

## NEW FUTURES SCHOOL

(505) 883-5680

2018-19

		<b>Extension</b>
Principal	Jinx Baskerville	46246
Dean of Students	Cristin Calhoun	46212
Childcare Director	Amber Lopez	46243
College/Career Counselor	Jasmin Pollock	46207
Community Therapist	Jennifer Reagan	46242
Social Worker	Pat Gonzales	46040
School Nurse	Toni Berg	46194
Home Hospital	Jeannie Ryan	46248
<u>Department Chair</u>		
Special Education	Jennifer Ortiz	46232
ELA/Electives	Tristan Chavez	46233
Science/Social Studies	Diane Cabral	46236
Math	Purnima Mehta	46016
<u>Secretaries</u>		
Front Desk/Attendance	Karin Chanter	46280
Registrar	Kathy McBride	46208
Principal's Secretary	Tasha Covington	46281

This handbook is written to help you become more familiar with what our school offers. Please share the handbook with family and friends. If you have any questions, don't hesitate to ask.

## STUDENT'S CLASS SCHEDULE

### 1<sup>ST</sup> Term

Period	Class	Teacher
1		
2		
3		
4		
Advisory		

### 2<sup>ND</sup> Term

Period	Class	Teacher
1		
2		
3		
4		
Advisory		

### 3<sup>RD</sup> Term

Period	Class	Teacher
1		
2		
3		
4		
Advisory		

### 4<sup>TH</sup> Term

Period	Class	Teacher
1		
2		
3		
4		
Advisory		

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**REGULAR BELL SCHEDULE**

1st period 8:10 am to 9:40 am  
2<sup>nd</sup> period 9:45 am to 11:10 am  
**LUNCH** 11:15 am to 11:45 am  
4<sup>th</sup> period 1:30 pm to 3:00 pm

**SNOW DAY SCHEDULE**

1<sup>st</sup> period 10:10 am to 11:08 am  
**LUNCH 11:15 am to 11:45 am**  
2<sup>nd</sup> period 11:58 am to 12:56 pm  
3<sup>rd</sup> period 12:59 am to 1:57 pm



**GARDEN SCHEDULE**

1<sup>st</sup> period 8:10 am to 9:25 am  
2<sup>nd</sup> period 9:30 am to 10:40 am  
3<sup>rd</sup> period 10:45 am to 11:10 am  
**LUNCH 11:15 am to 11:45 am**  
3<sup>rd</sup> period 11:55 am to 12:45 pm  
**GARDEN TIME 12:50 pm to 1:30 pm**  
4<sup>th</sup> period 1:35 pm to 3:00 pm

**ADVISORY SCHEDULE**

Advisory 8:10 am to 8:50 am  
1<sup>st</sup> period 8:55 am to 10:10 am  
2<sup>nd</sup> period 10:15 am to 11:10 am  
**LUNCH 11:15 am to 11:45 am**  
2<sup>nd</sup> period 11:55 am to 12:20 pm  
3<sup>rd</sup> period 12:25 pm to 1:40 pm  
4<sup>th</sup> period 1:45 pm to 3:00 pm

**School buses begin to load at 3:00pm and leave by 3:10pm**

## IMPORTANT DATES

Aug. 6-10	Registration for seniors, returning students, couples, and pregnant students
Aug. 6	First day back for all staff
Aug. 13	First day of school for students
Aug. 22	Orientation
Sept. 3	Labor Day (schools and administrative office closed)
Sept. 5	Resource Fair (8:30-10:30 am)
Sept. 11	Term 1 – Mid Term
Sept. 13	Open House 10 am – 2 pm
Sept.19	School Assembly
Sept. 25	School Pictures
Oct. 3	Harvest Festival
Oct.11-12	Fall Break- (schools closed, administrative offices open)
Oct. 12	Last day Term 1
Oct. 15	First day Term 2
Oct. 31	Fall Festival
Nov. 1	School picture retakes and senior group picture
Nov. 9	Term 2- Mid Term
Nov. 21-23	Thanksgiving Break (schools closed, administrative offices closed Nov. 21-23)
Dec. 20	Last day Term 2
Dec.21-Jan.4	Winter Break (schools closed, administrative offices closed Dec. 21-Jan.3)
Jan. 4	Teacher PD Day for school staff (no school for students)
Jan. 7	First day Term 3
Jan.21	Martin Luther King Jr. Day (schools closed, administrative offices open)
Feb.18	President's Day (schools and administrative offices closed)
March 7-8	Student-Led Conferences (8:00-11:30 am conferences, 12:00-3:00 pm teacher PD)
March 8	Last day Term 3
March 18	First day Term 4
March 11-15	Spring Break (schools closed, administrative offices open)
April 18	Term 4 – Mid Term
April 19	Vernal Holiday (schools and administrative offices closed)
April 30	Awards Assembly
May TBA	New Futures Graduation
May 22	Last day of school
May 23-24	Weather make-up days



## Principal Message:

New Futures School (NFS) is an APS school for pregnant and parenting students. We offer an environment that promotes rigorous learning as well as provides essential services to support and foster good parenting practices. We are committed to the needs of the whole student and believe we offer a learning environment that creates autonomous life-long learners who are prepared for post-secondary education and successful futures. Our curriculum is comprehensive, culminating in the acquisition of a high school diploma.

The curriculum at New Futures is aligned with District graduation requirements. Our students are able to meet the demanding expectations of the 21st Century. We offer opportunities for dual-credit and distance education. Our classes are small so students have the opportunity to work closely with their teachers, receiving individual attention. NFS students receive a lot of direct support in their post-secondary planning. Over 90% of our students are accepted into post-secondary institutions and have completed the FAFSA. Additionally, all students participate in a well-defined advisory program that focuses on current and post-secondary educational goals. Students receive instruction from highly trained educators, including National Board Certified teachers.

Inherent to our school's mission is the commitment to serve the unique needs of pregnant and parenting teens. NFS has incorporated the expertise of early childhood developmental theorists into its design. Our curriculum has received national recognition for its innovative programming.

## **GRADUATION REQUIREMENTS:**

**\*\*Please see the course catalog for more detailed information**

**2013 Graduates and later – 25 Credit Plan (entered high school in 2009 or thereafter) \*\*Course Credits required.**

\*Students must take:

- English – 4.0 credits
- Mathematics (Algebra I, Geometry, Algebra II or Algebraic Models, 4<sup>th</sup> math credit) – 4.0 credits
- Laboratory Science (See science section) 3.0 credits
- Government – 0.5
- United States History & Geography – 1.0 credits
- World History & Geography – 1.0 credits
- Economics\*\* - 0.5 credits
- Health – 0.5 credits
- New Mexico History – 0.5 credits
- Physical Education – 1.0 credits
- Electives\* - 9.0 credits

TOTAL – 25.0 Credits

- One unit of Advanced Placement, honors, dual credit, or distance learning
- One unit of a career cluster course, workplace readiness course, or a language other than English
- \*\*Two credits of marketing (fundamentals and advanced) or two credits of business, marketing and finance can be substituted for the economics requirement. Most colleges and universities require 2-4 credits of the same modern, classical, or native language.

APS classifies high school students as follows:

- You are a sophomore if you have a minimum of **six (6)** credits
- You are a junior if you have a minimum of **thirteen (13)** credits
- You are a senior if you have a minimum of **nineteen (19)** credits

**SCHOOL CLASS SCHEDULE:**

New Futures School has a “4x4” schedule comprised of four classes per day, five days each week for nine weeks. There are four nine-week terms in one school year. You may earn (2) credits each term, which is a total of (8) credits per year.

	<b>1<sup>st</sup> Term</b>	<b>2<sup>nd</sup> Term</b>	<b>3<sup>rd</sup> Term</b>	<b>4<sup>th</sup> Term</b>
<b>Period 1</b>	Class 86 min.	Class 86 min.	Class 86 min.	Class 86 min.
<b>Period 2</b>	Class 86 min.	Class 86 min.	Class 86 min.	Class 86 min.
<b>Lunch</b>	Lunch 40 min.	Lunch 40 min.	Lunch 40 min.	Lunch 40 min.
<b>Period 3</b>	Class 86 min.	Class 86 min.	Class 86 min.	Class 86 min.
<b>Period 4</b>	Class 86 min.	Class 86 min.	Class 86 min.	Class 86 min.
<b>Credits earned per Term</b>	<b>2 credits</b>	<b>2 credits</b>	<b>2 credits</b>	<b>2 credits</b>



## **Schedule Changes**

Schedule changes should occur only when a student has been scheduled incorrectly. Schedule changes must go through the Dean of Students. The changes must take place within the first five days of a term and should have proper signatures from the receiving and sending teachers.



## **ENROLLMENT AND WITHDRAWAL:**

To earn full credit, you must enroll within the first five (5) days of the term/semester. New Futures School has an open enrollment policy (except the last 4 weeks of the 4<sup>th</sup> term). New students who enroll after the 5<sup>th</sup> day of each term will not be scheduled into core curriculum classes. These students will be scheduled into Edgenuity (if available), elective classes, and if appropriate, special education classes. New students who enroll after the 9<sup>th</sup> day of each term may earn partial credit by combining Edgenuity and other classes. Counselors will advise you. If you wish to transfer back to your home school, you may do so in May or December at the end of the traditional 18-week semester. Keep in mind that if you transfer back to your home school and are enrolled in classes that articulate for CNM credit, you may lose the CNM credit. Parents of middle school students will need to meet with the administration prior to enrollment. Middle school students will be scheduled based on individual needs.



## **ATTENDANCE:**

**Please be on time and come every day!**

### **NFS Attendance Policy**

- Call in for each and every absence. Parents/legal guardians must call if you are under 18.
- You can also report an absence by going to New Futures web site. Just go to the home page and look for the tab that says report an absence.
- If no contact was made to the school explaining the student's absence this is an unverified absence and will be considered as a truancy violation.

- For every unverified absence you will receive a phone call from the school or the district.
- After 9 absences in a 9-week period you will lose credit in the class. These 9 absences include verified (you reported the absence) or unverified (you did not report the absence).

Students will be responsible for all missed work during their absences.

### **POLICY FOR STUDENTS WITH LESS THAN 5 ABSENCES**

- If you are absent and want to pick up the missed assignments, you need to call Karin at the front desk. She will contact your teachers and have the work at the front desk at the agreed upon time to be picked up.

### **MAKE-UP WORK WHEN ABSENT:**

It is the student's responsibility to initiate contact with the school.

#### **By Phone**

Students can call the front desk and Karin will contact the teachers.

OR

#### **Electronically**

Students can e-mail their teachers directly.

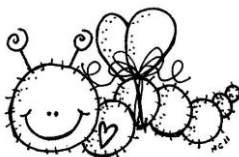
Teacher's e-mail addresses are on the New Futures website: [newfutures@aps.edu](mailto:newfutures@aps.edu) under the "contact us" tab

Either way all assignments, materials, and books will be available for pickup at the front desk within 24 hours.

### **The Caterpillar Room**

- The Caterpillar Room is for students that are coming in late to school and interrupting the educational process that has already

taken place within the classrooms. The room will be an In School Suspension (ISS) room as well as a room for students that come to school over 20 minutes late. For 1<sup>st</sup> period the students that are up to 10 minutes late, the 1<sup>st</sup> and 2<sup>nd</sup> time will be given a tardy pass and sent to class. On the 3<sup>rd</sup> tardy, students that come in after that will be sent to ISS where the student will stay in ISS the remainder of the period. 3<sup>rd</sup> period students who are not in class when the bell rings will need to stay in the Caterpillar Room. The students will not be marked absent from their class and will be able to make up work missed. The point of the ISS room is not to be penal, but to make our students responsible for getting to school on time.



### **MATERNITY LEAVE**

- **Maternity leave absences do not count as part of the 9-day rule! Notify the Home Hospital teacher when you deliver. Students** are expected to return to school two (2) weeks after delivery. You must make up the class work missed during delivery. You must also bring back verification from a doctor that your infant may be in our nurseries.
- **\*Grade changes will be allowed ONLY in the case of maternity leave.** Changes can be made up to 10 school days following a student's expected return from maternity leave.

### **NFS HOME HOSPITAL PROGRAM:**

The Home Hospital program is a short-term service that New Futures School provides for eligible students. The program is NOT a replacement for attending school but a way for students to continue their education while experiencing a temporary medical problem.

## **SERVICES PROVIDED BY HOME HOSPITAL PROGRAM**

- Students **MUST** contact the Home Hospital Teacher to apply for Home Hospital Services.
- Home Hospital services are available for students who must be out of school for 8 days or more, not to exceed 45 days total.
- The Home Hospital teacher takes assignments to the student's home and works with her or him two or three times a week.
- After a student has been approved for Home Hospital services and is eligible, the student's absences are covered and **do not count** in the "9-Day Rule." Absences acquired before being approved for Home Hospital Services will count as part of the students' 9-day absences.

## **TO BE ELIGIBLE TO RECEIVE HH SERVICES**

- The student must be confined to home or hospital with health problems, pregnancy complications, or a sick child that requires being out of school for at least 8 school days and not to exceed 45 days.
- The student must provide a current doctor's note that states a specific diagnosis and the length of time the student must be out of school.
- The student must have a grade of 70% or better in his or her classes covered by Home Hospital and the student must have less than 9 absences.
- An eligible student may receive services for a sick child or for a non-pregnancy health problem only once per school year.

## **NOT ELIGIBLE FOR SERVICE**

- If a student will be out with a medical problem for self or child for less than 8 days.
- If a student's note from the doctor does not provide the necessary information or if a student has not provided a doctor's note. (Student may become eligible with a proper doctor's note.)

- If a student is not passing due to excessive absences or a grade less than 70%.
- If a student has a normal delivery with no complication, they get two weeks maternity leave but do not receive HH services.

### **DOCTOR'S NOTES**

- MUST have a current date, state the diagnosis, and include the date that the student can return to school.
- If a student is approved for Home Hospital Services, coverage of absences begins the day a proper note is received. Absences are not excused retroactively.

### **CLASSES COVERED/NOT COVERED**

- Most English, Language Arts, History, Social Studies, and Math classes are covered for Home Hospital Services. Please note that receiving HH services DOES NOT GUARANTEE a student will earn credit in that class. All assignments must be completed at a satisfactory level.
- Classes not covered by Home Hospital include: Science Lab classes and Edgenuity classes. Teacher will determine if credit can be earned for non-covered classes.
- Although credit cannot be earned in some classes, absences are covered for all scheduled classes.

If you have any questions about the Home Hospital program, please contact the Home Hospital teacher, at **883-5680 ext. 46248**



### **CELL PHONES:**

You may not use your cell phones during class time anywhere in the school. You may use them during passing period, breakfast or lunchtime. If you are caught using your phone during instructional time,

the phone will be taken away and locked up until the end of the school day. If problems continue, you will be asked to leave your phone at home.

### **CLOSED CAMPUS:**

New Futures School is a closed campus. It is expected that students arrive on time for school and remain for all classes.

### **LEAVING CAMPUS DURING THE DAY**

During the day, a student is able to leave for the following approved reasons:

- Medical appointments
- Personal illness or child illness
- Court appointments
- Family emergencies
- Religious commitments

### **Follow these steps to check out of school:**

- The student must wait to be called out of class by the secretary at the front desk.
- Once the secretary releases the student an early release pass will need to be filled out. If a student needs to leave during passing period or lunch, he/she will need to fill out the early release pass from the class that he/she last attended.
- Have the early release pass approved by the secretary at the front desk. **If you are under 18 years of age, you will need parent permission to leave campus.**
- Check out your baby/toddler from the nursery.

- Sign out at the front desk.
- Students are not allowed to leave early for work. Work hours must be scheduled around the school day. See the counselor if you have scheduling issues.

### **Student off Campus, but Child in Childcare**

We know there will be times when you may need to attend special events that are school-related and it is best to leave your child in the childcare centers. If mothers are breastfeeding other arrangements must be made. Students can be gone no longer than ½ day and must return before lunch. Please make sure that you sign the permission slip (provided by the Childcare Director) to do this. We want to take the best possible care of your child, and your responsibility in this endeavor will help.





## SENIOR LUNCH POLICY

Graduating seniors are allowed to leave campus for lunch. A graduating senior is a senior that will graduate on or before May of the current school year. Graduating seniors less than 18 years of age must have parent permission to leave and have a signed permission form on file at the front desk. Graduating seniors leaving campus for lunch must follow the guidelines and procedures listed below:

- Babies in the New Futures childcare must be taken off campus with you. Babies may not be left on campus with another student or staff member.
- Graduating seniors may not take underclassmen with them off campus.
- Graduating seniors may not bring food back to campus for other students whether they are underclassmen or seniors.
- Graduating seniors must sign out and sign back in at the front desk every time they leave campus for lunch.
- Seniors must leave and return through the front door of the school.
- Delivery of food is allowed only on Friday's for **ALL STUDENTS** during lunch. Food must be delivered and not picked up by the student.

Graduating seniors will lose their privileges for not following the above guidelines and procedures. They will also lose their off campus lunch privileges for the following reasons:

- If **tardy** to 3<sup>rd</sup> period more than three times in a nine-week term.
- If **absent** from 3<sup>rd</sup> period more than three times in a nine-week term because of leaving campus.

- Any combination of tardies and absences that reach a total of three times in a nine-week term.

Additionally, if New Futures staff members feel that the baby is being negatively affected by leaving campus, the graduating senior will lose the privilege of leaving campus. The following are examples of things that would affect the baby:

- Babies in cars without car seats.
- Babies not being fed nutritiously.
- Babies' routine is being disrupted.

### **STUDENT COMPUTER/TECHNOLOGY ACCEPTABLE USE POLICY:**

The Albuquerque Public School District provides technology resources to its students for educational purposes. The goal of providing these resources is to promote educational excellence. Proper behavior, as it relates to the use of computers and technology, is no different from proper behavior in all other aspects of APS activities. All users are expected to use the computers and computer networks in a responsible, ethical, and polite manner. Internet use must be restricted to instructional and educational purposes only. Violation of this policy is grounds for school disciplinary action.

### **DISCLOSURE EXEMPTION INFORMATION:**

Colleges, universities, and the military often ask for lists of students (mostly high school students) including their name, address and phone number. Those types of student directory requests are considered public information and all names requested will be given unless parents, or students 18 or older, request that their information not be released. If you do not wish to have your directory information released, please fill out the disclosure exemption form available in the registration packet and the registrar's office.



### **DRESS CODE:**

Student dress and grooming should reflect high standards of personal conduct so that each student's attire promotes a positive, safe and healthy atmosphere within the school. Students at New Futures School are expected to dress appropriately at all times. Student dress should be modeled after the work environment. Shorts and skirts need to be fingertip length.

### **The following clothing is not allowed:**

- In-Memory shirts
- Bandanas
- Hats, skull caps and hoodies that are worn covering the head
- Breasts, buttocks, backs, and bellies need to be covered.
- Items that advertise or depict alcohol, drugs or cigarettes
- Items that promote violence or abusive language
- Sagging pants – pants must be pulled up and not showing underwear

### **Consequences for violation of dress code are as follows:**

- 1<sup>st</sup> Offense – Verbal warning and the student will change clothing to remain at school. T-shirts will be available for students.
- 2<sup>nd</sup> Offense – Student will be sent home to change and parents will be notified.
- 3<sup>rd</sup> Offense – Student will be sent home to change and parent conference with Principal or Dean of Students will be required.
- 4<sup>th</sup> Offense – Suspension and parent conference required before student is allowed to return to school.

### **SMOKING:**

Federal law prohibits smoking on any school campus. Since New Futures is a closed campus, this means you may not leave campus to smoke during the school day. Smoking is harmful to you, your baby, and the people around you. If you think you might have an addiction to smoking and need help to stop, see your counselor or school nurse.

### **STUDENT AVENUES FOR DISPUTE RESOLUTIONS:**

While attending New Futures we know there may be times when you have disagreements with other students or staff members that you can't resolve on your own. To help you with this process, we have mediation available. Please try to speak with your counselor to assist you before it reaches a crisis stage. All counselors are trained in mediation and will help you with the process.



### **Student Agreement:**

1. The New Futures student agreement outlines the expectations for all of our students.
2. Together, our goal is to create a safe, stimulating and caring environment for everyone.
3. When you enroll in New Futures, you commit to the following expectations:

### **I understand that...**

1. New Futures School is a school of choice. Continuation of my enrollment from year to year is dependent on my academic success.
2. New Futures School is a closed campus school. Unless I have a school-approved reason to leave campus and parent permission, I will remain at school all day.

3. The schedule at New Futures is made up of four 9-week terms. If I transfer into New Futures School from another school and it's after the beginning of the term, it may be too late for me to earn full credit until the next 9-week term.
4. Drugs, alcohol and cigarettes are not permitted on any Albuquerque Public School campus.
5. I cannot participate in any act of violence with anyone while on campus.
6. I will abide by all New Futures Childcare rules when I enroll my child in the nursery.
7. Pagers and cell phones may not be used during instructional time anywhere on campus.
8. I am responsible for dressing appropriately for school.
9. I am responsible for my child and myself in the lunchroom. I agree to pick up after eating so the cafeteria remains safe and clean.
10. I am responsible for using appropriate language at all times in all areas of the school and childcare.

I have been made aware of the expectations that New Futures School asks of me. If I have further questions around district policy, discipline, and grievance procedures, I will refer to the Albuquerque Public Schools Student Behavior Handbook. I am aware that all Albuquerque Public School rules pertaining to student conduct apply at New Futures School.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## **NEW FUTURES INFORMATION:**

### **BREASTFEEDING**

You have the right to choose how to feed your baby. Choosing to breastfeed your baby is one of the most important decisions that you can make. If you choose this option, the benefits are many and long lasting. If you are having any problems with breastfeeding your baby, see the school nurse. You may breastfeed anywhere on campus. We encourage you to breastfeed in class to avoid missing valuable instruction time.

### **CAFETERIA**

There will be 3 entrees to choose from each day. In addition, as a special treat, you may order food to be delivered to school on Fridays **only**. A free meal program is available to you and your child. To keep our cafeteria clean and sanitary, please take an active role in cleaning up after yourself and your children. Infant hammocks and high chairs are available for the children and are to be cleared off and returned to the cleaning area after breakfast and lunch.

### **CHILD DEVELOPMENT AND PARENTING CENTER:**

New Futures School offers pregnant and parenting teens the choice to enroll in a school that specializes in parenting education. You may choose to enroll your child in one of our twelve state licensed childcare centers, space permitting.

The child development and parenting programs provide hands-on instruction and experiential learning opportunities. Students may enroll in these classes to learn the very latest information on the development and care of newborn infants and toddlers.

Child Development and Parenting Center Handbooks are available to a NF student who has a child in the daycare. The handbook

provides detailed information on the operation of the childcare program. Please ask for a copy!

## **COUNSELING SERVICES:**

### **Academic Planning**

New Futures School has a School/College Career Counselor. The counselor will assist students with course selection to meet graduation requirements and review whether students are on target with the required graduation requirements and/or career goals. Students and/or parents may schedule individual sessions with counselors to address academic problems.

A Next Step Plan is developed by each student at New Futures and upon graduation will need to be signed off by a parent or the student if they are 18 years old in order for the student to graduate.

Our **School Counselor** provides group counseling for students having similar concerns such as relationship issues, domestic violence, and divorce/separation. Also, the counselor provides **College and Career** direction and support to juniors and seniors around postsecondary aspirations and preparation.

### **Personal Concerns**

The counselor is available to assist students with a wide variety of personal problems. For example; they can help with family conflict, peer conflict, boyfriend-girlfriend relationships, school stress, test anxiety, drug and alcohol problems, sexual concerns, sadness, anger, etc. Also, the counselor helps students resolve personal issues on an individual basis as well as provide resources and information to assist students and their families find outside professional help when the problem requires long-term attention. Confidentiality is respected!



## **Resources for Career Planning**

The College Corner, located in the counseling office, maintains a wide variety of resources for use in academic and career planning that are available for student and parent use.

Scholarship and career information can be accessed at the school site as well as the New Futures website, Registration materials and study guides for national college entrance tests (ACT or SAT) are also available.

**Please see the College and Career Counselor for more information.**

## **EXTRACURRICULAR ACTIVITIES:**

As New Futures' students, you may participate in your home high school's extracurricular activities, but you must arrange your own transportation and childcare.

## **HEALTH SERVICES:**

The New Futures School Health Office is open during school hours and staffed by a registered nurse and a health assistant. When you and your child enroll at New Futures School, you will need to complete a New Futures School health history, a form designed to provide specific information we need to work with you at New Futures School.

All enrolling students must provide a current up to date immunization record in order to enroll in school. Proof of the current up to date immunization record on your child must be given to the Childcare Manager in order for your child to be enrolled in the New Futures Childcare Center. If you and/or your child do not have current immunization records, you will not be allowed to enroll until proof of immunization or exemption is provided.

If you are pregnant, you must bring proof of pregnancy upon enrolling. You must provide confirmation of receiving prenatal care to the Health Office. If you need assistance finding medical care during your pregnancy,

speak to the registered nurse at New Futures School for information about health care services available at New Futures as well as in the community.

APS medication policy allows you, with parental permission, to bring a single day's dose of a nonprescription or prescription medication to school to be self-administered. **All medications, whether nonprescription or prescription, must be checked in at the Health Office.** Medications must be properly locked up in the Health Office until the time the medicine is to be administered to the student. For any questions regarding the APS medication policy and forms, please contact the Health Office at 883-5680, extension 46041.

### **LIBRARY:**

Our library is shared with the students from Freedom High during the day and is shared with eCADEMY in the afternoons. We have over 12,000 books available for checkout. This includes fiction, non-fiction, and children's books. Our daycares use the Baby Book Nook area to bring children from the suites for reading time. Also, we are starting to get books on-line so students can read from their home computers or other electronic devices. You can access the library by clicking on the library tab on the New Futures Website.

### **PARENT AND FAMILY INVOLVEMENT:**

Students are encouraged to bring members of their family to special events held at New Futures School. Mothers, fathers, aunts, uncles, grandparents, and guardians are all considered family. **If a student's child is not registered in the schools childcare, an adult other than the student must accompany the child during the special event.** Nieces, nephews, and other children may not attend the family event without being accompanied by an adult other than you. If a family member attending the event is of school age and their school is in session at the same time as the New Futures event, that individual may not attend the family event at New Futures. Most of the time students are limited to having one visitor because of the size of our facilities.

## **Special events offered at New Futures School:**

- Open House
- Special Assemblies
- Harvest Festival
- Children's Fair
- Field Trips
- Fall Festival

If you have any questions, please see the Dean of Students or the Principal.

## **Lap-time Reading Program**

Research shows that a child needs at least 1000 hours of being "read to" before that child is ready for success in kindergarten. Because the best nurturing environment for this activity is the "lap" of a loving parent or caretaker, New Futures School has initiated a program called "Lap-Time" to recognize your progress toward reaching this goal with your child. Participation in this activity helps promote a loving parent/child bond and contributes to future success in school for your child. Great prizes are given out for students that reach reading goals!

**See Sara Winsett in Room 401 for more information**

## **SAFETY DRILLS:**

New Futures has developed a School Safety Plan and practices fire and emergency drills monthly. It is very important that during these drills, you stay with your class and follow the instructions of your teacher. **Do not go to the childcare center to get your child!** Staff members will evacuate your child from the building. Families can receive information about school emergencies by listening to the radio station KANW-FM 89.1, the local TV channels and the APS website ([www.aps.edu](http://www.aps.edu)). Security of our students and their children is our first concern. For more information contact the school principal.

## **SPECIAL EDUCATION SERVICES:**

Students who are currently enrolled in special education classes will receive educational services as per the Individualized Education Program (IEP). All pathways to graduation are considered for those with special needs.

Please contact the Special Education Head Teacher regarding inquiries of any kind pertaining to special education, Jennifer Ortiz, 883-5680 ext. 46232.

## **SUPPORT SERVICES:**

The New Futures Support Staff welcomes you or any family member to come in or call regarding any questions or concerns you may have. The goal of everyone at the school is to see you as quickly as possible and to help with your personal and educational needs.

### **After School Support Program**

Academic after school assistance is available for most subjects. If you are interested in this opportunity you can sign up at the front desk the day of tutoring. Tutoring is available on Tuesday and Wednesday after school. Daycare is available only if there is coverage.

### **Wellness Services and Support Team (WESS)**

This is a special team of staff members that meet regularly to talk about student needs outside of academic support and how best to help with those needs. Anyone can make a referral to this team. All information discussed by this team is confidential.

## **Classroom Groups**

Through many years of combined experiences at New Futures, the support staff knows that there are some common areas of concern for most students at New Futures. In some classes, group discussions about violence in the community, domestic violence, substance abuse, parenting, relationships etc., are included in the curriculum. The school counselor will lead these group discussions.

## **Community Therapist**

The community therapist works part-time at New Futures to provide more in-depth support for the student and family. The community therapist receives referrals from the social worker and counselors and offers extended services when the student's need may take longer to resolve or when student and/or family need help learning new skills or identifying outside agencies to support you. The community therapist is a member of the WESS Team.

## **Counselor**

Our **School Counselor** provides group counseling for students having similar concerns such as relationship issues, domestic violence, and divorce/separation. Also, the counselor provides **College and Career** direction and support to juniors and seniors around postsecondary aspirations and preparation.

Counselors are members of the WESS Team.

## **Social Worker**

The school social worker spends time working with students already identified with special education needs. The social worker may see students for counseling and a crisis intervention, hold group discussions, and is a member of the WESS Team.

## Transition Coordinator

The transition coordinator works at the school part-time to help students make the transition from the school environment. This person works with graduating seniors identified with special education needs.

## TESTS TAKEN BY NEW FUTURES STUDENTS:

### College Entrance Testing:

- **PSAT/NMSQT** – 10<sup>th</sup> and 11<sup>th</sup> graders – pre-test for the SAT and qualifying test for National Merit Scholarships, National Achievement Scholarships for Outstanding Black Students, and the National Hispanic Scholar Recognition Program.
- **ACT** – 11<sup>th</sup> and 12<sup>th</sup> graders – required for admission to colleges and universities and accepted at all New Mexico schools.
- **SAT and Subject Tests** (formerly SAT I & II) – 11<sup>th</sup> and 12<sup>th</sup> graders – college admission test preferred by some out-of-state colleges and universities.
- **Advanced Placement Examinations** – may result in college credit and advanced placement in the college program, depending on the student's scores and the each college's specific policy.
- **Accuplacer** – 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> graders – Exams in reading, English and math that determine course placement in the community college program.

**Our counselors recommend the following testing schedule for students:**

- Juniors take the ACT and/or the SAT in April, May or June.
- Seniors retake the ACT and/or the SAT in September or October to raise their scores, if desired.

**STAR Reading:**

This test is to assess reading comprehension for the purpose of class placement and to monitor skill improvement. All students at New Futures School must take this test at registration. The test is 10-15-minutes in length and is administered on the computer.

**VOCATIONAL ASSESSMENTS:**

Other assessments that measure scholastic aptitude and vocational interests are available through the career skills and special education classes at New Futures. These include interest inventories and your personalized Next Step Plan. The assessments help you investigate your career interests.

**Work Experiences:**

- Technology, business classes, and career skills provide you with skills for jobs after high school.
- On-campus opportunities for employment are currently available through Dime Time – a resale shop that carries baby and toddler items.

**Academic Career Experience (ACE)**

- If a student already has a job, there is a possibility they can get elective credit for working. Students need to see their counselor or the Dean of Students for more information. You will earn a half elective credit for every 90 hours of work.

## **Additional Educational and Activity Opportunities:**

### **CORRESPONDENCE COURSES**

Academic credit toward graduation may be granted from accredited correspondence schools. This opportunity requires **prior** approval by the counselor and the administrator in charge of curriculum. APS has a very limited list of approved correspondence schools from which required credit is accepted. All coursework must be completed and grades received by **April 20<sup>th</sup>** of the senior year in order to be credited for May graduation.

#### ***Edgenuity/Credit Recovery***

Class Procedures:

Edgenuity is a perfect way for you to earn credits toward graduation requirements. You are supposed to attend the class and should also be doing work at home to stay on target so that you will finish the class. You will not get credit if the course is not 100% complete! If you cannot attend class, you should work from home to keep up BUT if you are out for three days you will be “disabled” from working at home. This is not an “online” school and you are expected to attend. If you do not have access to a computer or the internet at home you can stay after school for tutoring on Tuesdays and Wednesdays with daycare provided.

All unit tests will require a teacher review and will only be unlocked for students taking them in the classroom. You will not be able to access tests from home!!!

If you have an emergency, you can email Sofie Sanchez on the Edgenuity site by going into communications, email, compose and finding Sofie Sanchez. If you have been disabled from the course, email both lab teachers at [sanchez\\_debra@aps.edu](mailto:sanchez_debra@aps.edu) and [elizabeth.gayumba@aps.edu](mailto:elizabeth.gayumba@aps.edu).



## **SUMMER PROGRAMS**

Albuquerque Public Schools offers summer programs to meet the academic needs of students. Students are provided with academic intervention, remediation, or academic advancement.

The emphasis of the summer intervention program in high school is to keep students on target for their original graduation date. Tuition is charged. However, students who qualify for the Free and Reduced Lunch Program are eligible for tuition and fee discounts. A Free and Reduced Lunch Program (FRLP) application must be completed during the school year. Please apply for the FRLP on line at [https://fsedocs.aps.edu/lfserver/Letter\\_ENG](https://fsedocs.aps.edu/lfserver/Letter_ENG) (English), or [https://fsedocs.aps.edu/lfserver/Letter\\_SPA](https://fsedocs.aps.edu/lfserver/Letter_SPA) (Spanish). Summer programs are held at several centrally located high school campuses in the city. They begin within two weeks after the close of the regular school year. For face-to-face courses, there are two 4.5-hour periods daily each period consisting of the three-week period during which a one-half credit can be earned per course. Online courses are offered at eCADEMY with two 4.5-hour periods daily. Registration for summer school begins in May by district high school counselors and continues the first week of June at the Alice and Bruce King Educational Complex (APS City Center). Visit the APS website, [www.aps.edu](http://www.aps.edu) (On the APS home page, in the red rectangle entitled “Students,” click on summer programs and follow the links.), or contact the Summer Program staff for more information (505) 855-9870.

## **Magnet Schools**

APS provides Magnet Schools, which are small high schools that deliver programs of study, which by definition are in some way different from the traditional comprehensive high school. Specific questions about course offerings and programs available at each Magnet School can be answered at the school site. Contact the school for additional information.

## ***Career Enrichment Center (CEC)***

807 Mountain Rd NE, Albuquerque, NM 8702 (505 247-3658)  
The Career Enrichment Center (CEC) offers APS-approved classes to student enrolled in other APS traditional and charter schools. Students take their core classes at their home high school and may take elective classes at CEC. CEC is not a diploma-granting institution; however courses completed are posted directly on the student transcript.

**Program Features:** As an APS magnet school, CEC provides students with many opportunities, from beginning to advanced-level work, for in-depth career focused learning. Students can choose unique courses from a wide-range of career areas, many of which include hands-on experiences working in one of CEC's specialized laboratories. Students may select courses in Medicine, Media Arts, Computer Science, Science, Engineering, Business, Languages, and Trades. CEC also offers internship opportunities and is the only APS high school that offers Chinese, Japanese, German, and Navajo language classes, Cosmetology, nationally accredited LPN Program, and certifying basic EMT class. Additionally, CEC offers many CNM and UNM dual-credit courses, some of which are integrated into CEC course offerings. Please contact CEC for a list of these classes.

**Student Profile and Services:** CEC's programs attract a wide variety of students from all geographic areas and socioeconomic groups throughout Albuquerque. Students with exceptional potential, motivation, or specialized interests have the opportunity for in-depth career exploration. Meeting the needs of a diverse student body in college-readiness, career exploration, career preparation, internships, dual enrollment, and leadership development is an integral component of CEC's curriculum and course offerings.

**Student Enrollment:** Enrollment in CEC courses varies by program. Applicants must have a strong academic background and specific skills related to course requirements. Students are selected

on the basis of their grades, attendance, and previous course selection. Some courses (LPN, EMT, and Advanced Pre Med) require letters of recommendation. Applications for the fall semester may be submitted as early as January. Early application allows time for the instructors to interview applicants when necessary. Applying to CEC occurs at pre-registration. During pre-registration at the home high school, a representative from the CEC will present information about course offerings and will assist students in the application process. Students may also download an application from the CEC's website [cec@aps.edu](mailto:cec@aps.edu). Pre-requisites and recommendations for specific courses can also be found on the website.

### ***College and Career High School (CCHS)***

S Building, 525 Buena Vista Dr. SE, Albuquerque, NM 87106 (505) 224-4880

<http://collegecareerhigh.aps.edu/>

College and Career High School (CCHS) is an APS high school on the CNM campus. Students at CCHS are dual-enrolled in APS and CNM, which allows students to complete their high school diploma while also earning a two-year college degree, a college certificate, or credits towards a bachelor's degree. The goal at CCHS is dual graduation.

**Program Features:** This dual-credit school offers a college-readiness, rigorous curriculum that allows students to get a head start on their college and career path. Students build their schedule of high school and college classes each semester much like college students build their schedules. The school day for a CCHS student will look like a college student's school day, with classes taking place at various times of the day or evening. CCHS does not follow the traditional APS calendar, and CCHS students are required to take classes during the summer. There are no tuition or textbook fees for college classes.

**Student Profile:** CCHS students must be enrolled in APS and CNM classes. With the help of the CNM Achievement Coach, students explore their interests in programs of study and enroll in CNM classes. These CNM classes fulfill credit requirements for high school graduation and also for the college program of study they have selected. Because dual credit courses concurrently earn college credit and high school credit, it is possible to complete both APS and CNM requirements simultaneously.

**Enrollment Information:** High school sophomores, juniors, and seniors who have successfully completed traditional core academic requirements of all previous high school years are eligible to apply for the school. For example, an 11<sup>th</sup> grader must have successfully completed all core academic requirements for both 9<sup>th</sup> and 10<sup>th</sup> grades. Official transcripts must be provided at time of application. Students must take the ACCUPLACER to assess their skills in reading, sentence skills, and math to determine which college-level dual credit classes they are prepared to take. CNM has established the minimum scores needed to enroll in classes. Students who need to improve their ACCUPLACER scores have access to various supportive programs, such as skills boot camps and tutoring. However, as a school of choice, CCHS does not offer specialized classes or services offered at comprehensive high schools.

### ***Early College Academy (ECA)***

807 Mountain Rd NE, Albuquerque, NM 87102 (505) 247-3658  
The Early College Academy (ECA) is the sister high school of the Career Enrichment Center (CEC). ECA is a diploma-granting college-preparation institution.

**Program Features:** The Early College Academy (ECA) is a magnet high school focused on college preparation. Core academic classes are offered in the morning so that students may take a full load of CEC, UNM, or CNM classes in the afternoon. UNM and CNM classes may apply toward an associate or university degree. ECA's a small-school environment offers students an intimate, personalized

and rigorous college-readiness learning experience. We believe in an academic focus, paralleling a college-level curriculum, and we encourage our students to start their post-secondary work while still in high school.

**Student Profile and Services:** ECA attracts a wide variety of students from all geographic areas and socioeconomic groups in Albuquerque. Students of exceptional ability, motivation, and potential have the opportunity to earn college credit while working toward a high school diploma. Due to the schools structure, ECA does not offer specialized classes or other services traditionally offered at comprehensive high schools such as ESL, gifted, or special education classes. ECA graduation requirements exceed those required by most APS comprehensive high schools. ECA students have access to the CEC bus; therefore, transportation is provided to and from student's neighborhood high schools. Students can still participate in activities/sports at their neighborhood school while attending ECA.

**Student Enrollment:** Students who are interested in a challenging curriculum with a rigorous work load and small class sizes should apply for admission to ECA. Students must reside in the Albuquerque Public Schools District to be eligible to attend ECA. Residency documentation must be provided during the registration process. Due to space limitations, student enrollment is limited to 50 students per grade level for a maximum enrollment of 200. The school maintains a "waiting list" if interest exceeds space and holds a public lottery in January for all applications received before the end of the calendar year. Students may apply for admission to ECA by contacting the school's counselor or administrative staff. Applications may also be downloaded and filled out on the school website [cec@aps.edu](mailto:cec@aps.edu).

### ***eCADEMY and eCADEMY Virtual High School***

*5300 Cutler NE, Albuquerque, NM 87110 (505) 247-4209*

eCADEMY is an APS online program that allows students to retake courses previously failed at their home high schools and courses that can count as the students distance education courses mandated by the state of New Mexico.

**Program Features:** All of the courses at eCADEMY are offered online except for Physical Education. Students taking online classes are required to be on campus for orientation, labs, exams and additional course work. Computer labs are available on site for students who do not have access to technology at home and/or for students needing additional help. Help is available Monday through Thursday from 3PM to 8PM from a licensed teacher. Space is limited in all classes, with priority given to seniors. Students must be registered by the deadline.

**Student Profile:** eCADEMY students are considered part time and must be enrolled full time at an APS high school. Over 1500 part time students enroll in eCADEMY classes each semester. Underclassmen may take 2 classes per semester and seniors may take up to 3 classes per semester with counselor and principal approval.

**Enrollment information:** Students wishing to enroll in eCADEMY classes must meet with their counselors to be registered. There is a non-refundable registration fee of \$25 per semester.

eCADEMY Virtual High School is a full-time online high school for grades 9 through 12. Contact the school to get more information and to obtain an application.

**School Features:** All of the courses at eCADEMY are offered online except for Physical Education. Students attending eCADEMY Virtual High School are required to be on campus for a minimum of 3 hours per day between 1:30 and 7:30 PM, Monday through Thursday. Students must also work a minimum of 3 hours from home per day.

**Student Profile:** eCADEMY students are full time students in grades 9 through 12. eCADEMY students have the same graduation requirements as all APS students and are required to take the same mandated tests. Students may take 1 to 9 classes per semester.

**Enrollment Information:** Students wishing to enroll in eCADEMY Virtual High School must inquire within for more information and get an application. Space is limited in all classes and students must be accepted and registered by the deadline. There is no enrollment fee.

### ***Freedom High School***

5200 Cutler Ave. NE, Albuquerque, NM 87110 (505) 884-6012 or (505) 816-9500

Freedom High School is a diploma-granting Magnet School in the Albuquerque Public Schools. The school is accredited, and students must fulfill all the graduation requirements set forth for high schools by the Albuquerque Board of Education and the State of New Mexico.

**Program Features:** Freedom High utilizes an advisement system where students have a daily advisory class with their advisors who have a mentorship role. Advisors work closely with parents from enrollment to graduation to support students in graduating from high school with a plan for their future. The advisement program allows students to earn credit for work or volunteering and enjoy job-shadowing experiences in line with their career interests.

**Student Profile and Services:** Freedom's academic program provides educational services for students in grades 10-12 who have determined they may benefit from a personalized small school setting. Students come to Freedom having faced a variety of barriers to earning their high school diploma, but all have a determination to graduate. The program is semi-self-paced and allows students to recover credits, move forward, and in many cases graduate on time or early.

**Enrollment Information:** Students must be a sophomore, junior or senior to enroll at Freedom High. Students take a placement exam in reading and math to initiate the enrollment process and to determine if there is a need for support in these two areas. After taking the placement exam, students are expected to provide FHS with a current transcript and to call the school every school day to express their interest in attending FHS. Students who call consistently are invited to an orientation with the principal and/or counselor to learn about school policies, the educational program and to discuss whether FHS is a sound option. Interviews are then scheduled with the school advisor and the student and his or her parents/guardians. At the interview, the advisor develops a graduation plan and an initial schedule. Please call the school office for placement exam times or for other inquiries.

### ***nex+Gen Academy***

5325 Montgomery NE, Albuquerque, New Mexico 87109 (505) 878-6400

nex+Gen Academy, an APS Magnet School, provides a student centered learning community that goes beyond the requirements set for high schools by the state of New Mexico and by Albuquerque Public Schools. Nex+Gen delivers a project based teaching and learning model, with smart use of technology, and integration of core values with enduring skills in technology, collaboration, critical thinking, collaboration, and communication.

**Program Features:** A public high school with a capacity of 350 students, nex+Gen provides a personalized educational experience that supports student success in a rigorous program of studies that prepares students for college and career.

**Student Profile and Services:** nex+Gen Academy offers a unique teaching and learning system based on the proven national model established by the New Tech Learning Network. Students work together collaboratively to solve complex, real-world problems.



Classes are integrated, allowing students to make authentic connections among subject-matter disciplines. Learning at nex+Gen Academy is rigorous, standards-driven, and project-based. Utilizing cutting-edge technology in a one-to-one environment, students develop a wide range of critical thinking skills that prepare them for success in college and the workplace. In addition to their experiences within the classroom, students will have the opportunity to graduate with mentorship experience, a personal inquiry product called Senior Project, and six hours of dual college credit.

**Enrollment Information:** Enrollment is determined by self-selection by families that are committed to the unique features and expectations of the school. Interested families must attend an Information and Application Event offered at the school at certain times during the year. A typical and successful nex+Gen student is: Self-directed and excited in learning; interested in taking ownership in their learning; able to enjoy a small school community; willing to benefit from learning that is rigorous, standards-driven, and project-based.

### ***School on Wheels***

\*Main Campus

129 Hartline SW 87105 (505) 243-2395

\*Western Trails Campus

Unser and Western Trails

6440 Western Trails Blvd 87120 (877-0201)

Graduates of the School on Wheels receive a high school diploma. The school is accredited, and students must fulfill all of the requirements set for high schools by the Albuquerque Board of Education and the State of New Mexico.

**Program Features:** School on Wheels is a Magnet School, offering a work-study/credit recovery program. The program requires a senior portfolio presentation as part of the exit criteria. Each graduating senior must present a portfolio to a panel of guest and teachers in order to meet school graduation requirements.

**Student Profile:** The school accepts students from ages 16-20 years of age. If students are working, they attend school for 5 core credits required for graduation. The other two credits are elective credits received for working. If students are not working, they must take credit recovery or elective classes in order to fulfill the other 2 credits that should be earned each school year.

**Enrollment Information:** If a student is interested in enrolling at the School on Wheels, he or she must attend an “intake” meeting with the principal. At this orientation meeting it is determined whether the student meets the enrollment criteria. If a student is accepted, he or she is placed on one of the five teams headed by a team leader who also serves as an advisor. Teams meet daily for approximately 15 minutes before attending their regular scheduled classes. The team concept is vital to the philosophy of School on Wheels. There are a limited number of openings at both campuses. Our goal is to have a maximum of 15 students per team leader. If interested in interviewing for one of the openings, please contact the school.

### ***Sandia International Baccalaureate Diploma Program***

Sandia High School 7801 Candelaria NE, Albuquerque, NM 87110  
(505) 294-1511

The International Baccalaureate Diploma Program (IB) is designed as an academically challenging and balanced program of education with final examinations that prepare students for success at the university level and beyond. The program is taught over two years (junior and senior year) and has gained recognition and respect from the world’s leading universities. The IB Program is unique in that it provides liberal arts, interdisciplinary education leading to a diploma, which is recognized throughout the world.

**Program Features:** IB Diploma students pursue studies in English, foreign language, experimental sciences, mathematics, social studies, and the arts or an elective over two years. Additionally, students will take a course in the Theory of Knowledge, perform

community service, and write a 3000-word research paper as a part of the program. IB also requires that students complete assessment tasks in the classroom, which are scored by their teachers, and then moderated by IB. Finally, students take written examinations at the end of the program, which are marked by external IB examiners in order to earn their IB Diploma.

**Enrollment Information:** Sandia IB program is open to all high school students in the area as well as surrounding private school students. Students will be required to provide PSAT scores and teacher recommendations, and participate in a personal interview prior to admittance.