



Instructions for **Public Comment** by Parents and Community Members

Granada Hills Charter welcomes your participation at the School's Governing Board meetings. The purpose of a public meeting of the Governing Board is to conduct the affairs of the School in public.

We are pleased that you are in attendance and hope that you will join these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking in our meetings, the following guidelines are provided:

1. Agendas are posted on the GHC website and meeting locations 72 hours prior to the start of the meeting and are also available to all audience members at the meeting.
2. Individuals wishing to provide public comment on an agenda item of this Board meeting or other matter within the subject matter jurisdiction of the Governing Board, at the discretion of the Board Chair, may sign up after the public posting of the agenda and at least two hours prior to the start of the meeting by emailing David Bensinger at dbensinger@ghctk12.com or calling 818-360-2361 and identifying the agenda item or subject matter of the public comment.
3. General public comment is set aside for members of the audience to raise issues that are not on the agenda and are within the subject matter jurisdiction of the Governing Board. Due to public meeting laws, the Board can only listen to the comment, not respond or take action. These public comments are limited to two (2) minutes each and total time allotted to non-agenda items will not exceed ten (10) minutes.
4. For public comment on an agenda item, individuals may specify that agenda item in the request and will be given an opportunity to speak for three (3) minutes prior to or when the Board discusses that item. The total time allotted to these items will not exceed fifteen (15) minutes.
5. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
6. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the