and we are celebrating everyone finishing strong! The junior class had the best attendance throughout the year with 91.58%. Our overall school attendance through May was 90.34%. Our goal will be set at 95% for all students for 2023-2024.

Month	% Grade 9	% Grade 10	% Grade 11	% Grade 12	% Total
September	91.08%	91.58%	93.18%	92.32%	91.94%
October	94.72%	95.63%	95.45%	95.57%	95.31%
November	89.43%	89.33%	91.89%	91.10%	90.31%
December	86.20%	88.00%	88.61%	88.12%	88.12%
January	91.28%	91.46%	92.93%	90.75%	91.56%
February	87.50%	88.49%	89.81%	89.52%	88.71%
March	87.20%	88.83%	90.72%	88.93%	88.79%
April	89.22%	90.15%	92.39%	87.51%	89.56%
May	90.83%	90.38%	91.07%	89.98%	90.57%
Total	89.55%	90.23%	91.58%	90.29%	90.34%

Notable accomplishments:

- **HOUSE CONSTRUCTION** – We had 11 students in Intro to Building Trades and 13 students in the House Construction class earn their official state certificates for apprenticeship hours through the Mt. Dept. of Labor. Students in the intro class earned 180 hours and construction students earned 360 hours. Intro class students earned 90 hours of "instructional time" (technical work, blueprint reading, OSHA safety...etc) and 90 hours of "On the Job" training. Construction students earned 112 hours of technical instruction and 248 hours of On the Job training. These hours are focused on carpentry apprenticeship hours, but since we're a state approved pre-apprenticeship program, the students can apply the hours they earn to any of the 1,000+ state approved apprentice training programs





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- **RECORD BREAKING SCHOLARSHIP YEAR** – This year's CFHS class of 2023 received over \$6,009,126.00. This is a CFHS record.
- **GRADUATION RATE INCREASES** – This year's graduation rate 147/152 = 96.7%. We have three more students that are continuing to work and may finish up before July 1.
- **FOOD TRUCK CHALLENGE** -- Students in Entrepreneurship and La Cuisine classes took part in a collaborative project where students developed a Food Truck concept. Students were required to come up with a business plan, logo, truck design, financial statements, and a signature dish. They then competed in a "Shark Tank" type pitch of both their ideas and food. The winners took home cash prizes.
- **VISITING FVCC** – Our department (Jasna Stafford, Julia Whitman, Sue Battee) took 18 students to FVCC to learn about their rights as a student with disabilities and programs provided.
- **GRADUATED 144. AND POST GRADUATE PLANS FOR CFHS GRADUATING SENIORS** – The compiled data for post graduate plans have been tracked since 1978. Of the 144 graduates here is the 2023 data:
 - 56% – Plan to attend college
 - 32% – Plan to attend 4 year college
 - 23% – Plan to attend 2 year college (All FVCC)
 - 2% – Plan to attend Vo-Tech
 - 10% – Plan to attend Military
 - 30% – Plan to start work
 - 0% – Undecided



Strategic Goal #2: High Performing Workplace

Open and Unfilled Positions at the High School - We have a few openings: two paraprofessionals.

Other Accomplishments:

- **DIANE WORKING ON FOOD CHALLENGE WITH EUREKA** – Diane is partnering with the FCS program in Eureka to develop a collaboration between the Food and Consumer Sciences and the business department, similar to what we are doing here at CFHS.
- **TEACHERS WORK HARD AT MAKING ACT GAINS** – The ACT scores are in and there are substantial gains in all subject areas. The composite score gained 0.5 points, 19.5. This is the highest mean score gain since all juniors were required to take the test by the state. We are celebrating our teaching staff and students!
- **ELA WORKED TO TEAM TOGETHER ON STANDARDS AND INSTRUCTIONAL STRATEGIES** – The ELA team increased their ACT ELA scores substantially this year with over a 1.3 gain in overall ELA mean score. This is the largest gain since all juniors were required to take the test. We are celebrating our teaching staff and students!



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Summary View: The ACT (All Data), COLUMBIA FALLS HIGH SCHOOL

Showing students who are [College Reportable](#)

Group	Year	Composite		Math	Science	STEM	English	Reading	Writing	ELA
		Valid Number	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score
COLUMBIA FALLS HIGH SCHOOL	2022-2023	137	19.5	18.9	19.6	19.5	18.6	20.4	8.8	19.2
COLUMBIA FALLS HIGH SCHOOL	2021-2022	136	19.0	18.9	19.3	19.4	18.0	19.6	8.2	17.9
COLUMBIA FALLS HIGH SCHOOL	2020-2021	235	19.0	18.8	19.4	19.3	17.9	19.6	8.5	18.2
COLUMBIA FALLS HIGH SCHOOL	2019-2020	8	25.1	22.8	23.5	24.5	24.4	27.4	9.2	23.7
COLUMBIA FALLS HIGH SCHOOL	2018-2019	183	19.6	19.2	20.1	20.0	18.4	20.1	8.6	19.6

Staff Attendance – Staff attendance decreased by 2% in the month of May. Overall, our absentee rate for the year remained at 90.4%.

Staff Attendance	Sep	Oct	Nov	Dec	Jan	Sem 1	Feb	Mar	Apr	May	Sem 2	Yearly %
Percent %	93	91	89	89	92	91	89	90	91	89	90.5	90.4

Strategic Goal #3: Organizational Effectiveness

The third goal under Organizational Effectiveness on the strategic plan states, “Goal 3: Establish and foster a positive collaborative culture in all district departments.” Our June 7th leadership team meeting was very productive. We tackled many areas within our school: 1) Multi Tiered Systems of Support (MTSS) for Academics and Behavior, 2) Academic Achievement School Wide Strategies, 3) Student/parent Handbook Updates, 4) Professional Development Plan for 2023-2024, and 5) Discipline and Classroom Management. As voted by staff, our focus for next year will be school culture.

Strategic Goal #4: Family & Community Engagement

The last month is filled with a plethora of sporting events, music performances, award ceremonies and more. Almost every night in May is scheduled with one of these engagement opportunities. It was great to see all the organizations and scholarship donors present our senior class with over 6 million dollars in scholarships. We are thankful for all our business and community partners that made this year amazing.

Strategic Goal #5: District Facilities Support & Enhance Learning

On June 12, a meeting was held to determine the next steps in getting the HVAC system installed at the high school. A timeline and map was determined where and when the project will begin. Summer sports and cleaning will need to work around this schedule as it is the number one priority in the high school to complete. Painting will occur in 10 different locations on campus this summer, also. We are thankful to have a district painter that supports getting this done each summer, Joshua Priess.

TO: Board of Trustees
FROM: Dustin Zuffelato, Business Manager/Clerk
DATE: June 8, 2023
RE: **Business Office Report for the June 12, 2023 Regular Meeting**

Annual School Election

I met with the County Election office on May 17th to recap the May 2nd Election and prepare for the next election. Many processes were new this year and it was a great opportunity to discuss the good, the bad, and the ugly, while it was still fresh in our memory bank. The District will work to order ballots direct from the manufacturer (ESS). It would be beneficial to regain control over when these ballots are ordered to ensure they are ready within the short timeframe between the date when they are certified and when they are due to be mailed to the community. The District has not received an invoice detailing the cost of these ballots but I will work to devise the final cost figure to conduct the 2023 election as soon as all of the expenses have been accounted for. Some of the other details that we discussed included when and how the ballots would be opened, compiled, and processed through the tabulator machines. This process was slower than anticipated and although Columbia Falls had the election results by 11PM, the Kalispell School District was working until after 2AM. Each School District in the County is likely to propose resolutions to continue to request that the County conduct the elections. It is likely that the County will formally reject these requests, but it is important to continue to ensure the County understands what will ultimately be the best arrangement for conducting school district elections. In summary, the District is requesting support and assistance with conducting the election while maintaining the burden and responsibility of Election Administrator.

Fund Transfers

Multi District Cooperative

The District entered into a Multi-District Agreement in December 2022 between the Elementary District and the High School District. The terms of the agreement allows each district to transfer funds into the interlocal cooperative fund from the general fund, any budgeted fund, or any non-budgeted fund. The proposed transfer is from the Bus Depreciation Fund. The amount represents the ending fund balance after taking consideration of the tax revenue collected in May. The intent is to increase the flexibility necessary to maintain current educational programs and enhance student achievement. **The transfer amount is \$11,880.** This is the smallest amount transferred since we started to utilize this strategy in 2014. This was a result of the District capitalizing on three new buses utilizing a DEQ Grant as well as less depreciation budget as we have used up the excess available to simply meet our replacement needs. Year to date expenses funded by the Multi District Agreement Fund are \$645,564.

\$250K of expenses incurred are primarily related to the Early Retirement Incentive Agreement / Post-Employment Benefits. \$112K for High School Technology Hardware. \$133K for curriculum material including JH Math and HS Spanish. \$74K for Junior High Track resurfacing. \$30K High School Concession Stand.

Ending Fund Balance in the Multi District Agreement Fund is expected to be \$1,080,457. Looking ahead to next year, we should be able transfer \$132,132. This will cover our ongoing post-employment benefits cost, but that's it. The District will need to use the funds reserved to purchase curriculum material as well as High School Technology. Furthermore, we have set aside some of the funds (approx. \$200K) to fund the concession stand project at the High School. Needless to say, the District will need to secure a High School Tech Levy in the next few years to support these expenses as this Multi-District agreement fund will not have the funds necessary to support the annual hardware replacement costs for the High School.

Certified Teacher Contracts

As you are aware, in accordance to MCA 20-4-205, the Trustees shall provide written notice by June 1 to all teachers who have been reelected. Any teacher who receives notification of reelection for the ensuing school year shall provide the Trustees with written acceptance within 20 days of receipt of the notice. The District worked to ensure the appropriate placement on the salary schedule as well as awarding any applicable stipends in accordance to the collective bargaining agreement. The contracts containing these details were published and accepted through the employee portal. The District reconciled the current year contracts including actual PIR days worked to make any necessary adjustments to compensation during the final payrolls in June.

Collective Bargaining Agreements

As the Negotiations Committee commences work to reach an agreement with both the Classified and Certified Staff for the upcoming school year, just wanted to share some budget figures. The increase to the District’s General Fund Budget Authority is 2.72%. Steps/Lanes/Longevity and other non-personnel costs reduce this to 1.34%. As we discussed in March, it will be necessary to use a portion of the Special Education Permissive Tuition Levy to bolster this 1.34% to something that the staff will accept in an effort to combat the inflationary pressure to housing and food costs. Looking forward, the District will need to propose an operating levy in the Spring of 2024 or be in a position to cut programs/staff in order to balance the budget based on the meager 2.70% increase afforded by the state funding formula. The District has \$565,402 of over-base levy authority. The last time the District proposed an over-base levy was in 2014 when the community supported a \$478K High School Levy.

Health Insurance Open Enrollment

All employees eligible for benefits were provided an opportunity to enroll. The District’s health insurance consultant Jacquelyn Gomes conducted onsite and zoom meetings with staff to help them elect the coverage that best fits their family financial needs. Compliments to Mikie Kimmet for coordinating the enrollment and responding to the numerous inquiries to serve our staff. Something to reiterate is the change to the classified staff medical insurance rate structure. This change was well received by the staff and will be a discussion point during the upcoming negotiations in an effort to most effectively utilize the funds the District is contributing to the classified staff medical insurance premiums.

Workers Compensation Insurance Renewal – July 1 2023

FREQUENCY AND SEVERITY BY FISCAL YEAR

Fiscal Year	Frequency	Total Paid	Total Incurred
2020	22	\$59,247	\$59,247
2021	26	\$62,607	\$69,761
2022	38	\$123,468	\$154,840
2023	29	\$35,934	\$69,553

Rates remain unchanged. The District’s modification factor decreased from 1.21 to 1.20. Premium Credit is \$53,232 as compared to \$67,268 in the prior year.

Federal Grants – Projected carryover – FY 2024

Title I FY 2023 Appropriation \$ 1,054,807
 FY 2023 Projected Expenses \$ 907,000
 Year End Projected Balance \$ 147,000

IDEA FY 2023 Appropriation \$ 671,188
 FY 2023 Projected Expenses \$ 500,000
 Year End Projected Balance \$ 171,188

Medicaid Services yearend balance is projected to be \$200,000 as compared to \$230,000 at the beginning of the year. Medicaid MAC yearend balance is projected to be \$200,000 as compared to \$270,000 at the beginning of the year.

Food Service Program – Unpaid Student Account Balances

Something that I have not seen in my tenure here serving the District is the significant UNPAID student account balances. Perhaps as a result of the meals being free last year, students/parents have decided that they no longer need to pay for breakfast and lunch meals served by the District. The total student account balance as of the start of the school year was about \$10K. This balance grew into a negative number by the end of October 2022. The negative balance escalated about \$8K per month throughout the current school year and is currently about **\$52,000**. Further analysis of the student account balances yielded the following:

- All of the balances that are negative total \$61,538. As such, total positive balances equal ~\$10K.
- 836 students have a negative balance. 330 students negative balance is less than \$10. 7 students have negative balances that exceed \$1,000. 25 students have negative balances that exceed \$500.
- \$9,000 is related to students who are free or reduced. \$2,900 is related to District (Adult) staff accounts.

The good news is that the District has received ~\$ 7,000 from three (3) separate donations to help offset this unprecedented level of unpaid (negative) balances. A significant portion of these funds were applied to graduating seniors. Unpaid meal charges may be carried over at the end of the school year (i.e., beyond June 30) as a delinquent debt and collection efforts may continue into the new school year. This allows the District to work with families to establish longer repayment plans and to continue pursuing collection efforts when students change schools in the district or move outside the district.

When the District determine that further collection efforts for delinquent debt are useless or too costly, the debt must be reclassified as “bad debt.” Federal regulations at 2 CFR 200.426 define bad debts as “debts which have been determined to be uncollectable...” Debts are considered assets because they represent money due to the District. However, once a delinquent debt is reclassified as a bad debt it is no longer considered an asset because it is, by definition, uncollectable. Therefore, bad debts must be written off as operating losses. Additionally, while bad debt must be written off as an operating loss, this particular operating loss may not be absorbed by the federal USDA program, but must be restored using non-federal funds. These funds may come from the school district’s general fund, special funding from state or local governments, school or community organizations, or any other non-federal sources.

The District’s current unpaid meal policy limits student’s abilities to continue to be served meals if their account balance exceeds a specific threshold (\$20). For various reasons the District has not been adhering to this policy. It is our intent to notify all parents of this policy and let them know that no longer will account balances be allowed to exceed \$20 negative and alternative meals will be served to any students with balances that exceed this threshold.

Some other suggestions or ideas to curb this explosion in unpaid balances:

- Assist families with the USDA school meal application process in an effort to get them signed up for free/reduced meals.
- Bolster communication with parents regarding low balances and unpaid meal policy.

Monthly Insurance Claim Summary

Paid Claims May, 2023

Medical Plan Paid Claims	\$ 265,364
Specific Stop Loss liability	\$ 50,321

Monthly medical expected claims based on an enrollment of 225 Plan participants (65 singles/160 families):

Plan claim liability as a percentage of expected claims: 133 %

Paid Claims summary plan year-to-date (July, 2022 through May, 2023):

	<u>Actual</u>	<u>Expected</u>	<u>Percentage</u>
Medical Plan Claims	\$2,890,876	2,219,260	130 %
Specific Stop Loss liability	\$ 52,857		

If Claims paid in June exceed \$ 249,187, the Plan will have an aggregate Stop Loss Claim.

SPECIAL EDUCATION

SPECIAL SERVICES COLUMBIA FALLS SCHOOL DISTRICT #6

June 12, 2023 Board Report
Submitted by Michelle Swank, Director

Primary Disability Percentage Data (end of SY 22/23 data):

	Autism	Cognitive Delay	Developmental Delay	Emotional Disturbance	Learning Disability	Hearing Impairment	Other Health Impairment	Speech Lang. Impairment	Visual Impairment
SD6:	12.19%	7.04%	10.84%	8.13%	29.27%	0.54%	8.40%	23.31%	0.27%
State: (2022 data)	5.70%	2.69%	8.14%	4.08%	29.72%	0.30%	10.66%	16.81%	0.24%

Students Receiving Special Education Services as of 6/6/2023

Grade breakdown % of students receiving special education services per grade level

	GG	Ruder	CFJH	CFHS
K	22.5%	22.6%		
1	20.9%	10.7%		
2	20.0%	17.5%		
3	16.3%	18.1%		
4	20.7%	20.2%		
5	30.4%	10.2%		
6			17.6%	
7			12.2%	
8			12.4%	
9				11.2%
10				11.6%
11				7.5%
12				9.2%

End of SY 22/23 over-all districtwide percentage of students receiving Special Education Services: 16.34%
End of SY 21/22 over-all districtwide percentage of students receiving Special Education Services: 15.10%

Staffing: Next SY 23/24, we will have an additional Special Education Teacher and Speech Language Pathologist position open due to increase of special education services required. In addition, we have several para-educator positions available throughout the district.



MQEC

PO Box 17311
Missoula, Montana 59808
Phone: (406) 544-4335
dreisig@mqec.org



INVOICE

INVOICE #	DATE
116	May 22, 2023

BILL TO

Dave Wick
Columbia Falls Public Schools
d_wick@cfmthschools.net
Columbia Falls, MT 59912

DESCRIPTION	AMOUNT
<p>MQEC Membership Dues</p> <p>** MQEC is ensuring your voice at the table when important decisions are made implicating the Constitutional rights of students and communities pursuant to Article X of the Montana Constitution.**</p> <p><i>If you believe the invoiced amount is incorrect, please feel free to submit your membership dues based on the 2022/2023 school year assessment.</i></p>	\$2500.00
<p>Thank you for your support!</p>	<p>TOTAL \$2500.00</p>

Please Return a Copy of This Document with Payment

- Make Checks Payable to: Montana Quality Education Coalition or MQEC
- Please call (406) 544-4335 with any questions regarding this invoice.

RESOLUTION NO. 414

**DISPOSITION OF ABANDONED, OBSOLETE AND UNDESIRABLE
PROPERTY**

A RESOLUTION TO AUTHORIZE THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 6, COLUMBIA FALLS, MONTANA TO DISPOSE OF ABANDONED, OBSOLETE AND UNDESIRABLE PROPERTY THROUGH THE SALES OR OTHER MEANS, AS PROVIDED BY SECTION 20-6-604, MCA.

WHEREAS, it has been determined certain personal or real property as documented in a list available in the Columbia Falls School District Business Office has become abandoned, obsolete and undesirable by School District No. 6

THEREFORE, BE IT RESOLVED, the Board of Trustees will dispose of this property through the sale or other means commencing on July 6, 2023 which will be at least 14 days after notice of this resolution has been made in the manner required in Section 20-20-204, MCA.

PASSED AND APPROVED BY THE BOARD OF TRUSTEES OF SCHOOL DISTRICT NO. 6 THIS 12th DAY OF JUNE, 2023.

Chairperson

Date

Attest:

Business Manager/Clerk

Date

INSTRUCTIONS: FILL IN ALL REQUESTED INFORMATION ITEMS DESIGNATED FOR DISPOSAL

QTY.	DESCRIPTION - Title, Authors	ISBN	Copyright Date	STORIED IN ROOM #	STORIED IN BUILDING	REASON FOR DISPOSAL
41	The Lion, the Witch and the Wardrobe C.S. Lewis	0-06-023481-4	1950	113 JH		no longer used
21	A WEEK IN THE WOODS ANDREW CLEMENTS	13-978-0-689-82596-5	2002	113 JH		no longer used
10	THE TIME MACHINE H.G. WELLS	0-439-43654-0	2002	113 JH		no longer used
36	PARK'S QUEST KATHERINE PATERSON	0-14-034262-1	1984	113 JH		no longer used
27	THE DIVING BELL TODD STRASSER	0-595-34491-7	1992	113 JH		no longer used
4	DOGSON GARY PAULSON	0-02-770180-8	1985	113 JH		no longer used
37	THE HAYMEADOW GARY PAULSON	0-7857-2587-3	1992	113 JH		no longer used
51	HATCHET GARY PAULSON	0-7857-2587-3	1992	113 JH		no longer used
13	ONE EYED CAT PAULA FOX	0-440-46641-5	1984	113 JH		no longer used
23	WHIPPING BOY SID FLEISCHMAN	?	1986	113 JH		no longer used
132	THE CAY THEODORE TAYLOR	0-440-41663-9	1969	113 JH		no longer used
60	TIMOTHY OF THE CAY THEODORE TAYLOR	978-0-15-288358-4	1993	113 JH		no longer used
40	IT'S LIKE THIS CAT EMILY NEVILLE	0-06-024390-2	1963	113 JH		no longer used
46	THE GREAT GILLY HOPKINS KATHERINE PATER	0-690-03837-2	1978	113 JH		no longer used
48	NUMBER THE STARS LOIS LOWRY	0-440-40327-8	1989	113 JH		no longer used

INSTRUCTIONS: FILL IN ALL REQUESTED INFORMATION ITEMS DESIGNATED FOR DISPOSAL

17	BRIDGE TO TERIBITHIA KATHERINE PATERSON 0-440-84121-6	1972	113 JH	no longer used
22	MRS. FRISBY AND THE RATS OF NIMH ROBERT 0-689-71068-2	1971	113 JH	no longer used
129	READER'S HANDBOOK GREAT SOURCE 0-669-48858-5	2002	113 JH	no longer used
	4 SETS OF READERS' HANDBOOK SUPPORT MATERIALS			no longer used
39	WRITE SOURCE HOUGHTON MIFFLIN 0-669-50704-0	2005	113 JH	no longer used
	ONE SET OF 6TH GRADE JOURNEYS BOOKS AND SUPPORT MATERIALS			no longer used

INSTRUCTIONS: FILL IN ALL REQUESTED INFORMATION ITEMS DESIGNATED FOR DISPOSAL

QTY.	DESCRIPTION - Title, Authors	ISBN	Copyright Date	STORE	STORED	REASON
				DIN ROOM #	IN BUILDING	FOR DISPOSA L
1	The Trait Crate for 6 Traits of Writing, Scholastic	978-0-545-07470-3	?	142	GG	Not using
1	Wee Can 6+1 Trait Writing Strategies, Education Northwest	978-089354-111-8	2010	142	GG	Not using
1	Wee Can Count, Northwest Regional Educational Laboratory	978-089354-107-1	2007	142	GG	Not using
1	Wee Can Write 2, Education Northwest	978-089354-116-3	2010	142	GG	Not using
1	Wee Can Travel, Education Northwest	978-089354-145-3	2010	142	GG	Not using
1	Wee Can Write 2, Education Northwest	978-089354-091-3	2005	142	GG	Not using

SUBMIT FORM TO mbirky@cfmtschoools.net and m_mccord@cfmtschoools.net

INSTRUCTIONS: FILL IN ALL REQUESTED INFORMATION ITEMS DESIGNATED FOR DISPOSAL

QTY.	DESCRIPTION - Title, Authors	ISBN	Copyright Date	STORED IN ROOM #	STORED	
					IN BUILDING	REASON FOR DISPOSAL
36	Principles of Business 8e Study Activities Workbook for	ISBN - 13-978-1-111-42821-1	1/21/2011	213 - back right corner of the room, labeled	HS	New Textbooks this year
10	Principles of Business	ISBN - 978-1-111-57368-3	2/23/2011	213 - back right corner of the room, labeled	HS	New Textbooks this year
17	The Teen Entrepreneur Excellence in Business	ISBN - 0-9721331-8-6	2006	213 - back right corner of the room, labeled	HS	New Textbooks this year
13	Communication	ISBN - - 978-0-13-354417-6	1/20/2014	213 - back right corner of the room, labeled	HS	New Textbooks this year

SUBMIT FORM TO CURRICULUM OFFICE - ADMINISTRATION BUILDING

Resolution #413

Columbia Falls Elementary School District 6 and Columbia Falls High School District
Request for Flathead County Election Administrator to conduct the 2024 annual school election

WHEREAS Columbia Falls Elementary District comprises approximately 10,150 registered voters representing 13% of the total 76,413 registered voters within Flathead County.

WHEREAS pursuant to 20-20-417, Montana Code Annotated, the trustees of a district may request the County Election Administrator to conduct certain elections during the ensuing school fiscal year.

WHEREAS the School Election Administrator does not have access to the voter registration database containing the details necessary to effectively administer an election including demographic information and validation information including the elector's signature. The School District does not maintain the necessary equipment including ballot counting machines, ballot boxes, and bulk mailing accounts. The Flathead County voters inherently perceive bias when a School District employee administers an election that could impact the District budget and employee compensation.

WHEREAS the Columbia Falls School District Board of Trustees recognize that conducting the election for each of the twenty three (23) school districts within Flathead County is a significant burden on the County Election Administrator. The staffing levels as well as the physical space within the current Election Department building is a hindrance to simultaneously conducting all of these elections.

WHEREAS in recognition of the hardship to the County Election Department as well as the need for the School District to maintain the responsibility to administer the election to maintain the District's compliance with current state statutes, the District is requesting support and assistance from the County Election Department with conducting our school elections.

IN CONSIDERATION THEREOF the School District agrees to pay the cost of the election as provided in 13-1-302, Montana Code Annotated. The School District agrees to conduct a mail ballot election. The School District offers to continue to administer the following school election functions:

- Accept Trustee candidate applications and ensure they are qualified to be placed on the ballot.
- Administer the resolutions calling for the election and publish the various notifications.
- Certify the ballot

BE IT RESOLVED the specific election administration functions the District is requesting the Flathead County Administrator to perform in an effort to conduct the school elections with fidelity, independence, and ensuring upmost integrity to the registered voters within Flathead County:

- Complete and file the mail ballot plan with the Secretary of State.
- Appoint and train election judges.
- Print ballots, prepare and mail ballots, scan/track/verify signatures for returned ballots.
- Count ballots and canvass results of the election.

Chairperson

Attest:

District Clerk

EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

The Flathead Crossroads Program is an extension of special education services at Evergreen Schools.

I. PARTIES TO THIS AGREEMENT

THIS AGREEMENT is entered into on July 1 2023 by and between the following listed school district (hereinafter referenced collectively as "Participating District"): Columbia Falls School District and any additional school districts incorporated into this agreement in the future.

II. PURPOSE AND PHILOSOPHY

The Participating Districts desire to provide a positive environment to meet the unique educational needs of students of the Participating Districts who have chronic emotional and behavioral needs (as described in the attached appendix), with the specific intent of building skills necessary to facilitate reentry into the general residential public school setting.

The Participating Districts desire to provide educational services to students of the Participating Districts who have been identified with chronic emotional and behavioral needs under the Individuals with Disabilities Education Act (IDEA), as described in the attached appendix.

III. FISCAL RESPONSIBILITIES

A. Duration of Interlocal Agreement: The duration of the Interlocal Agreement shall be perpetual, but is reviewed and acknowledged annually, unless the Agreement is terminated as set forth herein.

B. Management of Interlocal Agreement: Policies and handbooks of Evergreen School District will be utilized in the operation of the Evergreen Flathead Crossroads Program.

C. Personnel: Evergreen School District Board of Trustees shall be responsible for all personnel decisions for staff of the Evergreen Flathead Crossroads Program. All program employees shall be employees of Evergreen School District.

D. Facilities: Evergreen School District agrees to provide appropriate facilities for the Crossroads Program.

IV. TUITION

A. Tuition: Participating Districts will be charged tuition for each student placed in the program based on the OPI Option C rate amount reflected on the FP14 Student Attendance Agreement and FP14A student rate for individual student attendance. Evergreen School District will be allowed to refer students to the Crossroads Program.

B. Method of Payment: Participating Districts may use any allowable fund, including the tuition fund, to pay the tuition charged relative to this agreement in accordance with ARM 10.16.3818, including the Host District.

C. Individual Costs: Specific costs incurred based upon individual student needs as set forth in the student's IEP shall be paid for by the resident district. Such costs may include, but are not limited to, speech/language therapy, physical therapy, occupational therapy, transportation (except for Evergreen School District students), and individual aide time.

V. ADVISORY BOARD

The Board of Trustees of each Participating District shall, through formal action, appoint an individual employed by their District to serve as that District's representative on the Advisory Board.

A. Meetings: The Advisory Board shall meet at a location within Flathead County to be determined by the Advisory Board.

B. Advisory Board Purposes:

(1) To provide advisory services regarding educational programs as are necessary to accomplish the purposes and responsibilities of the cooperative; and

(2) To do whatever is reasonably necessary to achieve the purposes of this agreement to the extent that such actions are within the intent and purpose of this agreement and consistent with state and federal laws, rules, and regulations, as they currently exist, or may hereafter be adopted or amended.

C. The Evergreen School District Superintendent will report recommendations from the Advisory Board to the Evergreen School Board of Trustees.

VI. SERVICES

The Program shall provide special education services to students referred to the Program by Participating Districts through the IEP process, with a focus upon building skills necessary to transition students back to the student's resident public school setting. Specific services provided to each individual student will be determined through the IEP process. The Program enrollment will not exceed 50 students.

A free and appropriate public education (FAPE) shall be provided as required by law. To comply with state and federal special education requirements regarding the provision of FAPE, the Participating Districts and the Advisory Board hereby agree to take immediate action to correct any FAPE deficiencies as directed by Evergreen School District.

Evergreen School District is responsible for achievement accountability as determined by Elementary and Secondary Education Act (ESEA) and the Montana Office of Public Instruction.

VII. PROGRAM ELIGIBILITY

A. Placement and Transportation: Any student enrolled in a Participating District is eligible for consideration for placement in the Program through the IEP process. Other than the Evergreen School District, the resident district is responsible for transportation to and from the Program, with the form of transportation being agreed upon at the initial IEP meeting following admission to the Program.

B. Age Restrictions: Students must be at least five (5) years old and no more than 14 years old on September 10 in order to be enrolled in the Program. Students turning 15 years old while enrolled in the Program may complete the school year but must obtain a different placement at the conclusion of the school year. Students completing the 8th grade must obtain a different placement for the following school year.

C. IDEA Status: To be referred to the Program, students must be identified under the Individuals with Disabilities Education Act and display chronic emotional and behavioral needs as described in the attached appendix. The process of establishing eligibility must include a complete special education file.

D. Least Restrictive Environment (LRE) Criteria: Placement of a student in the Program must meet the LRE criteria of the IDEA.

E. Placement decisions are the basis of shared/joint IEP team meetings including the school district of residence and the Flathead Crossroads Program. Individual student needs, program capacity, and risk assessment will be considered when making individual placement decisions.

VIII. INSURANCE AND INDEMNIFICATION

The Evergreen School District shall indemnify, hold harmless, and defend all Participating Districts against any and all future liability arising from operations of the Flathead Crossroads Program, including, but not limited to, any and all claims, suits, actions at law, or administrative proceeding initiated by current Program employees arising from or related in any way to their employment with the Program, any claim, suit, action at law or administrative proceeding initiated by any person in relation to or arising from the services provided by the Program; and any claim suit, action at law or administrative proceeding initiated by any person in relation to actions or omissions of Program employees or agents. However, this indemnification shall not apply to damages caused by the negligent or willful act or omissions of any employee or agent of a Participating District.

The Evergreen School District shall purchase and maintain general liability and errors and omissions insurance policies to cover all potential claims, suits, actions, or proceedings referenced above.

IX. CONTRACT TERMS

Participating Districts agree to use the signature medium determined by the Evergreen School District, whether it be physical or electronic, for both the Interlocal Agreement and Out of District Attendance Agreements.

A. Term of Agreement: The term of this agreement shall continue through June 30, 2024 and shall be renewed automatically year-to-year. Participating Districts must participate for a minimum term of one school fiscal year.

B. Termination of Membership: Any Participating District may terminate participation at the end of a fiscal year by providing written notification to the Evergreen School District Superintendent no later than April 1 of that year. Participating Districts who fail to give the requisite notice prior to withdrawal will be held accountable for their financial obligations arising under the terms of this agreement.

C. Addition of a District to Agreement: Any elementary school district located within the geographic boundaries of Flathead County may elect to participate in the Interlocal Agreement for the purposes set forth in this agreement. Any such district must agree to the terms and conditions of this agreement and participate in the Interlocal Agreement for a period of at least one school fiscal year. Application to join the Interlocal Agreement must be made in writing to the Evergreen School District Superintendent and must be submitted prior to April 1 for participation in the Program the following fiscal year.

D. Modification of Agreement: This Agreement may be modified if so approved by the Evergreen School Board and a majority of the Participating Districts.

E. Termination of Agreement: In the event Evergreen School District cannot continue to provide the Crossroads Program, the Advisory Board will be notified. Termination will be effective at the end of the fiscal year. All property in the possession of the Program and owned by any Participating District shall be returned to the District. Any property owned by the Flathead Crossroads Program shall be liquidated. All monies in the possession of the Evergreen School due to the Interlocal Agreement, including monies generated by liquidation of Flathead Crossroads property, shall be distributed to member districts on a prorated basis based on the most current October 1 OPI enrollment report.

FILING OF THE AGREEMENT

This agreement shall be filed with the Flathead County Clerk and Recorder and the Secretary of State in accordance with §7-11-107, MCA.

IN WITNESS WHEREOF:

Name of Participating District: Columbia Falls

Name of Authorized Representative: Michelle Swank

DocuSigned by:
Michelle Swank

Authorized Representative, Participating District

5/24/2023
Date

Board Chairperson, Participating District

Date

Revised 5/24/2023

APPENDIX A TO EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

Crossroads Placement Criteria

The Evergreen Flathead Crossroads Program is an educational setting that is designed to provide structure and support to students with IDEA eligibility displaying chronic emotional and behavioral needs that significantly interfere with the student's and/or other students' abilities to access and benefit from educational opportunities. Typical student's emotions and behavior negatively impact the student's academic and social performance in lesser restrictive settings. Staffing density, configuration, and training result in the Evergreen Flathead Crossroads functioning as a highly structured setting, where increased supervision and behavior accountability occurs. Also, specific reinforcement for appropriate behavior can be administered with more frequency, more intensity, and more consistency than in a typical school setting.

Students who are referred to Crossroads and respond positively to the Crossroad program setting, instructional, and behavioral components are students with typical cognitive skills who demonstrate the ability to learn that there is a connection between behavior and consequences and have parents who will work with the staff as a team in establishing student accountability for behavior.

*It is important to note that students with significant cognitive, communication, and sensory differences generally do not benefit from the structural design of the Crossroads program. Students with severe delays and challenges in these areas may not be admitted to the program as the student may not benefit from a cognitive behavioral program and interventions. The Evergreen Flathead Crossroads Program is designed specifically for students with emotional and behavioral needs.

Referring District

In order for a student to receive services through Flathead Crossroads Program:

- The student must be enrolled in a district within the boundaries of Flathead County.
- The district must have elected to participate in Crossroads and signed the Interlocal Agreement.

Procedural/Required Information

Placement/Referral Request Form must be submitted by the Special Education Director prior to placement or the initial intake meeting (see procedural steps).

Referral information will include the following:

1. Student age documentation. Per the Interlocal Agreement, the student must be at least 5 years old and no older than 14 on September 10th, of the coming school year(s). Students who turn 15 years of age while enrolled in Crossroads may complete the school year.
2. IDEA Evaluation Report (ER)/IEP documentation. The student must be receiving Special Education services PRIOR to referral to Crossroads. Documentation must include:
 - a. A Functional Behavior Assessment (FBA) that defines student behavior concerns, explores the nature of the problematic behavior, antecedents, and suspected consequences, maintaining behaviors that interfere with learning is necessary.
 - b. Summary data results documenting two less restrictive, positive behavior interventions, per the application process, PRIOR to student referral to Crossroads.

- c. An educational impact statement indicating that the student, although disabled, demonstrates the capacity to understand both the individual and group therapeutic interventions utilized at Crossroads and apply learned skills to their treatment plan at Crossroads.
- d. Additional specific assessment information:
 - 1) The student must demonstrate adaptive behavior/life skills measured to fall in the low to above average range. Students must possess the ability to care for their personal hygiene and care needs (independent toilet use).
 - 2) Demonstration of measured cognitive ability to understand and adapt to the Crossroad's Behavioral Management Program. In general, a full-scale IQ score of 79 or more on an accepted measure of cognitive ability (such as the WISC IV, SB:5 or other norm-referenced intellectual assessment including verbal processing information) is an indication that the student is likely to benefit from cognitive/behavioral interventions consistent with a cognitive behavioral model and Crossroads programming.
 - 3) Normative behavior ratings (such as the Conner's, Achenbach Behavior Checklist, or Behavior Assessment System for Children Second Edition) are to be included in the documentation.
 - 4) Other assessment information that may assist the team in determining appropriate placement should be submitted for consideration. Information should include academic skill levels, medical or mental health diagnosis, and descriptions of behavior. Continuous progress monitoring data could be included along with the application. This information will contribute to determining the least restrictive placement and may assist in coordinating or establishing Interlocal work to address the presenting needs of the student.

Consultation/Placement Procedure

- Consultation will occur between the referring district and Crossroads. Notice will be provided to the parents or guardian regarding the need for consultation due to a student's behavioral concerns.
- Observation, record review, and analysis of data may result in further attempted interventions.
- The resident district's district's IEP team will collect data to determine if a more restrictive placement is needed in consultation with the Special Education Director of the district. If the resident district director determines to pursue Crossroads placement, then a placement/referral form will be completed and he/she will meet with the Crossroads Principal and review the Crossroads checklist to determine if all information has been provided.
- The Crossroads Principal will meet with Crossroads staff to review placement request documents.
- An IEP team meeting will be convened by the resident district with a minimum of a Crossroads administrative representative present and a collaborative IEP or IEP amendment written. The IEP team must determine that Evergreen Flathead Crossroads is the least restrictive setting in which the student's needs can be met.
- Before placement can begin at Crossroads, a Guided Record Review (GRR) of the student must be completed by the home school district. The GRR must accompany the file. All non-essential material must be removed and placed in their cumulative folder or proper file.

- If there are concerns after initial placement at Crossroads, the IEP team, including both the resident district representatives and Crossroads staff, the teams will convene as soon as needed to discuss whether the placement in Crossroads is appropriate and the least restrictive environment in which FAPE can be addressed.
- Crossroads quantitative and qualitative data will be used for final placement determination in collaboration with the IEP team, i.e. behavioral point sheets (ARs, PRs), classroom observations, behavioral specialist observations, interventions, etc.
- The Interlocal Agreement defines the enrollment, FAPE, and assessment requirements. Also, the agreement specifies that it is the responsibility of the resident district to ensure that students are transported to Crossroads if necessary.
- In the event that multiple students are seeking Crossroads placement and are identified on a wait list, the following factors will be considered in order to establish priority for placement.
 1. Release from an institutional or residential setting with the last placement in the Crossroads setting.
 2. Release from an institutional or residential setting.
 3. Duration of time while waiting for pending placement at Crossroads.
 4. Grade and age range classroom placement openings.

APPENDIX B TO EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT

Consent for Observation and Placement Considerations

Consent for Observation, Consultation and Records Review

Date: _____

I (We), _____ and _____
(name) (name)

do hereby state that I am (we are) the parent(s) or legal guardian(s) of:

(Please print name of student)

School: _____ Grade: _____

I (we) consent for a Flathead Crossroads Specialist or Teacher to do the following:

(Initial for consent)

- _____ Review Records
- _____ Observation of student
- _____ Consultation with student
- _____ Consultation with school staff

Signature(s) of parent(s) or guardian(s):

Date: _____

For School use only:

Classroom Teacher: _____ Phone #: _____

Special Education Teacher _____ Phone # _____

EVERGREEN FLATHEAD CROSSROADS SCHOOL

18 West Evergreen Drive

Kalispell, MT 59901

406 751-1141

FAX 406 751-1142

PLACEMENT REQUEST FORM

Students Name: _____

Parent / Guardian Name: _____

Address: _____

Age: _____ Grade: _____ Male / Female

Date: _____

Home School District : _____

Home School: _____

AIM Number: _____

In order to be placed at Crossroads, the following items need to be in order and dated:

- 1. *IDEA Eligibility identification* _____ *date of identification*
- 2. *Current IEP* _____ *due date*
- 3. *Current Evaluation Report:* _____ *due date*
 - a) *Functional Behavioral Assessment* _____ *date when done last*
 - b) *Positive Behavior Support Plan*
 - c) *Academic assessments (including district assessments and progress monitoring data)*
 - d) *Intellectual* _____
 - e) *Adaptive Behavior* _____
- 4. *Immunization record* _____
- 5. *Relevant medical reports* _____
- 6. *Discipline Records* _____

7. *Outside agency contacts:* _____

Typical behaviors consistent with Crossroad placement:

- The student generally needs more structure in what are typically less structured situations in a public school setting such as lunch, passing or exploratory classes/activities.
- A student may be argumentative and unresponsive to adults or to adult requests.
- Task avoidance is established as a behavior in response to school demands.
- Rewards and motivators have not been effective in a large group setting in spite of intensity and consistency.

Student Narrative:

Current Behaviors: (Please note attached traits as examples):

Positive Attributes:

Concerns:

Information provided to Evergreen Flathead Crossroads should include narrative identifying the emotional, behavioral, and academic traits of the referred student. Examples of traits which are often identified among students attending Crossroads are identified below and may be highlighted.

Emotional Traits:

- Difficulty in letting issues go, tends to perseverate
- Rejects constructive feedback
- Detached from the school community
- Façade of tough exterior covering up personal pain
- Frequent interpersonal/relationship problems
- Perceives self as a victim
- Unable to be redirected when frustrated or sad
- Protects, guards, negative family and life situations
- Appears to bury feelings and underlying issues
- Demonstrates perception/reality difficulties
- Has difficulty in grasping social cues

Behavioral Traits:

- Attempts to triangulate staff/parents/ adults
- Often fails to demonstrate social skills
- Exploits/manipulates established limits and boundaries
- Attempts to negotiate at all levels
- Behaves poorly in competitive situations
- History of emotional/ behavioral neglect or abuse including possible sexual abuse
- Demonstrates frequent mini-tantrums (such as disdain, exaggerated eye rolling and refusing requests)
- Elicits negative attention
- Demonstrates extreme avoidance of academic tasks and accountability

Academic Traits:

- Typically not on grade level
- Demonstrates difficulty sequencing
- Has difficulty generalizing learning
- Achieves through kinesthetic instead of visual or verbal processing
- Demonstrates splinter skills in academic areas
- Difficulties with sustaining effort on new academic tasks
- May omit steps or confuse steps in multistep directions or problem solving process

EVERGREEN FLATHEAD CROSSROADS INTERLOCAL AGREEMENT
2023-2024

District Info		Authorized Representative		
Number	Name	Name	Phone	Email
38	Bigfork	Matt Porrovecchio	837-7400	mattp@bfsd38.org
10	Cayuse Prairie	Amy Piazzola	756-4560	apiazzola@cayuse.k12.mt.us
6	Columbia Falls	Michelle Swank	892-6562	m_swank@cfmtnschools.net
9	Creston	Rachel Stevens	755-2859	rstevens@creston.k12.mt.us
2	Deer Park	Sheri Modderman	892-5388	moddermans@deerparkedu.org
50	Evergreen	Laurie Barron	751-1111	lbarron@evergreensd50.com
3	Fair-Mont-Egan	Brandy Carlenzoli	755-7072	principal@fmemontana.net
15	Helena Flats	Andrew Maheras	257-2301	supt@helenaflds.org
5	Kalispell	Sara Cole	751-3421	coles@sd5.k12.mt.us
20	Kila	Liz English	257-2428	lenglish@kilaschool.com
54	Marion	Julia Maxwell	854-2333	jmaxwell@marionschoolmt.com
58/68	Olney/Bissell	Trevor Dahlman	862-2828	tdahlman@olneybissellschool.com
89	Smith Valley	Dawn Matt	756-4535	dmatt@smithvalleyschool.org
29	Somers/Lakeside	Steffanie Broyles	857-3661	steffanie.broyles@somersdist29.org
4	Swan River	JJ Lamb	837-4528	lambjj@swanriverschoolk-8.org
8	West Glacier	Krista Booher	888-5312	kristab@westglacierelementary.org
1	West Valley	Cindy Risher	755-7239	crisher@westvalleyschool.com
44	Whitefish	Adina Welch	862-8655	welcha@whitefishschools.org

1st AMENDMENT TO LEASE # 6478-B
(Amendment Template last revised June 2022)

This 1st Amendment to Lease # 6478-B ("Lease") for space in Hungry Horse, Montana is made by and between the State of Montana, Department of Corrections, P.O. Box 201301, 5 S. Last Chance Gulch, Helena, Montana, 59601, "Lessee", and Columbia Falls School District, a political subdivision of the State of Montana, 501 6th Avenue West, Columbia Falls, Montana, 59912, "Lessor."

The purpose of this Amendment is to Extent the term to June 30, 2024 at the same rate.

The parties agree to amend the Lease as follows (new language underlined, old language interlined):

3. TERM OF LEASE/CONDITION OF PREMISES AT END OF TERM

A. The lease term is year, effective July 1, 2022 through June 30, ~~2023~~ 2024, unless earlier terminated as provided in sections 12, 13, 17, 18, 20 and 21 or renewed as provided in Section 5.

Except as expressly amended herein, all the terms and conditions of the Lease, including all prior amendments, remain in effect.

(The remainder of this page is left blank intentionally)

PARTIES TO THE LEASE

Lessee

-

By: _____
Dave Wick, Superintendent Date
Columbia Falls School District

Lessee

By: _____
Brian M. Gootkin, Director Date
Montana Department of Corrections

APPROVED BY:

By: _____
Garett M. Bacon, Leasing Officer Date
Department of Administration
General Services Division

By: _____
Julia W. Swingley, Legal Counsel Date
Department of Administration

By: _____
Office of Budget and Program Planning Date

By: _____
Misty Ann Giles, Director Date
Department of Administration

MSGIA

FY24

July 1, 2023 to June 30, 2024

Member PC Renewal



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

6/1/2023

Dustin Zuffelato
Columbia Falls Public Schools
PO Box 1259
Columbia Falls, MT 59912

RE: MSGIA Self-Insured Property and Liability Renewal

Dear Dustin and School Board Members,

I am pleased to present for you the MSGIA self-insured Property and Liability renewal effective July 1, 2023. Thank you for your continued support of MSGIA's School Leaders Insurance Pool. You are part of a growing movement of 216 elementary and high school district members with more interested school districts joining each year. The overall MSGIA membership expands beyond 406 elementary and high school districts.

MSGIA has been assisting school districts with self-insured coverage solutions since 1989, 34 years! The 2023-2024 school year marks the beginning of its 16th year for the property and liability program. This program is continually evolving, offering new enhancements in coverage and risk management tools for our members.

Our pool has partnered with strong reinsurance carriers that support our program with excellent AM Best ratings.

The program is endorsed by the Montana School Boards Association and supported by thousands of committed school district employees and school board members.

Our coverage package includes critical elements for all school districts in Montana such as, deadly weapons event coverage, cyber liability, and replacement cost coverage for certain classes of buses and other autos. We are pleased to partner with our members to address these risks and provide coverage that helps our members respond if an event occurs.

Columbia Falls Public Schools is an important member of the MSGIA self-insured property and liability program. You have a voice in the coverage design, board management, and service offerings, because your voice matters. MSGIA strives to provide members with broad coverage, high service levels, and stable premiums, all at a competitive price.

If you are interested in reviewing your coverage deductible structure, please contact Matt Komac in our office and he can assist you with reviewing different deductible levels and the associated premium to see what makes the most sense for your district.

Beginning its 34th year of providing self-insurance solutions for its members, MSGIA is poised to continue to insure a bright future for Montana Public School Districts!



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

I'm pleased to present your renewal premium for the 2023-2024 school year as follows

Total Premium	\$ 350,768
Multi-Line Discount	<\$ 17,538> (members in worker's compensation and property & liability)
Discounted Premium	\$ 333,229

Your allocated premium for transportation is 10.1%.

Please send renewal checks to the address listed on the enclosed invoice.

Thank you for your continued support!

Be Well and Be Safe!

Shawn F. Bubbs, CPCU, CIC, CPA
Director of Insurance Services



PO Box 7029 | Helena, Montana 59604 | Tel 877-667-7392 | Fax 406-457-4505 | www.msgia.org

To:

Columbia Falls Public Schools
Dustin Zuffelato
PO Box 1259
Columbia Falls, MT 59912

PC Policy # PC-24-32108-1

**PROPERTY & LIABILITY INSURANCE
INVOICE**

Date	DESCRIPTION	TOTAL
7/1/2023	Property & Liability Insurance for period 7/1/2023 to 6/30/2024 Total Premium FY24 Multi-Line Discount Discounted Premium for FY24	\$350,768 <\$17,538> \$333,229
TOTAL DUE		\$333,229

Remit Total Due by July 20, 2023

A 1% late fee will apply for each month premium is not received by due date.

Make all checks payable to

MSGIA
PO Box 7029
Helena MT 59604

If you have any questions concerning this invoice, contact Jan Denke, 406.457.4500, jdenke@mtsba.org

Thank You

ACCOUNT SUMMARY

Your participation in our programs ensure the stability and success of all members. Through value-added benefits, premium coverages, and in-person trainings as assessments, we aim to provide you with a comprehensive, customized safety program to meet the unique needs of your district.

216 Members in the Fund
 1990 MSGIA Member Since
 \$120,710,811 Total Insured Value (TIV)

Fiscal Year	Gross Premium	Multi-Line Discount	Net Premium
2023-2024	\$350,768	<u>(\$17,538)</u>	\$333,229

- FY24 Transportation Premium Allocation 10.1%

RENEWAL NOTICE SUMMARY

Columbia Falls Public Schools

COVERAGE YEAR: JULY 1, 2023 – JUNE 30, 2024 MEMBER#: 032108

Coverage	2023-2024
Property/Boiler & Machinery	included
General Liability	included
School Board Legal Liability	included
Employment Practices Liability	included
Auto Coverage	included
Crime/Fidelity	included
Cyber	included
Deadly Weapons Event Coverage	included
School Board Trustee Travel AD & D	included
Net Premium	\$333,229
Exposure	2023-2024
Building Values	\$101,175,069
Content Values	\$15,469,179
Outdoor Property Value	\$701,344
Bus Values	\$2,794,200
Vehicle Values	\$302,305
Mobile Equipment Values	\$268,714
# of Vehicles	47
# of Students	2,247
# of Employees	281

LOSS EXPERIENCE

Columbia Falls Public Schools

PROPERTY AND LIABILITY CLAIM SUMMARY

Fiscal Year	Frequency	Total Paid	Total Incurred
2019	6	\$13,291	\$13,291
2020	4	\$64,302	\$64,302
2021	9	\$27,994	\$27,994
2022	9	\$75,841	\$90,405
2023	3	\$33,902	\$44,402

LOSS RATIO TRENDING

Fiscal Year	Loss Ratio
2019	8.2%
2020	37.7%
2021	15.7%
2022	39.1%
2023	17.2%

LOSSES BY COVERAGE TYPE

Columbia Falls Public Schools

Location Name	Claim Count	Open	Closed	Total Incurred	Open Incurred	Closed Incurred
2023						
Property	3	2	1	44,402	43,000	1,402
2023 Total:	3	2	1	44,402	43,000	1,402
2022						
Auto	9	1	8	90,405	25,000	65,405
2022 Total:	9	1	8	90,405	25,000	65,405
2021						
Auto	4	0	4	11,153	0	11,153
General Liability	5	0	5	16,841	0	16,841
2021 Total:	9	0	9	27,994	0	27,994
2020						
Auto	2	0	2	15,011	0	15,011
General Liability	1	0	1	48,991	0	48,991
Property	1	0	1	300	0	300
2020 Total:	4	0	4	64,302	0	64,302
Grand Total:	25	3	22	227,102	68,000	159,102

WHAT SETS US APART FROM THE REST?

Since 2009, the MSGIA property and liability pool has provided financial stability, superior member services, and the most comprehensive property and liability coverage for Montana's public schools. We protect our members from the unpredictable complications and the unknown obstacles that arise in the public school landscape.

Unlike a commercial carrier or a traditional company, our members have a voice in the strategic direction of the Pool since it operates as a member owned and governed organization.

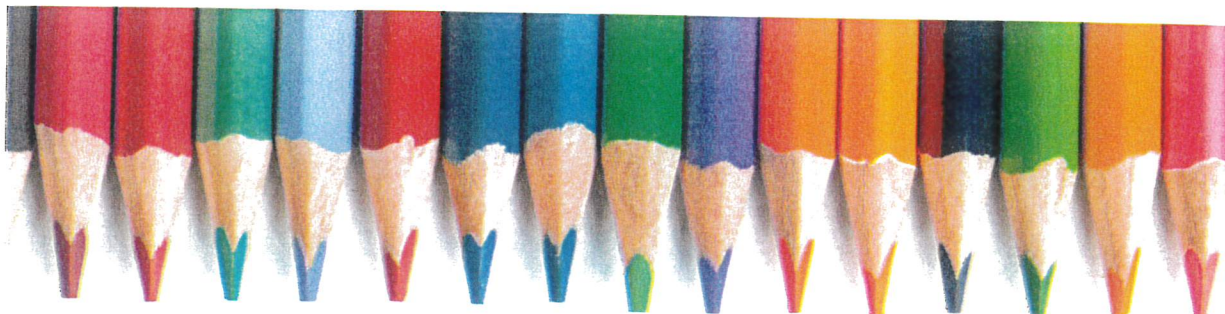
WHY MSGIA?

The MSGIA's purpose is to provide our members with risk management tools and coverage options to help ensure their school operations run smoothly. It works in partnership with its member districts to provide coverage tailored specifically to meet the needs and support the safety of Montana's public schools.

Valuable Services we offer in addition to our core coverages:

- Options for complete SafeSchools course content library for all school operational areas
- School Bus Driver training courses including CDL training and MAP-21 courses
- iPad based building hazard assessments
- Building property appraisals – at no additional cost to the member
- Playground safety inspections from on-staff Certified Playground Safety Inspectors
- In-district school board legal training with no additional costs for our members
- In-district coaches and sponsor's training with no additional costs for our members
- Member dashboard performance tracking tools
- Mobile app for easy auto claim reporting
- Property protection temperature and H2O sensors to prevent disruptive and expensive property claims – In pilot program status now!

Our comprehensive programs provide peace-of-mind to members and seamless continuation of your district's daily functions to help you focus on what really matters – your students' education success!



CYBER COVERAGE HIGHLIGHTS

The MSGIA has limits up to **\$2,000,000** per member and provides **24/7** access to a dedicated breach response team.

Your cyber coverage package includes the following items listed below:

Network Security Assessment Services:

The MSGIA worked with the Center for Internet Security in Washington DC to develop a network self-assessment tool aimed at dramatically lowering districts risk factors related to the most common cyber security exposures.

Cyber Event Incident Response Plan:

Cyber experts know a timely response is critical in limiting the negative impacts of a cyber event on a school district. The MSGIA, in consultation with Beazley Cyber Insurance experts has built a comprehensive cyber event response plan to bring your school district quickly back on-line after an event.

KnowBe4

25% discount available to Beazley's new school security awareness training. Pre-test all users to find out your districts phish-prone percentage. Next, train all employees on-line to resist important attack vectors, and schedule automated phishing attacks to all users year-round.

Lodestone Cyber Security Services

Lodestone is a global cybersecurity firm committed to helping MSGIA clients prevent and investigate security incidents. The MSGIA is working specifically with Lodestone to provide:

- 1) Targeted Attack surfacing monitoring analysis and educational efforts;
- 2) General Cyber security educational efforts for our members' employees; and
- 3) Targeted email phishing campaigns and assessments for our general membership.

Lodestone offers additional cyber security services to MSGIA members at discounted pricing upon request.

PRIVACY NOTIFICATION COSTS

Includes the resources to respond to a breach of personal information.

CYBER EXTORTION/RANSOMWARE

Assists with responses to an extortion threat.

DATA COMPROMISE LIABILITY

Provides coverage in the event of a lawsuit related to a breach of personal information.

Refer to policy language for a complete list of coverages, limits and sub-limits

DATA PROTECTION AND RECOVERY

Responds to a computer attack that damages data and systems.

FRAUDULENT TRANSACTION/ SOCIAL ENGINEERING

Coverage for an insured having transferred, paid, or delivered any money or securities as a result of a fraudulent instruction provided by a person purporting to be a vendor, client or authorized employee.

SCHOOL DEADLY WEAPONS EVENT COVERAGE

MSGIA and Secure Educational Consultants (SEC) partnership offers “presidential-level protection” for members.

As school shootings and violence continue to dominate headlines and new stories, school safety continues to be on the mind for all administrators. Since 2019, the MSGIA has provided this nationally recognized expert in school violence prevention, planning, and training – to enhance and expand our School Deadly Weapons Events coverage.

Although most schools have safety and security policies and procedure in place, the vast majority are under-prepared for a real emergency. Led by a team of former Secret Service agents and law enforcement leaders with decades of experience, SEC develops comprehensive, prevention-focused safety and security programs for schools.

MSGIA members enjoy access to SEC’s pre-crisis security training and industry leading post-crisis response services and receive competitive rates on other service offerings they provide. Services include:

- Social media monitoring
- On-site and remote consultation support
- Crisis management leadership support
- Crisis communication support, message development and media training
- Coordination with MSGIA legal counsel and claims team
- Physical security vulnerability assessment services
- Event and post-incident management, as needed (press conference, security, re-openings, memorials, etc.)

To learn more about your district’s access to SEC services, contact your MSGIA team today.

MSGIA PC Pool Member Deadly Weapons Events Coverage

Coverage Trigger: An event involving the Named Insured where a weapon has been used or brandished at location of the Named Insured.

PER CLAIM COVERAGE LIMIT: \$1,500,000

SUBLIMITS:

Demolition, Clearance Memorialization	\$250,000
Extra Expense	\$250,000
Threat	\$250,000
Medical Expense	\$25,000/person
Accidental Death & Dismemberment	\$50,000
Crisis Management Services	\$250,000
Counseling Services	\$250,000
Funeral Expenses	\$250,000
1 st Party Property Damage	\$250,000

Refer to policy language and declarations page for a complete list of coverages, limits, and sub-limits

RISK MANAGEMENT SERVICES



CONSULTING & TRAINING SERVICES

- Customized risk management & hazard assessment plans
- Comprehensive playground inspections
- In-district employee trainings
- On-line Safe Schools Complete Course Listing (350+). Access to their K-12 school designed tip reporting and safety app at a discounted rate.
- 22 course pack on awareness trainings for prevention of sexual abuse and molestation claims in schools. Title IX compliance course has been added.
- School Bus Safety: 36 Driver training courses, 7-part CDL training series + practice tests, MAP-21 training supplement
- In-person Coaches and Sponsors Training
- Network Security Assessment tools
- Cyber Event Incident response plan consultation

TITLE IX OVERVIEW

- Title IX Compliance Overview

UNIQUE COVERAGE ENHANCEMENTS

- Deadly Weapon Coverage Enhancement
- Replacement coverage for vehicles (4 years and newer)
- School Board Trustee travel AD & D coverage
- 2-hour School Board Legal Training
- Accidental breakage coverage for iPads & eReaders
- Pre-Loss Incident Expense Benefit: \$2,500

RESOURCES

- "In the Classroom" risk management publication
- Safe Schools Anonymous Tip Alert program discounts
- Lodestone cyber security services & 25% discount to KnowBe4 cyber security services
- MSGIA Mobile App - easy auto claim reporting
- 2 hours of legal advice (pre-loss) support
- Legal contract review services
- Property appraisal services – no additional fees
- Boiler Inspection Services

SAFESCHOOLS EMPLOYEE TRAINING

Your membership gives you access to SafeSchools, the nation’s leading provider of school-specific, online training programs, at no extra cost to your district. We’ve worked with SafeSchools to offer a comprehensive curriculum addressing areas of high risk for your students and employees. You also have access to their K-12 school designed tip reporting and safety app at a discounted rate.



- Sexual Harassment: Staff to Staff
- Title VI Overview
- Title IX Compliance Overview

The following list is a sampling of courses designed to help you create a safer environment for your students, staff, and visitors and reduce the cost of claims. For a complete list of classes, log into your district’s SafeSchools account online:

- Asbestos Awareness
- Back Injury and Lifting
- Bloodborne Pathogens Exposure Prevention
- Classroom Safety
- Common School Employee Injuries
- Conflict Management
- First Aid
- Medication Administration: Epinephrine Auto Injectors
- Personal Protective Equipment
- School Intruders
- Slips, Trips and Falls
- Transportation Safety

Suicide Prevention and Awareness:

In the 2017 Legislative Session, HB 381 was signed into law by Governor Steve Bullock. This legislation requires school districts to take significant steps to address suicide prevention and response.

We offer three courses on the topic to help schools comply with this legislative directive.

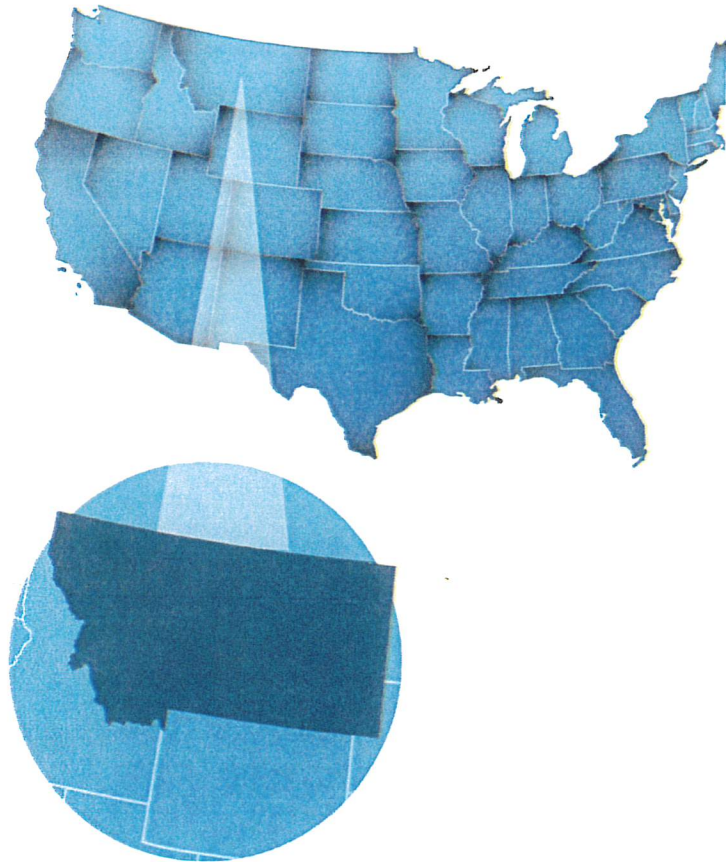
- Youth Suicide Awareness & Prevention Full Course – 39 min.
- Jason Flatt Act Youth Suicide Awareness Prevention – 2 hr.
- Jason Flatt Act – Raise School Community’s Awareness – 60 min.

DID YOU KNOW...

You can access over 350 continuing education courses online by using SafeSchools courses provided by MSGIA. Visit <http://msgia/safety-resources/training> and select your school for all courses.

Districts can upload your District Employee Handbook/Policy Book to ensure all employees have read, understand and acknowledge your policy!

TRENDS TO WATCH



NATIONAL PERSPECTIVE

- Construction costs are showing signs of stabilizing but have nearly doubled from pre-covid levels.
- Hurricanes, wildfires, floods, and hailstorms continue to impact insurance carriers across the country.
- National attention drawn to workplace sexual assault and discrimination.
- Governmental entities continue to face community mistrust in the age of COVID-19, social movements, and social media.
- Workplace and school violence create new challenges for entities to address.
- Schools continue to be targeted by cyber criminals.

MONTANA PERSPECTIVE

- Micro storms intensity levels are increasing hail and high wind claim frequency statewide.
- As a result of high-profile cases, the Statute of Limitations for Criminal Sexual Misconduct increased from age 21 to 27 in 2019. This change creates potential exposures for additional sexual assault allegations to arise.
- Aging school facilities are creating property claim risks and liability for many school districts.
- Third-party contractors are omitting or including language in their contracts that leave districts at risk.
- Turnover of upper administration and the lack of applicants with the appropriate training and experience.

HOT TOPICS

MAP-21

The Federal Motor Carriers Safety Administration (FMSCA) has issued new regulations regarding training for school bus drivers who are first-time CDL holders. Referred to as **M**oving **A**head for **P**rogress 2021, or MAP-21, the new regulations apply to all locations that train school bus drivers who require a Class A or Class B CDL License. Any driver receiving a CDL after February 7, 2022, will need to follow these stringent new regulations and will thus require additional training. Each district that trains drivers must become a Training Provider. MSGIA has put together a short video tutorial explaining how to complete this task. MSGIA also purchases the School Bus Safety Company computer modules for the districts in our Property and Casualty Program and can be accessed through Safe Schools. All of the 26 on-line courses provided, plus the new on-line MAP 21 supplemental course, cover the practices required to meet the Entry-Level Driver Training.

TITLE IX

Title IX protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. It is important that districts understand the requirements and follow guidelines to make sure their schools are protected.

TRAIN

- District staff must understand Title IX obligations to ensure an education free of sexual misconduct, discrimination or harassment is provided to students.

REPORT

- Report ALL reported or suspected sexual misconduct to the proper authorities. School personnel are mandatory reporters; failure to do so is punishable by law.

INVESTIGATE

- Districts have the obligation to conduct a Title IX investigation, regardless of another authority conducting a separate investigation on any subsequent claim of sexual misconduct, retaliation, discrimination, or harassment.

SCHOOL CYBER ATTACKS

Ransomware attacks targeting school districts are on the rise due to the records and sensitive data you may store on your servers. Here are some things you can do to help prevent your district from becoming the next target.

- Multi Factor Authentication needs to be required for any remote access to your network.
- Deploy and maintain a well configured and centrally managed anti-virus solution: A robust anti-virus solution is a basic component of any security program.
- Email tagging: Tag emails from external senders to alert employees of emails that originate outside your school.
- Office 365 add-ons and configuration: Enable two-factor authentication and use Office 365 Advanced Threat Protection.
- Patching: Rapidly patch critical vulnerabilities across endpoints and servers.
- Back-up key systems and databases: Ensure regular back-ups which are verified and stored safely online.
- Educate your users: Most attacks rely on users making mistakes, train your users to identify phishing emails with malicious links or attachments.

BOOSTERS, CLUBS, AND MORE...

The district's liability coverage extends to the following list as they act within their scope of duties related to school business:

- Volunteers
- District-directed community organizations (PTOs, Boosters, etc.)
- Student clubs sponsored and supervised by the district



Columbia Falls School District

Insurance Proposal

July 1, 2023 – July 1, 2024

Presented by:

Kimberly Thomas, RPLU, CSR, CISR – Client
Executive
Kelsey Langemo – Account Manager

Date:
6/1/2023

MSPLIP Program Staff

Rody Holman, CIC, MBA
*Licensed Consultant,
Program Manager*

Brandy Garber, CPCU, AIC, AINS
Assistant Program Manager

Kelsey Langemo
Account Manager

Brodie Loushin
Sr. Risk Control Specialist

Kevin Smith
Risk Control Specialist

Montana Schools Property
& Liability Insurance Plan
(MSPLIP)

1108 Livingston Avenue
PO Box 6127
Helena, Montana 59604
(406) 442-8010
MSPLIP.com

Advantages

Montana Schools Property & Liability Insurance Plan (MSPLIP)

Non-assessable program. Our program is a non-assessable, guaranteed cost program. Other programs have “special assessment” or “assessment clause” provisions whereby a district could be assessed a special assessment beyond its initial insurance premium, at any time, by the program should the program suffer a significant financial downturn. The MSPLIP program does not operate with “special assessment” or “assessment clause” language, thus providing Montana school districts guaranteed cost coverage, eliminating a significant potential financial risk for Montana school districts.

Exclusively endorsed program. Our program is exclusively endorsed by the Montana Association of School Business Officials (MASBO) and the Montana Rural Education Association (MREA). MASBO, Montana’s leading organization of school business officials, is dedicated to training and supporting the business operations in Montana Schools. MREA is an organization that represents all aspects of the K-12 public education system in rural Montana. Our program also enjoys a partnership with School Administrators of Montana (SAM), the purpose of which is to mutually promote the interests of both organizations.

Established in 1995, we are the industry leader in school insurance in Montana with over 50 years of combined school insurance experience. Our program provides long term rate stability for its members which minimize volatile rate adjustments from one year to another.

Board of Directors is composed of Superintendents, Business Managers and Trustees from our member schools. This allows actual members to participate in the management of the Plan.

Dedicated claims processing center located at the PayneWest Insurance office in Helena handling only claims for Montana schools and special educational cooperatives.

Customized risk management services provided at your district to meet your specific loss/safety needs which can include staff in-service workshops and online training modules.

BRIT Team Platform. This highly customizable risk management and learning system, offered free of charge to our program members, is designed to allow users the opportunity to train, educate, and manage employees across your District. The Platform provides unlimited access to your District’s individualized, collected training data in a user-friendly format.

Safe PUPIL Bus Driver and School Safety Program. This program is offered free of charge to our program members. Your bus drivers can obtain their 15 hours of required annual training on this site and you can also utilize the site library for your entire staff’s safety education needs. Safe Pupil also offers over 750 school related safety videos for staff education and training.

Gaggle Safety Management is a product that analyzes and reviews content found in online file storage, inbound and outbound email, attachments, and links to websites to ensure a safe digital learning environment for students. Gaggle helps school districts monitor for issues involving suicide, drug and alcohol use, bullying, violence, child pornography, and many other risky behaviors. MSPLIP has an exclusive agreement with Gaggle to provide our member districts with preferred pricing regardless of their district enrollment size.

Safety newsletters. Weekly discussion topics and monthly newsletters that address common school liability issues, property maintenance issues and safety issues/concerns for district students and employees.

Regional risk management training. The Plan provides regional risk management training which includes seminars provided by our risk management department and our legal defense team. These include presentations at MASBO and regional MASS meetings as well as your local school.

Safety equipment for member districts. We provide reflective safety vests to our members for playground supervisors, cross walking guards and many other uses.

Annual steam boiler inspections. These inspections are conducted by certified steam boiler inspectors at no cost to our members.

Specialized liability release forms tailored to school districts. These include field trip forms, facility use agreements, bus contractor agreements, subcontractor forms, open gym, rental agreements and many others.

Contract review for legal documents such as bus contracts, lease agreements, new construction, etc.

Opportunity for future premium credits based on a member's participation in the program and loss history. To date the Plan has returned over \$3.2 million dollars back to its members.

Opportunity for discounted property appraisal services.

Property/Vehicle/Bus. Buildings and contents are insured on a replacement cost basis unless otherwise indicated. Midyear property additions will generate a midterm adjustment prorated based on the date of the change. There are no premium adjustments during the policy year for additions or deletions of vehicles.

Make sure to keep the MSPLIP staff apprised of any changes regarding new or removed property/vehicles/buses during the policy period.

Property and Liability Coverage Enhancements

MSPLIP has developed a property and liability insurance plan that has special features which benefit its members. Below are some unique features of our insurance coverage.

Property Coverage

Non-scheduled coverage/miscellaneous unnamed locations. MSPLIP provides coverage to its member's buildings and property for newly acquired locations in which the district has not yet listed on its property schedule.

Course of Construction. Course of construction coverage is available to members undergoing renovation, remodeling or new building projects up to \$25,000,000.

Law and ordinance. The Plan has coverage for upgrades to damaged property to conform to current building codes included in the policy and also a limit up to \$25,000,000 for the undamaged portion of buildings. This enhancement provides funds for building code upgrades such as sprinklers, elevators, ramps and ADA compliance.

Extra expense. MSPLIP's insurance program includes this coverage with a limit up to \$25,000,000. Extra expense covers the additional cost incurred during a property loss. Additional costs can include the cost of renting/leasing additional facilities to keep the school operational as well as additional costs incurred to maintain normal operation.

Liability Coverage

School board liability deductible waiver. MSPLIP will waive the deductible for any member who obtains legal advice from an approved attorney at the onset of legal issues involving, but not limited to, wrongful termination, student expulsion, 504 and special education issues. MSPLIP must be notified immediately, and legal counsel approved in advance. If the issue becomes a viable claim, the deductible will be waived. The maximum amount of deductible waived in any one policy term shall not exceed \$10,000 per member.

Investigative expense coverage. Upon preapproval, MSPLIP will pay up to \$7,500 annually per member for investigative expenses that are incurred for possible losses under General Liability, Auto Liability and School Board Legal Liability even if the loss does not result in an actual claim being filed. This must be pre-approved prior to the start of any investigation.

Non-monetary defense coverage. MSPLIP's program provides up to a limit of \$250,000 per member for defense costs for claims falling into the public entity errors and omissions (school board legal) as long as the plaintiff in the suit is not seeking monetary damages.

Medical payments. MSPLIP will pay up to \$5,000 per person/per occurrence for medical payments for those injured on school property even if there is no allegation of negligence on the part of the district. This coverage excludes students.

Cyber Insurance

MSPLIP's insurer will pay up to \$1,000,000 for the defense of a suit or regulatory action alleging a security failure resulting in a breach of confidential information on the part of the member. A network security failure means a failure in network security, including failure to prevent a malicious computer act, including unauthorized access to or use of the computer system; alteration, corruption, damage, manipulation, theft, deletion, or destruction of digital data; creation, transmission, or introduction of a computer virus or harmful code into a computer system; or restriction or inhibition of access, including denial of service attacks, upon or directed against a computer system. Loss also includes expenses to conduct an investigation, hire a crisis management firm to minimize the loss to you, notify all whose confidential information has been compromised, provide access to an identity theft call center, restore or recreate electronic data and determine whether data can be restored or recreated. Loss also includes cyber-extortion. This means any threat or connected series of threats to commit an intentional attack against a computer system for the purpose of demanding money, securities or other tangible or intangible property of value.

Disaster Management

Coverage is provided in the event of a natural disaster or a manmade catastrophe (school shooting) domestically or internationally which results in serious injury or a fatality. MSPLIP and our service provider will provide up to \$1,000,000 per occurrence for an emergency assessment team that will respond immediately upon notification of an event. The response team will assist the local jurisdictional authority and the school district with assessment of needs for the appropriate and swift response to a fatality/injury management event and the need for a family assistance center (FAC). The Service Provider's personnel will assist the local jurisdictional authority in selecting the site of the FAC, set up of the facility, and the 24-hour operation of the facility to assist family members affected by the event. The policy also provides assistance with media management, FOIA requests, communications/updates with victims and families, crisis-oriented behavior health support and search and recovery of deceased persons/remains in cooperation with and at the direction of the local authority.

Business Travel Insurance

MSPLIP knows that school trustees, employees and volunteers often travel as part of their job working for their school district. MSPLIP now offers accidental death and dismemberment insurance coverage for these people while traveling on behalf of the school district. This is 24-hour coverage, and the benefit period continues for up to 365 days after the date of an accident.

School to Work Medical

MSPLIP provides up to \$25,000 in medical for a student's injury sustained while participation in a school to work program.

Special Event Coverage

MSPLIP knows that schools are often the hub of the community and are asked to provide their facilities for non-school events. It is important that facility users understand the district's facility use policies and provide the district with proof of liability insurance naming the district as an additional insured. Liability insurance needs to be in place prior to using the district's facilities. MSPLIP is here to assist in this process, making it easier for your facility users to obtain their own liability insurance coverage for the use of your school grounds at an affordable rate. No application is required, just a quick call or email to your agent is all it takes to secure a quote.

Risk Control Services

The Montana Schools Property & Liability Insurance Plan is in place to assist schools in targeting and managing risks that are specific to their industry. Our experience and resources can provide solutions that will improve safety, productivity and ultimately the bottom line. Contact one of our Risk Control Specialists, Brodie Loushin or Kevin Smith, to discuss risk control services and take advantage of this valuable resource. Brodie can be reached by phone at (406) 533-1038 or e-mail at BLoushin@PayneWest.com. Kevin can be reached by phone at (406) 457-4547 or email at KJSmith@PayneWest.com.

Services include:

1. Evaluation of existing programs and policies
2. Risk identification and hazard assessment
 - Shop Safety
 - Playground
 - Chemistry Lab
 - Gymnasiums
3. Establish or assist safety committee
4. Conduct training sessions
 - 1st Aid/CPR/AED (including all coaches and staff)
 - Slip/Trip/Fall
 - Playground Safety
 - Bloodborne Pathogen
 - Fire Safety
 - Personal Protective Equipment
 - Scaffold Safety
 - Proper Lifting Technique
 - Forklift Certifications
 - Hazardous Communication
 - Chemistry Lab Safety
 - Shop Safety
 - Defensive Driving
 - Asbestos Safety Awareness
 - Accident Investigation

Premium Summary

Coverage		Annual Premium
A	Property Coverage	Included
B	General Liability & Auto Coverage	Included
C	School Board Liability	Included
D	Cyber Coverage – Tier 2	Included
E	Disaster Management – Active Assailant	Included
F	Boiler & Machinery	Included
G	Business Travel Insurance	Included
Total		\$283,243

PayneWest Insurance, A Marsh & McLennan Agency LLC company is the administrator of the Montana Schools Property and Liability Insurance Plan. It receives an administrative fee for these services and this fee is included in the above premium.

Liability coverage is written with Ambridge/Lloyd's, rated A by A.M. Best. Property coverage is written with Liberty Mutual Insurance Company, rated A XV by A.M. Best. Boiler & Machinery coverage is written with Travelers Insurance Company, rated A+ XV by A.M. Best. Cyber coverage is written with CHUBB, rated A+ XV by A.M. Best.

2023 Coverage Recap

Section I. Property	
Coverage	Special Form
Deductible	\$5,000
Blanket Limit of Insurance	\$500,000,000
Replacement on Buildings	Included in Blanket Limit
Replacement on Contents	Included in Blanket Limit
Contractor's Equipment (incl. rented from others)	\$1,000,000
Transit Coverage	\$5,000,000
Fire Legal Liability	Included in Blanket Limit
Coinsurance Clause	None
Business Interruption – Time Element	\$1,000,000
Flood including Sewer Backup (program limit) Moderate area	\$50,000,000 annual aggregate \$25,000,000 limit
Flood Zone A and Pre-fixed A – as scheduled	\$5,000,000 per occurrence/ annual aggregate
Earthquake (program limit)	\$50,000,000 per occurrence/annual aggregate
Off Premises Personal Property (Misc.)	\$1,000,000
Property of Others	\$1,000,000
Building Ordinance	\$25,000,000 per occurrence
Electronic Data Processing Equipment	\$32,000,000 per occurrence
Newly Constructed Property – 120 Days	\$15,000,000 per building
Newly Acquired Locations – 120 Days	\$25,000,000 per location
Extra Expense	\$25,000,000 per occurrence
Debris Removal (additional) any one occurrence	\$1,000,000 per occurrence
Outdoor Property	\$18,000,000 per occurrence
Valuable Papers	\$5,000,000 per occurrence
Fine Arts	Included in Blanket Limit

Section II. General Liability	
Per Occurrence Limit	\$2,000,000
Annual Aggregate	\$4,000,000
Medical Payments Excluding Students	\$5,000 per person
Products & Completed Ops Liability	\$2,000,000
*Sexual Abuse and Molestation (no sub-limit applies)	\$2,000,000
*This coverage is written on a claims-made basis	
Communicable Diseases Exclusion	Effective July 1, 2021, Ambridge BRIT placed a communicable diseases exclusion on its policy. MSPLIP is providing its members with \$100,000 defense and damages coverage for communicable diseases with a \$500,000 pool aggregate limit.
NO AUDIT for additional premiums due to enrollment increases.	
Increased limits of liability are available.	

Additional Coverage
Employees, student teachers, volunteers & board members, PTA, PTO and booster clubs are covered as an additional insured for general liability.
Personal Injury (Libel, Slander, Defamation of character, Wrongful Arrest, Wrongful Eviction)
Athletic Participation
Independent Contractors
Host Liquor Liability
Employee Benefit Liability

*Certain coverages provided in these sections are subject to MCA2-9-108 (Limitation on Government Liability).

Section III. Auto Coverage	
Automobile Liability Per Accident	\$2,000,000
Medical Payments Per Person	\$25,000
Uninsured/Underinsured Motorists	\$1,000,000
Hired & Non-Owned Liability	\$2,000,000
Physical Damage Deductibles	\$1,000 comp / \$1,000 collision
Hired Auto Physical Damage	\$1,000 comp / \$1,000 collision
Garage Keepers Legal Liability	Included
<p>Employees, volunteers and board members are an Additional Insured for automotive liability coverage.</p> <p>Increased limits of liability are available.</p>	

*Certain coverages provided in these sections are subject to MCA2-9-108 (Limitation on Government Liability).

Section IV. Crime Coverage	
Employee Dishonesty Bond	\$500,000
Theft of Money Inside & Outside	\$500,000
Money Orders and Counterfeit Currency	\$500,000
Forgery and Alteration	\$500,000
Deductible	\$1,000

Section V. School Board Legal Liability	
Per Claim Limit	\$2,000,000
Deductible	\$5,000
Non-Monetary Defense Limit	\$250,000 annual aggregate
<p>Employment practices liability is included in this section.</p> <p>The Plan offers \$250,000 of defense cost limits for each member for claims brought against the district, as long as the plaintiff in the suit is not seeking monetary damages from the school district.</p> <p>This Plan specifically provides coverage for administrative hearing for such forums as the Montana Human Rights Commission, Office of Civil Rights, EEOC, or any other administrative hearing/forum, which can grant the relief requested. Also included, is the defense of wrongful termination claims and any other employment practices liability complaints filed by staff that end up in arbitration.</p> <p>Increased limits of liability are available.</p>	

Section VI. Boiler & Machinery	
Coverage Limit per Occurrence	\$200,000,000
Expediting Expenses	\$2,000,000
Ammonia Contamination	\$2,000,000
Water Damage	\$2,000,000
Hazardous Substance Abatement	\$2,000,000
Ordinance of Law	\$2,000,000
Extra Expense	\$2,000,000
Spoilage	\$2,000,000
Utility Interruption Deductible	12 Hours
Deductible	\$1,000
<p>Boiler and machinery insurance provides coverage for mechanical breakdown of machinery and electrical to a building, including phone systems. Members are provided with an annual steam boiler inspection ensure compliance with Montana law.</p>	

Section VII. Cyber Insurance	
Privacy Liability	\$1,000,000 Annual Aggregate
Data Breach Liability	\$1,000,000 Annual Aggregate
Network Security Liability	\$1,000,000 Annual Aggregate
Internet Media Liability	\$1,000,000 Annual Aggregate
Network Extortion Coverage	\$1,000,000 Annual Aggregate This coverage amount varies by member and may include a sublimit and co-insurance ransomware encounter endorsement which would sublimit all insuring agreements depending on individual member underwriting.
Digital Asset Coverage (software and systems)	\$1,000,000 Annual Aggregate
Business Interruption Coverage	\$1,000,000 Annual Aggregate
Contingent Business Interruption Coverage	\$250,000 Annual Aggregate
Computer Fraud	\$100,000 Each Incident/\$100,000 Aggregate
Funds Transfer Fraud	\$100,000 Each Incident/\$100,000 Aggregate
Social Engineering Fraud	\$50,000 Each Incident/\$50,000 Aggregate
Deductible Per Occurrence	Tier 1 - \$100,000, Tier 2 - \$200,000, Tier 3 - \$150,000, Tier 4 - \$250,000
Cyber Incident Response Coach Retention	\$100,000 Each Incident

*MSPLIP will reimburse up to \$25,000 of cyber insurance claim costs during the policy period.

Section VIII. Disaster Management – Active Assailant	
Limit Per One Occurrence	\$1,000,000
Annual Aggregate limit Per Occurrence	\$1,000,000
Deductible Per Occurrence	None
<p>Coverage includes incidents arising from natural and man-made disasters as well as active assailant.</p> <p>*See page 5 of this proposal for a description of services provided by the Disaster Management Coverage*</p>	

Section VIx. Student School-to-Work Medical Coverage	
Limit Per Student in One Occurrence	\$25,000
Aggregate limit Per Occurrence	\$250,000
Deductible	None
<p>Covers all students enrolled in a school district for injuries sustained while participating in a school to work program.</p>	

Section Vx. Business Travel Insurance	
Principal Sum Per Person	\$100,000
Aggregate limit Per Occurrence	\$1,000,000
Time Period for Loss after date of accident	365 Days
<p>Accidental death and dismemberment coverage benefits for school trustees, employees and volunteers. Hazards insured against: 24-hour business travel coverage including acts of terrorism. Age-Based Restrictions: 50% for Age 75-79; 30% for Age 80 or above.</p>	

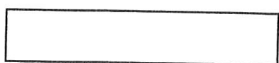
*This proposal is based off of MSPLIP program parameters as they exist for the current program policy period. Program parameters, including coverage terms and conditions, for subsequent policy periods may or may not change pending current and ongoing renewal negotiations with MSPLIP's insurance carriers.

Columbia Falls High School Graduating Class Scholarship Earnings

1995	\$528,855.00
1996	\$1,994,289.00
1997	\$553,507.00
1998	\$1,688,864.00
1999	\$2,243,287.00
2000	\$1,685,653.00
2001	\$1,477,458.00
2002	\$1,472,796.00
2003	\$1,201,901.00
2004	\$1,065,808.00
2005	\$1,547,440.00
2006	\$1,391,992.00
2007	\$1,678,000.00
2008	\$3,269,258.00
2009	\$1,885,805.00
2010	\$1,272,281.00
2011	\$1,537,973.00
2012	\$2,291,117.00
2013	\$2,774,192.00
2014	\$1,230,680.00
2015	\$4,062,000.00
2016	\$3,635,150.00
2017	\$3,062,914.00
2018	\$3,021,586.00
2019	\$3,022,086.00
2020	*
2021	\$2,691,448.00
2022	\$3,767,746.00
2023	\$6,009,126.00

22 year total: \$43,551,220.00

22 year average: \$1,893,531.30



YR	YR	COLLEGE	4 YEAR	2 YEAR	FVCC	VO-TECH	MILITARY	WORK	?	OTHER
1978	174	42%	28%	14%		7%	5%	40%	6%	exchange
1979	173	38%	19%	19%	17%	8%	6%	26%	22%	students.
1980	183	44%	24%	20%		10%	12%	29%	8%	missions
1981	161	44%	31%	13%		4%	8%	30%	8%	volunteer
1982	165	51%	30%	21%		11%	13%	25%	7%	programs
1983	194	53%	36%	17%		12%	9%	22%	5%	
1984	176	50%	32%	18%		17%	6%	23%	9%	
1985	162	49%	32%	17%		13%	10%	19%	5%	
1986	168	46%	36%	10%		11%	6%	27%	8%	
1987	146	46%	33%	13%		9%	14%	25%	4%	
1988	145	50%	39%	11%		5%	17%	16%	8%	
1989	171	43%	29%	14%	10%	7%	7%	18%	10%	
1990	122	56%	34%	22%		6%	8%	8%	21%	
1991	146	67%	26%	41%	36%	9%	5%	12%	10%	
1992	141	56%	29%	27%	26%	6%	5%	6%	24%	
1993	139	65%	33%	32%	31%	6%	6%	12%	11%	
1994	162	52%	25%	27%	23%	9%	4%	21%	14%	
1995	155	57%	26%	31%	26%	5%	5%	15%	18%	
1996	133	62%	30%	32%	28%	12%	5%	4%	17%	
1997	145	57%	21%	36%	30%	8%	5%	16%	14%	
1998	183	54%	31%	23%	20%	8%	9%	17%	12%	
1999	164	61%	34%	27%	27%	7%	6%	12%	14%	
2000	172	61%	38%	23%	19%	6%	3%	14%	14%	
2001	169	49%	28%	21%	17%	10%	8%	18%	12%	2%
2002	170	61%	32%	28%	22%	13%	5%	9%	9%	8%
2003	183	57%	26%	31%	30%	8%	4%	16%	12%	2%
2004	163	52%	19%	33%	29%	6%	4%	18%	12%	9%
2005	177	53%	29%	24%	21%	11%	5%	18%	10%	3%
2006	155	61%	30%	31%	28%	7%	3%	14%	10%	5%
2007	161	61%	33%	27%	23%	5%	5%	19%	6%	3%
2008	167	62%	22%	36%	35%	6%	2%	20%	11%	2%
2009	183	62%	22%	40%	38%	10%	6%	5%	17%	0%
2010	169	66%	25%	38%	34%	5%	9%	8%	10%	2%
2011	176	68%	24%	41%	34%	2%	6%	8%	14%	1%
2012	155	68%	20%	45%	42%	4%	4%	12%	12%	0%
2013	135	60%	21%	39%	38%	9%	7%	15%	7%	2%
2014	134	74%	27%	46%	44%	1%	3%	16%	6%	1%
2015	168	70%	23%	46%	40%	5%	4%	18%	2%	
2016	125	59%	25%	34%	32%	2%	5%	14%	17%	0%
2017	152	64%	36%	30%	24%	3%	4%	20%	9%	1%
2018	124	50%	29%	21%	18%	6%	12%	29%	0%	0%
2019	124	58%	19%	39%	37%	3%	6%	34%	0%	2%
2020	137	53%	34%	19%	19%	4%	4%	28%	9%	0%
2021	136	50%	30%	22%	21%	1.50%	7%	41%	0.70%	0%
2022	141	59%	26%	30%	28%	7%	4%	30%	0.01%	0.01%
2023	144	56%	32%	23%	23%	2%	10%	30%	0	0
TOTAL	158	60%	27%	33%	30%	6%	5%	17%	10%	2%
YR	YR	COLLEGE	4 YEAR	2 YEAR	FVCC	VO-TECH	MILITARY	WORK	?	OTHER

Substitute Hires

June 2023

Teacher

LNAME	FNAME	Teacher
		Teacher
		Teacher or Aide
		Aide
		Teacher or Aide
		Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide
		Teacher or Aide

Secretary / Nurse

LNAME	FNAME	Other
		Nurse
		Nurse
		Secretary

Bus Driver

LNAME	FNAME	Other
		Bus Driver
		Bus Driver
		Bus Driver

Hot Lunch

LNAME	FNAME	Other
DeTienne	Kirra	Hot Lunch
		Hot Lunch
		Hot Lunch
		Hot Lunch

Custodian

LNAME	FNAME	Other
		Custodian
		Custodian
		Custodian
		Custodian

6/8/2023