

# California Montessori Project

## Regular meeting of the Governing Board

### June 12, 2023

#### Meeting Information

- **Date:** Monday, June 12, 2023
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Teleconference Locations**
  - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
  - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
  - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
  - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
  - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
  - **CMP-Orangevale:** 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Zoom link:** [https://us02web.zoom.us/j/85935180556?pwd=627AiqkwNlzG2VmE6vyCU3r\\_2l4vA1.1](https://us02web.zoom.us/j/85935180556?pwd=627AiqkwNlzG2VmE6vyCU3r_2l4vA1.1)  
Passcode: RX6tiu
  - Telephone: 1 (669) 900-6833; 1 (346) 248-7799; 1 (253) 215-8782; 1 (646) 558-8656; 1 (301) 715-8592; 1 (312) 626-6799; Webinar ID: 859 3518 0556 Passcode: 853452
  - International numbers available: [https://us02web.zoom.us/j/85935180556?pwd=627AiqkwNlzG2VmE6vyCU3r\\_2l4vA1.1](https://us02web.zoom.us/j/85935180556?pwd=627AiqkwNlzG2VmE6vyCU3r_2l4vA1.1)
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

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The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Gibbons Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

In alignment with CDPH Guidelines masking is strongly recommended.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

**Access to Board Materials:** A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

## Agenda

### Meeting Call to Order and Roll Call: 6:00pm

Board Member Names and Titles for Roll Call		
	Julia Sweeney - Business Representative 1	Renée Dall - Parent Representative, San Juan
	Bob Lewis - Business Representative 2	Marwa Helmy - Parent Representative, Capitol
	Tracey Weinstein - Charter Representative	Ric Reyes - Parent Representative, Elk Grove
	Mickey Slamkowski - Montessori Representative	Jodi Mottashed - Parent Representative, Shingle Springs
	Open - Community Representative	

### Board Norms

#### Communication from the Public: 6:05pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Governing Board is not allowed to act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

#### Informational Items: 6:10pm

1. **Get to know a Board Member:** Renée Dall
2. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #1, #2, #3, #4, #5, #6).
3. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
4. **Appointment of Members to Business Representative Appointment Committee:** Tracey Weinstein
5. **Establishment of Community Representative Appointment Committee:** Tracey Weinstein
6. **Equity 360 Partnership Update:** Brett Barley
7. **CMP Dashboard Local Indicators (Attachments #37, #38, #39, #40):** Stephanie Garrettson
8. **Monthly Financial Update (Attachment #7):** Sabrina Silver and David Suraci (EdTec).

#### Public Hearings: 7:10pm

##### Public Hearing (Attachment # 8)

- **Public Hearing: Local Control and Accountability Plan (LCAP) for CMP-Capitol**  
The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Capitol.

##### Public Hearing (Attachment #9)

- **Public Hearing: Local Control and Accountability Plan (LCAP) for CMP-Elk Grove**  
The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Elk Grove.

**Public Hearing (Attachment #10)**

- **Public Hearing: Local Control and Accountability Plan (LCAP) for CMP-San Juan**

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-San Juan.

**Public Hearing (Attachment #11)**

- **Public Hearing: Local Control and Accountability Plan (LCAP) for CMP-Shingle Springs**

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Shingle Springs.

**Action Items: 8:20pm**

**1. Resolution Approving the June 12<sup>th</sup>, 2023 Meeting of the CMP Board of Directors as the Annual Meeting (Attachment #12)**

- **Comment:** CMP's legal counsel recommends aligning the annual meeting and appointment of officers with the term ending date of Board members and officers. CMP's board terms run through June 30<sup>th</sup>.
- **Recommendation:** The Board is requested to approve the resolution as presented.

**2. Public Hearing to Adopt 2023-2026 CMP-San Juan LCAP (Attachment #8)**

- **Comment:** CMP has conducted a public hearing on the LCAP and multiple educational partner engagement sessions. The LCAP incorporates feedback from our educational partners and is aligned with the CMP Strategic Plan.
- **Recommendation:** The Board is requested to hold a public hearing and adopt the 2023-2026 CMP-San Juan LCAP as presented.

**3. Public Hearing to Adopt 2023-2026 CMP-Capitol LCAP (Attachment #9)**

- **Comment:** CMP has conducted a public hearing on the LCAP and multiple educational partner engagement sessions. The LCAP incorporates feedback from our educational partners and is aligned with the CMP Strategic Plan.
- **Recommendation:** The Board is requested to hold a public hearing and adopt the 2023-2026 CMP-Capitol LCAP as presented.

**4. Public Hearing to Adopt 2023-2026 CMP-Elk Grove LCAP (Attachment #10)**

- **Comment:** CMP has conducted a public hearing on the LCAP and multiple educational partner engagement sessions. The LCAP incorporates feedback from our educational partners and is aligned with the CMP Strategic Plan.
- **Recommendation:** The Board is requested to hold a public hearing and adopt the 2023-2026 CMP-Elk Grove LCAP as presented.

**5. Public Hearing to Adopt 2023-2026 CMP-Shingle Springs LCAP (Attachment #11)**

- **Comment:** CMP has conducted a public hearing on the LCAP and multiple educational partner engagement sessions. The LCAP incorporates feedback from our educational partners and is aligned with the CMP Strategic Plan.
- **Recommendation:** The Board is requested to hold a public hearing and adopt the 2023-2026 CMP-Shingle Springs LCAP as presented.

6. **Approval of 2023-2024 Budget for the CMP–San Juan Campuses** (Attachment #13)
  - **Comment:** CMP is required to submit a budget to its authorizers in June of every year.
  - **Recommendation:** The Board is requested to adopt the 2023-2024 Budget for the CMP–San Juan Campuses.
7. **Approval of 2023-2024 Budget for the CMP–Capitol Campus** (Attachment #14)
  - **Comment:** CMP is required to submit a budget to its authorizers in June of every year.
  - **Recommendation:** The Board is requested to adopt the 2023-2024 Budget for the CMP–Capitol Campus.
8. **Approval of 2023-2024 Budget for the CMP–Elk Grove Campus** (Attachment #15)
  - **Comment:** CMP is required to submit a budget to its authorizers in June of every year.
  - **Recommendation:** The Board is requested to adopt the 2023-2024 Budget for the CMP–Elk Grove Campus.
9. **Approval of 2023-2024 Budget for the CMP–Shingle Springs Campus** (Attachment #16)
  - **Comment:** CMP is required to submit a budget to its authorizers in June of every year.
  - **Recommendation:** The Board is requested to adopt the 2023-2024 Budget for the CMP–Shingle Springs Campus.
10. **Approval of Education Protection Account Spending Plan - Capitol Campus** (Attachment #17)
  - **Comment:** The Education Protection Account is a part of LCFF funding and CMP is required to approve a plan annually and post the spending plan on its website.
  - **Recommendation:** The Board is requested to approve the FY24 Education Protection Account Plan – Capitol Campus in which CMP proposes to spend Education Protection Account monies on teacher salaries.
11. **Approval of Education Protection Account Spending Plan - Elk Grove Campus** (Attachment #18)
  - **Comment:** The Education Protection Account is a part of LCFF funding and CMP is required to approve a plan annually and post the spending plan on its website.
  - **Recommendation:** The Board is requested to approve the FY24 Education Protection Account Plan – Elk Grove Campus in which CMP proposes to spend Education Protection Account monies on teacher salaries.
12. **Approval of Education Protection Account Spending Plan - San Juan Campuses** (Attachment #19)
  - **Comment:** The Education Protection Account is a part of LCFF funding and CMP is required to approve a plan annually and post the spending plan on its website.
  - **Recommendation:** The Board is requested to approve the FY24 Education Protection Account Plan – San Juan Campuses in which CMP proposes to spend Education Protection Account monies on teacher salaries.
13. **Approval of Education Protection Account Spending Plan - Shingle Springs Campus** (Attachment #20)
  - **Comment:** The Education Protection Account is a part of LCFF funding and CMP is required to approve a plan annually and post the spending plan on its website.
  - **Recommendation:** The Board is requested to approve the FY24 Education Protection Account Plan – Shingle Springs Campus in which CMP proposes to spend Education Protection Account monies on teacher salaries.
14. **Resolution-Local Assignment Option (LAO) for Desiree Thomas** (Attachment #21)
  - **Comment:** Education Code and Title 5 Regulations provide local educational agencies (LEAs) with educator assignment options that can be used when an LEA is unable to assign a certificated

employee with the appropriate credential. These options, known as Local Assignment Options (LAOs), allow flexibility at the local level and are used solely at the discretion of the LEA.

- **Recommendation:** The Board is requested to approve the Local Assignment Option (LAO) for Desiree Thomas.

**15. Seating of New Board Member: Parent Representative-Capitol Campus**

- **Comment:** In accordance with CMP Board Elections Policies, the following individual was elected to the CMP Governing Board, Parent Representative-Capitol Campus: Jenna Westbrook-Kline. New Governing Board members need to be seated for their elected, or appointed, terms.
- **Recommendation:** The Board is requested to confirm the seating of Jenna Westbrook-Kline as the Parent Representative-Capitol Campus for the July 1, 2023 – June 30, 2026 term.

**16. Seating of New Board Member: Parent Representative-Shingle Springs Campus**

- **Comment:** In accordance with CMP Board Elections Policies, the following individual was elected to the CMP Governing Board, Parent Representative-Shingle Springs Campus: Ann Curtis. New Governing Board members need to be seated for their elected, or appointed, terms.
- **Recommendation:** The Board is requested to confirm the seating of Ann Curtis as the Parent Representative-Shingle Springs Campus for the July 1, 2023 – June 30, 2026 term.

**17. Appointment of Charter Representative**

- **Comment:** The Charter Representative position on the Board will become vacant July 1, 2023. The Charter Representative Interview Committee has recommended Laura Kerr for the position. The appointment will be effective July 1, 2023 and will be valid through June 30, 2026.
- **Recommendation:** The Board is requested to approve the recommended appointment to serve as the Charter Representative for the July 1, 2023 - June 30, 2026 term.

**18. Election of Board Officers: Board to Elect the Chair of the Governing Board**

- **Comment:** The officers of the Governing Board shall be elected annually by a majority vote of the Board of Directors and shall serve at the pleasure of the Board.
- **Recommendation:** Members of the Governing Board are requested to elect a Chairperson.

**19. Election of Board Officers: Board to Elect the Vice-President of the Governing Board**

- **Comment:** The officers of the Governing Board shall be elected annually by a majority vote of the Board of Directors and shall serve at the pleasure of the Board.
- **Recommendation:** Members of the Governing Board are requested to elect a Vice President.

### **Consent Items: 9:30pm**

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

- 1. Approval of Minutes from the Regular Governing Board Meeting of May 8, 2023** (Attachment #22)
- 2. Approval of Carmichael Janitorial Service Contract** (Attachment #23)
- 3. Approval of Principal and Director of Program Pay Scale** (Attachment #24)
- 4. Approval of Dean and Network Math Specialist/Testing Coordinator Pay Scale** (Attachment #25)
- 5. Approval of Senior Director of Operations Pay Scale** (Attachment #26)
- 6. Approval of Director of Special Education Pay Scale** (Attachment #27)
- 7. Approval of Site Administrator Designee Pay Scale** (Attachment #28)
- 8. Approval of Renewal of Commercial Insurance Policies** (Attachment #29)
- 9. Approval of Renewal of Educators Legal Liability and Crime Insurance Policies** (Attachment #30)
- 10. Approval of Curriculum Associates Materials Purchases** (CMP-AR, CMP-CAP, CMP-CAR, CMP-EG, CMP-OR, CMP-SS) (Attachments #31)
- 11. Approval of CORE Early Literacy Professional Development Year 2 Contract** (Attachment #32)
- 12. Approval of Destruction of Class 3 Documents** (Attachment #33)
- 13. Approval of Extension of Elk Grove Blvd Lease with Cosumnes Community Services District** (Attachment #34)
- 14. Election of Board Officers: Board to Re-Elect the President of the Governing Board: Brett Barley**
- 15. Election of Board Officers: Board to Re-Elect the Secretary of the Governing Board: Carrie Klagenberg**
- 16. Election of Board Officers: Board to Re-Elect the Treasurer of the Governing Board: Joanne Ahola**
- 17. Montessori Project Foundation Appointments** (Attachment #35)
- 18. Approval of Transitional Kindergarten/Kindergarten Staffing Resolution** (Attachment #36)

**Discussion Items:** Suggested Items for Discussion at Future Meetings presented by Board Members.

### **Meeting Adjournment**

- **Recommendation:** The Board is requested to approve the adjournment of the June 12, 2023 Regular Meeting of the California Montessori Project Governing Board.

### **Upcoming Governing Board Meetings:**

- **2023-2024 School Year:** 8/14/23; 9/11/23 (EG Hosting); 10/9/23 (SS Hosting); 11/4/23 (Retreat); 12/11/23 (AR Hosting); 1/8/24 (OR Hosting); 2/12/24; 3/11/24 (CAR Hosting); 4/8/24; 5/13/24 (CAP Hosting); 6/10/24.

### **PUBLIC NOTICES**

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.