

Manzano High School NCAA Eligibility Center Checklist

Athlete's Name: _____

Student ID Number: _____

✓	Suggested year of action	Action
	Start of Freshman Year	Download the list of NCAA core courses offered at your school! —and the NCAA Core Course GPA Calculator worksheet . You will need to take and pass a minimum of 16 core courses before graduation. Take at least one approved core course in each of the following: Math, English, Natural/Physical Science and Social Science or Foreign Language.
	Freshman Year	Create your free NCAA profile account for initial registration. NCAA Certification Account will cost: \$90 (~Grade 11).
	Sophomore Year	Review your transcript with your counselor to ensure you're on track to meet the NCAA core course requirements. Take at least one approved core course in each of the following: Math, English, Natural/Physical Science and Social Science or Foreign Language.
	Start of Junior Year	Receiving D1 or D2 interest? Create an NCAA Certification Account (cost: \$90 for athletes, free/reduced waiver available to those who qualify-see your counselor).
	Start of Junior Year	Have your counselor send your current transcript to the NCAA Eligibility Center .
	Start of Junior Year	Review your transcript using the core course calculator with your counselor to ensure you're on track to meet the NCAA core course requirements. You need to complete 10 of the 16 required core courses by the end of your junior year (before the start of your seventh semester). Seven of the 10 core courses need to be in English, Math or Natural/Physical Science. The grades in these seven courses will be "locked in,"—you will not be able to retake them to improve your grades.
	During Junior Year	Take the ACT and/or SAT —this will give you time to take it again if you need to. Use school code "9999" to have your scores sent to the NCAA . The NCAA sliding scale is designed so that if you have a higher GPA, you can have lower SAT/ACT scores—and if you have higher SAT/ACT scores, you can have a lower GPA.
	End of Junior Year	Have your counselor send your current transcript to the NCAA Eligibility Center .
	Start of Senior Year	Review your transcript using the core course calculator with your counselor to ensure you're on track to meet the NCAA core course requirements. Take your second (or third) ACT and/or SAT if necessary. Use school code "9999" to have your scores sent to the NCAA .
	During Senior Year	Complete your amateurism questionnaire within your NCAA Certification Account.
	April 1 of Senior Year	If you're enrolling in the Fall semester, you can request your final Amateurism Certification within your NCAA Certification Account on or after April 1.
	End of Senior Year	Have your counselor send your final high school transcripts to the NCAA Eligibility Center.

